



City of
Peterborough

To: Members of the General Committee

From: Richard Freymond, Commissioner, Finance & Corporate Support Services

Meeting Date: April 13, 2026

Report: Budget Amendment and Award of RFQ-13-26 City Hall Generator Full Integration, Report FCSFPM26-013

Subject

A report to recommend a Budget Amendment and Award of RFQ-13-26 for City Hall Generator Full Integration.

Recommendations

That Council approves the recommendations outlined in Report FCSFPM26-013, dated April 13, 2026, of the Commissioner, Finance and Corporate Support Services as follows:

- a) That the City Hall Generator Full Integration Capital Budget be amended from \$100,000 to \$135,000 through an additional transfer of \$35,000 funds from the City's General Contingency; and
- b) That RFQ-13-26 for City Hall Generator Full Integration be awarded to Barry Electrical Contractor Inc., 1003 Monaghan Road, Peterborough, Ontario, K9J 5K8 at a cost of \$108,410 plus HST of \$14,094 for a total cost of \$122,504.

Executive Summary

- This report recommends a budget increase for the capital project budget for The City Hall Generator Full Integration to provide emergency backup power to the entirety of City Hall.
- This report recommends that RFQ-13-26 be awarded to the lowest bidder for City Hall Generator Full Integration.

Background

City Hall is currently serviced by a generator that provides emergency power to selected areas of the facility. Following the significant ice storm in 2025, a review of City Hall facility function was completed, and it was identified that the full integration of the entirety of City Hall into the existing generator would be the optimal solution for operational service delivery in the event of future emergencies. Over the period of four seasons 2025/2026 the existing generator has been tested for loading capacity to qualify and quantify the full scope of integration capability; it was determined that full integration could be achieved.

Through Report FCSFS25-025, dated December 1, 2025, Quarterly Financial Update Report the City Hall Generator Full Integration project was confirmed and approved with \$100,000 from the General Contingency through the authority of The Treasurer.

RFQ-13-26 for City Hall Generator Full Integration was prepared by City staff, issued on January 15, 2026, and closed on February 5, 2026. Two submissions were received.

The lowest bid received was over the allocated budget. The project requires a total budget of \$135,000 to cover the net bid price, plus a contingency of \$24, 682 to address potential unforeseen costs such as those related to complex wiring installations in confined access areas and any additional permitting as required.

Council Approval Required

Section 16 of the Procurement By-law 24-077 requires Council to approve budget transfers or creations when a net transfer of an Approved Budget is greater than \$100,000.

The original budget created was \$100,000. The requested additional \$35,000 transfer in this report requires Council approval.

Strategic Plan

Strategic Pillar: Infrastructure

Strategic Priority: Aligns with the Infrastructure Pillar which reads, "Invest in building, improving, and maintaining quality infrastructure (horizontal, vertical, and underground) to meet the current and future growth needs of the City."

Integrating all sections of City Hall to be serviced by the existing generator will ensure the facility remains operational in the event of an emergency, allowing staff and departments to continue delivering critical services and strengthening the City's overall emergency response capability to the community.

Engagement and Consultation

The submissions were reviewed by the Director, Facilities and Property Management, Manager, Facilities Assets and Energy, Program Manager, Facilities Preventive Maintenance, and a Corporate Buyer.

Budget and Financial Implications

The net \$110,318 requirement, after applicable HST rebates, in recommendation b) can be accommodated within the amended budget of \$135,000 with the proposed budget transfer from the General Contingency in recommendation a).

Conclusion

With Council approval for the budget amendment and award of RFQ-13-26 City Hall Generator Full Integration, staff will proceed with the project immediately.

Submitted by,

Richard Freymond
Commissioner, Finance and Corporate Support Services

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