



City of
Peterborough

To: Members of the General Committee

From: Richard Freymond, Commissioner, Finance & Corporate Support Services

Meeting Date: April 7, 2025

Report: Budget Amendment and Award of ITT-24-25 for Switchgear Replacement at Del Crary Park, Report FCSFPM25-014

Subject

A report to recommend a Budget Amendment and Award of ITT-24-25 for Switchgear Replacement at Del Crary Park.

Recommendations

That Council approves the recommendations outlined in Report FCSFPM25-014, dated April 7, 2025, of the Commissioner, Finance and Corporate Support Services as follows:

- a) That the Switchgear Replacement at Del Crary Park Capital Budget be amended from \$100,000 to \$135,000 through an additional transfer of funds from the Art Gallery Roof Replacement project (Q#24-012).
- b) That ITT-24-25 for Switchgear Replacement at Del Crary Park be awarded to Barry Electrical Contractors Inc., 1003 Monaghan Road, Peterborough, Ontario, K9J 5K8 at a cost of \$104,000 plus HST of \$13,520 for a total cost of \$117,520.

Executive Summary

- The Del Crary Park switchgear was identified as requiring replacement.
- This report recommends that the budget be increased for the replacement of the switchgear from the surplus funds from the Art Gallery Roof Replacement project (Q#24-012).
- This report recommends that ITT-24-25 be awarded to the lowest bidder for Switchgear Replacement at Del Crary Park.

Background

Through Report FCSFS24-038, September 30, 2024 Financial Report (Unaudited), dated December 2, 2024 Council approved recommendation c) That the Del Crary Park Switchgear Repair capital project be established and funded through a \$100,000 transfer from the Art Gallery Roof Replacement project (Q#24-012).

In the summer, there was an issue with breakers tripping in the marina building at Del Crary Park. While checking and resetting the breakers the electrician identified excessive corrosion and some arc damage with the main switchgear. This switch controls the power to the whole Del Crary Marina, restaurant, and gas pumps. The corrosion increases the risk of this switch failing and putting the Marina, Restaurant Building and Gas pumps out of service for an extended time. ITT-24-25 was issued on January 17, 2025, and prepared by City staff. The Tender closed on February 11, 2025 with nine submissions received.

The lowest bid received was \$104,000 plus HST which was over the allocated budget.

Council Approval Required

Section 16 of the Procurement By-law 24-077 requires Council to approve budget transfers or creations when a Net transfer of Approved Budgets is greater than \$100,000.

The original budget created was \$100,000. As such, the requested additional \$35,000 transfer in this report requires Council approval.

Strategic Plan

Strategic Pillar: Infrastructure

Strategic Priority: Invest in infrastructure to ensure that it meets the future needs of our growing City.

Replacing the switchgear reduces the risk of this switch failing and putting the Marina, Restaurant Building and Gas pumps out of service for an extended time.

Engagement and Consultation

The submissions were reviewed by the Director, Facilities and Property Management, Manager, Facilities Assets and Energy, Program Manager Facilities Maintenance and a Corporate Buyer.

Budget and Financial Implications

The net \$105,831 requirement, after applicable HST rebates, in recommendation b) can be accommodated using the surplus funds from the Art Gallery Roof Replacement Project (Q#24-012).

Conclusion

With Council approval for the budget amendment for the Switchgear Replacement at Del Crary Park, staff will proceed with the project in preparation for the summer 2025 season.

Submitted by,

Richard Freymond
Commissioner, Finance and Corporate Support Services

Contact Name:

Gillian Barnes
Director, Facilities and Property Management
Phone: 705-742-7777 Ext 1828
Toll Free: 1-855-738-3755
E-mail: gbarnes@peterborough.ca

Brian McCaw
Manager, Facilities Assets and Energy
Phone: 705-742-7777 Ext 1852
Toll Free: 1-855-738-3755
E-mail: bmccaw@peterborough.ca