

The Corporation of the City of Peterborough

By-Law Number 24-084

Being a By-law to establish User Fees as approved as part of the 2025 Budget process

Whereas Section 391 (1) of the **Municipal Act, S.O. 2001, c.25**, as amended, stipulates that despite any Act, a municipality may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

And Whereas Section 398 (1) of the **Municipal Act S.O. 2001, c.25**, as amended, states fees and charges imposed by a municipality or local board on a person under this Part constitute a debt of the person to the municipality or local board, respectively;

And Whereas Section 398 (2) of the **Municipal Act S.O. 2001, c.25**, as amended, states the treasurer of a local municipality may add fees and charges imposed by the municipality to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes;

1. In the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied;
2. In all other cases, any property for which all of the owners are responsible for paying the fees and charges;

And Whereas at its meeting held December 9, 2024, the Council of the City of Peterborough adopted a series of 2025 budget recommendations including a number of fees and charges as set out in Part 5 of the budget book entitled “2025 Budget Book”, as amended and as set out in Schedule A to this by-law.

Now Therefore, The Corporation of the City of Peterborough by the Council thereof hereby enacts as follows:

1. The 2025 user fees as set out in Schedule A to this by-law are adopted.
2. Simple interest of 1.25% per month may be added on the first day of default and on the first day of each successive month to any fee not paid by the stipulated due date.
3. At the Treasurer’s discretion and, where possible, any unpaid fees, including interest, may be added to the tax roll.
4. Subject to section 5, User Fee By-law 23-159 is repealed.
5. The repeal of User Fee By-law 23-159 does not affect its previous operation or a right, privilege, obligation or liability that came into existence under it. Without limitation, User fee By-law 23-159 continues to apply to a service or thing for which User Fee By-law 23-159 imposed a fee or charge to the extent that such part of the service or thing has been provided to the moment of its repeal.
6. This By-law is in effect January 1, 2025.

By-law passed this 9th day of December, 2024

Jeff Leal, Mayor

John Kennedy, City Clerk

Appendix A

Department	Finance and Corporate Support Services
Division	Financial Services
Activity	Property Taxes and Other

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10165-440920	Administration Fee								
	Admin Fee - add O/S Charges to Taxes	To partially recover staff preparation time	per roll	N	\$30.00	\$1,800		\$30.00	\$5,000
	Admin Fee on Civil Enforcement of Orders or Judgements	To partially recover staff preparation time	per order	N	\$30.00	\$1,800		\$30.00	\$5,000
	Total 440920					\$3,600			\$10,000
10165-450090	Tax Certificate Fees								
	Tax certificate	To recover cost of producing certificate	per certificate	N	\$70.00	\$96,950	1-Jan-25	\$75.00	\$95,000
	Total 450090					\$96,950			\$95,000
10165-450095	Document Fees								
	Farm Debt Letter & Bankruptcy Act Notice	To partially recover staff preparation time	per letter	N	\$52.50	\$2,993	1-Jan-25	\$55.00	\$4,675
	Registration Preparation	To partially recover staff preparation time	per roll	N	\$131.25	\$3,150		\$131.25	\$11,240
	Cancellation Price Calculation	To partially recover staff preparation time	per roll	N	\$183.75	\$551		\$183.75	
	Cancellation Certificate Preparation	To partially recover staff preparation time	per roll	N	\$105.00	\$525		\$105.00	\$525
	Extension Agreement	To partially recover staff preparation time	per roll	N	\$262.50	\$0		\$262.50	
	Default of Extension Agreement	To partially recover staff preparation time	per roll	N	\$52.50	\$0		\$52.50	
	Sale Administration Cost - Public Tender	To partially recover staff preparation time	per roll	N	\$630.00	\$630		\$630.00	\$0
	Sale Administration Cost - Public Auction	To partially recover staff preparation time	per roll	N	\$735.00	\$0		\$735.00	
	Advertising: Drafting Ads	To recover all of the cost	per ad	N	\$262.50	\$525		\$262.50	\$525
	Advertising: 4 weeks in local paper	To recover all of the cost	per ad	N	actual cost			actual cost	
	Advertising: 1 time in Ontario Gazette	To recover all of the cost	per ad	N	actual cost			actual cost	
	Auctioneer's Fee	To recover all of the cost	per fee	N	actual cost			actual cost	
	Property Appraisal	To recover all of the cost	per appraisal	N	actual cost			actual cost	
	Treasurer's Statement	To partially recover staff preparation time	per roll	N	\$288.75	\$289		\$288.75	\$0
	Total 450095					\$8,663			\$16,965
10165-450105	Service Fees								
	Revenue Canada Letters	To partially recover staff preparation time	per letter	N	\$25.00	\$1,000		\$25.00	
	Mortgage Company Inquiries	To partially recover staff preparation time	per roll	N	\$11.00	\$880		\$11.00	
	Mortgage Listing Fee	To partially recover staff preparation time	per roll	n	\$5.25	\$67,200		\$5.25	
	Tax receipts/Statement of Account	To partially recover staff preparation time	per receipt/ statement	N	\$25.00	\$10,000		\$25.00	\$25,000
	Photocopies	To recover cost	per photocopy	N	\$0.50	\$50		\$0.50	
	Faxing Tax Receipt/Statement of Account to Local Phone Number	To recover cost	per fax	N	\$1.00	\$50		\$1.00	
	Faxing Tax Receipt/Statement of Account to Long Distance Phone Number	To recover cost	per fax	N	\$5.00	\$100		\$5.00	

Department	Finance and Corporate Support Services
Division	Financial Services
Activity	Property Taxes and Other

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Tax Bill Reprints	To partially recover staff preparation time	per roll	N	\$25.00	\$1,500		\$25.00	\$5,000
	Total 450105					\$45,000			\$30,000
10165-450110	Ownership Change Fee								
	Ownership Change Fee	To partially recover staff time	per roll/change event	N	\$42.00	\$38,850	1-Jan-25	\$45.00	\$70,000
	Total 450110					\$38,850			\$70,000
10165-450115	Tax Apportionment Fee								
	Apportionment Fee	To partially recover staff time	per roll	N	\$52.00	\$16,800	1-Jan-25	\$55.00	\$5,500
	Total 450115					\$16,800			\$5,500
10165-450120	Collection Admin Fee								
	Collection Admin Fee	To recover staff preparation time	per event	N	\$30.00	\$4,800		\$30.00	\$1,000
	Total 450120					\$4,800			\$1,000
Various	Returned Payments Charges	To recover administration costs	Per NSF cheque	N	\$35.00			\$35.00	
Various	Interest on Overdue Accounts	To recover lost interest revenue	Per Month Overdue	N	1.25%			1.25%	
	Total 10165					\$232,553			\$228,465

Department	Legislative Services
Division	Clerks
Activity	Administration

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10290-420000	Business Licenses								
	Adult Entertainment	To partially cover administration costs	per licence	N	\$1,625.00		1-Jan-25	\$1,649.00	
	Auctioneer	To partially cover administration costs	per licence	N	\$88.00		1-Jan-25	\$89.32	
	Auto Centre	To partially cover administration costs			\$108.00		1-Jan-25	\$109.62	
	Bakeshop	To partially cover administration costs	per licence	N	\$208.00		1-Jan-25	\$211.12	
	Barber Shop/Hairdressing	To partially cover administration costs	per licence	N	\$208.00		1-Jan-25	\$211.12	
	Body Modification	To partially cover administration costs	per licence	N	\$208.00		1-Jan-25	\$211.12	
	Butcher Shop	To partially cover administration costs	per licence	N	\$208.00		1-Jan-25	\$211.12	
	Dry Cleaner/Laundromat	To partially cover administration costs	per licence	N	\$108.00		1-Jan-25	\$109.62	
	Lodging House - Rental Dwelling Units	To partially cover administration costs	per licence	N	\$83.00		1-Jan-25	\$84.25	
	Lodging House - Rental Dwelling Units - Renewal Fee	To partially cover administration costs	per licence		\$56.75		1-Jan-25	\$57.60	
	Lodging House - Small	To partially cover administration costs	per licence	N	\$284.00		1-Jan-25	\$288.26	
	Lodging House - Small, renewal fee				\$192.00		1-Jan-25	\$194.88	
	Lodging House - Small, Follow-up Inspection Fee				\$274.00		1-Jan-25	\$278.11	
	Lodging House - Large	To partially cover administration costs	per licence	N	\$466.00		1-Jan-25	\$473.00	
	Lodging House - Large, renewal fee				\$233.00		1-Jan-25	\$236.50	
	Lodging House - Large, Follow-up Inspection Fee				\$441.00		1-Jan-25	\$447.62	
	Mobile Canteen	To partially cover administration costs	per licence	N	\$208.00		1-Jan-25	\$211.12	
	Pet Grooming Parlour	To partially cover administration costs	per licence	N	\$208.00		1-Jan-25	\$211.12	
	Plumber/Drain Layer	To partially cover administration costs	per licence	N	\$108.00		1-Jan-25	\$109.62	
	Restaurant or Caterer	To partially cover administration costs	per licence	N	\$208.00		1-Jan-25	\$211.12	
	Salvage Yard	To partially cover administration costs	per licence	N	\$441.00		1-Jan-25	\$447.62	
	Sheet Metal Worker	To partially cover administration costs	per licence	N	\$108.00		1-Jan-25	\$109.62	
	Temporary Trader	To partially cover administration costs	per lic/daily	N	\$129.00		1-Jan-25	\$130.94	
	Temporary Trader	To partially cover administration costs	per lic/annual	N	\$877.00		1-Jan-25	\$890.15	
	Tree Service Providers	To partially cover administration costs	per lic/annual	N	\$105.00		1-Jan-25	\$105.58	
	Driving Services - Broker	To partially cover administration costs	per lic/annual	N	\$250.00		1-Jan-25	\$250.00	\$1,500
	Driving services - Driver	To partially cover administration costs	per lic/annual	N	\$50.00		1-Jan-25	\$50.00	\$20,650
	420000 - business lic.					\$88,813		\$106,045.00	\$106,045
10290-420005	Marriage Licenses								
	Marriage Licenses	To recover licence costs and partially recover administration costs	per licence	N	\$150.00	\$75,000	1-Jan-25	\$150.00	
	Total 420005					\$75,000			\$75,000
10290-420010	Lottery Licenses								
	Lottery Licenses	To recover administration costs	per licence	N		\$105,000			\$110,000
	Total 420010					\$105,000			\$110,000
10290-420015	Group Home Registrations								
	Group Home Registrations	To partially recover administration costs	per registration	N	\$50.75	\$1,370	1-Jan-25	\$51.50	
	Total 420015					\$1,370			\$1,082
10290-420020	Miscellaneous Permits								
	Licensed Patio Extensions		per application		\$300.00	\$2,100		\$300.00	\$2,100
	Misc. Permits	To partially recover administration costs	per affidavit	N	\$28.95	\$290		\$28.95	\$290
	Total 420020					\$2,390			\$2,390
10290-420040	Vital Statistics								

Department	Legislative Services
Division	Clerks
Activity	Administration

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Death Registrations	To partially recover administration costs - legislated	per registration	N	\$32.50	\$39,000	1-Jan-25	\$33.00	\$42,900
	Total 420040					\$39,000			\$42,900

10290-420045	Application Fee								
	Road Closure Application Fee	Staff time can be significant to process requests, the increase is to partially recover increasing administration costs.	per request	Y	\$375.00	\$9,375		\$375.00	\$5,625
	Filming Permit Application Fee	Staff time can be significant to process requests, the increase is to partially recover administration costs.	per request	Y	\$595.00	\$1,785		\$595.00	\$1,190
	Total 420045					\$11,160			\$6,815

10290-450185	Freedom of Information								
	MFIPPA - Freedom of Information	To partially recover administration costs - legislated	per request	N	\$5.00	\$750		\$5.00	\$850
	Total 450185					\$750			\$850

10290-450295	Marriage Ceremonies								
	Marriage Ceremonies	To partially recover administration costs, services fees and room rental costs.	per ceremony	Y	\$360.00	\$19,800		\$360.00	\$19,800
	Total 450295					\$19,800			\$19,800

10290-450305	Commissioner Services								
	Commissioner Services	To partially recover administration costs - legislated	per document	Y	\$26.55	\$13,275		\$26.55	\$13,275
	Total 450305					\$13,275			\$13,275

10292-420000	Road Closure								
	Road Closure	Public Works barricade/sign placement and removal	per hour/if required	Y					
	Road Closure	Traffic - Detour Plan	per event	Y					
	Road Closure	Parking-in-lieu	per occupied space/if required	Y					
	Total 420000					\$0			\$0

	Total					\$265,645			\$193,930
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Department	Legislative Services
Division	Court Services
Activity	Court Services

Activity	Legal Services	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10310-430010	Service fees								
	Conviction fee	Government Legislated fee	per ticket	N	\$5.00			\$5.00	
	Conviction fee at trial sentenced in absentia	Government Legislated fee	per ticket	N	\$10.00			\$10.00	
	NSF charges	Government Legislated fee	per NSF cheque	N	\$35.00			\$35.00	
	Photocopy fees	Government Legislated fee	per page	N	\$1.00			\$1.00	
	Certified copies	Government Legislated fee	per page	N	\$3.50			\$3.50	
	Administration default fee non-payment	Government Legislated fee	per ticket	N	\$40.00			\$40.00	
	Conviction fee for Parking-Fail to Respond	Government Legislated fee	per ticket	N	\$16.00			\$16.00	
	Non-appearance for trial held exparte	Government Legislated fee	per ticket	N	\$30.00			\$30.00	
	Transcription fees - Paper Format	Government Legislated fee	per page	Y	\$7.10			\$7.10	
	Transcription fees - Paper Format - Expedited	Government Legislated fee	per page	Y	\$9.60			\$9.60	
	Transcription fees - Paper Format- 24 hr delivery	Government Legislated fee	per page	Y	\$12.55			\$12.55	
	Transcription fees - Electronic Format	Government Legislated fee	per page	Y	\$6.30			\$6.30	
	Transcription fees - Electronic Format - Expedited	Government Legislated fee	per page	Y	\$8.80			\$8.80	
	Transcription fees - Electronic Format - 24 hr delivery	Government Legislated fee	per page	Y	\$11.75			\$11.75	
	Total 430010					\$1,500,000			\$1,500,000

Department	Legislative Services
Division	Municipal Law Enforcement Services
Activity	Municipal Law Enforcement Services

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
11140-420030	Permit Fees								
	Sign permit fee: freestanding sign >10 ft. high	To recover all costs of inspection and enforcement	per sign	N	\$315		1-Jan-25	\$ 215.00	
	Sign permit fee: fascia sign >10 sq. ft.; freestanding sign <=10 ft. high	To recover all costs of inspection and enforcement	per sign	N	\$265		1-Jan-25	\$ 165.00	
	Sign permit fee: fascia sign <=10 sq. ft.; portable sign	To recover all costs of inspection and enforcement	per sign	N	\$265		1-Jan-25	\$165	
	Permit application fee	To recover the costs of administrative review for permit applications	per application	N			1-Jan-25	\$100	
	Real Estate Development Sign	To recover all costs of inspection and enforcement	per sign	N	\$420		1-Jan-25	\$320	
	Electronic Signs	To recover all costs of inspection and enforcement	per sign	N	\$470		1-Jan-25	\$370	
	Pool enclosure permit fee	To recover all costs of inspection and enforcement	per permit	N	\$262		1-Jan-25	\$162	
	Total 420030					\$50,000.00			\$70,000.00
11140-440920	Administrative Fee								
	Administrative Fees	To partially recover costs of inspection and cleanup	per occurrence	Y	\$200	\$6,000		200	
	Enforcement Administration	To recover costs from enforcement such as sign removal and compounding	per occurrence	Y	\$180			\$180	
	Contract Administration	To recover costs relating to the assignment and administration of work undertaken under the authority of a confirmed Property Standards or Municipal Order.	per occurrence	Y	\$130			\$130	\$4,000.00
	Property Standards Order Fee	To partially recover the costs incurred and administration associated with issuance of a Property Standards Order		Y			1-Jan-25	150	\$3,600
	Property Standards Order Discharge Fee	To recover costs of registration and discharge of Municipal Property Standards Orders	per occurrence	Y	\$630	\$6,000.00	1-Jan-25	250	\$3,000.00
	Total 440920					\$12,000			\$10,600
10310-430020	Amps Fees								
	AMPS Appeal -no show	To partially recover staff preparation time	per occurrence	N				\$100.00	
	AMPS Late Payment Fee	To partially recover staff preparation time	per occurrence	N				\$15.00	
	AMPS Ministry of Transportation Plate Denial	To partially recover staff preparation time	per occurrence	N				\$22.00	
	AMPS Ministry of Transportation Plate Search	To partially recover staff preparation time	per occurrence	N				\$10.00	
	AMPS Screening No Show	To partially recover staff preparation time	per occurrence	N				\$50.00	
	Total 430020					\$0			\$0

Corporate & Legislative Services
Office of the City Solicitor
Peterborough Humane Society

User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C2	C3	C4	C5	C6	C7	C8	C9	C10

Impoundment Fees								
Boarding Fee (daily)	To recover associated costs	per day	N	\$20.00	N/A			N/A
Cat Impound Fee	To recover associated costs	per occurrence	N	\$61.00	N/A			N/A
Dog Impound Fee	To recover associated costs	per occurrence	N	\$122.00	N/A			N/A
Veterinarian Fee (Based on actual fee)	To recover associated costs							
Licensing Fees - Dog								
Spayed / Neutered Dog - By Renewal Date	To recover associated costs	per license	N	\$30.00	N/A			N/A
By Renewal Date - Unaltered	To recover associated costs	per license	N	\$60.00	N/A			N/A
Feb 1st - May 31st - Spayed/Neutered	To recover associated costs	per license	N		N/A			N/A
Feb 1st - May 31st - Unaltered	To recover associated costs	per license	N		N/A			N/A
June 1st - Dec. 31st - Spayed/Neutered	To recover associated costs	per license	N		N/A			N/A
June 1st - Dec. 31st - Unaltered	To recover associated costs	per license	N		N/A			N/A
New Dog Obtained After September 1st	To recover associated costs	per license	N		N/A			N/A
Lost Tag Replacement	To recover associated costs	per tag	N	\$10.00	N/A			N/A
Late Fee	To recover associated costs	per license	N	\$20.00	N/A			N/A
Licensing Fees - Senior (60+ yrs)								
Spayed/Neutered Dog - By Renewal Date	To recover associated costs	per license	N	\$20.00	N/A			N/A
By Renewal Date - Unaltered	To recover associated costs	per license	N	\$40.00	N/A			N/A
Feb 1st - May 31st - Spayed/Neutered	To recover associated costs	per license	N		N/A			N/A
Feb 1st - May 31st - Unaltered	To recover associated costs	per license	N		N/A			N/A
June 1st - Dec. 31st - Spayed/Neutered	To recover associated costs	per license	N		N/A			N/A
June 1st - Dec. 31st - Unaltered	To recover associated costs	per license	N		N/A			N/A
New Dog Obtained After September 1st	To recover associated costs	per license	N		N/A			N/A
Lost Tag Replacement	To recover associated costs	per tag	N	\$10.00	N/A			N/A
Late Fee	To recover associated costs	per license	N	\$20.00	N/A			N/A
Licensing Fees - Cat								
Cat - Spayed/Neutered	To recover associated costs	per license	N	\$25.00	N/A			N/A
Cat - Unaltered	To recover associated costs	per license	N	\$30.00	N/A			N/A
Cat (Fee for Seniors) - Spayed/Neutered	To recover associated costs	per license	N	\$15.00	N/A			N/A
Cat (Fee for Seniors) - Unaltered	To recover associated costs	per license	N	\$20.00	N/A			N/A
Lost Tag Replacement	To recover associated costs	per tag	N	\$10.00	N/A			N/A
Late Fee	To recover associated costs	per license	N	\$10.00	N/A			N/A
Other Fees								
Kennel Fee	To recover associated costs	per unit	Y	\$175.00	N/A			N/A
Payment Processing Fee	To recover associated costs	credit card transactions only	Y		N/A			N/A
Replacement Tag	To recover associated costs	per tag	N		N/A			N/A

Department	Legislative Services
Division	Office of the City Solicitor
Activity	Realty Services

Activity	Legal Services	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10302-450220	Service fees								
	Realty Services Application Fee	To recover associated costs	per application	Y	\$300 + disbursements	\$1,800		\$300 + disbursements	\$1,800
	Total 450220					\$1,800			\$1,800

