



City Council Minutes

City of Peterborough

Council Chambers, City Hall

May 22, 2018, 5:30 p.m.

Present: Mayor Bennett
Councillor Baldwin
Councillor Clarke
Councillor Haacke
Councillor McWilliams
Councillor Parnell
Councillor Pappas
Councillor Riel
Councillor Therrien
Councillor Vassiliadis
Councillor Beamer

Staff: Sandra Clancy, Chief Administrative Officer
Ken Doherty, Director of Corporate Services
Richard Freymond, Manager of Finance
Jeffrey Humble, Director of Planning and Development Services
Wayne Jackson, Commissioner of Infrastructure & Planning Services
John Kennedy, Clerk
Patricia Lester, Commissioner of Corporate and Legislative Services
Allan Seabrooke, Commissioner of Community Services

Call to Order

The City Council meeting was called to order at 5:30 p.m. in the Council Chambers, City Hall.

Thirty Seconds of Reflection

National Anthem

Ceremonial Presentation

None at this time

There were no Ceremonial Presentations.

Approval of Minutes:

Moved by Councillor Clarke

Seconded by Councillor Pappas

That the Council minutes of April 30, 2018 be approved.

Carried

Disclosure of Pecuniary Interest

Councillor Therrien declared an interest with Report 11, item 11 - Report IPSTR18-011 - Crawford Trail Extension and Lighting of Trails, as she lives in proximity to the subject lands.

Councillor Haacke declared an interest with Report 11, item 1 - Report CLSRE18-004 - Expropriation of Land at 933 Lansdowne Street West, as the owner of the subject lands is a client of his.

Councillor McWilliams declared an interest with Report 11, item 1 - Report CLSRE18-004 - Expropriation of Land at 933 Lansdowne Street West, as he owns property adjacent to the subject lands.

Councillor Vassiliadis declared an interest with Report 11, item 12 - Farmers Market Licensing Agreement, as his business rents space at the market.

Councillor Clarke declared an interest with Report 11, item 7 – Charlotte Street East and Downtown Gateway Project, as his employer may be impacted.

Delegations - Items on the Agenda

Registered Delegations (7 minutes)

John Dunn, 9 Claudette Court, made a delegation to Item 12 of General Committee Report No. 11 (Farmers Market Licensing Agreement).

Unregistered Delegations (4 minutes)

There were no unregistered delegations.

Reports from Standing Committees

General Committee Report No. 11

General Committee meeting of May 7, 2018

Moved by Councillor Beamer

Seconded by Councillor Pappas

That Report Number 11 of the General Committee meeting of May 7, 2018 be approved.

Item 7 – Report IPSPD18-010, Charlotte Street East and Downtown Gateway Project

Due to his previously declared interest, Councillor Clarke did not discuss or vote on this item.

Upon item 7, the motion carried.

Item 12 – Farmers Market Licensing Agreement

Due to his previously declared interest, Councillor Vassilladis did not discuss or vote on this item.

Upon item 12, the motion carried.

Item 9 – Report CSRS18-005, Marina Mooring Fees and Types

Moved by Councillor McWilliams, Councillor Riel

At the meeting of May 22, 2018 Council added item d) as follows:

That staff report back to Council following the 2018 boating season with a detailed report on expenses and revenues for the marina operations in 2018 with an analysis on increased revenue opportunities under its business model to ensure the facility generates an operating surplus in future years.

Carried

Item 11 – Report IPSTR18-011, Crawford Trail Extension and Lighting of Trails

Due to her previously declared interest, Councillor Therrien did not discuss or vote on this item.

Upon item 11, the motion carried

Item 1 – Report CLSRE18-004, Expropriation of Land at 933 Lansdowne Street West

Due to their previously declared interests, Councillors Haacke and McWilliams, did not discuss or vote on this item.

Upon item 1, the motion carried.

Upon the main motion of Councillors Beamer and Pappas, less items 1, 7, 9, 11 and 12, the motion carried.

General Committee Report No. 12

Special General Committee meeting of May 14, 2018

Moved by Councillor Beamer

Seconded by Pappas

That Report Number 12 of the Special General Committee meeting of May 14, 2018 be approved.

