



City of
Peterborough

To: Members of the General Committee

From: Sheldon Laidman, Commissioner, Community Services

Meeting Date: March 10, 2025

Report: Agreement with ORCA for the operation of Beavermead Campground, Report CSRS25-002

Subject

An agreement for continued operation of Beavermead campground between the City of Peterborough and Otonabee Region Conservation Authority (ORCA).

Recommendation

That Council approve the recommendation outlined in Report CSRS25-002, dated March 10, 2025, of the Commissioner, Community Services as follows:

That the Mayor and Clerk be authorized to sign an agreement between the City of Peterborough and Otonabee Region Conservation Authority as outlined in Report CSRS25-002 dated March 10, 2025, of the Commissioner, Community Services, on terms satisfactory to the said Commissioner and in forms acceptable to the City Solicitor.

Executive Summary

- The City of Peterborough has had an agreement with the Otonabee Region Conservation Authority since 2015 for the operation of Beavermead campground.
- The agreement includes language around the review of the agreement terms at a minimum of five years, with a possible extension of an additional five-year term.
- The new agreement outlines an annual payment fee to the City to cover the annual maintenance expense of the property.

- The agreement includes that annual operational profit be shared as follows, 10% gross revenue will be kept by Otonabee Region Conservation Authority and any portion above that will be shared equally between the City of Peterborough and Otonabee Region Conservation Authority.

Background

The City of Peterborough and the Otonabee Region Conservation Authority (ORCA) entered into an initial agreement in 2015, with a five-year extension period. The agreement outlined when Otonabee Region Conservation Authority would operate the City's campground, the annual rental amount to be paid to the City and the additional payment if the campground made a profit annually. This agreement's additional five-year extension expired in October 2024.

The City of Peterborough is responsible for care and control of the grounds outside of the yearly operational campground time frame. During the campground operating season, the city will maintain weekly grass cutting, any necessary maintenance of trees, and undertake maintenance and repairs of roadways and to the washroom building and attached kiosk. The City is also responsible for the seasonal opening and closing of the campground with servicing water, electrical and sewage systems. Associated operations of the campground, including permitting of sites, will be the responsibility of Otonabee Region Conservation Authority (ORCA).

This agreement has proven to be beneficial to both the City and ORCA. ORCA has been able to provide a professionally managed campground operation for the City and since the pandemic this agreement has shown to be increasingly profitable for both parties.

Strategic Plan

Strategic Pillar: Community & Well-being

Strategic Priority: Foster community resiliency, neighbourhood identity, civic pride, sense of belonging, and intercultural harmony. Enhance and protect the health, safety, and wellbeing of all in our City. Provide robust, affordable, and accessible sport, recreation, wellness, and social programs for people of all ages and abilities.

Engagement and Consultation

Otonabee Region Conservation Authority staff have had their board review and have endorsed the new terms of the operational agreement. The City's Recreation and Parks Services Division, Risk Management, and Legal Services have completed a review of the agreement and have completed updates outlined in the executive summary.

Budget and Financial Implications

The recommendations in this report aligned with the annual operational budget between the City and Otonabee Region Conservation Authority. Previously with this agreement in place the City has received revenue from Otonabee Region Conservation Authority on an annual basis, and in which revenue is included with the Recreation and Parks Services Operating budget.

Submitted by,

Sheldon Laidman
Commissioner, Community Services

Contact Name:

Rob McAulay
Director, Recreation and Parks Services
Phone: 705-742-7777 Ext. 2204
Toll Free: 1-855-738-3755
Email: rmcaulay@peterborough.ca