Department	Legislative Services
Division	Legal Services
Activity	Legal Services

Activity	Legal Services	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10300-450220	Real Estate								
	Releases, discharges, postponements, etc.	To recover associated costs	per document	Y	\$325 + Disbursements	\$2,275		\$325 + Disbursements	\$2,275
	Total Real Estate					\$2,275			\$2,275
10300-450220	Fees for Tax sale (reviewed annually with Tax)								
	Receipt of file and instructions	To recover associated costs	per roll		\$150.00	\$1,650		\$150.00	\$1,650
	Preliminary Searches & Preparation for Tax Sale	To recover associated costs	per roll	Y	\$425. + Disbursements	\$4,675		\$425. + Disbursements	\$4,675
	Tax Certificate Preparation & Registration	To recover associated costs	per roll	Y	\$150. + Disbursements	\$1,650		\$150. + Disbursements	\$1,650
	Notification to Parties	To recover associated costs	per roll	Y	\$275. + Disbursements	\$2,750		\$275. + Disbursements	\$2,750
	Statutory Declaration Preparation	To recover associated costs	per roll	Y	\$200. + Disbursements	\$2,000		\$200. + Disbursements	\$2,000
	Cancellation Certificate Registration	To recover associated costs	per roll	Y	\$225. + Disbursements	\$2,025		\$225. + Disbursements	\$2,025
	Final Notification	To recover associated costs	per roll	Y	\$275. + Disbursements	\$1,650		\$275. + Disbursements	\$1,650
	Extension Agreement	To recover associated costs	per roll	Y	\$275. + Disbursements	\$275		\$275. + Disbursements	\$275
	Default of Extension Agreement	To recover associated costs	per roll	Y	\$100. + Disbursements	\$100		\$100. + Disbursements	\$100
	Preparation and Registration of Tax Deed	To recover associated costs	per roll	Y	\$300. + Disbursements	\$300		\$300. + Disbursements	\$300
	Legal Costs for Payment into Court	To recover associated costs	per roll	Y	\$300. + Disbursements	\$300		\$300. + Disbursements	\$300
	Total Fees for Tax Sale					\$17,375			\$17,375
10300-450220	Fees for Housing								
	Discharges, Releases & Postponements	To recover associated costs	per document	Y	\$325 + Disbursements	\$3,250		\$325 + Disbursements	\$3,250
	Total Fees for Housing					\$3,250			\$3,250
	Total 450220					\$22,900			\$22,900

Department	Infrastructure, Planning and Growth Management
Division	Engineering and Capital Works
Activity	Engineering

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10760-420020	Heavy Load Permit								
	Wide and Heavy Load Permit	To recover cost of reviewing request and route and the issuance of the permit.	per permit	N	\$168.00	\$4,032.00	1-Jan-25	\$171.00	\$4,104.00
	Wide and Heavy Load Permit	Use of municipal property	per permit	N	\$1.00	\$24.00		\$1.00	\$24.00
	Total 420020					\$4,056.00			\$4,128.00

Department	Infrastructure, Planning and Growth Management
Division	Asset Management and Capital Planning
Activity	Water Resources

10756-450368	Environmental Compliance Approval Amendment								
	Consolidated Linear Environmental Compliance Approval Storm Sewers/Ditches/Culverts/Third Pipe (SW1, SW3)	partial recovery of admin charges		N	\$ 1,500.00	\$1,500.00		\$ 1,500.00	\$1,500.00
	Consolidated Linear Environmental Compliance Approval Components of Sewage Collection System (Pumping Stations) (SS2)	partial recovery of admin charges		N	\$ 5,000.00	\$0.00		\$ 5,000.00	\$0.00
	Consolidated Linear Environmental Compliance Approval for Separate Sewers/Nominally Separate Sewers/Forcemains (Sanitary) (SS1)	partial recovery of admin charges		N	\$ 1,500.00	\$1,500.00		\$ 1,500.00	\$1,500.00
	Environmental Compliance Approval Amendment	partial recovery of admin charges		N	\$ 1,000.00	\$1,000.00		\$ 1,000.00	\$1,000.00
	Consolidated Linear Environmental Compliance Approval Stormwater Management Facilities (SW2)	partial recovery of admin charges		N	\$ 5,000.00	\$5,000.00		\$ 5,000.00	\$5,000.00
	Total 450368					\$9,000.00			\$9,000.00

Department	Infrastructure, Planning and Growth Management
Division	Engineering and Capital Works
Activity	Parking

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10885-450130	Parking Garage : Simcoe Street Parking Garage (Daily)								
	Parking garage fees : Simcoe Street Parking Garage	To partially recover operating and maintenance costs for facility	Hourly	Y	\$1.75	\$365,000	1-Jan-25	\$2.00	\$94,746
	Parking garage fees : Simcoe Street Parking Garage		Daily Max.	Y	\$12.25		1-Jan-25	\$14.00	
			Month	Y	\$85.00				
	Total 10885-450130					\$365,000			\$94,746
10885-450135	Parking Garage : Simcoe Street Parking Garage (Permit)								
	Parking garage fees : Simcoe Street Parking Garage	To partially recover operating and maintenance costs for facility					1-Jan-25	\$90.00	\$233,280
	Total 10885-450135					\$0			\$233,280
10890-450130	Parking Garage : King Street Parkade (Daily)								
	Parking garage fees : King Street Parkade	To partially recover operating and maintenance costs for facility	Hourly	Y	\$1.75	\$652,800	1-Jan-25	\$2.00	\$294,250
	Parking garage fees : King Street Parkade		Daily Max.	Y	\$12.25		1-Jan-25	\$14.00	
			Month	Y	\$100.00				
	Total 10890-450130					\$652,800			\$294,250
10890-450135	Parking Garage : King Street Parkade (Permits)								
	Parking garage fees : King Street Parkade	To partially recover operating and maintenance costs for facility					1-Jan-25	\$105.00	\$296,625
	Total 10890-450135					\$0			\$296,625
10895-450125	Parking Lots : Reid, Downie, Del Cray								
	Parking lot fees : Reid, Downie, Del Cray	To partially recover operating and maintenance costs of lots	Hourly	Y	\$1.75	\$43,200		\$1.75	\$54,649
	Parking lot fees : Reid, Downie, Del Cray		Month	Y	\$46.00		1-Jan-25	\$53.00	
	Total 10895-450125					\$43,200			\$54,649
10895-450130	Parking Lots : Various Downtown Lots								
	Parking lot fees : Lot - L	To partially recover operating and maintenance costs of lots	Hourly	Y	\$1.50	\$153,300	1-Jan-25	\$1.75	\$138,390
	Parking lot fees : Lot - L		Daily Max.	Y	\$10.50		1-Jan-25	\$12.25	
	Parking lot fees : Lot - B		Hourly	Y	\$1.50		1-Jan-25	\$1.75	
	Parking lot fees : Lot - B		Daily Max.	Y	\$10.50		1-Jan-25	\$12.25	
	Parking lot fees : Lot - C		Hourly	Y	\$1.50		1-Jan-25	\$1.75	
	Parking lot fees : Lot - C		Daily Max.	Y	\$10.50		1-Jan-25	\$12.25	
	Total 450130					\$153,300			\$138,390
10900-490110	Parking Advertising								
	Parking Advertising	Recovery of revenue from advertising through downtown Christmas free parking	per unit	Y	Variable	\$4,000		Variable	\$4,500
	Total 450060					\$4,000			\$4,500
10900-450125	On-street Parking : Non-CBD Sites								

Department	Infrastructure, Planning and Growth Management
Division	Engineering and Capital Works
Activity	Parking

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	On-street parking fees: non-CBD sites	To partially recover operating costs and ensure customer turnover	Hourly	Y	\$1.50	\$69,100	1-Jan-25	\$1.75	\$60,480
	Total 450125					\$69,100			\$60,480
10900-450130	On-street Parking : Downtown Sites								
	On-street parking fees: downtown sites	To partially recover operating costs and ensure customer turnover	Hourly	Y	\$1.50	\$719,400	1-Jan-25	\$1.75	\$572,999
	Total 450125					\$719,400			\$572,999
	Total Parking Fees					\$2,006,800			\$1,749,919

Department	Infrastructure, Planning and Growth Management
Division	Planning, Development and Urban Design
Activity	Planning

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10330-450280	Recoveries								
	Easement Fees- residential	Cost recovery for entering into HPTRP	property	N	\$0	\$0			
	- commercial	Cost recovery for entering into HPTRP	property	N	\$0	\$0			
	Renewal Fees	Cost recovery for renewal of HPTRP	property	N	\$200	\$4,200		\$200	\$4,200
	Total 450280					\$4,200			\$4,200
Total 10330						\$4,200			\$4,200

Department	Infrastructure, Planning and Growth Management
Division	Planning, Development and Urban Design
Activity	Application Amendment Fees

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
11120-450370	Zoning By-Law Amendments								
	Minor ¹ - Application Fee	To recover costs of processing application	base fee	N	\$5,580.00		1-Jan-25	\$6,000.00	\$30,000
	Standard ² - Application Fee	To recover costs of processing application	base fee	N	\$4,890.00		1-Jan-25	\$14,120.00	\$141,200
	Complex ³ - Application Fee	To recover costs of processing application	base fee	N	\$8,490.00		1-Jan-25	\$31,720.00	\$255,130
	Zoning Bylaw Amendment applications combined with a Site Plan, Subdivision or Official Plan Amendment application is subject to a 25% discount in the fee								
	Official Plan Amendment								
	Application Fee	To recover costs of processing application	base fee	N	\$8,270.00		1-Jan-25	\$31,720.00	\$75,840
	Subdivision or Condominium Plans								
	Application Fee	To recover costs of processing application	base fee + per dwelling unit	N	\$8,560 + \$82/unit (1st 100 units) +\$55/unit (100+ units)		1-Jan-25	\$39,140 + \$82/unit (1st 100 units) +\$55/unit (100+ units)	\$209,400
	External ROW improvements oversight				\$ 8,997.00			\$8,997.00	
	Subdivision Compliance Letter	To recover costs of processing application	per letter	N	\$190.00			\$190.00	\$950
	Extensions to Draft Approval	To recover costs of processing application	per approval	N	\$3,150.00			\$3,150.00	\$9,450
	Condominium Exemption from Draft Approval	To recover costs of processing application	per approval	N	\$1,580.00			\$1,580.00	\$4,740
	Amendments to Approved Plans and/or Draft Conditions - Notice Required	To recover costs of processing application		N	\$3,150.00			\$3,150.00	
	Amendments to Approved Plans and/or Draft Conditions - No Notice Required	To recover costs of processing application		N	\$1,580.00			\$1,580.00	
	Site Plans								
	Standard ⁴ - Application Fee	To recover the cost of processing applications	base fee + (per dwelling unit and/or affected building floor area)	N	\$4,140 + (\$72/residential unit and/or \$2/sq.m. non-residential building floor area)		1-Jan-25	\$16,190+\$72/residential unit+\$2/sq.m. non-residential building floor area	\$275,250
	Complex ⁵ - Application Fee	To recover the cost of processing applications	base fee + (per dwelling unit and/or affected building floor area)	N	\$6,380 + (\$136/residential unit and/or \$3/sq.m. non-residential building floor area)		1-Jan-25	\$32,080+\$136/residential unit+\$3/sq.m. non-residential building floor area	\$361,900
	External ROW improvements oversight			N	\$ 22,272.00			\$22,272.00	
	Minor amendment to approved site plan ⁶	To recover cost of processing applications		N	\$ 840.00		1-Jan-25	\$2,500.00	\$25,000
	Amendments to approved site plans - Standard ⁷	To recover cost of processing applications		N			1-Jan-25	\$7,500.00	
	Amendments to approved site plans - Major Residential	To recover cost of processing applications		N	see Standard ⁴ / Complex ⁵ Site Plan Fees			see Standard ⁴ / Complex ⁵ Site Plan Fees	\$22,230
	Amendments to approved site plans - Major (All other)	To recover cost of processing applications		N	see Standard ⁴ / Complex ⁵ Site Plan Fees			see Standard ⁴ / Complex ⁵ Site Plan Fees	\$15,420
	Roof-top Patios	To recover cost of processing applications		N	\$530.00			\$530.00	
	Outdoor Cafés	To recover cost of processing applications		N	\$320.00		1-Jan-25	\$400.00	\$10,000
	Extensions to Site Plan approval Period	To recover cost of processing applications		N	\$740.00			\$740.00	\$2,220
	Site Plan Compliance Letter	To recover cost of processing applications		N	\$190.00		1-Jan-25	\$300.00	\$1,500
	Other Fees								
	Pre-consultation*	To recover cost of processing applications		N	\$ 1,250.00		1-Jan-25	\$ 2,500.00	\$120,000
	Renewal/Update of Expired Record of Pre-Consultation Letter	To recover cost of processing applications		N			1-Jan-25	\$ 500.00	\$7,500
	Part Lot Control Exemption	To recover cost of processing applications	per lot	N	\$2,630 + \$50/lot		1-Jan-25	\$2,630 + \$50/lot	\$9,390

Department	Infrastructure, Planning and Growth Management
Division	Planning, Development and Urban Design
Activity	Application Amendment Fees

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Removal of Holding Provision	To recover cost of processing applications		N	\$740.00		1-Jan-25	\$740 + \$500 per circulation of required supporting documents (except where required supporting documents have been reviewed and approved as part of another Planning Act application for the same lands)	\$3,700
	Sign By-Law Amendments	To recover cost of processing applications		N	\$1,260.00			\$1,260.00	\$12,600
	Other Agency Circulations			N	\$320.00			\$320.00	
	Planning Act Exemption Review Fee - Standard ⁸			N	N		1-Jan-25	\$10,940.00	
	Planning Act Exemption Review Fee - Complex ⁹			N	N		1-Jan-25	\$23,820.00	
	Telecommunication Structures - no public consultation required	To recover cost of processing applications		-	N		1-Jan-25	\$3,150.00	\$9,450
	Telecommunication Structures - public consultation required	To recover cost of processing applications		-	N		1-Jan-25	\$5,250.00	\$15,750
	Peer Review	To recover cost of processing applications		-	N		1-Jan-25	100% of the City's full costs of undertaking a Peer Review	
	Recirculation (where four or more circulations are required)	To recover cost of processing applications	per circulation	-	N		1-Jan-25	\$1,200.00	\$2,400
	Total 450370					\$1,364,870			\$1,621,020

11120-450380	Development Engineering Review								
	Development Engineering Review	To recover cost of processing applications	% of const. \$		6% of construction value	\$5,000	1-Jan-25	6% of construction value	\$300,000
	Total 450380					\$5,000			\$300,000

11120-440600	Committee of Adjustment								
	Minor Variances	1 and 2 unit residential properties		N	\$1,350.00			\$1,350.00	\$54,000
	All Others (inc. Sign By-law)			N	\$1,350.00			\$1,350.00	
	Severances								
	Creation of a new building Lot	To recover cost of processing applications	per lot	N	\$3,010 per new lot created		1-Jan-25	\$4,020 per new lot created	\$40,200
	All Others (E.g. Additions, easements)	To recover cost of processing applications		N	\$800.00		1-Jan-25	\$1,000.00	\$15,000
	Permissions								
	Enlargement, expansion or conversion of a legal non-conforming use	To recover cost of processing applications		-	N		1-Jan-25	\$1,350.00	\$2,700
	Other								
	Reissuance of Consent Certificates	To recover cost of processing applications		N	\$ 110.00			\$110.00	\$220
	Request of Change of Conditions for Provisional Consent	To recover cost of processing applications		N	\$110 + advertising			\$110 + advertising	

Department	Infrastructure, Planning and Growth Management
Division	Planning, Development and Urban Design
Activity	Application Amendment Fees

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Recirculation	To recover cost of processing applications		N	\$ 420.00		1-Jan-25	\$500.00	\$500
	Certificate of Validation	To recover cost of processing applications		N	\$ 430.00			\$430.00	\$860
	Certificate of Cancellation	To recover cost of processing applications		N	\$ 430.00			\$430.00	\$860
	Total 440600					\$135,730			\$114,340
11120-450220	Real Estate Due Diligence								
	Due Diligence Requests - legal requests to City for non-City lands	To recover associated costs	per request	Y	\$ 300.00	\$ 300	1-Jan-25	\$ 320.00	\$320
	Total 450220					\$300			\$320
	Total					\$1,505,900			\$2,035,680

Notes:									
Any expenses incurred by the City pursuant to Municipal Plan Review on behalf of the Province of Ontario or for peer review of technical submission materials	Recovered from the applicant at actual cost								
If any application is deferred at the applicant's request, the costs of readvertising for public notice will be assessed to the Applicant	Recovered from the applicant at actual cost								

* Where an applicant does not opt-in to the follow the City's pre-consultation process prior to the submission of an application for Official Plan Amendment, Zoning By-law Amendment, Site Plan Approval or Plan of Subdivision/Condominium, the application fees payable shall increase to include 2 x Preconsultation Review fee (2 x 2,500 = \$5,000) and shall be payable at the time of submitting the Planning Act application(s)

Site Plan Application Fees will be calculated based on the "Affected Building Floor Area". "Affected Building Floor Area" means the gross floor area within an existing and/or proposed building that is to be introduced or converted to Non-Residential uses.

¹ Means an application under section 34 of the Planning Act which meets one or more of the following:

- Conforms to objectives and intent of the Official Plan;
- Maintains intent and purpose of zoning by-law (e.g., no change in zoning category, only small-scale exception/change to zoning regulations);
- Applies to a single parcel for low density residential use;
- No impact or very limited impact beyond the subject lands is anticipated;
- Requires up to one technical study/report in addition to a Planning Justification Report and concept plans; and/or,
- Applies to a temporary use.

² Means an application under section 34 of the Planning Act which meets one or more of the following:

- Conforms with and/or retains the general intent of the Official Plan;
- Requires change in zoning category and/or multiple regulations of existing zoning;
- Moderate impact beyond the subject lands is anticipated; and/or,
- Requires two to four technical studies/report in addition to a Planning Justification Report and concept plans.

³ Means an application under section 34 of the Planning Act which meets one or more of the following:

- Requires an amendment to the Official Plan;
- Represents shift from intent and purpose of the zoning by-law (e.g., change in zoning category and/or development standards);
- Involves substantial increase in density and/or floor space (e.g., large scale redevelopment);
- Requires five or more technical studies/reports in addition to a Planning Justification Report and concept plans - likely to generate exceptional levels of City staff processing effort;
- Greater impact beyond the subject lands may be anticipated; and/or,
- Associated with a Draft Plan of Subdivision or Condominium application.

Department	Infrastructure, Planning and Growth Management
Division	Planning, Development and Urban Design
Activity	Application Amendment Fees

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10

<p>⁴ Means an application under section 41 of the Planning Act which meets one or more of the following:</p> <ul style="list-style-type: none"> • Requires the review of up to three updated or new technical studies/reports; • Requires standard circulation to commenting agencies and departments; • Relatively straight-forward development proposal, where the size and site development issues are considered to be less complex; • Involves amendments to approved site plans with site alterations; • Involves a building addition, parking lot expansion or creation of a commercial parking lot; and/or, • Applies to a temporary use. 									
<p>⁵ Means an application under section 41 of the Planning Act which meets one or more of the following:</p> <ul style="list-style-type: none"> • Requires the review of four or more updated or new technical studies/reports; • Requires greater technical review cycles (i.e., three or more cycles); • Large-scale and/or multi-phase developments with complex site development issues; • Involves a new build or significant building addition with impacts to existing site development; • Involves major amendments to approved site plans with significant site alterations; • Associated with another Planning Act application; • Requires coordination of external agency approvals; and/or, • Involves complex legal issues (e.g., right-of-way dedications, easements). 									
<p>⁶ Does not require a change to the site plan agreement registered on title. Requires circulation to a maximum of 2 standard commenting agencies (internal and external).</p>									
<p>⁷ Requires an amendment to the site plan agreement registered on title but maintains the original intent of the registered agreement.</p> <ul style="list-style-type: none"> • Amended plans require circulation and coordination to more than two commenting agencies (internal and external). • No new technical studies or reports are required. • The amendments are relatively straight forward and do not result in significant site alteration. 									
<p>⁸ Means a scoped review for a development exempt under the Planning Act which meets one or more of the following:</p> <ul style="list-style-type: none"> • Requires the review of up to three updated or new technical studies/reports; • Requires standard circulation to commenting agencies and departments; • Relatively straight-forward development proposal, where the size and site development issues and considered to be less complex; • Involves amendments to approved site plans with site alterations; and/or, • Involves a building addition, parking lot expansion or creation of a commercial parking lot. 									
<p>⁹ Means a scoped review for a development exempt under the Planning Act which meets one or more of the following:</p> <ul style="list-style-type: none"> • Requires the review of four or more updated or new technical studies/reports; • Requires greater technical review cycles (i.e., three or more cycles); • Large-scale and/or multi-phase developments with complex site development issues; • Involves a new build or significant building addition with impacts to existing site development; • Involves major amendments to approved site plans with significant site alterations; • Associated with another Planning Act application; • Requires coordination of external agency approvals; and/or, • Involves complex legal issues (e.g., right-of-way dedications, easements). 									