At the meeting of May 22, 2018 Council added item f) as follows:

That staff report back to Council as part of the 2019 Budget deliberations on options to convert to a proactive model for enforcement of the parking bylaws from the current complaint-driven model and that the report details the projected costs and revenues associated with those options, to complement the implementation of the new secondary suite regulations in the City.

Carried

General Committee Report No. 13

Special General Committee meeting of May 22, 2018

Moved by Councillor Beamer

Seconded by Councillor Pappas

That Report Number 13 of the Special General Committee meeting of May 22, 2018 be approved.

Carried

Notice of Motion

There were no Notices of Motion.

Approval of By-laws:

Moved by Councillor McWilliams

Seconded by Councillor Baldwin

18-040 Being a By-law to appoint Parking Enforcement Officers at 440 Water Street and to appoint and remove Parking Enforcement Officers at 645 Lansdowne Street West

18-041 Being a By-law to adopt Optional Tools for the purposes of administering limits for eligible properties within the meaning of Section 331 (New Construction) of the Municipal Act for the Commercial, Industrial and Multi-Residential property classes for the 2018 taxation year

- 18-042 Being a By-law to adopt optional capping tools for the purposes of administering limits for the Commercial and Multi-Residential property classes for the 2018 taxation year**
- 18-043 Being a By-law to establish Tax Ratios for prescribed property classes for the 2018 taxation year**
- 18-044 Being a By-law to levy and collect taxes for municipal, education and business improvement area purposes for the year 2018, to impose a penalty charge for non-payment of 2018 taxes and to provide for interest to be added to tax arrears, and to establish a percentage by which tax decreases are limited in 2018 to properties in the Commercial, Industrial and Multi-Residential property classes**
- 18-045 Being a By-law to appoint a City Solicitor, David J. Potts**
- 18-046 Being a By-law to exempt the lands known municipally as 732-736 Jane Street, 325 Burnham Street and 270 Brock Street from taxation for municipal and school purposes**
- 18-047 Being a By-law to adopt Amendment No. 177 to the Official Plan of the City of Peterborough to permit Secondary Suites**
- 18-048 Being a By-law to amend the Zoning By-law to regulate and permit Secondary Suites**
- 18-049 Being a By-law to authorize the Mayor and Clerk to execute renewed service agreements for April 1, 2018 to March 31, 2020 with Brock Mission, YES Shelter for Youth and Families and the Warming Room for Emergency Shelter Services, and with Four Counties Addictions Services for the Homelessness Coordinated Response and outreach to emergency shelters**
- 18-050 Being a By-law to authorize the borrowing upon instalment debentures in the aggregate principal amount of \$21,824,000.00 (10 year instalment debentures in the aggregate principal amount of \$16,385,000.00 and 15 year instalment debentures in the aggregate principal amount of \$5,439,000.00) towards the cost of certain capital works of The Corporation of the City of Peterborough**

Upon the by-laws now being read a first, second and third time, carried.

By-laws 18-051 and 18-052 were separated due to the previously declared interests of Councillor Haacke and Williams. They did not discuss or vote on the by-laws.

- 18-051 Being a By-law to approve the Initiation of Expropriation Proceedings for a portion of 933 Lansdowne Street West**

18-052 Being a By-law to authorize the Administrative Staff Committee to approve the acquisition of approximately 4.5 acres of 933 Lansdowne Street West to achieve a flood reduction objective from the Byersville Harper Creek Flood Reduction Master Plan

Upon the By-laws 18-051 and 18-052, now being read a first, second and third time, carried.

Other Business

Moved by Councillor Pappas
Seconded by Councillor Vassiliadis

That staff provide a report on partnership opportunities to bring the trolley to the downtown core to assist in transporting people to and from Musicfest.

Carried

Confirmation By-law:

Moved by Councillor Baldwin
Seconded by Councillor Pappas

18-053 Being a by-law to confirm the proceedings of Council at its meeting held on May 22, 2018

and the said by-law, having been read a third time and passed, the Mayor and Clerk be authorized to sign and seal the same.

Carried

Adjournment

Moved by Councillor Pappas
Seconded by Councillor Clarke

That this meeting of City Council adjourn at 6:53 p.m.