Department	Infrastructure, Planning and Growth Management
Division	Building
Activity	PPH Septic Inspection Fees

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Class 4 Sewage System Permit less than 4500 litres per day	government mandated - being assumed by Building from PPH			\$750			\$750	
	Class 4 Sewage System Permit greater than 4500 litres per day and less than 10,000 litres per day				\$1,200			\$1,200	
	Class 4 Sewage System Tank Permit - Replacement only				\$400			\$400	
	Class 5 Sewage System Permit (Holding Tank)				\$750			\$750	
	Class 3 Sewage System (Cesspool)				\$500			\$500	
	Class 2 Sewage System Permit (Greywater System)				\$500			\$500	
	Trench Bed repair or extension permit 16 metres or less				\$500			\$500	
	Filter Bed repair permit, replacement or extension 6 metres or less				\$500			\$500	
	Transfer of permit to a new owner				\$375			\$375	
	Existing System Inspection (sewage system permit for change of use or building addition, comments on minor variance or rezoning)				\$400			\$400	
	Rezoning or minor variance comments requiring a site visit				\$250			\$250	
	Severance or Subdivision Comments - first lot				\$300			\$300	
	Severance or Subdivision Comments - each additional lot				\$150			\$150	
	Severance or Subdivision re-inspection - first lot				\$300			\$300	
	Severance or Subdivision re-inspection - each additional lot				\$150			\$150	
	Copies of archived permits				\$35			\$35	
	File Search (e.g. Lawyers, real estate), copies and letter				\$125			\$125	
	Septic System re-inspection fee (Source Water Protection Area)				\$325			\$325	
	Total								\$0

Department	Infrastructure, Planning and Growth Management
Division	Building
Activity	Building Inspection

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
11135-420020	Building Permit Fees								
	New Residential Construction	To recover all costs of providing service	Rate based on gross floor area (m ²)	N	\$27.45/sq. m gross floor area, min. \$225		Jan 01 25	\$28.27/sq. m gross floor area, min. \$225	
	Residential Alterations - without identifiable gross floor area	To recover all costs of providing service	Rate based on construction value	N	\$31.68 /\$1,000 construction value, min. \$225		Jan 01 25	\$32.63 /\$1,000 construction value, min. \$225	
	Industrial Commercial Institutional - Shell	To recover all costs of providing service	Rate based on gross floor area (m ²)	N	\$18.51/sq. m gross floor area, min. \$225		Jan 01 25	\$20.18/sq. m gross floor area, min. \$225	
	Industrial Commercial Institutional - Tenant Fit-up and Alteration	To recover all costs of providing service	Rate based on construction value	N	\$26.06 /\$1,000 construction value, min. \$225		Jan 01 25	\$28.41 /\$1,000 construction value, min. \$225	
	Industrial Commercial Institutional - Finished	To recover all costs of providing service	Rate based on gross floor area (m ²)	N	\$24.68 /sq. m gross floor area, min. \$225		Jan 01 25	\$26.90 /sq. m gross floor area, min. \$225	
	Industrial Commercial Institutional Alteration - without identifiable gross floor area	To recover all costs of providing service	Rate based on construction value	N	\$26.05 /\$1,000 construction value, min. \$225		Jan 01 25	\$28.40 /\$1,000 construction value, min. \$225	
	Demolition of Building up to 600 m ² or up to 3 stories	To recover all costs of providing service	Flat Fee	N	\$282/permit			\$282/permit	
	Demolition of Building over 600 m ² or 3 stories	To recover all costs of providing service	Flat Fee	N	\$530/permit			\$530/permit	
	Design Structures and Stand Alone Works	To recover all costs of providing service	Flat Fee	N	\$265/permit			\$265/permit	
	Plumbing Permit <= 10 fixtures	To recover all costs of providing service	Flat Fee	N	\$140/permit		Jan 01 25	\$104/permit	
	Plumbing Permit > 10 fixtures	To recover all costs of providing service	Flat Fee	N	\$260/permit			\$260/permit	
	Change of Use	To recover all costs of providing service	Flat Fee	N	\$245/permit			\$245/permit	
	Conditional Permit	To recover all costs of providing service	Full Fee	N					
	Occupancy Permit	To recover all costs of providing service	Flat Fee	N	\$465/permit			\$465/permit	
	Reinspection's	To recover all costs of providing service	Flat Fee	N	\$465/permit			\$465/permit	
	Construction Commenced Without Permit	To recover all costs of providing service	Flat Fee	N	\$242/permit			\$242/permit	
	Transfer Ownership	To recover all costs of providing service	Flat Fee	N	\$242/permit			\$242/permit	
	Cancelled building permit - fee refund	Refund in accordance with Building By-law 10-048	Varies - see by-law	N					
	Permit Amendment/re-review	To recover all costs of providing service	\$75 / Hr staff time	n					
	Total 420020					\$2,340,036.00			\$2,904,276.00
11135-450275	Other Fees								

Department	Infrastructure, Planning and Growth Management
Division	Building
Activity	Building Inspection

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Building Code Order - Order To Comply	To recover all costs of providing service	each	N	\$170.00			\$170.00	
	Building Code Order - Stop Work Order	To recover all costs of providing service	each	N	\$335.00			\$335.00	
	Building Code Order - Unsafe Building	To recover all costs of providing service	each	N	\$500.00			\$500.00	
	Building Code Order - Order Prohibiting Occupancy	To recover all costs of providing service	each	N	\$500.00			\$500.00	
	Building Code Order - Order Not To Cover	To recover all costs of providing service	each	N	\$335.00			\$335.00	
	Building Code Order - Order To Uncover	To recover all costs of providing service	each	N	\$555.00			\$555.00	
	Building Code Order - Emergency Order	To recover all costs of providing service	each	N	\$665.00			\$665.00	
	Liquor licence inspection/approval letter	To recover all costs of providing service	each	N	\$80.00			\$80.00	
	Restaurant inspection/approval letter	To recover all costs of providing service	each	N	\$80.00			\$80.00	
	Retail car sales approval letter	To recover all costs of providing service	each	N	\$80.00			\$80.00	
	Day care provider approval letter	To recover all costs of providing service	each	N	\$80.00			\$80.00	
	Accessory apartment registration fee	To recover all costs of providing service	each	N	\$80.00			\$80.00	
	Retail gas/propane letter of approval	To recover all costs of providing service	each	N	\$80.00			\$80.00	
	Service charge on contract work	To recover all costs of providing service	10% of cost - min. \$25	N	10% of cost - min. \$50			10% of cost - min. \$50	
	Total 450040					\$12,000.00			\$22,000.00
11135-450355	Compliance Letter Fees								
	Zoning compliance letter	To recover all costs of providing service	each	N	\$40 each			\$40 each	
	Work order compliance letter	To recover all costs of providing service	each	N	\$40 each			\$40 each	
	Survey compliance letter	To recover all costs of providing service	each	N	\$90 each			\$90 each	
	Total 450355					\$60,000.00			\$50,000.00
	Total					\$2,412,036.00			\$2,976,276.00

Department	Municipal Operations
Division	Public Works
Activity	Various

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Recoveries								
10810-450220	Sewer Rodding Private Connection business Hours	To recover costs	Flat Fee	Y	\$250	\$2,500		\$250	\$2,500
10810-450220	Sewer Rodding Private Connection after hours and weekends	To recover costs	Flat Fee	Y	\$350	\$2,500		\$350	\$2,500
10850-450220	** Recoveries with HST	To recover costs	Time & Materials	Y	various	\$87,635		various	\$87,635
10875-450220	***External Vehicles Recovery	To recover costs	Time & Materials	Y	various	\$5,277		various	\$5,277
10845-450220	** Recovery no HST	To recover costs	Time & Materials	N	various	\$581,000		various	\$581,000
	Total 450220					678,912			\$678,912

* Labour plus overhead (labour varies) plus equipment hourly cost (equipment used varies)
** Labour plus overhead at (labour varies) plus equipment hourly cost (equipment varies) plus materials at cost).
*** Labour plus overhead at (labour varies) plus materials at cost.

Department	Municipal Operations
Division	Public Works
Activity	Urban Forestry

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C6	C5	C7	C8	C9	C10
10755 - 420025	Tree Fees								
	Tree Removal Permit Fee - Administered by City Staff	recover part of cost to deliver service		N	\$ 155.00	\$12,400.00		\$12,400.00	
	Tree Removal Permit Fee - Administered by Tree Service Provider	recover part of cost to deliver service		N	\$ 50.00	\$12,500.00		\$12,500.00	
	Tree Removal Permit Fee - Eligible Exemption	n/a		N	\$0.00	\$0.00			
	Tree Removal Permit Application Fee	recover part of cost to deliver service		N	\$ 15.00	\$7,500.00		\$7,500.00	
	Tree Removal Permit Application Fee - more than 5 trees	recover part of cost to deliver service			\$ 150.00	\$4,500.00		\$4,500.00	
	Replacement Tree Fee for permits, planning applications, by-laws	recover part of cost to deliver service			\$ 550.00	\$11,000.00		\$11,000.00	
	Total 420025					\$47,900.00			\$48,858.00

Department	Municipal Operations
Division	Transit
Activity	Public Transit

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10950-450145	Public Transit Fares/Conventional								
	Per ride	To partially recover operating and maintenance costs	per ride	N	\$ 3.00		1-Jan-25	\$ 3.25	
	30 day pass Adult		pass	N	\$ 72.00		1-Jan-25	\$ 77.00	
	30 day pass Senior		pass	N	\$ 66.00		1-Jan-25	\$ 71.00	
	30 day pass Student	Council proposed free transit for students. Passes will still be sold to STSCO for high school runs	pass	N	\$ 50.00		31-Aug-25	\$ 54.00	
	Annual Senior		annual	N	\$ 275.00		1-Jan-25	\$ 300.00	
	1/2 Year Senior		1/2 year	N	\$ 165.00		1-Jan-25	\$ 178.00	
	Family Day		per family	N	\$ 10.00		1-Jan-25	\$ 11.00	
	10 Ride Pass		pass	N	\$ 27.00		1-Jan-25	\$ 30.00	
	Bulk		Bulk	N	Variable			Variable	
	Discount		Discount	N					
	TransCab		pass	N	\$ 3.75		1-Jan-25	\$ 4.00	
	Link Transfers		transfer	N	\$ 1.00			\$ 1.00	
	<12 yrs. of age		pass	N	\$0			\$0	
	Total 450145					5,569,302			5,600,000
10955-450145	Handi-Van transit Fares								
	Handi-Van transit Fares	To partially recover operating and maintenance costs	per ride	N	\$ 3.00			\$ 3.00	
	30 day Pass		pass	N	above			above	
	Total 450146					157,000			157,000
10955-450150	Charter Rental								
	Charter Rental Fee	To cover cost to supply charter bus service inside City	per hour	Y	\$150			\$150	
	Total					0			0
10960-450060	Advertising								
	Bus Shelter Advertising	Recovery of revenue shelter advertising	per unit	Y	\$ 25,000.00			\$ 26,000.00	26,000
	On-Bus transit Advertising	Recovery of revenue from on-bus advertising	per unit	Y	\$ 125,000.00			\$ 126,000.00	126,000
	Total					0		152,000	152,000
	Total					5,726,302			5,909,000

Department	Municipal Operations
Division	Water Utilities
Activity	Water Distribution

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
11070-450402	Metered Services								
	Basic Charge 15 mm (5/8")	Charge per Month based on Meter size	Meter Size	N			1-Jan-25	\$ 23.87	
	Basic Charge 20 mm (3/4")	Charge per Month based on Meter size	Meter Size	N			1-Jan-25	\$ 23.87	
	Basic Charge 25 mm (1")	Charge per Month based on Meter size	Meter Size	N			1-Jan-25	\$ 43.98	
	Basic Charge 40 mm (1-1/2")	Charge per Month based on Meter size	Meter Size	N			1-Jan-25	\$ 75.40	
	Basic Charge 50 mm (2")	Charge per Month based on Meter size	Meter Size	N			1-Jan-25	\$ 106.82	
	Basic Charge 75 mm (3")	Charge per Month based on Meter size	Meter Size	N			1-Jan-25	\$ 191.02	
	Basic Charge 100 mm (4")	Charge per Month based on Meter size	Meter Size	N			1-Jan-25	\$ 386.24	
	Basic Charge 150 mm (6")	Charge per Month based on Meter size	Meter Size	N			1-Jan-25	\$ 670.27	
	Basic Charge 200 mm (8")	Charge per Month based on Meter size	Meter Size	N			1-Jan-25	\$ 954.25	
	Basic Charge 250 mm (10")	Charge per Month based on Meter size	Meter Size	N			1-Jan-25	\$ 1,332.78	
	Basic Charge 300 mm (12")	Charge per Month based on Meter size	Meter Size	N			1-Jan-25	\$ 1,892.54	
11070-450402	Consumption Charge								
	0-20 Cubic m ³	Charge per Month based on Consumption	per cubic meter	N			1-Jan-25	\$ 1.5583	
	>20-100 m ³	Charge per Month based on Consumption	per cubic meter	N			1-Jan-25	\$ 1.6337	
	>100-5,000 m ³	Charge per Month based on Consumption	per cubic meter	N			1-Jan-25	\$ 0.8523	
	>5,000 m ³	Charge per Month based on Consumption	per cubic meter	N			1-Jan-25	\$ 0.5877	
11070-450402	Water Utility Services								
	Turn on / Turn off service	during business hours	flat rate	N			1-Jan-25	\$ 65.00	
		repeat during normal business hours	flat rate	N			1-Jan-25	\$ 65.00	
		Repeat of annual after hours	flat rate	N			1-Jan-25	\$ 165.00	
	Temporary Service Disconnection	Disconnection	flat rate	N			1-Jan-25	\$ 65.00	
		Reconnection	flat rate	N			1-Jan-25	\$ 65.00	
	Seasonal Water Meters	Removal	flat rate	N			1-Jan-25	\$ 155.00	
		Re-install	flat rate	N			1-Jan-25	\$ 155.00	
	Fire Flow Tests	During non-freezing periods	flat rate	N			1-Jan-25	\$ 335.00	
		During freezing periods	flat rate	N			1-Jan-25	\$ 335.00	
		Time and materials	minimum	N			1-Jan-25	\$ 335.00	
	Cross Connection Fees	Certified Backflow Prevention Device Tester Registration Fee	per year	N			1-Jan-25	\$ 100.00	
		Transient Certified Backflow Prevention Device Tester Registration Fee	per 30 days	N			1-Jan-25	\$ 50.00	
		Test Tag Fee	flat rate	N			1-Jan-25	\$ 25.00	
	Additional Meter Charges								
	Repair or replace a water meter as a result of freezing, abuse, lack of care, where it is the responsibility of the customer	Regular hours	actual cost + \$80.00	N			1-Jan-25	actual cost + \$80.00	
		After hours	actual cost + \$126.00	N			1-Jan-25	actual cost + \$126.00	
		Repeat occurrence	actual cost	N			1-Jan-25	actual cost	
	Dispute meter charge where the customer disputes the accuracy of the water meter, and it is tested and found to be within the allowable limits for accuracy.	Testing in house	≤ 1"	N			1-Jan-25	\$ 240.00	

Department	Municipal Operations
Division	Water Utilities
Activity	Water Distribution

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
			1.5 - 2"				1-Jan-25	\$ 300.00	
		Testing by contractor	≤ 1"	N			1-Jan-25	Actual Cost	
			1.5 - 2"				1-Jan-25	Actual Cost	
			> 2"				1-Jan-25	Actual Cost	
	Remove and install meter at customer's request up to 2" meter	Regular hours	flat rate	N			1-Jan-25	\$ 80.00	
		After hours	flat rate	N			1-Jan-25	\$ 126.00	
	Removal and install water meter at customer's request over 2" meter	All hours	actual cost	N			1-Jan-25	actual cost	
	Relocate AMR sending module at customer's request	Regular hours	actual cost, \$80.00 min	N			1-Jan-25	actual cost, \$80.00 min	
		After hours	actual cost, \$126.00 min	N					
	Late Filing Fee	Applies to any report that is not submitted within the specified time-period or for any person not renewing their Certified Backflow Prevention Device Tester Registration within 30 days of expiry.	per report				1-Jan-25	\$ 100.00	
	Bulk Filling Station		per m ³	N			1-Jan-25	\$ 3.25	
	Customer Administration	Account set up	flat rate	N			1-Jan-25	\$ 30.00	
		Credit Reference Check	flat rate	N			1-Jan-25	\$ 19.50	
		Letter of reference	flat rate	N			1-Jan-25	\$ 15.00	
		Arrears Certificate	flat rate	N			1-Jan-25	\$ 15.00	
		Statement of Account	flat rate	N			1-Jan-25	\$ 15.00	
		Pulling Post Dated Cheques	flat rate	N			1-Jan-25	\$ 15.00	
		Duplicate Invoices (bill reprint)	flat rate	N			1-Jan-25	\$ 15.00	
		Easement Letter	flat rate	N			1-Jan-25	\$ 15.00	
		Over Due Notice Charge	flat rate	N			1-Jan-25	\$ 15.00	
		Returned Cheque Fee	flat rate	N			1-Jan-25	\$ 35.00	
		Tax Roll Water	flat rate	N			1-Jan-25	\$ 25.00	
		Tax Roll City	flat rate	Y			1-Jan-25	\$ 26.25	
	Non-Payment of Account	Late Payment Charge	monthly	N			1-Jan-25	1.5%	
		Late Payment Charge	annually	N			1-Jan-25	19.56%	
		Collection Visit (No disconnect)	flat rate	N			1-Jan-25	\$ 30.00	
		Disconnection for Non Payment Fee	flat rate	N			1-Jan-25	\$ 63.50	
		Reconnection Fee After Disconnection	flat rate	N			1-Jan-25	\$ 63.50	
		After Hours Reconnection Fee	minimum	N			1-Jan-25	\$ 155.00	
	Other	Special Meter Reads	flat rate	N			1-Jan-25	\$ 30.00	
		Manipulating water bypass	flat rate	N			1-Jan-25	\$ 2,000.00	
	Frontage Charges	Residential, Commercial and Institutional	per metre	N			1-Jan-25	\$ 504.00	
		Industrial	per metre	N			1-Jan-25	\$ 504.00	
		Redevelopment	per metre	N			1-Jan-25	\$ 504.00	
	Non-Abutting Frontage Charges	Residential - Single Family	each	N			1-Jan-25	\$ 3,715.00	
		Multi-residential, Commercial, Industrial, Institutional * minimum frontage as required by City of Peterborough Zoning By-Law	by formula	N			1-Jan-25	Min. frontage* (m)x\$3715.00 (\$) /15.24 (m)	
	Service Connections	Residential - up to 25mm, Restoration costs extra		N			1-Jan-25	\$ 3,380.00	
		All other services - 25mm and larger, Actual Costs		N			1-Jan-25	min. charge \$3380.00	
	Subdivision Inspection Charges		per lot	N			1-Jan-25	\$ 137.00	

Department	Municipal Operations
Division	Environmental Protection
Activity	WWTP

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
11020-450230	Disposal fees at WWTP			N					
	Disposal fees at WWTP	To partially recover operating costs of WWTP	per m3						
	Portable Toilet	To partially recover operating costs of WWTP	Portable Toilet		\$39.10	\$25,000.00	1-Apr-25	\$40.27	\$25,750.00
	Septic Tank	To partially recover operating costs of WWTP	Septic Tank		\$27.09	\$300,000.00	1-Apr-25	\$27.90	\$309,000.00
	Holding Tank	To partially recover operating costs of WWTP	Holding Tank		\$17.34	\$450,000.00	1-Apr-25	\$17.86	\$463,500.00
	Total 450230					\$775,000.00			\$798,250.00
11035-450230	Services & Testing								
	Extra strength surcharge agreement	To partially recover operating costs of EMP, Enviro. Lab. WWTP	per kg of excess load	N	\$0.90	\$565,000.00	1-Jul-25	\$0.93	\$585,000.00
	PUSI water mains cleaning	To partially recover operating costs of EMP, Enviro. Lab. WWTP	yearly fee	N		\$2,500.00	1-Jan-25	\$2,500.00	\$2,500.00
	RV holding tank dump fee	To partially recover WWTP operating costs associated with holding tank discharge treatment	fees per visit	N	\$10.00	\$2,500.00		\$10.00	\$2,500.00
	Discharge Permits (Water from an Outside Source)	To partially recover operating costs of EMP, Enviro. Lab. WWTP	per m3	N	\$0.57	\$15,000.00	1-Jan-25	\$0.59	\$16,000.00
	Snow Dump Sampling/Analysis	To partially recover operating costs of EMP, Enviro. Lab. WWTP	yearly fee	**		\$10,000.00			\$12,000.00
	Drinking Water Analysis Service	To partially recover operating costs of EMP, Enviro Lab, WWTP	per sample	Y	\$30.00	\$9,000.00	1-Jan-25	\$33.00	\$9,900.00
	Disposal Fee for Millbrook Hauled Waste	To partially recover operating costs of WWTP	per m3	N		\$13,000.00			
	Total 450230					\$617,000.00			\$627,900.00
11035-450395	General Laboratory services								
	General Laboratory services	To partially recover operating cost of Enviro. Lab	fees as required	Y		\$110,000.00			\$110,000.00
	Total 450305					\$110,000.00			\$110,000.00
11035-490095	Bensfort Road landfill leachate treatment**								
	Bensfort Road landfill leachate treatment**	To partially recover operating costs of EMP, Enviro. Lab. WWTP	per m3	N	\$3.42	\$525,000.00	1-Jan-25	\$3.47	\$461,389.00
	Compost Site Leachate	To partially recover operating costs of EMP, Enviro. Lab. WWTP	per m3	N	\$3.42		1-Jan-25	\$3.47	\$71,486.00
	Total 490095					\$525,000.00			\$532,875.00
11035-490096	Landfill and Compost sampling/monitoring/analysis								
	Landfill sampling/monitoring/analysis	To partially recover operating costs of EMP, Enviro. Lab. WWTP	yearly fee	**		\$315,000.00			\$240,433.00
	Compost sampling/monitoring/analysis	To partially recover operating costs of EMP, Enviro. Lab. WWTP	yearly fee	**					\$79,292.00
	Total 490096					\$315,000.00			\$319,725.00
11030-450220	Camera or Vector truck charges								
	Camera or Vector truck charges	To Recover operating costs of WWC staff and truck (per truck per hour including one tonne disposal, plus additional expenses at applicable rates)	per hour		\$291.90	\$45,000.00		\$291.90	\$60,000.00
	Total 450220					\$45,000.00			\$60,000.00
						\$2,387,000.00			\$2,448,750.00

Department	Municipal Operations
Division	Environmental Services
Activity	Waste Management

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10

10980-450390	Tippling Fees								
	Landfill fine - Fail to weigh out	To partially recover operating cost to administer / recover skipped tipping fees and to deter users from skipping weigh out	per unit	N	\$125	\$1,250		\$125	\$1,250
	Landfill fine - Fail to tarp load	To partially recover operating cost to administer / recover litter clean-up costs and to deter users from not tarping loads	per unit	N	\$75	\$300		\$75	\$300
	Landfill Tipping Fee - Sorted - clear bagged garbage, shingles, construction material, drywall & Contaminated soil (with pre-approval) – 100 kg or less	To partially recover operating costs of landfill site for garbage loads 100 kg or less .	Flat Fee	N	\$12	\$343,500		\$12	\$343,500
	Landfill Tipping Fee - Sorted - clear bagged garbage, shingles, construction material, drywall & Contaminated soil (with pre-approval) – over 100 kg (Unsorted)	To partially recover operating costs of landfill site for garbage loads 101 kg or more .	per tonne	N	\$150	\$1,570,647		\$150	\$1,731,739
	Landfill Tipping Fee - Sorted - Recyclables include green waste (L&Y or Source Separated Organics), scrap metal, clean wood waste, and blue box materials – 100 kg or less	To partially recover operating costs of landfill site for mixed recyclable loads of 100 kg or less .	Flat Fee	N	\$10	\$74,429		\$10	\$74,429
	Landfill Tipping Fee - Sorted - Recyclables include green waste (L&Y or Source Separated Organics), scrap metal, clean wood waste, and blue box materials – 100 kg or more	Mixed recyclable loads of 101 kg or more .	per tonne	N	\$120	\$104,860		\$120	\$104,860
	Landfill Tipping Fee - Unsorted - mixed garbage, garbage in opaque bags, including mixed loads of recyclables and different types of garbage, etc. – 100 kg or less	To partially recover operating costs of landfill site for unsorted garbage loads 100 kg or less .	Flat Fee	N	\$25	\$429,375		\$25	\$381,285
	Landfill Tipping Fee - Unsorted - mixed garbage, garbage in opaque bags, including mixed loads of recyclables and different types of garbage, etc. – 100 kg or more	To partially recover operating costs of landfill site for unsorted garbage loads 101 kg or more .	per tonne	N	\$260	\$986,689		\$260	\$644,368
	Mattress and Box spring Recycling Fee - <10 units	To partially recover cost of Mattress and Box spring recycling program initiated by Council in 2014	per unit	N	\$20	\$188,179	1-Apr-25	\$23	\$271,400
	Commercial Mattresses and Box springs - over 10 units	To recover the cost of 10+ mattresses and box springs brought to the landfill by commercial sources.	per unit	N	\$25	\$65,340	1-Apr-25	\$26	\$20,800

Department	Municipal Operations
Division	Environmental Services
Activity	Waste Management

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Landfill Tipping Fee - Cover Materials	To partially recover operating costs of landfill site, and bring charges in line with other similar materials	per tonne	N	\$65	\$1,517,968		\$65	\$105,598
	Landfill Tipping Fee - Contaminated Soils Approved for Fill	To partially recover operating costs of landfill site	per tonne	N	\$150	\$75,000		\$150	\$1,425,000
	Landfill Tipping Fee - Asbestos	To partially recover operating costs of landfill site	per tonne	N	\$300	\$154,607		\$300	\$154,607
	Landfill Tipping Fee - Freon-based appliances	To partially recover operating costs of landfill site	per unit	N	\$25	\$25,800		\$25	\$25,800
	Total 450390					\$5,536,695			\$5,283,686

10980-450390	Tippling Fees if scales out of service								
	Garbage Sorted - clear bagged garbage, shingles, construction material, drywall & Contaminated soil (with pre-approval)	To partially recover operating costs of landfill site for a car	per unit	N	\$12			\$12	\$3,000
	Garbage Sorted - clear bagged garbage, shingles, construction material, drywall & Contaminated soil (with pre-approval)	To partially recover operating costs of landfill site for a Passenger van/SUV/pickup truck	per unit	N	\$18			\$18	\$3,000
	Garbage Sorted - clear bagged garbage, shingles, construction material, drywall & Contaminated soil (with pre-approval)	To partially recover operating costs of landfill site for a Pickup/Cargo van with a trailer	per unit	N	\$25			\$25	\$3,000
	Garbage Sorted - clear bagged garbage, shingles, construction material, drywall & Contaminated soil (with pre-approval)	To partially recover operating costs of landfill site for a 10 yard container	per unit	N	\$170			\$170	
	Garbage Sorted - clear bagged garbage, shingles, construction material, drywall & Contaminated soil (with pre-approval)	To partially recover operating costs of landfill site for a 15 yard container	per unit	N	\$260			\$260	
	Garbage Sorted - clear bagged garbage, shingles, construction material, drywall & Contaminated soil (with pre-approval)	To partially recover operating costs of landfill site for a 20 yard container	per unit	N	\$340			\$340	

Department	Municipal Operations
Division	Environmental Services
Activity	Waste Management

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Garbage Sorted - clear bagged garbage, shingles, construction material, drywall & Contaminated soil (with pre-approval)	To partially recover operating costs of landfill site for a 30 yard container	per unit	N	\$520			\$520	
	Garbage Sorted - clear bagged garbage, shingles, construction material, drywall & Contaminated soil (with pre-approval)	To partially recover operating costs of landfill site for a 40 yard container	per unit	N	\$680			\$680	
	Garbage Sorted - clear bagged garbage, shingles, construction material, drywall & Contaminated soil (with pre-approval)	To partially recover operating costs of landfill site for a Packer Truck	per unit	N	\$1,220			\$1,220	
	Garbage Sorted - clear bagged garbage, shingles, construction material, drywall & Contaminated soil (with pre-approval)	To partially recover operating costs of landfill site for a Compactor Bin	per unit	N	\$1,220			\$1,220	
	Garbage Sorted - clear bagged garbage, shingles, construction material, drywall & Contaminated soil (with pre-approval)	To partially recover operating costs of landfill site for a Front Loader Truck	per unit	N	\$1,220			\$1,220	
	Garbage Unsorted - mixed garbage, garbage in opaque bags, including mixed loads of recyclables and different types of garbage, etc.	To partially recover operating costs of landfill site for a car	per unit	N	\$25			\$25	
	Garbage Unsorted - mixed garbage, garbage in opaque bags, including mixed loads of recyclables and different types of garbage, etc.	To partially recover operating costs of landfill site for a Passenger van/SUV/pickup truck	per unit	N	\$35			\$35	
	Garbage Unsorted - mixed garbage, garbage in opaque bags, including mixed loads of recyclables and different types of garbage, etc.	To partially recover operating costs of landfill site for a Pickup/Cargo van with a trailer	per unit	N	\$50			\$50	
	Garbage Unsorted - mixed garbage, garbage in opaque bags, including mixed loads of recyclables and different types of garbage, etc.	To partially recover operating costs of landfill site for a 10 yard container	per unit	N	\$350			\$350	

Department	Municipal Operations
Division	Environmental Services
Activity	Waste Management

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Garbage Unsorted - mixed garbage, garbage in opaque bags, including mixed loads of recyclables and different types of garbage, etc.	To partially recover operating costs of landfill site for a 15 yard container	per unit	N	\$520			\$520	
	Garbage Unsorted - mixed garbage, garbage in opaque bags, including mixed loads of recyclables and different types of garbage, etc.	To partially recover operating costs of landfill site for a 20 yard container	per unit	N	\$700			\$700	
	Garbage Unsorted - mixed garbage, garbage in opaque bags, including mixed loads of recyclables and different types of garbage, etc.	To partially recover operating costs of landfill site for a 30 yard container	per unit	N	\$1,040			\$1,040	
	Garbage Unsorted - mixed garbage, garbage in opaque bags, including mixed loads of recyclables and different types of garbage, etc.	To partially recover operating costs of landfill site for a 40 yard container	per unit	N	\$1,400			\$1,400	
	Garbage Unsorted - mixed garbage, garbage in opaque bags, including mixed loads of recyclables and different types of garbage, etc.	To partially recover operating costs of landfill site for a Packer Truck	per unit	N	\$2,400			\$2,400	
	Garbage Unsorted - mixed garbage, garbage in opaque bags, including mixed loads of recyclables and different types of garbage, etc.	To partially recover operating costs of landfill site for a Compactor Bin	per unit	N	\$2,400			\$2,400	
	Garbage Unsorted - mixed garbage, garbage in opaque bags, including mixed loads of recyclables and different types of garbage, etc.	To partially recover operating costs of landfill site for a Front Loader Truck	per unit	N	\$2,400			\$2,400	
	Contaminated Soil - Cover	To partially recover operating costs of landfill site for a Passenger van/SUV/pickup truck	per unit	N	\$12			\$12	
	Contaminated Soil - Cover	To partially recover operating costs of landfill site for a Pickup/Cargo van with a trailer	per unit	N	\$12			\$12	
	Contaminated Soil - Cover	To partially recover operating costs of landfill site for a 10 yard container	per unit	N	\$70			\$70	
	Contaminated Soil - Cover	To partially recover operating costs of landfill site for a 15 yard container	per unit	N	\$100			\$100	

Department	Municipal Operations
Division	Environmental Services
Activity	Waste Management

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Contaminated Soil - Cover	To partially recover operating costs of landfill site for a 20 yard container	per unit	N	\$140			\$140	
	Contaminated Soil - Cover	To partially recover operating costs of landfill site for a 30 yard container	per unit	N	\$200			\$200	
	Contaminated Soil - Cover	To partially recover operating costs of landfill site for a 40 yard container	per unit	N	\$265			\$265	
	Contaminated Soil - Cover	To partially recover operating costs of landfill site for a Packer Truck	per unit	N	\$460			\$460	
	Contaminated Soil - Cover	To partially recover operating costs of landfill site for a Compactor Bin	per unit	N	\$460			\$460	
	Contaminated Soil - Cover	To partially recover operating costs of landfill site for a Front Loader Truck	per unit	N	\$460			\$460	
	Contaminated Soil - Waste	To partially recover operating costs of landfill site for a Passenger van/SUV/pickup truck	per unit	N	\$18			\$18	
	Contaminated Soil - Waste	To partially recover operating costs of landfill site for a Pickup/Cargo van with a trailer	per unit	N	\$25			\$25	
	Contaminated Soil - Waste	To partially recover operating costs of landfill site for a 10 yard container	per unit	N	\$175			\$175	
	Contaminated Soil - Waste	To partially recover operating costs of landfill site for a 15 yard container	per unit	N	\$260			\$260	
	Contaminated Soil - Waste	To partially recover operating costs of landfill site for a 20 yard container	per unit	N	\$350			\$350	
	Contaminated Soil - Waste	To partially recover operating costs of landfill site for a 30 yard container	per unit	N	\$520			\$520	
	Contaminated Soil - Waste	To partially recover operating costs of landfill site for a 40 yard container	per unit	N	\$680			\$680	
	Contaminated Soil - Waste	To partially recover operating costs of landfill site for a Packer Truck	per unit	N	\$1,220			\$1,220	
	Contaminated Soil - Waste	To partially recover operating costs of landfill site for a Compactor Bin	per unit	N	\$1,220			\$1,220	
	Contaminated Soil - Waste	To partially recover operating costs of landfill site for a Front Loader Truck	per unit	N	\$1,220			\$1,220	
	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	To partially recover operating costs of landfill site for a car	per unit	N	\$10			\$10	

Department	Municipal Operations
Division	Environmental Services
Activity	Waste Management

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	To partially recover operating costs of landfill site for a Passenger van/SUV/pickup truck	per unit	N	\$10			\$10	
	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	To partially recover operating costs of landfill site for a Pickup/Cargo van with a trailer	per unit	N	\$10			\$10	
	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	To partially recover operating costs of landfill site for a 10 yard container	per unit	N	\$140			\$140	
	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	To partially recover operating costs of landfill site for a 15 yard container	per unit	N	\$210			\$210	
	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	To partially recover operating costs of landfill site for a 20 yard container	per unit	N	\$280			\$280	
	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	To partially recover operating costs of landfill site for a 30 yard container	per unit	N	\$420			\$420	
	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	To partially recover operating costs of landfill site for a 40 yard container	per unit	N	\$560			\$560	
	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	To partially recover operating costs of landfill site for a Packer Truck	per unit	N	\$980			\$980	
	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	To partially recover operating costs of landfill site for a Compactor Bin	per unit	N	\$980			\$980	
	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	To partially recover operating costs of landfill site for a Front Loader Truck	per unit	N	\$980			\$980	
	Total 450390 - Scales out of Order					\$0			\$9,000

10985-410400	Composting services								
	L&Y Composting services to townships, County, City Pw, and bulk agreement	To cover the City's cost to process green waste material, and bulk wood dropped at the City's composting facility by Peterborough County, Townships, City PW, Municipal Contract agreements.	per tonne	Y	\$85.00	\$55,000		\$85.00	\$63,750
	SSO Composting services to townships, County, and bulk agreement	To cover the City's cost to process source Separated Organics material dropped at the City's composting facility by Peterborough County, Townships, Municipal Contract agreements.	per tonne	Y	\$112.00	\$45,000		\$112.00	\$112,000

Department	Municipal Operations
Division	Environmental Services
Activity	Waste Management

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Bulk Ground woodchips	To cover the City's cost to process ground woodchips (clean, uncontaminated) dropped at the City's composting facility by Municipal and bulk Contract agreements.	per tonne	Y	\$0.00	\$0	1-Jan-25	\$50.00	\$50,000
	L&Y Composting services to for greenwaste materials delivered to the BRLS public drop off and private waste haulers.	To cover the City's cost to process green waste material dropped at the City's composting facility by various sources.	per tonne	Y	\$85.00	\$75,000		\$85.00	
	SSO Composting Services for Commercial Waste	To cover the City's cost to process compostable waste delivered to the Organics Facility. Material is delivered by private waste hauling contractors from ICI facilities.	per tonne	Y	\$120.00	\$15,000		\$120.00	
	Total 410400					\$190,000			\$225,750

11000-450230	Large Article Collection								
	Large Article Collection	To partially recover operating costs of large article collection and disposal	per unit	N	\$30 for 1st item, \$15 each add 'l item	\$16,000	1-Jan-25	\$60 for 1st item, \$30 each add 'l item	\$22,000
	Large Article Collection - Mattresses/Box Springs	To cover the cost to collect and pay \$23 each to the landfill account for recycling costs	per unit	N	\$30.00		1-Jan-25	\$60 for 1st item, \$30 each add 'l item	
	Total 450230					\$16,000			\$22,000

11010-450020	Container sales								
	Blue boxes sold back to community	To partly recover the new supply contract for recycling bins, blue boxes will now be: \$5.00 for the small 23L carry bin, and \$8.00 for the 61L fiber or 89L container recycling boxes. No free blue box replacements.	per unit	Y	\$4.42 for 23L \$7.08 for 68L or 83L	\$0		\$4.42 for 23L \$7.08 for 68L or 83L	\$0
	100 L SSO Carts sold	To recover the cost of SSO carts sold (Not warranty replacements)	per unit	Y	\$88.49	\$0		\$88.49	\$0
	Organics Kitchen catcher	To recover the cost of kitchen catchers sold	per unit	Y	\$8.85	\$0		\$8.85	\$0
	270 L Caddies sold back to the community	To recover the cost of recycling caddies supplied to apartments and businesses. This better encourages recycling, and drastically reduces administrative work.	per unit	Y	\$88.50	\$0		\$88.50	\$2,000
	Total 450020					\$0			\$2,000

	Total					\$5,743,319.56			\$5,543,061.29
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Department	Municipal Operations
Division	Airport
Activity	Airport Operating Revenue

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10

11125-420110	Lease Rate								
	Land Lease Rate	Land lease Rate	per sq. ft.	Y	\$0.3432	\$427,500.00	1-Jan-25	\$0.3518	\$436,000.00
	Airport Office Lease Rate	Lease of office space	per sq. m.	Y			1-Jan-25	\$28.50	\$3,600.00
	Farm Land Lease Rate	Lease of land for farming operations	per acre	Y			1-Jan-25	\$150.00	\$4,000.00
	Total 440942					\$427,500.00			\$443,600.00

11125 450150	Charter Revenue								
	Passenger Fee	Charter fee by passenger enplaning and deplaning at terminal. Applicable to flights with more than 9 passengers.	per passenger	Y	\$8.00 - \$11.00	\$15,000.00	1-Jan-25	\$8.25	\$6,000.00
	Total 450150					\$15,000.00			\$6,000.00

11125-450275	Misc.								
	After Hours Call Out (Staff Only)	After hours call out fee for inspection, emergency, access, etc. Minimum of two hours per callout regardless of time. Two hour minimum not applicable if call-out is within one hour of published hours of operation.	per hour	Y	\$250.00-\$2500.00	\$5,000.00	1-Jan-25	\$125.00	\$1,000.00
	Airport Equipment	Airport equipment and operator (i.e. loader, dump truck, backhoe, tractor)	per hour	Y			1-Jan-25	\$150.00	\$500.00
	Boardroom Rental	Boardroom Rental	daily / half-day	Y	\$81.10-\$700.00	\$1,500.00	1-Jan-25	\$120.00 / \$80.00	\$250.00
	Fire Rescue - Standby	For arrival or departures - subject to availability	per movement	Y			1-Jan-25	\$1,500.00	\$6,000.00
	Hydro Apron II	Apron II hydro connection	daily	Y	\$15.00	\$150.00		\$15.00	\$150.00
	Hydro Private Tiedown	Winter Rate	monthly	Y	\$45.00	\$500.00		\$45.00	\$500.00
	Sanding	Winter Sand application	per application	Y	\$75.00	\$300.00	1-Jan-25	\$78.75	\$300.00
	Terminal Lobby Rental	Terminal Lobby Rental	daily / half-day	Y			1-Jan-25	\$700.00 / \$300.00	\$1,500.00
	Urea	Urea Bags for Ice Control	per bag	Y			1-Jan-25	Cost plus 15%	\$0.00
	International Fee	Aircraft Category: MTOW rounded up to nearest 1,000 kg	Per arrival	Y			1-Jan-25	See below	\$10,500.00
		Less than 3,000 kg	Per arrival	Y			1-Jan-25	\$15.00	
		3,000 – 9,999 kg	Per arrival	Y			1-Jan-25	\$25.00	
		10,000 – 19,999 kg	Per arrival	Y			1-Jan-25	\$35.00	
		20,000 – 44,999 kg	Per arrival	Y			1-Jan-25	\$50.00	
		Greater than 44,999 kg	Per arrival	Y			1-Jan-25	\$70.00	
	Total 450275					\$7,600.00			\$20,700.00