Carried

City Council meeting minutes of May 22, 2018

John Kennedy

City Clerk

Daryl Bennett

Mayor

General Committee Report No. 11
Meeting of May 7, 2018

To the Council of The City of Peterborough for consideration at its meeting held May 22, 2018

The General Committee as a result of its meeting held on May 7, 2018 recommends as follows:

1. Report of Closed Session
Expropriation of Land at 933 Lansdowne Street West
Report CLSRE18-004

That Council approve the recommendations outlined in Report CLSRE18-004 dated May 7, 2018, of the Commissioner of Corporate and Legislative Services, as follows, that:

- a) Staff be authorized to obtain a new appraisal for the portion of 933 Lansdowne Street West required for the flood mitigation project and make a final offer to the owner prior to commencing Expropriation proceedings;
- b) Failing a resolution of Recommendation A, expropriation proceedings be commenced and the Application for Approval to Expropriate Land be made for facilitating the achievement of a flood reduction objection from the Byersville Flood Reduction Master Plan for approximately a 4.5 acre portion of the following property:
 - i) A portion of 933 Lansdowne Street West being a part of PIN 28058-0006 (LT) part of PT LT 8 & 9 PL 17Q NORTH MONAGHAN, PTS 4, 5 & 6 45R1270, EXCEPT PTS 1, 2, 3 & 4 45R2161; PT LT 10 & 11 PL 17Q NORTH MONAGHAN, FIRSTLY AS IN R500570; PETERBOROUGH
- c) The City Solicitor be authorized to execute the Application for Approval to Expropriate Land and the Notice of Application for Approval to Expropriate Land, and to serve and publish the Notice as required under the Expropriations Act;
- d) Any valid request from an owner for an inquiry that is received be forwarded to the Chief Inquiry Officer for the appointment of an Inquiry Officer, and that the City be represented at any Hearing of Necessity, as necessary, under the Expropriations Act;

- e) In the event that there are inquiries (Hearings of Necessity) conducted at the request of an owner(s), the recommendation(s) of the Inquiry Officer be reported to City Council for its consideration and decision as the approving authority under the Expropriations Act;
- f) The City Solicitor be authorized to engage such appraisal, business valuation, survey or other professional services in connection with the expropriation as are necessary and advisable;
- g) The Initiation of Expropriation Proceedings By-law, as set out in Appendix “A” of Report CLSRE18-004, be passed; and
- h) A by-law be passed authorizing the Administrative Staff Committee to approve the acquisition of a portion of 933 Lansdowne Street West, if a settlement can be reached with any the property owner, as set out in Appendix “B” of Report CLSRE18-004.

2. Development Charge Reserve Funds 2017 Annual Report – City and Peterborough Utilities Commission Report CLSFS18-020

That Council approve the recommendations outlined in report CLSFS18-020 dated May 7, 2018 of the Commissioner of Corporate and Legislative Services as follows:

- a) That the Development Charge Reserve Funds – 2017 Annual Report for the City of Peterborough, as presented in Report CLSFS18-020, be received.
- b) That the Peterborough Utilities Commission Report entitled Water Development Charges for the year ended December 31, 2017, appended to Report CLSFS18-020 as Appendix B, be received.

3. Municipal Capital Facilities – Tax Exemption By-law Report CLSOCS18-003

That Council approve the recommendation outlined in Report CLSOCS18-003 dated May 7, 2018, of the Commissioner of Corporate and Legislative Services, as follows:

That a By-Law be adopted by City Council exempting three municipal capital facility properties from property taxes levied for municipal and school purposes pursuant to Section 110(6) of the Municipal Act 2001, S.O. 2001, c.25.

**4. Recyclables from the County/City Waste Management Facility
Report IPSWM18-004**

That the Council approve the recommendations as outlined in Report IPSWM18-004 dated May 7, 2018, of the Commissioner of Infrastructure and Planning Services as follows:

That T-24-18 for the Transportation and Processing of Landfill Recyclables from the County/City Peterborough Waste Management Facility be awarded as a two-year contract beginning June 1, 2018 to June 1, 2020 with an option to extend the contract under the same terms and conditions for two additional one-year terms, upon mutual agreement by the City and the Contractor, to:

- a) New West Gypsum Recycling (ONT) Inc., 2182 Wyecroft Road, Oakville, Ontario L6L 5V6 for the transportation, processing and supply of roll-off depot bins for Drywall at a cost of \$80.00 per tonne, exclusive of HST, or an estimated cost of \$42,000.00 per year exclusive of HST; and
- b) Index Environmental Corporation Group of Companies, 113 Warren Road, Whitby, Ontario L1N 2C4 for the transportation, processing and supply of roll-off depot bins for Construction and Demolition wastes at a cost of \$99.74 per tonne exclusive of HST, or an estimated cost of \$430,876.80 per year exclusive of HST.

**5. Peterborough Regional Health Centre Presentation
Report CLSCLK18-007**

That Council approve the recommendation outlined in Report CLSCLK18-007 dated May 7, 2018, of the City Clerk, as follows:

That the presentation from the Peterborough Regional Health Centre be received for information.

**6. PKED 2018 First Quarter Report
Report PKED18-002**

That Council approve the recommendation outlined in Report PKED18-002 dated May 7, 2018 of the Board Chair and President & CEO of Peterborough & the Kawarthas Economic Development, as follows:

That Report PKED18-002 and supporting presentation, providing the Peterborough & the Kawarthas Economic Development 2018 First Quarter Report be received.

**7. Charlotte Street East and Downtown Gateway Project
Report IPSPD18-010**

That Council approve the recommendations outlined in Report IPSPD18-010 dated May 7, 2018, of the Commissioner of Infrastructure and Planning Services, as follows:

- a) That the presentation by AECOM regarding the proposed Charlotte Street Concept Design between Aylmer Street and Water Street be received for information;
- b) That the conceptual design and cost estimate for the Charlotte Street East Project as set out in Exhibit "B" attached to Report IPSPD18-010 be approved;
- c) That the Charlotte Street East Project and the Downtown Gateway Project at the Park Street and Charlotte Street intersection be included in the Bethune Street Project and that the Charlotte Street Renewal and Louis Street Urban Park Project be renamed the Louis Street Urban Park Project;
- d) That the Bethune Street Project budget be increased by \$490,000.00 from \$29,187,300 to \$29,677,300 and the additional \$490,000 requirement be financed from:
 - i) A \$465,000 transfer from the Charlotte Street Renewal and Louis Street Urban Park Project identified as Project 7-1.04 in the 2018 Approved Capital Budget; and
 - ii) A \$25,000 transfer from the Central Area Master Plan Project – Detailed Design Gateways identified as Project 7-1.07 in the 2015 approved Capital Budget.
- e) That the contract awarded under P-14-15 for the Detailed Design and Contract Administration for the Bethune Street Project to AECOM, in the amount of \$3,234,360 plus HST of \$420,466.80 for a total cost of \$3,654,826.80, be increased by \$482,813.41, excluding taxes, to a new contract amount of \$3,717,173.41, plus HST of \$483,232.54, for a total cost of \$4,200,405.95 to complete the detailed design and prepare contract documents for the Charlotte Street East Project and the Downtown Gateway Project at the Park Street and Charlotte Street intersection.

**8. December 31, 2017 Financial Report (Unaudited)
Report CLSFS18-018**

That Council approve the recommendations outlined in Report CLSFS18-018 dated May 7, 2018, of the Commissioner of Corporate and Legislative Services, as follows:

- a) That the December 31, 2017 Quarterly Financial Report (unaudited) attached as Appendix A to Report CLSFS18-018, dated May 7, 2018, be received.
- b) That as a matter of housekeeping, the pre-approved budget of the Flood Reduction Subsidy Program C-240, be reduced by \$800,000 and transferred as follows:
 - i) \$500,000 to A-230 CCTV Inspection of Pipes (2018 – 5-15.20)
 - ii) \$300,000 to B-210 Sanitary Sewer Relining and Repair (2018 – 5-15.19)
- c) That Capital Levy approved in previous years' capital budgets for various projects, that is no longer needed, in the amount of \$132,299 and shown on Chart 3 in the report CLSFS18-018, be transferred to the Capital Levy Reserve.
- d) That \$99,747 representing 50% of the \$199,494 - 2017 Police Services surplus be transferred to the Police Special Projects Reserve.