11125 450310	Gasoline Rebate								
	Gasoline Rebate	Airport fuel surcharge	per litre	Y	\$0.045	\$45,000.00		\$0.045	\$50,000.00
	Total 450310					\$45,000.00			\$50,000.00

11125 450571	Registration Fees								
	Registration Fees	Infrastructure improvement fee for based aircraft	Per aircraft	Y	\$100.00	\$20,000.00		\$100.00	\$10,000.00
	Total 450571					\$20,000.00			\$10,000.00

11125 450572	General Aviation Maintenance Fees								
	General Aviation Maintenance Fees	Seasonal maintenance fees for general aviation lots	per sq. ft.	Y	\$0.25-\$0.55	\$30,000.00		\$0.10	\$15,000.00
	Total 450572					\$30,000.00			\$15,000.00

Department	Municipal Operations
Division	Airport
Activity	Airport Operating Revenue

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
11125 450573	Water / Sewer Connection Fee								
	Water / Sewer Connection Fee	Connection to water / sanitary system	per connection	Y	\$12,500.00	\$12,500.00	1-Jan-25	\$15,000.00	\$15,000.00
	Fire Service Connection Fee	Connection to fire suppression system	per connection	Y			1-Jan-25	\$2,500.00	\$2,500.00
	Total 450573					\$12,500.00			\$17,500.00

11125-450575	Landing Fees	Based on Aircraft MTOW rounded up to nearest 1000 kg							
	Landing Fees	Fee for each itinerant aircraft landing	per landing	Y	\$1.00-\$1500.00	\$75,000.00			
	Based at Peterborough Airport	Aircraft registered with YPQ as based of operations	per landing	Y			1-Jan-25	N/A	
	Private - Recreational	Aircraft Weight Less than 3,000 kg	per landing	Y			1-Jan-25	N/A	
	Commercial	Aircraft Weight Less than 3,000 kg - per 1000 kg MTOW	per landing	Y			1-Jan-25	\$6.00	
	Commercial / Private	3,000 kg to 9,999 kg - per 1000 kg of MTOW	per landing	Y			1-Jan-25	\$9.00	
	Commercial / Private	Greater than 9,999 - per 1000 kg of MTOW	per landing	Y			1-Jan-25	\$12.00	
	Total 450575					\$75,000.00			\$70,000.00

11125-450576	Airport Infrastructure Maintenance Fee	Applied to all new lease agreements past 2024							
	Airport Infrastructure Maintenance Fee	Maintenance of airport infrastructure	per sq. ft.	Y	\$0.05-\$0.20	\$35,000.00	1-Jan-25	\$0.05	
	Total 450576					\$35,000.00			\$3,000.00

11125-450577	Hangar Rental Fee								
	Hangar Rental Fee	Hangar Rental Fee	Monthly Per Aircraft	Y	\$400.00-\$700.00	\$0.00		\$400.00-\$700.00	\$0.00
	Total 450577					\$0.00			\$0.00

11125-450578	Airport Parking Fee								
	Vehicle Parking Fee	Vehicle parking fee	Hourly / Daily / Weekly	Y	\$3.50-\$100	\$500.00			
		Less than one (1) week	Weekly	Y			1-Jan-25	N/A	
		Weekly	Weekly	Y			1-Jan-25	\$35.00	
	Total 450578					\$500.00			\$500.00

11125-450579	Storage Fees								
	Storage Fees	Storage of equipment	Monthly	Y	\$30.00	\$1,000.00		\$30.00	
	Total 450579					\$1,000.00			\$0.00

11125-450580	Tie Down Fees								
	Tie Down Fees	Fee for parking single engine piston, multi engine piston, and recreational helicopters on primary aprons and in tiedown areas		Y	\$115.00-\$4000.00	\$30,000.00			
	Single Piston	Overnight parking	per night	Y			1-Jan-25	\$15.00	
	Multi-Piston & Recreational Helicopter	Overnight parking	per night	Y			1-Jan-25	\$18.00	
	Private Apron II		Monthly	Y			1-Jan-25	\$115.00	
	Private Apron II		Semi-Annual	Y			1-Jan-25	\$648.00	
	Private Apron II		Annual	Y			1-Jan-25	\$1,200.00	
	Apron I & Apron II		Monthly	Y			1-Jan-25	\$225.00	
	Apron I & Apron II		Semi-Annual	Y			1-Jan-25	\$1,269.00	
	Apron I & Apron II		Annual	Y			1-Jan-25	\$2,349.00	
	Total 450580					\$30,000.00			\$26,500.00

11125-450581	Airport Restricted Pass								
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Department	Municipal Operations
Division	Airport
Activity	Airport Operating Revenue

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Airport Restricted Pass	Airside access control pass (taxiways)	Flat fee per test attempt	Y	\$25.00-\$50.00	\$200.00	1-Jan-25	\$50.00	
	Total 450581					\$200.00			\$200.00
11125-450582	Airside Escort								
	Airside Escort	Staff escort for equipment, testing, construction outside of normal hours of operations, events, etc.	Per hour	Y	\$70.00	\$500.00	1-Jan-25	\$100.00	
	Total 450582					\$500.00			\$500.00
11125-450583	Business Registration Fee								
	Business Registration Fee	Registration fee for business conducting activities airside that do not have pre-existing agreements.	Annual	Y	\$200.00	\$500.00		\$200.00	\$0.00
	Total 450583					\$500.00			\$0.00
11125-450584	Apron Parking								
	Airport Apron Parking	Turbo propeller, Jet & Commercial Helicopter - Aircraft parked exceeding two (2) hour are subject to Apron fees. Apron Fees are applied per 1000 kg of maximum gross take off weight (MTOW), every 12 hours to up to monthly rate.	every 2 hours/ daily / weekly / monthly / bi-Annual	Y	\$15.00-\$8,000.00	\$35,500.00	N/A	N/A	N/A
	Turbo propeller, Jet & Commercial Helicopter	24 hour apron fee per 1000 kg of MTOW, rounded up to nearest 1,000 kg							
	24 Hour Apron Fee	Apron fees are applied per 1000 kg of maximum gross take off weight (MTOW).	per 1,000 kg	Y			1-Jan-25	\$5.00	
	Monthly Fee	Monthly formula: Aircraft 24 hour apron fee x 10	Per month	Y			1-Jan-25	Formula	
	Total 450584					\$35,500.00			\$36,000.00
11125-450585	Local Improvements								
	Servicing Charges	Registration fee for business conducting activities airside that do not have pre-existing agreements.	Annual per square foot of building	Y			1-Jan-25	\$0.05	\$45,000.00
	Total 450585					\$0.00			\$45,000.00
11130-440942	Development Review Fees								
	Development Review Fees	Covers building construction oversight and professional fees	per sq. m.	N	\$16.60	\$14,000.00	1-Jan-25	\$18.80	\$15,000.00
	Total 440942					\$14,000.00			\$15,000.00
	Total					\$749,800.00			\$666,150.00

Department	Community Services
Division	Arts and Culture
Activity	Museum and Archives

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10345-450290	Service Fees								
	XplorRecreation Withdrawal Fees	Offset administrative costs associated with refunds for program withdrawals	per registrant	N	\$5.00	\$400		\$5.00	\$400
	Total 450290					\$400			\$400
10345-450410	Admissions								
	Admission	Cost recovery of services	per visit	N	by donation	\$15,500		by donation	\$15,500
	Total 450410					\$15,500			\$15,500
10355-450240	Education Programs								
	Community	Cost recovery of services, during regular open hours	per group	Y/extra			1-Jan-25	\$70.00	\$1,000
	Community	Cost recovery of services, outside regular open hours	per group	Y/extra			1-Jan-25	\$140.00	\$1,000
	School	Cost recovery of services	per registrant	N	\$7.00	\$6,000		\$7.00	\$4,000
	Total 450240					\$6,000			\$6,000
10355-450250	Film Festival								
	PMA: Bringing TIFF To You (BTY)	Cost recovery of services (including fees for PMC box office, TIFF, distributors, Cineplex)	per ticket	Y/extra	\$18.08	\$95,000	1-Jan-25	\$17.00	\$21,600
	Total 450250					\$95,000			\$21,600
10355-450255	Public Programs								
10355-450255	Event	Cost recovery of services	per registrant	Y/incl			1-Jan-25	\$20.00	\$1,000
10355-450255	Day Camps	Cost recovery of services (full day)	per registrant	N	\$50.00	\$65,000		\$50.00	\$66,000
10355-450255	Specialized Camps	Cost recovery of services (full day)	per registrant	N	\$65.00			\$65.00	
	Total 450255					\$65,000			\$67,000
10345-450080	Collections								
	Archaeological Collections	To partially recover the costs of processing, conservation and long-term storage	per box	Y/extra	\$425.00	\$0		\$425.00	
	Total 450080					\$0			\$0
	Total					\$181,900			\$110,500

Department	Community Services
Division	Arts and Culture
Activity	Art Gallery of Peterborough

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
40010-450085	Memberships								
	Individual Art Gallery Membership / Tier 1	covers cost of defined membership benefits	per person	N	\$30.00	\$1,140	1-Jan-25	\$25.00	
	Individual Art Gallery Membership / Tier 2	covers cost of defined membership benefits	per person	N			1-Jan-25	\$50.00	
	2 Year Individual AGP Membership / Tier 1	covers cost of defined membership benefits	per person	N	\$54.00	\$810	1-Jan-25	\$45.00	
	2 Year Individual AGP Membership / Tier 2	covers cost of defined membership benefits	per person	N			1-Jan-25	\$90.00	
	Family Art Gallery Membership / Tier 3	covers cost of defined membership benefits	per family	N	\$40.00	\$1,360	1-Jan-25	\$75.00	
	2 Year Family AGP Membership / Tier 3	covers cost of defined membership benefits	per family	N	\$72.00	\$720	1-Jan-25	\$135.00	
	Curator's Circle AGP Membership / Tier 4	covers cost of defined membership benefits	per family	N	\$100.00	\$300	1-Jan-25	\$150.00	
	2 year Curator's Circle Membership / Tier 4	covers cost of defined membership benefits	per family	N	\$180.00		1-Jan-25	\$270.00	
	Director's Circle AGP Membership / Tier 5	covers cost of defined membership benefits	per family	N	\$300.00	\$600	1-Jan-25	\$500.00	
	2 Year Director's Circle Membership / Tier 5	covers cost of defined membership benefits	per family	N	\$540.00		1-Jan-25	\$900.00	
	Total 450085					\$6,500			\$6,500
40010-450240	School Groups								
	School Groups	cover cost: instructors, materials and facility	per visit 1 student	N	\$10.00	\$5,000		\$10.00	\$3,000
	Total 450240					\$5,000			\$3,000
40010-450615	Education Child								
	Education programs - child	costs of instructors, materials, facility	\$50 /day or \$33 1/2 day	N	\$50/day or \$33/1/2 day	\$4,000		\$50/day or \$33/1/2 day	\$4,000
	Total 450615					\$4,000			\$4,000
40010-450620	Education Youth								
	Education programs - Youth	Varies depending on instructor and schedule	full day	Y	\$50 - 80	\$1,500		\$50 - 80	\$1,500
	Total 450620					\$1,500			\$1,500
40010-450625	Education Adult								
	Education programs - Adult	Varies depending on instructor and schedule	2 hr session	Y	\$50 - 80	\$5,000		\$50 - 80	\$5,000
	Total 450625					\$5,000			\$5,000
40010-450630	March Break & Summer Camps								
	March Break & Summer Camps	covers increased costs for instructors, materials, facility operation - op	\$50 /day or \$33 1/2 day	N	\$50/day or \$33/1/2 day	\$18,000		\$50/day or \$33/1/2 day	\$19,000
	Total 450630					\$18,000			\$19,000
40010-450635	Education Other								
	Education - Partnerships	costs of instructors, materials, facility		N	\$120/workshop	\$2,000	1-Jan-25	\$120/workshop	\$3,000
	Total 450635					\$2,000			\$3,000
Total 40010						\$42,000			\$42,000

Department	Community Services
Division	Recreation and Parks
Activity	Memorial Centre Events

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10390-450060	Advertising Revenue								
	In-Arena Advertising Sales-Managed by Petes	To partially recover operating costs	Annual	Y/Extra	\$850-5,000			\$850-\$5000	
	Total 450060					\$0			\$0
10390-450430	Ticket Charges								
	Order Charge	To partially recover operating costs	per order	Y/Extra	\$2 to \$2.50/order			\$2 to \$2.50/order	
	Total 450430					\$20,000			\$20,000
10390-450440	Premiums								
	Premium Fees for Club/South-end/Skybox/Birthday room-Concerts & Events	To partially recover operating costs	per ticket	Y/Incl.	\$1.00 to \$5.50			\$1.00 - \$5.50	
	South-End Club Premium-Lakers Discontinued	To partially recover operating costs	annual	Y/Extra	\$135 To \$175			\$135 to \$175	
	Total 450440					\$69,600			\$32,000
10390-450450	Box Office Fees								
	Internet ticket service charges	To partially recover operating costs	per ticket	Y/Extra	\$0.00			\$0.00	
	Box Office Ticket Sales Fee	To partially recover operating costs	per ticket	Y/Extra	\$0.75-\$10/ticket		1-Jan-25	\$0.75 - \$12/ticket	
	Ticket System Event Layout Production Fee	To partially recover operating costs	per event	Y/Extra	\$165.38		1/Jan/25	\$175.00	
	Box Office Hourly Fee-Level 1	To partially recover operating costs	per hour	Y/Extra	\$82.69		1/Jan/25	\$85.00	
	Box Office Hourly Fee-Level 2	To partially recover operating costs	per hour	Y/Extra	\$55.13		1/Jan/25	\$60.00	
	Total 450450					\$160,450			\$180,000
10390-450435	License Fees								
	Suites-Managed by Petes	To partially recover operating costs	annual	Y/Extra	\$1,000 to \$2,500/Suite			\$1,000 to \$2,500/Suite	
	Total 450435					\$0			\$0

Department	Community Services
Division	Arts and Culture
Activity	Memorial Centre Events

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10390-450410	Event Charges								
	PMC Building Rental (Trade Show)	To partially recover operating costs	per day	Y/Extra	\$4,542.30		1-Jan-25	\$4,975.00	
	PMC Building Rental (Trade Show Non-Profit)	To partially recover operating costs	per day	Y/Extra	\$3,633.84		1-Jan-25	\$3,975.00	
	PMC Building Rental (Concert)	To partially recover operating costs	per day	Y/Extra	\$5,513-\$7,387		1-Jan-25	\$6,025 - \$8,075	
	PMC Building Rental (Concert Non-Profit)	To partially recover operating costs	per day	Y/Extra	\$5,909.40		1-Jan-25	\$6,475.00	
	PMC Building Rental (Banquet-Floor Only)	To partially recover operating costs	per day	Y/Extra	\$2,811.38		1-Jan-25	\$3,000.00	
	In-House Marketing for Events	To partially recover operating costs	per event	Y/Extra	\$105-\$2,100		1-Jan-25	\$115 - \$2,300	
	Event staff charges	To partially recover operating costs	per event	Y/Extra	\$2,646.00		1-Jan-25	\$2,850.00	
	Sound Room & Technician	To partially recover operating costs	per event	Y/Extra	\$275.63		1-Jan-25	\$300.00	
	Labor to remove glass	To partially recover operating costs	per event	Y/Extra	\$1,135.58		1-Jan-25	\$1,250.00	
	Labour to install Ice Cover	To partially recover operating costs	per event	Y/Extra	\$1,135.58		1-Jan-25	\$1,250.00	
	Partial Removal of Glass	To partially recover operating costs	per event	Y/Extra	\$794.90		1-Jan-25	\$850.00	
	Post Event Cleanup Fee	To partially recover operating costs	per event	Y/Extra	\$1,653.75		1-Jan-25	\$1,750.00	
	Rental - Mobile Stage	Includes set-up / delivery	per event	Y/ Extra	\$ -		1-Jan-25	\$2,500.00	
	Rental - Mobile Stage; NFP	Includes set-up / delivery	per event	Y/ Extra	\$ -		1-Jan-25	\$2,000.00	
	Rental - Mobile Stage; Multi-day Rental	Includes set-up / delivery	per event	Y/ Extra	\$ -		1-Jan-25	\$1,250.00	
	Total 450410					\$275,625			\$310,000
10390-450220	Contractual Recovery								
	Forklift Operator	To partially recover operating costs	per hour	Y/Extra	\$33.41		1-Jan-25	\$35.00	
	Forklift Rental (Event)	To partially recover operating costs	per event	Y/Extra	\$303.19		1-Jan-25	\$315.00	
	Lift Rental	To partially recover operating costs	per day	Y/Extra	\$303.19		1-Jan-25	\$315.00	
	Additional Chair rental	To partially recover operating costs	per event	Y/Extra	\$2.27		1-Jan-25	\$2.50	
	Additional Table rental	To partially recover operating costs	per event	Y/Extra	\$18.17		1-Jan-25	\$19.25	
	Total 450220					\$150,000			\$200,000
10390-420125	Morrow Park								
	Morrow Building Rental-Winter	To partially recover operating costs	per day	Y/Extra	\$1,197.87		1-Jan-25	\$1,250.00	
	Morrow Building Rental-Summer	To partially recover operating costs	per day	Y/Extra	\$1,050.96		1-Jan-25	\$1,150.00	
	Morrow Building Set-Up Day Fee	To partially recover operating costs	per partial	Y/Extra	\$525.00		1-Jan-25	\$575.00	
	Total 420125					\$15,000			\$15,000
10390-450125	Morrow Park Charges								
	Parking	To partially recover operating costs	per vehicle	Y/Incl.	\$5.00		1-Jan-25	\$5.25	
	Parking Lot Buyout	To partially recover operating costs	per day	Y/Extra	\$2,205.00		1-Jan-25	\$2,275.00	
	Total 450125					\$126,000			\$130,000
Total 10390						\$816,675			\$887,000

Department	Community Services
Division	Arts and Culture
Activity	Peterborough Zoo

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10

10326-450220 RPZ Pavilion Rentals									
	RPZ Pavilion Shelter #3 - up to 30	Hourly Rate - Full Day Only 8 Hours - Non Resident	Hourly	Y	\$0.00		1-Jan-25	\$25.00	
	RPZ Pavilion Shelter #3 - up to 30	Hourly Rate - Full Day Only 8 Hours - Resident	Hourly	Y	\$0.00		1-Jan-25	\$12.50	
	RPZ Pavilion Shelter #3 - up to 30	Hourly Rate - Full Day Only - RPZ Approved Partner	Hourly	Y	\$0.00		1-Jan-25	\$0.00	
	RPZ Pavilion Shelter #2 - up to 35 Accessible	Hourly Rate - Full Day Only 8 Hours - Non Resident	Hourly	Y	\$0.00		1-Jan-25	\$25.00	
	RPZ Pavilion Shelter #2 - up to 35 Accessible	Hourly Rate - Full Day Only 8 Hours - Resident	Hourly	Y	\$0.00		1-Jan-25	\$12.50	
	RPZ Pavilion Shelter #2 - up to 35 Accessible	Hourly Rate - Full Day Only - RPZ Approved Partner	Hourly	Y	\$0.00		1-Jan-25	\$0.00	
	RPZ Pavilion Shelter #1 - up to 100	Hourly Rate - Full Day Only 8 Hours - Non Resident	Hourly	Y	\$0.00		1-Jan-25	\$37.50	
	RPZ Pavilion Shelter #1 - up to 100	Hourly Rate - Full Day Only 8 Hours - Resident	Hourly	Y	\$0.00		1-Jan-25	\$18.75	
	RPZ Pavilion Shelter #1 - up to 100	Hourly Rate - Full Day Only - RPZ Approved Partner	Hourly	Y	\$0.00		1-Jan-25	\$0.00	
	Total					\$0			\$8,000

10326-450320 Room Rental - Riverview Park and Zoo									
	RPZ Rotary Education Centre (8:30 to 4:00)	Cost Recovery - Admin charges	per hour	Y			1-Jan-25	\$35.00	
	RPZ Rotary Education Centre (8:30 to 4:00)	Cost Recovery - Admin charges	per half day (4 hrs)	Y			1-Jan-25	\$90.00	
	RPZ Rotary Education Centre (8:30 to 4:00)	Cost Recovery - Admin charges	per full day max (8 hrs)	Y			1-Jan-25	\$165.00	
	RPZ Rotary Education Centre (8:30 to 4:00)	Cost Recovery - Admin charges	RPZ Approved Partner	Y			1-Jan-25	\$0.00	
	RPZ Rotary Education Centre - Cleaning Fee	Cost Recovery - Admin charges	per booking	Y			1-Jan-25	\$20.00	
	Total					\$2,500			\$2,500