**9. Marina Mooring Fees and Types
Report CSRS18-005**

That Council approve the recommendations outlined in Report CSRS18-005 dated May 7, 2018, of the Commissioner of Community Services, as follows:

- a) That report CSRS18-005 be received for information;
- b) That a 10% increase to all mooring fees be included in the 2019 Draft Budget; and,
- c) That up to 70 slips be allocated to seasonal boaters, annually.

At the meeting of May 22, 2018 Council added item d) as follows:

- d) That staff report back to Council following the 2018 boating season with a detailed report on expenses and revenues for the marina operations in 2018 with an analysis on increased revenue opportunities under its business model to ensure the facility generates an operating surplus in future years.

**10. Request to Rename Olympus Park
Report CSRS18-008**

That Council approve the recommendation outlined in Report CSRS18-008 dated May 7, 2018, of the Commissioner of Community Services, as follows:

- a) That the request to rename Olympus Park as Stillman Park be approved.

At the meeting of May 7, 2018, Committee added Item b) as follows:

- b) That staff re-convene the Naming Committee to review their by-law.

**11. Crawford Trail Extension and Lighting of Trails
Report IPSTR18-011**

That Council approve the recommendations outlined in Report IPSTR18-011 dated May 7, 2018, of the Commissioner of Infrastructure and Planning Services, as follows:

- a) That sufficient funds to purchase and install lighting for the Crawford Trail extension be included in future budget submissions; and
- b) That lighting of the main trails in the City be approved as a design feature and that implementation of the lighting be included as part of future budget submissions.

12. Farmers Market Licensing Agreement

That staff be directed to monitor the Farmers Market for violations against the licensing agreement and,

That staff report back to Council on any violations and next steps.

Submitted by,

Councillor Beamer

Chair

May 7, 2018

General Committee Report No. 12
Meeting of May 14, 2018

To the Council of The City of Peterborough for consideration at its meeting held May 22, 2018

The General Committee as a result of its special meeting held on May 14, 2018 recommends as follows:

**1. Official Plan Amendment O1801 and Zoning By-law Amendment Z1804
Report IPSPD18-017**

That Council approve the recommendations outlined in Report IPSPD18-017 dated May 14, 2018, of the Commissioner of Infrastructure and Planning Services:

- a) That the Official Plan be amended to permit secondary suites throughout the City in accordance with Exhibit A of Report IPSPD18-017.
- b) That Section 1 – Definitions of Zoning By-law 97-123 be amended in accordance with Exhibit B of Report IPSPD18-017.
- c) That Section 4.2.A (i) of Zoning By-law 97-123 be deleted and replaced in accordance with Exhibit B of Report IPSPD18-017.
- d) That Section 6.33 – Additional Dwelling Unit of Zoning By-law 97-123 be amended in accordance with Exhibit B of Report IPSPD18-017.
- e) That Section 6.25 Units – Prohibited Locations of By-law 97-123 be deleted in accordance with Exhibit B of Report IPSPD18-017.

At the meeting of May 22, 2018 Council added item f) as follows:

- f) That staff report back to Council as part of the 2019 Budget deliberations on options to convert to a proactive model for enforcement of the parking bylaws from the current complaint-driven model and that the report details the projected costs and revenues associated with those options, to complement the implementation of the new secondary suite regulations in the City.

Submitted by,

Councillor Beamer

Chair

May 14, 2018

General Committee Report No. 13
Meeting of May 22, 2018

To the Council of The City of Peterborough for consideration at its meeting held May 22, 2018

The General Committee as a result of its special meeting held on May 22, 2018 recommends as follows:

**1. 2018 Debenture Issue
Report CLSFS18-029**

That Council approve the recommendation outlined in Report CLSFS18-029 dated May 22, 2018, of the Commissioner of Corporate and Legislative Services, as follows:

That the necessary borrowing by-laws be approved to borrow funds up to a maximum of \$21,825,070 to finance City capital projects, and for terms not to exceed the terms indicated on Appendix A, attached to Report CLSFS18-029.

Submitted by,

Councillor Beamer

Chair

May 14, 2018