Department	Community Services
Division	Recreation
Activity	Kinsmen Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10425-450320	Room Rentals								
	Parking Lot Rental - Half Lot	To partially recover operating costs	Per Day	Y/Extra	\$132.74	0	1-Jan-25	\$135.00	
	Parking Lot Rental - Full Lot	To partially recover operating costs	Per Day	Y/Extra	\$265.49	0	1-Jan-25	\$270.00	
	Total 450320					\$0			\$0
10425-450425	Ice & Floor Rental Revenue								
	Ice Rental - Prime Time - Adult	To partially recover operating costs	Per Hour	Y/ Extra	\$207.84		1-Jan-25	\$215.00	
	Ice Rental - Prime Time - Youth	To partially recover operating costs	Per Hour	Y/ Extra	\$179.06		1-Jan-25	\$185.00	
	Ice Rental - Non-Prime Time	To partially recover operating costs	Per Hour	Y/ Extra	\$132.16		1-Jan-25	\$135.00	
	Ice Rental - After 11:00pm	To partially recover operating costs	Per Hour	Y/ Extra	\$132.16		1-Jan-25	\$135.00	
	Ice Rental - Elementary School Rate	To partially recover operating costs	Per Hour	Y/Extra	\$82.07		1-Jan-25	\$85.00	
	Ice Rental - Individual Rental	To partially recover operating costs	Per Participant	Y/Extra	\$9.21		1-Jan-25	\$9.75	
	Floor Rental - Prime Time - Adult	To partially recover operating costs	Per Hour	Y/Extra	\$114.93		1-Jan-25	\$127.50	
	Floor Rental - Prime Time - Youth	To partially recover operating costs	Per Hour	Y/Extra	\$91.89		1-Jan-25	\$107.50	
	Floor Rental - Non-Prime Time	To partially recover operating costs	Per Hour	Y/ Extra	\$68.00		1-Jan-25	\$80.00	
	Cost varies to include Capital Contribution								
	Floor Pad Rental - Individual	To partially recover operating costs	Per Day	Y/Extra	\$3,161.53		1-Jan-25	\$3,275.00	
	Total 450425					\$850,000			\$880,000
Total 10425						\$850,000			\$880,000

Department	Community Services
Division	Recreation
Activity	Miskin Law Community Complex

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10445-450320	Room Rentals								
	Meeting Room Rental - Hourly	To partially recover operating costs	Hourly	Y/Extra	\$39.82		1-Jan-25	\$40.00	
	Meeting Room Rental - More than 8 Hours	To partially recover operating costs	Per Day	Y/Extra	\$309.73		1-Jan-25	\$315.00	
	Total 450320					\$4,625			\$15,000
10445-450425	Ice Rental Revenue								
	Ice Rental - Prime Time - Adult	To partially recover operating costs	Per Hour	Y/Extra	\$207.84		1-Jan-25	\$215.00	
	Ice Rental - Prime Time - Youth	To partially recover operating costs	Per Hour	Y/Extra	\$179.06		1-Jan-25	\$185.00	
	Ice Rental - Non-Prime Time	To partially recover operating costs	Per Hour	Y/Extra	\$132.16		1-Jan-25	\$135.00	
	Ice Rental - After 11:00pm	To partially recover operating costs	Per Hour	Y/Extra	\$132.16		1-Jan-25	\$135.00	
	Ice Rental - Elementary School Rate	To partially recover operating costs	Per Hour	Y/Extra	\$82.07		1-Jan-25	\$85.00	
	Ice Rental - Individual Rental	To partially recover operating costs	Per Participant	Y/ Extra	\$9.21		1-Jan-25	\$9.75	
	Floor Rental - Prime Time - Adult	To partially recover operating costs	Per Hour	Y/Extra	\$114.93		1-Jan-25	\$127.50	
	Floor Rental - Prime Time - Youth	To partially recover operating costs	Per Hour	Y/Extra	\$91.89		1-Jan-25	\$107.50	
	Floor Rental - Non-Prime Time	To partially recover operating costs	Per Hour	Y/Extra	\$68.00		1-Jan-25	\$80.00	
	Cost varies to include Capital Contribution								
	Floor Pad Rental - Individual	To partially recover operating costs	Per Day	Y/Extra	\$3,161.53		1-Jan-25	\$3,275.00	
	Total 450425					\$485,000			\$1,175,000
Total 10445						\$489,625			\$1,190,000

Department	Community Services
Division	Recreation
Activity	Healthy Planet Arena

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10410-450320	Room Rentals								
	Hall Rental - Sunday through Thursday	To partially recover operating costs	Hourly	Y/Extra	\$106.19		1-Jan-25	\$107.50	
	Hall Rental - Sunday through Thursday	To partially recover operating costs	Per Day	Y/Extra	\$513.27		1-Jan-25	\$525.00	
	Hall Rental - Friday through Saturday	To partially recover operating costs	Per Day	Y/ Extra	\$840.71		1-Jan-25	\$850.00	
	Hall Rental - Commercial Rate	To partially recover operating costs	Per Day	Y/Extra	\$973.45		1-Jan-25	\$1,000.00	
	Commercial Kitchen Rental - Less than 6 Hours	To partially recover operating costs	Per Day	Y/Extra	\$66.37		1-Jan-25	\$67.50	
	Commercial Kitchen Rental - More than 6 Hours	To partially recover operating costs	Per Day	Y/Extra	\$132.74		1-Jan-25	\$135.00	
	Parking Lot Rental - Half Lot	To partially recover operating costs	Per Day	Y/Extra	\$132.74		1-Jan-25	\$135.00	
	Parking Lot Rental - Full Lot	To partially recover operating costs	Per Day	Y/Extra	\$265.49		1-Jan-25	\$270.00	
	Meeting Room Rental - Hourly	To partially recover operating costs	Hourly	Y/Extra	\$39.82		1-Jan-25	\$40.00	
	Meeting Room Rental - More than 8 Hours	To partially recover operating costs	Per Day	Y/Extra	\$309.73		1-Jan-25	\$315.00	
	Total 450320					\$70,000			\$50,000
10410-450425	Ice & Floor Rental Revenue								
	Ice Rental - Prime Time - Adult	To partially recover operating costs	Per Hour	Y/ Extra	\$207.84		1-Jan-25	\$215.00	
	Ice Rental - Prime Time - Youth	To partially recover operating costs	Per Hour	Y/ Extra	\$179.06		1-Jan-25	\$185.00	
	Ice Rental - Non-Prime Time	To partially recover operating costs	Per Hour	Y/ Extra	\$132.16		1-Jan-25	\$135.00	
	Ice Rental - After 11:00pm	To partially recover operating costs	Per Hour	Y/ Extra	\$132.16		1-Jan-25	\$135.00	
	Ice Rental - Elementary School Rate	To partially recover operating costs	Per Hour	Y/ Extra	\$82.07		1-Jan-25	\$85.00	
	Ice Rental - Individual Rental	To partially recover operating costs	Per Participant	Y/ Extra	\$9.21		1-Jan-25	\$9.75	
	Floor Rental - Prime Time - Adult	To partially recover operating costs	Per Hour	Y/ Extra	\$114.93		1-Jan-25	\$127.50	
	Floor Rental - Prime Time - Youth	To partially recover operating costs	Per Hour	Y/ Extra	\$91.89		1-Jan-25	\$107.50	
	Floor Rental - Non-Prime Time	To partially recover operating costs	Per Hour	Y/ Extra	\$68.00		1-Jan-25	\$80.00	
	Cost varies to include Capital Contribution								
	Floor Pad Rental - Individual	To partially recover operating costs	Per Day	Y/ Extra	\$3,161.53		1-Jan-25	\$3,275.00	
	Total 450425					\$1,108,975			\$1,150,000
Total 10410						\$1,178,975			\$1,200,000

Department	Community Services
Division	Recreation
Activity	Memorial Centre Operations

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10385-450425	Ice & Floor Charges								
	Ice Rental - Prime Time - Adult	To partially recover operating costs	Per Hour	Y/Extra	\$207.84		1-Jan-25	\$215.00	
	Ice Rental - Prime Time - Youth	To partially recover operating costs	Per Hour	Y/Extra	\$179.06		1-Jan-25	\$185.00	
	Ice Rental - Non-Prime Time	To partially recover operating costs	Per Hour	Y/Extra	\$132.16		1-Jan-25	\$135.00	
	Ice Rental - After 11:00pm	To partially recover operating costs	Per Hour	Y/Extra	\$132.16		1-Jan-25	\$135.00	
	Ice Rental - Elementary School Rate	To partially recover operating costs	Per Hour	Y/Extra	\$82.07		1-Jan-25	\$85.00	
	Ice Rental - Individual Rental	To partially recover operating costs	Per Participant	Y/ Extra	\$9.21		1-Jan-25	\$9.75	
	Floor Rental - Prime Time - Adult	To partially recover operating costs	Per Hour	Y/Extra	\$124.35		1-Jan-25	\$127.50	
	Floor Rental - Prime Time - Youth	To partially recover operating costs	Per Hour	Y/Extra	\$105.54		1-Jan-25	\$107.50	
	Floor Rental - Non-Prime Time	To partially recover operating costs	Per Hour	Y/Extra	\$78.10		1-Jan-25	\$80.00	
	Cost varies to include Capital Contribution								
	Total 450425					\$308,000			\$305,000
Total 10385						\$308,000			\$305,000

Department	Community Services
Division	Recreation
Activity	Adult and Seniors Programs

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10494-450530	Adult and Senior Programs								
	Facility Access Pass- Individual		Per Visit	Y/Extra	\$4.43		1-Jan-25	\$4.65	
	Facility Access Pass- Group	Group Rate	Per Visit	Y/Extra	\$13.27		1-Jan-25	\$13.94	
	Leisure Program - Multi Pass	Individual; Multipack Purchase	Per 25 Visits	Y/Extra	\$85.45		1-Jan-25	\$85.45	
	Instructional / Skill - Level F1	2 Hour Program	Per Class	Y/Extra	\$18.00			\$18.00	
	Instructional / Skill - Level F2	2 Hour Program	Per Class	Y/Extra	\$22.75			\$22.75	
	Recreation Program; Adult		Per Class	Y/Extra	\$9.00			\$9.00	
	Workshop; General Interest		Per Class	Y/Extra	\$11.00			\$11.00	
	Workshop; Special Interest		Per Class	Y/Extra	\$12.00			\$12.00	
	Certification Program - First Aid/CPR & AED	Two-Day Course	Per Course	Y	\$139.75		1-Jan-25	\$140.00	
	Certification Program - First Aid Recert.	One-Day Course	Per Course	Y	\$85.70		1-Jan-25	\$90.00	
	Certification Program - First Aid Instructor	18 Hours	Per Course	Y	\$173.50		1-Jan-25	\$250.00	
	Certification Program - Examiner Course		Per Course	Y	\$88.50		1-Jan-25	\$160.00	
	Certification Program - Other Programs	One-Day Course	Per Course	Y	\$90.25			\$90.25	
	Course Materials - Standard First Aid Manual		1 Set	Y	\$21.85		1-Jan-25	\$25.00	
	Total 450530					\$85,000			\$55,000
Total 10494						\$85,000			\$55,000

Department	Community Services
Division	Recreation
Activity	Aquatics and Beach Program

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10530-450515	Aquatic Programs								
	Child/Youth Swim Program - 30m		Per Class	N	\$8.65		1-Jan-25	\$9.65	
	Child/Youth Swim Program - 30m	Member Rate	Per Class	N	\$6.50		1-Jan-25	\$7.50	
	Child/Youth Swim Program - 45m		Per Class	N	\$9.25		1-Jan-25	\$10.25	
	Child/Youth Swim Program - 45m	Member Rate	Per Class	N	\$6.90		1-Jan-25	\$8.00	
	Child/Youth Swim Program - 60m		Per Class	N	\$9.70		1-Jan-25	\$11.00	
	Child/Youth Swim Program - 60m	Member Rate	Per Class	N	\$7.25		1-Jan-25	\$8.25	
	Child/Youth Private Swim Program - 30m		Per Class	N	\$22.25		1-Jan-25	\$23.00	
	Child/Youth Private Swim Program - 30m	Member Rate	Per Class	N	\$16.75		1-Jan-25	\$17.25	
	Child/Youth Semi-Priv. Swim Program - 30m		Per Class	N	\$13.25		1-Jan-25	\$15.00	
	Child/Youth Semi-Priv. Swim Program - 30m	Member Rate	Per Class	N	\$10.00		1-Jan-25	\$11.25	
	Adaptive 1:1 Swim Program - 30m		Per Class	N	\$22.25		1-Jan-25	\$23.00	
	Adaptive 1:1 Swim Program - 30m	Member Rate	Per Class	N	\$16.75		1-Jan-25	\$17.25	
	Adaptive Low Ratio Swim Program - 30m		Per Class	N	\$13.25		1-Jan-25	\$15.00	
	Adaptive Low Ratio Swim Program - 30m	Member Rate	Per Class	N	\$10.00		1-Jan-25	\$11.25	
	Fitness Swimmer Program		Per Class	Y/Extra	\$10.45		1-Jan-25	\$15.00	
	Junior Lifeguard Club		Per Class	Y/Extra	\$10.45		1-Jan-25	\$15.00	
	Junior Lifeguard Club	Member Rate	Per Class	Y/Extra	\$7.85		1-Jan-25	\$11.25	
	Leadership Program - Bronze Medallion	First Aid Included	Per Class	Y/Extra	\$21.85		1-Jan-25	\$23.50	
	Leadership Program - Bronze Cross	First Aid Included	Per Class	Y/Extra	\$23.20		1-Jan-25	\$24.50	
	Leadership Program - Instructor / NLS Recert.		Per Class	Y/Extra	\$89.75		1-Jan-25	\$100.00	
	Leadership Program - LSS Instructor Course		Per Class	Y/Extra	\$32.65		1-Jan-25	\$34.50	
	Leadership Program - National Lifeguard		Per Class	Y/Extra	\$32.65		1-Jan-25	\$34.50	
	Leadership Program - National Lifeguard	Instructor Course; 18 Hours	Per Class	Y/Extra	\$229.50		1-Jan-25	\$350.00	
	Leadership Program - LSS Instructor Course	Assistant Instructor Course	Per Class	Y/Extra	\$21.85		1-Jan-25	\$30.00	
	Leadership Program - LSS Course	Aquatic Supervisor Course	Per Class	Y/Extra	\$89.75		1-Jan-25	\$100.00	
	Certification Program - Examiner Course		Per Course	Y	\$90.25		1-Jan-25	\$90.25	
	Absence Fee - Advanced Instructor		Per Class	Y	\$ -		1-Jan-25	\$120.00	
	Total 450515					\$300,000			\$340,000
Total 10530						\$300,000			\$340,000

Department	Community Services
Division	Recreation
Activity	Child and Family Programs

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10495-450520	Day and Summer Camp Programs								
	Camp Program - Single Day Camp		Per Day	Y	\$50.00		1-Jan-25	\$58.00	
	Camp Program - Single Day Camp	Member Rate	Per Day	Y	\$40.00		1-Jan-25	\$52.50	
	Camp Program - Weekly Camp		Per Week	Y	\$255.00		1-Jan-25	\$280.00	
	Camp Program - Weekly Day Camp	Member Rate	Per Week	Y	\$192.00		1-Jan-25	\$252.00	
	Camp Program - Lunch Program		Per Day	Y	\$9.00		1-Jan-25	\$10.25	
	Total 450520					\$310,000			\$415,000
10495-450525	Children and Family Programs								
	Child Recreational Program - 30m		Per Class	N	\$6.85		1-Jan-25	\$7.30	
	Child Recreational Program - 30m	Member Rate	Per Class	N	\$5.15		1-Jan-25	\$6.57	
	Child Recreational Program - 45m		Per Class	N	\$7.30		1-Jan-25	\$7.80	
	Child Recreational Program - 45m	Member Rate	Per Class	N	\$5.50		1-Jan-25	\$7.02	
	Child Recreational Program - 60m		Per Class	N	\$7.80		1-Jan-25	\$8.30	
	Child Recreational Program - 60m	Member Rate	Per Class	N	\$5.90		1-Jan-25	\$7.47	
	Child Instructional Program		Per Class	Y	\$12.25		1-Jan-25	\$12.95	
	Child Instructional Program	Member Rate	Per Class	Y	\$ -		1-Jan-25	\$11.65	
	Family Recreational Program		Per Class	Y	\$7.30		1-Jan-25	\$8.25	
	Family Instructional Program		Per Class	Y	\$17.50			\$17.50	
	Certification - High Five Program		Per Class	Y	\$107.00		1-Jan-25	\$110.00	
	Birthday Party - Classic (2 Hours)		Per Event	Y	\$95.00		1-Jan-25	\$135.00	
	Birthday Party - Classic (2 Hours)	Member Rate	Per Event	Y	\$ -		1-Jan-25	\$121.50	
	Birthday Party - Arts Party (2 Hours)		Per Event	Y	\$ -		1-Jan-25	\$185.00	
	Birthday Party - Arts Party (2 Hours)	Member Rate	Per Event	Y	\$ -		1-Jan-25	\$166.50	
	Birthday Party - Gym (2 Hours)		Per Event	Y	\$195.00		1-Jan-25	\$225.00	
	Birthday Party - Gym (2 Hours)	Member Rate	Per Event	Y	\$ -		1-Jan-25	\$202.50	
	Birthday Party - Swim Party (2 Hours)		Per Event	Y	\$ -		1-Jan-25	\$225.00	
	Birthday Party - Swim Party (2 Hours)	Member Rate	Per Event	Y	\$ -		1-Jan-25	\$202.50	
	Birthday Party - Gym-Swim (3 Hrs)		Per Event	Y	\$265.00		1-Jan-25	\$295.00	
	Birthday Party - Gym-Swim (3 Hrs)	Member Rate	Per Event	Y	\$ -		1-Jan-25	\$265.50	
	Birthday Party - Private Swim Party (2 Hours)		Per Event	Y	\$ -		1-Jan-25	\$295.00	
	Birthday Party - Private Swim Party (2 Hours)	Member Rate	Per Event	Y	\$ -		1-Jan-25	\$265.50	
	Birthday Party - Gym & Private Swim		Per Event	Y	\$ -		1-Jan-25	\$345.00	
	Birthday Party - Gym & Private Swim	Member Rate - Includes Guards / No Slide	Per Event	Y	\$ -		1-Jan-25	\$310.50	
	Birthday Party - Extra Child Fee		Per Child	Y	\$16.75		1-Jan-25	\$17.25	
	Total 450525					\$155,000			\$170,000
Total 10495						\$465,000			\$585,000

Form 6
User Fees and Charges - 2025

Department	Community Services
Division	Recreation
Activity	Facilities Booking and Permitting Services

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10520-450270	Partnership Agreements								
	Farmer's Market	Daily	Daily	Y/Extra	\$425.00		1-Jan-25	\$430.00	
	YMCA	Daily	Daily	Y/Extra	\$75.00		1-Jan-25	\$77.50	
	Total 450270					\$22,000			\$22,500
10520-450275	Administrative Fees								
	Facility Rental - Sport User Group Office Space		Per Month	Y	\$ -		1-Jan-25	\$225.00	
	Facility Rental - Storage Room	Equipment Room Storage	Per Month	Y	\$ -		1-Jan-25	\$25.00	
	Facility Rental - Event Staff	Per individual staff member	Per Hour	Y/Extra	\$25.00			\$25.00	
	Facility Rental - Event Security	Recovery of Security or Parking Control	Per Event	Y	\$ -		1-Jan-25	\$50.00	
	Cancellation Fee - Hourly Rental > 30 Days	Recovery of Administrative Costs	Per Hour	Y/Extra	\$30.00			\$30.00	
	Cancellation Fee - Hourly Rental < 30 Days	Recovery of Administrative Costs	Per Hour	Y/Extra	\$59.00		1-Jan-25	\$60.00	
	Cancellation Fee - Event Rental		Per Event	Y	15 % Min.			15 % Min.	
	Total 450275					\$7,750			\$7,750
10520-450460	Parks & Open Space Fees								
	Regional Parks/Pavilions - Up to 100	Hourly Rate	Hourly	Y/Extra	\$17.70		1-Jan-25	\$18.25	
	Regional Parks/Pavilions - Up to 100	More than 8 Hours	Hourly	Y/Extra	\$15.31		1-Jan-25	\$15.50	
	Regional Parks/Pavilions - 101 to 250	Hourly Rate	Hourly	Y/Extra	\$25.00		1-Jan-25	\$25.75	
	Regional Parks/Pavilions - 101 to 250	More than 8 Hours	Hourly	Y/Extra	\$21.24		1-Jan-25	\$21.50	
	Regional Parks/Pavilions - 250 to 499	Hourly Rate	Hourly	Y/Extra	\$31.24		1-Jan-25	\$32.25	
	Regional Parks/Pavilions - 250 to 499	More than 8 Hours	Hourly	Y/Extra	\$26.55		1-Jan-25	\$27.00	
	Regional Parks/Pavilions - 500+	Hourly Rate	Hourly	Y/Extra	\$62.39		1-Jan-25	\$65.00	
	Regional Parks/Pavilions - 500+	More than 8 Hours	Hourly	Y/Extra	\$53.10		1-Jan-25	\$53.75	
	Regional Parks/Pavilions - Commercial	Hourly Rate	Hourly	Y/Extra	\$125.66		1-Jan-25	\$130.00	
	Regional Parks/Pavilions - Commercial	More than 8 Hours	Hourly	Y/Extra	\$106.19		1-Jan-25	\$107.75	
	Green Space - Neighbourhood/Community Parks	Hourly Rate	Hourly	Y/Extra	\$15.04		1-Jan-25	\$15.50	
	Green Space - Neighbourhood/Community Parks	More than 8 Hours	Hourly	Y/Extra	\$12.83		1-Jan-25	\$13.25	
	Total 450460					\$28,000			\$32,500
10520- 450470	Sport Field and Outdoor Court Fees								
	Sport Facility - Level A	Prime Time Rental	Hourly	Y/Extra	\$35.00			\$35.00	
	Sport Facility - Level A	Non-Prime Time	Hourly	Y/Extra	\$30.00			\$30.00	
	Sport Facility - Level B	Prime Time Rental	Hourly	Y/Extra	\$25.00			\$25.00	
	Sport Facility - Level B	Non-Prime Time	Hourly	Y/Extra	\$20.00			\$20.00	
	Sport Facility - Premier	Prime Time Rental	Hourly	Y/Extra	\$45.00			\$45.00	
	Sport Facility - Premier	Non-Prime Time	Hourly	Y/Extra	\$40.00			\$40.00	
	Sport Court - Outdoor Court	Individual Sport : <5 Individuals on Court	Hourly	Y/Extra	\$5.00		1-Jan-25	\$5.25	
	Sport Court - Outdoor Court	Individual Sport : >5 Individuals on Court	Hourly	Y/Extra	\$19.00		1-Jan-25	\$20.00	
	Youth / Persons with Disabilities	Subsidized access to sport; applied to above	Hourly	Y/Extra	75% discount			75% discount	
	Sport Facility - Artificial Turf (< 10 Rentals)		Hourly	Y/Extra	\$97.50		1-Jan-25	\$97.75	
	Sport Facility - Artificial Turf (> 10 Rentals)		Hourly	Y/Extra	\$72.50		1-Jan-25	\$72.75	
	Total 450470					\$390,000			\$395,000
Total 10520						\$447,750			\$457,750

Department	Community Services
Division	Recreation
Activity	Peterborough Marina

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10480-450005	Miscellaneous								
	Marina Sewage - Pump out Rate - 1 Tank	Service Recovery for < 20 Gallons	per item	Y/Extra	\$20.67		1-Jan-25	\$21.25	
	Marina Sewage - Pump out Rate - 2 Tanks	Service Recovery for > 20 Gallons	per item	Y/Extra	\$34.95		1-Jan-25	\$35.75	
	Marina Sewage - Pump out Rate Discount-Seasonal Boaters	Service Recovery Discount for Boaters with a Seasonal Contract	per item	Y/Extra	\$0.25			\$0.25	
	Marina Supplies - Clothing	Product Recovery	per item	Y/Extra			1-Jan-25	\$ -	
	Marina Supplies - Sundry Items	Product Recovery	per item	Y/Extra			1-Jan-25	\$ -	
	Marina Supplies - Ice Blocks	Product Recovery	per item	N	\$4.00			\$4.00	
	Marina Supplies - Ice Cubes	Product Recovery	per item	N	\$4.00			\$4.00	
	Coin operated washer	Recover cost for product	per item	Y/Incl.	\$3.00			\$3.00	
	Coin operated dryer	Recover cost for product	per item	Y/Incl.	\$3.00			\$3.00	
	Total 450005					\$5,000			\$6,250
10480-450008	Fuel								
	Marina Fuel Sales - Diesel	Product Recovery	per litre	Y/Extra	Variable Rate			Variable Rate	
	Marina Fuel Sales - Unleaded	Product Recovery	per litre	Y/Extra	Variable Rate			Variable Rate	
	Total 450008					\$245,000			\$240,000
10480-450085	Dock Fees Daily Rates								
10480-450085	Dock Fee - Daily + 15 amp power	Service Recovery + Power Service	per day / per foot	Y/Extra	\$2.28		1-Jan-25	\$2.35	
10480-450085	Dock Fee - Daily + 30 amp power	Service Recovery + Power Service	per day / per foot	Y/Extra	\$2.28		1-Jan-25	\$2.35	
10480-450085	Dock Fee - Daily + 30 (2) amp power	Service Recovery + Power Service	per day / per foot	Y/Extra	\$2.60		1-Jan-25	\$2.70	
10480-450085	Dock Fee - Daily + 50 amp power	Service Recovery + Power Service	per day / per foot	Y/Extra	\$2.60		1-Jan-25	\$2.70	
10480-450085	Dock Fee - Daily (No Power)	Service Recovery + Power Service	per day / per foot	Y/Extra	\$2.03		1-Jan-25	\$2.10	
	Dock Fees Weekly Rates								
10480-450085	Dock Fee - Weekly + 15 amp power	Service Recovery + Power Service	per week / per foot	Y/Extra	\$10.67		1-Jan-25	\$11.00	
10480-450085	Dock Fee - Weekly + 30 amp power	Service Recovery + Power Service	per week / per foot	Y/Extra	\$10.67		1-Jan-25	\$11.00	
10480-450085	Dock Fee - Weekly + 30 (2) amp power	Service Recovery + Power Service	per week / per foot	Y/Extra	\$10.92		1-Jan-25	\$11.25	
10480-450085	Dock Fee - Weekly + 50 amp power	Service Recovery + Power Service	per week / per foot	Y/Extra	\$10.92		1-Jan-25	\$11.25	
10480-450085	Dock Fee - Weekly (No Power)	Service Recovery + Power Service	per week / per foot	Y/Extra	\$10.30		1-Jan-25	\$10.50	
	Dock Fees Monthly Rates								
10480-450085	Dock Fee - Monthly + 15 amp power	Service Recovery + Power Service	per month / per foot	Y/Extra	\$25.25		1-Jan-25	\$26.00	
10480-450085	Dock Fee - Monthly + 30 amp power	Service Recovery + Power Service	per month / per foot	Y/Extra	\$25.25		1-Jan-25	\$26.00	
10480-450085	Dock Fee - Monthly + 30 (2) amp power	Service Recovery + Power Service	per month / per foot	Y/Extra	\$27.12		1-Jan-25	\$27.75	
10480-450085	Dock Fee - Monthly + 50 amp power	Service Recovery + Power Service	per month / per foot	Y/Extra	\$27.12		1-Jan-25	\$27.75	
10480-450085	Dock Fee - Monthly (No Power)	Service Recovery + Power Service	per month / per foot	Y/Extra	\$19.90		1-Jan-25	\$20.50	
	Dock Fees Seasonal Rates								
10480-450085	Dock Fee - Seasonal + 15 amp power	Service Recovery + Power Service	per season / per foot	Y/Extra	\$57.77		1-Jan-25	\$60.00	
10480-450085	Dock Fee - Seasonal + 30 amp power	Service Recovery + Power Service	per season / per foot	Y/Extra	\$57.77		1-Jan-25	\$60.00	
10480-450085	Dock Fee - Seasonal + 30 (2) amp power	Service Recovery + Power Service	per season / per foot	Y/Extra	\$62.13		1-Jan-25	\$63.50	
10480-450085	Dock Fee - Seasonal + 50 amp power	Service Recovery + Power Service	per season / per foot	Y/Extra	\$62.13		1-Jan-25	\$63.50	
10480-450085	Dock Fee - Seasonal (No Power)	Service Recovery + Power Service	per season / per foot	Y/Extra	\$54.24		1-Jan-25	\$56.50	
	Administration Fee								
10480-450085	Cancellation Fee-Partial Permits	Administrative cost recovery	per transaction		Min. 15%			Min. 15%	
	Cancellation Fee-Seasonal Permits	Administrative cost recovery	per transaction	Y/Extra	Min. 15%			Min. 15%	
	Cruise Boat								
10480-450085	E-Dock Seasonal Parking	Service Recovery	per season	Y/Extra	\$5,482.50		1-Jan-25	\$6,225.00	
	Total 450085					\$205,000			\$200,000
Total 10480						\$455,000			\$446,250

Department	Community Services
Division	Recreation
Activity	McDonnell Street Community Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10537-450320	Facility Rentals								
	Upper Banquet Room	Hourly Rate	Hourly	Y/Extra	\$70.80		1-Jan-25	\$72.50	
	Upper Banquet Room	More than 8 hours	Daily	Y/Extra	\$442.48		1-Jan-25	\$450.00	
	Games Room	Hourly	Hourly	Y/Extra	\$53.10		1-Jan-25	\$54.50	
	Games Room	More than 8 hours	Daily	Y/Extra	\$309.73		1-Jan-25	\$312.50	
	Meeting Room Rental - Max. 20 People	Hourly	Hourly	Y/Extra	\$22.12		1-Jan-25	\$25.00	
	Meeting Room Rental - Max. 20 People	More than 8 hours	Daily	Y/Extra	\$132.74		1-Jan-25	\$150.00	
	Approved Recreational Activities	Monday through Thursday	Hourly	Y/Extra	\$22.12		1-Jan-25	\$25.00	
	Kitchen Rental (Mon to Thurs) Half Day	To partially recover the costs of operating industrial kitchen	Daily	Y/Extra	\$66.37		1-Jan-25	\$67.50	
	Kitchen Rental (Mon to Thurs) Full Day	To partially recover the costs of operating industrial kitchen	Daily	Y/Extra	\$132.74		1-Jan-25	\$135.00	
	Parking Lot Event Rental	Day Rate (8+ hours)	Daily	Y/Extra	\$132.74		1-Jan-25	\$135.00	
	Parking Lot Event Rental	Half Day	Daily	Y/Extra	\$66.37		1-Jan-25	\$67.50	
	Total 450320					\$40,000			\$40,000
10537-450545	Facility Access Fee								
	Facility Access Pass - Individual		Per Visit	Y	\$4.43		1-Jan-25	\$4.65	
	Facility Access Pass - Group	Group of 5 Individuals	Per Visit	Y	\$13.27		1-Jan-25	\$13.94	
	Total 450545					\$40,000			\$30,000
Total 10537						\$80,000			\$70,000

Department	Community Services
Division	Recreation
Activity	Navy Memorial Park

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10536-450220	Administrative Fees								
	Cancellation Fee - Facility Rental	Recovery of Administrative Costs	Per Event	N	Min 15%		1-Jan-25	\$ -	
	Facility Rental - Event Security	Recovery of Security or Parking Control	Per Event	Y/Extra	\$ -			\$ -	
	Facility Rental - Event Staff	Per individual staff member	Per Hour	Y/Extra	\$25.00		1-Jan-25	\$26.25	
	Stat Day Rental	Cost of Staffing	Per Event	N	20% increase of fee		1-Jan-25	\$31.50	
	Hold/Damage Deposit - Meetings	To recover the costs of potential damage	Per Event	N	\$100.00			\$100.00	
	Hold/Damage Deposit - Events	To recover the costs of potential damage	Per Event	N	\$500.00			\$500.00	
	Set Up Fee	To recover the costs of table/chair set up	Per Event	N	\$66.37		1-Jan-25	\$68.50	
	Total 450220					\$2,400			\$2,500
10536-450320	Facility Rentals								
	Meeting Room Rental - Max. 20 People	Hourly	Hourly	Y/Extra	\$22.12		1-Jan-25	\$25.00	
	Meeting Room Rental - Max. 20 People	More than 8 hours	Daily	Y/Extra	\$132.74		1-Jan-25	\$150.00	
	Meeting Room Rental - Max. 100 People	Hourly	Hourly	Y/Extra	\$53.10		1-Jan-25	\$60.00	
	Meeting Room Rental - Max. 100 People	More than 8 hours	Daily	Y/Extra	\$318.58		1-Jan-25	\$350.00	
	Total 450320					\$58,000			\$60,000
Total 10536						\$60,400			\$62,500

Department	Community Services
Division	Recreation
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10465-450085	Membership Fees								
	Adult Membership - Young Adult (18-24 yrs.)		Per Month	Y	\$38.00		1-Jan-25	\$38.50	
	Adult Membership - Adult (18 - 54 yrs.)		Per Month	Y	\$48.00		1-Jan-25	\$48.50	
	Adult Membership - Silver (55 - 74 yrs.)		Per Month	Y	\$45.00		1-Jan-25	\$45.50	
	Adult Membership -Gold (75 -84 yrs.)		Per Month	Y	\$38.00		1-Jan-25	\$38.50	
	Adult Membership - Platinum (85+ yrs.)		Per Month	Y					
	Family Membership - 1 Adult Family		Per Month	Y	\$75.00		1-Jan-25	\$75.50	
	Family Membership - 2 Adult Family		Per Month	Y	\$90.00		1-Jan-25	\$90.50	
	Youth Membership - Infant (0 - 2 yrs.)		Per Month	Y					
	Youth Membership - Child (3 - 14 yrs.)		Per Month	N	\$23.75		1-Jan-25	\$24.25	
	Youth Membership - Student (14 - 24 yrs.)		Per Month	Y	\$26.75		1-Jan-25	\$27.25	
	Subsidy Membership - Individual		Per Month	Y	\$27.50			\$27.50	
	Subsidy Membership - Family		Per Month	Y	\$50.00			\$50.00	
	Replacement Membership Access Card		Per Item	Y	\$4.43			\$4.43	
	Discount - Group Memberships (5 - 10)	Member discount on above rates							
	Discount - Group Memberships (11 - 19)	Member discount on above rates							
	Discount - Group Memberships (20 plus)	Member discount on above rates							
	Total 450085					\$1,135,000			\$1,150,000
10465-450320	Facility Rentals - Multiuse Rooms								
	Meeting Room Rental - Max. 30 People	Hourly Rental	Hourly	Y/extra	\$39.82		1-Jan-25	\$40.00	
	Meeting Room Rental - Max. 30 People	More than 8 hours	Daily	Y/extra	\$309.73		1-Jan-25	\$315.00	
	Meeting Room Rental - Max. 60 People	Hourly Rental	Hourly	Y/extra	\$53.10		1-Jan-25	\$55.00	
	Meeting Room Rental - Max. 60 People	More than 8 hours	Daily	Y/extra	\$398.23		1-Jan-25	\$400.00	
	Meeting Room Rental - Max. 90 People	Hourly Rental	Hourly	Y/extra	\$66.37		1-Jan-25	\$68.50	
	Meeting Room Rental - Max. 90 People	More than 8 hours	Daily	Y/extra	\$486.73		1-Jan-25	\$500.00	
	Total 450320					\$17,500			\$15,000
10465-450485	Facility Rentals - Gymnasiums								
	Gymnasium Rental - Single Gym	Hourly Rental	Per hour	Y/Extra	\$70.80		1-Jan-25	\$71.25	
	Gymnasium Rental - Single Gym	More than 8 hours	Daily	Y/Extra	\$424.78		1-Jan-25	\$425.00	
	Gymnasium Rental - Double Gym	Hourly Rental	Per hour	Y/Extra	\$97.35		1-Jan-25	\$97.50	
	Gymnasium Rental - Double Gym	More than 8 hours	Daily	Y/Extra	\$601.77		1-Jan-25	\$602.00	
	Gymnasium Rental - Triple Gym	Hourly Rental	Per hour	Y/Extra	\$137.17		1-Jan-25	\$138.00	
	Gymnasium Rental - Triple Gym	More than 8 hours	Daily	Y/Extra	\$814.16		1-Jan-25	\$815.00	
	Total 450485					\$35,000			\$35,000
10465-450490	Facility Rentals - Aquatic Centre								
	Pool Rental - Therapy Pool plus 1 Guard		Per hour	Y/extra	\$92.92		1-Jan-25	\$93.75	
	Pool Rental - Leisure Pool plus 1 Guard		Per hour	Y/extra	\$123.89		1-Jan-25	\$125.00	
	Pool Rental - Water Slide plus 2 Guards		Per hour	Y/extra	\$194.69		1-Jan-25	\$197.00	
	Extra Lifeguard	Recovery of Additional Lifeguards	Per hour	Y/extra	\$42.50		1-Jan-25	\$45.00	
	Total 450490					\$5,000			\$7,500
10465-450545	Facility Access Fees								
	Facility Access Pass - Day Pass; Individual		Per Day	Y/Extra	\$13.27		1-Jan-25	\$13.94	
	Facility Access Pass - Swim Pass; Individual		Per Visit	Y/Extra	\$4.43		1-Jan-25	\$4.65	
	Facility Access Pass - Swim Pass; Group	Group of 5 individuals	Per Visit	Y/Extra	\$13.27		1-Jan-25	\$13.94	
	Facility Access Pass - Gymnasium; Individual		Per Visit	Y/Extra	\$4.43		1-Jan-25	\$4.65	
	Facility Access Pass - Gymnasium; Group	Group of 5 individuals	Per Visit	Y/Extra	\$13.27		1-Jan-25	\$13.94	
	Facility Access Pass - Sport Pass; Individual		Per Visit	Y/Extra	\$4.43		1-Jan-25	\$4.65	
	Facility Access Pass - Sport Pass; Group	Group of 5 individuals	Per Visit	Y/Extra	\$13.27		1-Jan-25	\$13.94	

Department	Community Services
Division	Recreation
Activity	Peterborough Sport & Wellness Centre

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Facility Access Pass - Stop-Play; Individual		Per Visit	N	\$10.00			\$10.00	
	Total 450545					\$132,000			\$135,000
Total 10465						\$1,324,500			\$1,342,500

Department	Community Services
Division	Recreation
Activity	Recreation Program Services Administration

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10483-450290									
	Withdrawal Fee - Adult Program	Recovery of Administrative Costs	Per Class	Y	Min. 15%			Min. 15%	
	Withdrawal Fee - Child Program	Recovery of Administrative Costs	Per Class	Y	Min. 15%			Min. 15%	
	Total 450040					\$5,400			\$5,750
Total 10483						\$5,400			\$5,750

Department	Community Services
Division	Recreation
Activity	Recreation Services Administration

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10485-450415	Capital Contributions								
	Collected Capital Contribution - Ice	To partially recover debenture costs of New Arena Complex	Per Hour	Y/ Extra	\$7.81		1-Jan-25	\$8.05	
	Collected Capital Contribution - Floor	To partially recover debenture costs of New Arena Complex	Per Hour	Y/ Extra	\$3.91		1-Jan-25	\$4.05	
	Total 450415					\$88,006			\$107,000
Total 10485						\$88,006			\$107,000

Department	Community Services
Division	Recreation
Activity	Sports and Fitness Programs

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10510-450500	Recreation Sport Program								
	Public Skating Admissions - Regular	To partially recover operating costs the program	Per Time	Y/Extra	\$4.43		1-Jan-25	\$4.65	
	Public Skating Admissions - Group (max 5)	To partially recover operating costs the program	Per Time	Y/Extra	\$13.27		1-Jan-25	\$13.94	
	Public Skating Admissions - 50+	To partially recover operating costs the program	Per Time	Y/Extra	\$3.54			\$3.54	
	Pay as you Play Hockey	To partially recover operating costs the program	Per Time	Y/ Extra	\$7.08		1-Jan-25	\$7.50	
	Recreation Sport Program	Individual	Per Visit	Y/Extra	\$4.43		1-Jan-25	\$4.65	
	Recreation Sport Program - Group	Group of 5	Per Visit	Y/Extra	\$13.27		1-Jan-25	\$13.94	
	Recreation Sport Program - Multi Pass	Individual; Multipack Purchase	Per 25 Visits	Y/Extra	\$85.45			\$85.45	
	House League - Recreation Level 1		Per Game	Y/Extra	\$11.00			\$11.00	
	House League - Recreation Level 2		Per Game	Y/Extra	\$11.50			\$11.50	
	House League - Recreation Level 3		Per Game	Y/Extra	\$12.75			\$12.75	
	House League - Recreation Level 4		Per Game	Y/Extra	\$15.75			\$15.75	
	House League - Recreation Level 5		Per Game	Y/Extra	\$18.00			\$18.00	
	Instructional Sport Program Fees								
	Lesson Program - Level I		Per Class	Y/Extra	\$14.45			\$14.45	
	Lesson Program - Level II		Per Class	Y/Extra	\$15.45			\$15.45	
	Lesson Program - Level III		Per Class	Y/Extra	\$16.50			\$16.50	
	Lesson Program - Level IV		Per Class	Y/Extra	\$18.00			\$18.00	
	Lesson Program - Level V		Per Class	Y/Extra	\$20.00			\$20.00	
	Lesson Program - Introductory Level A		Per Class	Y/Extra	\$9.15			\$9.15	
	Lesson Program - Introductory Level B		Per Class	Y/Extra	\$12.15			\$12.15	
	Lesson Program - Introductory Level C		Per Class	Y/Extra	\$12.90			\$12.90	
	Total 450500					\$145,000			\$65,000
10510-450510	Sport and Fitness Programs								
	Aqua Fitness - Level I		Per Class	Y/Extra	\$5.85			\$5.85	
	Aqua Fitness - Level I	Member Rate	Per Class	Y/Extra	\$4.31			\$4.31	
	Aqua Fitness - Level II		Per Class	Y/Extra	\$6.85			\$6.85	
	Aqua Fitness - Level II	Member Rate	Per Class	Y/Extra	\$5.06			\$5.06	
	Aqua Fitness - Level III		Per Class	Y/Extra	\$7.85			\$7.85	
	Aqua Fitness - Level III	Member Rate	Per Class	Y/Extra	\$5.81			\$5.81	
	Aqua Fitness - Level IV		Per Class	Y/Extra	\$8.90			\$8.90	
	Aqua Fitness - Level IV	Member Rate	Per Class	Y/Extra	\$6.56			\$6.56	
	Total 450510					\$17,500			\$15,000
10510-450540	Sport and Fitness Programs								
	Land Fitness - Level I	Member Rate	Per Class	Y/Extra	\$5.85			\$5.85	
	Land Fitness - Level I	Non-Member Rate	Per Class	Y/Extra	\$4.31			\$4.31	
	Land Fitness - Level II	Member Rate	Per Class	Y/Extra	\$6.35			\$6.35	
	Land Fitness - Level II	Non-Member Rate	Per Class	Y/Extra	\$4.69			\$4.69	
	Land Fitness - Level III	Member Rate	Per Class	Y/Extra	\$6.60			\$6.60	
	Land Fitness - Level III	Non-Member Rate	Per Class	Y/Extra	\$4.88			\$4.88	
	Land Fitness - Level IV	Member Rate	Per Class	Y/Extra	\$7.35			\$7.35	
	Land Fitness - Level IV	Non-Member Rate	Per Class	Y/Extra	\$5.44			\$5.44	
	Land Fitness - Level V	Member Rate	Per Class	Y/Extra	\$8.15			\$8.15	
	Land Fitness - Level V	Non-Member Rate	Per Class	Y/Extra	\$6.00			\$6.00	
	Land Fitness - Level VI	Member Rate	Per Class	Y/Extra	\$8.90			\$8.90	
	Land Fitness - Level VI	Non-Member Rate	Per Class	Y/Extra	\$6.56			\$6.56	
	Land Fitness - Level VII	Member Rate	Per Class	Y/Extra	\$9.90			\$9.90	
	Land Fitness - Level VII	Non-Member Rate	Per Class	Y/Extra	\$7.31			\$7.31	
	Land Fitness - Level VIII	Member Rate	Per Class	Y/Extra	\$10.90			\$10.90	
	Land Fitness - Level VIII	Non-Member Rate	Per Class	Y/Extra	\$8.06			\$8.06	
	Land Fitness - Level IX	Member Rate	Per Class	Y/Extra	\$11.40			\$11.40	
	Land Fitness - Level IX	Non-Member Rate	Per Class	Y/Extra	\$8.44			\$8.44	
	Total 450540					\$35,000			\$25,000

Department	Community Services
Division	Recreation
Activity	Sports and Fitness Programs

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10510-450520	Sport Camp Fees								
	Instructional / Skill - Level I	4 Hour Program	Per Class	Y/Extra	\$22.00				\$22.00
	Instructional / Skill - Level II		Per Class	Y/Extra	\$24.00				\$24.00
	Instructional / Skill - Level III	4 Hour Program	Per Class	Y/Extra	\$24.75				\$24.75
	Instructional / Skill - Level IV		Per Class	Y/Extra	\$30.00				\$30.00
	Instructional / Skill - Level V		Per Class	Y/Extra	\$31.25				\$31.25
	Instructional / Skill - Level VI		Per Class	Y/Extra	\$37.25				\$37.25
	Instructional / Skill - Level VII		Per Class	Y/Extra	\$38.75				\$38.75
	Instructional / Skill - Level VIII		Per Class	Y/Extra	\$43.25				\$43.25
	Instructional / Skill - Level IX		Per Class	Y/Extra	\$46.00				\$46.00
	Instructional / Skill - Level X		Per Class	Y/Extra	\$48.75				\$48.75
10510-450500	Instructional Sport Program Fees								
	Total 450540					\$80,000			\$165,000
10510-450550	Personal and Group Training								
	Personal Training - Fit for Life - 90m		Per Session	Y	\$79.75				\$79.75
	Personal Training - Intro to PT - 30m		Per Session	Y	\$54.25				\$54.25
	Personal Training - Intro to PT - 60m		Per Session	Y	\$37.75				\$37.75
	Personal Training - 6	6 - 30 minute sessions	Per Package	Y	\$201.45				\$201.45
	Personal Training - 12	12 - 30 minute sessions	Per Package	Y	\$321.30				\$321.30
	Personal Training - 18	18 - 30 minute sessions	Per Package	Y	\$423.30				\$423.30
	Personal Training - 24	24 - 30 minute sessions	Per Package	Y	\$525.30				\$525.30
	Personal Training - 36	36 - 30 minute sessions	Per Package	Y	\$688.50				\$688.50
	Team Training Package (10 participants)	1 - 60 minute session	Per Package	Y	\$122.50				\$122.50
	Team Training Package - Additional Person		Per Person	Y	\$15.50				\$15.50
	Total 450550					\$56,000			\$55,000
Total 10510						\$333,500			\$325,000

Department	Community Services
Division	Fire Services
Activity	Fees for Service

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e.. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee"	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee"
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10020-450320	Room Rental								
	Room Rental (Classroom Station 1)	Cost recovery for Services	1/2 Day	Y	\$0	\$0		\$0	\$0
	Room Rental (Classroom Station 1)	Cost recovery for Services	Full Day	Y	\$0	\$0		\$0	\$0
	Room Rental (Classroom Station 3)	Cost recovery for Services	1/2 Day	Y	\$89	\$261	1-Jan-25	\$0	\$0
	Room Rental (Classroom Station 3)	Cost recovery for Services	Full Day	Y	\$177	\$519	1-Jan-25	\$0	\$0
	Total 450320				\$276	\$880			\$0
11020-450325	Fire Prevention / Inspections								
	Fire File Search	Cost recovery for Services	each	Y	\$49	\$3,499	1-Jan-25	\$50	\$3,550
	General Inspections and 9.8 OFC/Training	Cost recovery for Services	each	Y	\$115	\$2,229	1-Jan-25	\$117	\$2,340
	9.5 OFC Inspections/Vulnerable Occupancy Large	Cost recovery for Services	each	Y	\$228	\$6,744	1-Jan-25	\$231	\$6,930
	9.6 OFC Inspections	Cost recovery for Services	each	Y	\$332	\$332	1-Jan-25	\$335	\$335
	Day Care, Foster Parent and Group Home, VO Small	Cost recovery for Services	each	Y	\$115	\$3,636	1-Jan-25	\$117	\$3,744
	AGCO Licenses Inspections	Cost recovery for Services	each	Y	\$153	\$2,965	1-Jan-25	\$155	\$3,100
	Follow-up Inspection	Cost recovery for Services	each	Y	\$290	\$3,253	1-Jan-25	\$294	\$3,528
	Total 450325					\$22,658			\$23,527
10020-450330	SCBA Services								
	SCBA Services/Respiratory Protection	Cost recovery for Services	each	Y	\$12	\$11,089		\$12	\$9,600
	Total 450330								
11020-450645	Training								
	Response / Standby / Training / Investigation / Demolition / Equipment Replacement & Repair	Cost recovery for Services	Hourly rate per Truck	Y	\$572	\$12,342	1-Jan-25	\$583	\$12,584
	Total 450645					\$12,342			\$12,584
Total						\$46,969			\$45,711

Department	Community Services
Division	Library
Activity	Peterborough Public Library

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
60005-440220	Recoveries								
	InterLibrary Loan	Fail to pick up item charge	per title	N	\$7.00				\$7.00
	Research Request fees	Cost recovery for staff time taken to process research requests for inc	per request	Y	\$40.00				\$40.00
	Earbuds	Cost recovery (\$3.00 including HST)	per pair	Y	\$2.65				\$2.65
	Library branded Bags	cost recovery (\$3.50 including HST)	per bag	Y	\$3.10				\$3.10
	Library branded Water Bottles	cost recovery (\$3 including HST)	per bottle	Y	\$0.00				\$0.00
	Total 450220					\$250			\$250
60005-450055	Xerox Fees								
	black and white copying	Cost recovery (includes HST)	per page	Y	\$0.15		1-Jan-25		\$0.25
	colour copying	Cost recovery (includes HST)	per page	Y	\$0.50		1-Jan-25		\$1.00
	Total 450055					\$5,000			\$5,000
60005-450085	Memberships-Out of Town								
	3 month	Recover cost of service to non-taxpayers	per house	N	\$25.00				\$25.00
	6 month	Recover cost of service to non-taxpayers	per house	N	\$35.00				\$35.00
	9 month	Recover cost of service to non-taxpayers	per house	N	\$45.00				\$45.00
	12 month	Recover cost of service to non-taxpayers	per house	N	\$55.00				\$55.00
	24 month	Recover cost of service to non-taxpayers	per house	N	\$110.00				\$110.00
	Senior Rate (aged 65+) - 12 months	Recover cost of service to non-taxpayers	per house	N	\$35.00				\$35.00
	Senior Rate (aged 65+) - 24 months	Recover cost of service to non-taxpayers	per house	N	\$70.00				\$70.00
	Institutional/Business - 12 months	Recover cost of service to non-taxpayers	per business	N	\$100.00				\$100.00
	Senior's Institutional/Business - 12 months	Recover cost of service to non-taxpayers	per business	N	\$50.00				\$50.00
	Total 450085					\$7,000			\$7,000
60005-450140	Fines								
	InterLibrary Loan, Daisy-Reader Kit	Fines for overdue materials - maximum=\$15.00	per day	N	\$1.00				\$1.00
	Total 450140					\$0			\$0
60005-450230	Program revenue								
	Cost recovery	Supplies Cost Recovery (includes HST). Varies per program	per program or per person	Y	\$1.00-\$50.00				\$1.00-\$50.00
	Total 450230					\$0			\$0
60005-450320	Room Rental - Main Branch								
	Seminar Room	Cost Recovery - Admin charges	per hour	Y	\$25.00				\$25.00
	Seminar Room	Cost Recovery - Admin charges	per half day (4 hrs)	Y	\$55.00				\$55.00
	Seminar Room	Cost Recovery - Admin charges	per full day (8 hrs)	Y	\$95.00				\$95.00
	Seminar Room	Cost Recovery - Admin charges	per additional hour	Y	\$25.00				\$25.00
	Seminar Room - Cleaning Fee	Cost Recovery - Admin charges	per booking	Y	\$20.00				\$20.00
	Board Room	Cost Recovery - Admin charges	per hour	Y	\$30.00				\$30.00
	Board Room	Cost Recovery - Admin charges	per half day (4 hrs)	Y	\$75.00				\$75.00
	Board Room	Cost Recovery - Admin charges	per full day (8 hrs)	Y	\$140.00				\$140.00
	Board Room	Cost Recovery - Admin charges	per additional hour	Y	\$30.00				\$30.00
	Board Room - Cleaning Fee	Cost Recovery - Admin charges	per booking	Y	\$20.00				\$20.00
	Multipurpose Room	Cost Recovery - Admin charges	per hour	Y	\$35.00		1-Jan-25		\$40.00
	Multipurpose Room	Cost Recovery - Admin charges	per half day (4 hrs)	Y	\$90.00		1-Jan-25		\$105.00
	Multipurpose Room	Cost Recovery - Admin charges	per full day (8 hrs)	Y	\$165.00		1-Jan-25		\$200.00
	Multipurpose Room	Cost Recovery - Admin charges	per additional hour	Y	\$35.00				\$35.00
	Multipurpose Room - Cleaning Fee	Cost Recovery - Admin charges	per booking	Y	\$20.00				\$20.00
	Multipurpose Room - Room set up Fee	Cost Recovery - Admin charges	per booking	Y	\$50.00				\$50.00
	Friends of the Library Community Room	Cost Recovery - Admin charges	per hour	Y	\$50.00		1-Jan-25		\$60.00
	Friends of the Library Community Room	Cost Recovery - Admin charges	per half day (4 hrs)	Y	\$140.00		1-Jan-25		\$180.00
	Friends of the Library Community Room	Cost Recovery - Admin charges	per full day (8 hrs)	Y	\$265.00		1-Jan-25		\$350.00
	Friends of the Library Community Room	Cost Recovery - Admin charges	per additional hour	Y	\$50.00				\$50.00
	FOL Community Room - Cleaning Fee	Cost Recovery - Admin charges	per booking	Y	\$20.00				\$20.00
	FOL Community Room - Setup Fee	Cost Recovery - Admin charges	per booking	Y	\$50.00				\$50.00
	Library security services tied to room rentals	Cost Recovery - Admin charges	per hour	Y	\$30.00		1-Jan-25		\$32.00
	Total 450320					\$15,000			\$16,000

Department	Community Services
Division	Library
Activity	Peterborough Public Library

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
60005-450595	Lost Items**								
	Processing Fee	Admin cost to process replacements, added to most items	per title	N	\$5.00			\$5.00	
	7 Day Loan (DVDs & Quickbooks)	Average replacement cost	per title	N	\$22.00			\$22.00	
	14 Day Loan (TV Sets)	Average replacement cost	per title	N	\$65.00			\$65.00	
	7 Day Loan (New and Popular DVDs)	Average replacement cost	per title		\$50.00			\$50.00	
	Music CD	Average replacement cost	per title	N	\$15.00			\$15.00	
	Books on CD & MP3 CD	Average replacement cost	per title	N	\$45.00			\$45.00	
	InterLibrary Loan - Lost item charge	Average replacement cost	per title	N	\$36.00			\$36.00	
	Periodical / Magazine & Board books	Average replacement cost	per title	N	\$7.00			\$7.00	
	Playaway	Average replacement cost	per title	N	\$86.00			\$86.00	
	Paperback book (Children's) & Book Club Book	Average replacement cost - no processing fee	per title	N	\$10.00			\$10.00	
	Kits (Book & CD)	Average replacement cost	per title	N	\$15.00			\$15.00	
	Fiction books	Average replacement cost	per title	N	\$22.00			\$22.00	
	Nonfiction & Large Print	Average replacement cost	per title	N	\$32.00			\$32.00	
	Easy Readers and Picture books	Average replacement cost	per title	N	\$13.00			\$13.00	
	Wattreader (Wattmeter)	Average replacement cost (\$6.50 including HST)	per title	Y	\$50.00			\$50.00	
	USB Cable	Average replacement cost - no processing fee (\$5 cost recovery incl)	per item	Y	\$4.42			\$4.42	
	Daisy-reader Kit	Average replacement cost	per kit	N	\$500.00			\$500.00	
	Daisy Mask	Average replacement cost - no processing fee	per item	N	\$20.00			\$20.00	
	Daisy Adapter	Average replacement cost - no processing fee	per item	N	\$45.00			\$45.00	
	Daisy USB Cable	Average replacement cost - no processing fee	per item	N	\$10.00			\$10.00	
	Curious Cases	Average replacement cost	per kit	N	\$150.00			\$150.00	
	Carbon Dioxide Monitors	Average replacement cost	per item	N	\$355.00			\$355.00	
	Disc Golf discs	Average replacement cost	per kit	N	\$25.00			\$25.00	
	Park Passes	Average replacement cost	per item	N	\$225.00			\$225.00	
	Multimedia Cases (DVD, MP3, Playaway, Book and CD Kit, Playaway door)	Average replacement cost - no processing fee	per title	N	\$4.00			\$4.00	
	Great Courses Case	Average replacement cost	per item	N	\$11.00			\$11.00	
	Book Club Bag	Average replacement cost - no processing fee (\$20 cost recovery incl)	per item	Y	\$17.70			\$17.70	
	Visiting Library Service Bag	Average replacement cost - no processing fee (\$6 cost recovery incl)	per item	Y	\$5.31			\$5.31	
	Damage/Repair Fee - board book, easy reader, children's paperback	Average repair cost - no processing fee	per item	N	\$8.00			\$8.00	
									\$0
60005-450595	Damage/Repair Fee - children's and YA books	Average repair cost - no processing fee	per title	N	\$11.00			\$11.00	
	Damage/Repair Fee - adult books	Average repair cost - no processing fee	per title	N	\$15.00			\$15.00	
	CD and Book Kit (Book Only)	Average repair cost - no processing fee	per title	N	\$8.00			\$8.00	
	CD, DVD, MP3 Disc (each)	Average repair cost - no processing fee	per title	N	\$20.00			\$20.00	
	Launch Pads	Average replacement cost	Per item	N	\$250.00			\$250.00	
	Readalongs	Average replacement cost	Per item	N	\$76.00			\$76.00	
	Radon Meters	Average replacement cost	Per item	Y	\$180.00			\$180.00	
	Kit Backpack / Bag	Average replacement cost	Per item	Y	\$25.00			\$25.00	
	Birdwatching set - Single	Average replacement cost	Per item	Y	\$245.00			\$245.00	
	Birdwatching set - Family	Average replacement cost	Per item	Y	\$330.00			\$330.00	
	Binoculars -adult	Average replacement cost	Per item	Y	\$160.00			\$160.00	
	Binoculars - child	Average replacement cost	Per item	Y	\$40.00			\$40.00	
	Binoculars lens cap	Average replacement cost	Per item	Y	\$25.00			\$25.00	
	Soft case	Average replacement cost	Per item	Y	\$50.00			\$50.00	
	Binocular Strap	Average replacement cost	Per item	Y	\$15.00			\$15.00	
		**Where there is an actual cost for the item in the cataloguing record.							
	Total 450595					\$5,000			\$5,000
60005-450600	Lost Cards								
	Lost Cards	Cost Recovery	per card	N	\$4.00			\$4.00	
	Total 450600					\$800			\$800
Total 60005						\$33,050			\$34,050

Department	Community Services
Division	Social Services
Activity	Children's Services - Directly Operated Child Care Programs

G/L Account Number	User Fee Name and Description	Rationale for Fee (i.e. Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc.)	Unit Basis (Time/Participation Etc.)	HST	Current Rate	2024 Total Budgeted Rev from Fee	Date of change in 2025 if applicable	Proposed Rate for 2025 Budget	2025 Total Budgeted Rev. from Fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
10565/10570/10575 - 450190	Parental Fees - total all programs								
10565/10570/10575 - 450190		To offset costs associated with running the Municipal Child Care programs and be in line with Canada Wide Early Learning Child Care Plan to reduce fees		N		\$1,111,841			\$991,732
	Fee Schedule								
		Rates for children aged 0-5	Tod - FD	N	22.87		1-Jan-25	22.00	
		If fees above \$22 in 2024, reduce to \$22	Pre - FD	N	21.64		1-Jan-25	21.64	
		If fees below \$22 in 2024, leave the same							
		no lower then \$12							
	Sporadic								
			Tod - FD	N	22.87		1-Jan-25	22.00	
			Pre - FD	N	21.64		1-Jan-25	21.64	
			Tod/Pre-PD	N	15.33		1-Jan-25	15.33	
			Kindergarten CWELCC Eligible AM	N	12.00			12.00	
			Kindergarten CWELCC Eligible PM	N	12.00			12.00	
		Fees for children 6 years and older to increase by 2%.	Kindergarten CWELCC Non-Eligible AM	N	12.75		1-Jan-25	13.00	
			Kindergarten CWELCC Non-Eligible PM	N	16.15		1-Jan-25	16.47	
			SA-AM	N	11.65		1-Jan-25	11.88	
			SA-PM	N	14.90		1-Jan-25	15.20	
	Total		SA - B&A	N	26.55		1-Jan-25	27.08	