



City of  
**Peterborough**

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**To:** Members of the General Committee

**From:** John Kennedy, City Clerk

**Meeting Date:** October 28, 2024

**Report:** 2025 Meeting Schedule, Report LSCLK24-013

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## **Subject**

A report to adopt the 2025 meeting schedule.

## **Recommendation**

That Council approve the recommendation outlined in Report LSCLK24-013, dated October 28, 2024 of the City Clerk as follows:

That Council approve the 2025 Council meeting schedule, attached as Appendix A to the report.

## **Executive Summary**

- The proposed 2025 meeting schedule for Council follows the same format as Council's 2024 meeting schedule, as there are no substantial structure changes proposed.
- The 2025 schedule proposes a Council meeting the week following each General Committee meeting, on a recurring basis.
- Following each Council meeting there will be a week without a scheduled meeting.

## **Background**

Each year the City Clerk prepares a schedule of Council meetings and brings it to Council for approval. The proposed 2025 schedule of Council meetings is attached as

Appendix A to this report. There are no meetings planned for the month of July. Each General Committee meeting is proposed to be followed by a Council meeting, which allows decisions to be implemented in a more efficient manner. There will be a one-week break before the cycle continues.

Thursday, March 20, 2025 is proposed to be a day-long meeting of Council for education purposes. The meeting would involve departmental updates and other relevant information for Council's knowledge.

Tuesday, June 10, 2025, is identified as an all-day meeting for staff to provide budget presentations in preparation for the draft 2026 budget. 2026 Budget discussions will be held November 17 and 18, 2025, and are proposed to start as early as 9:00 a.m. The draft 2026 budget will be provided to Council on November 3, 2025. The meeting to hear budget presentations from various boards and agencies is scheduled for November 10, 2025. This meeting is proposed to start earlier in the day, the start time would be subject to the number of presenters. Also, scheduled for November 10, 2025, is the meeting to collect input from members of the public on the 2026 budget. Delegations by the public would begin at 6:00 p.m. 2026 budget considerations would be provided to Council at its meeting of December 8, 2025 for final consideration.

## **Strategic Plan**

Strategic Pillar: Governance & Fiscal Sustainability

Strategic Initiative: Adopting a 2025 meeting schedule provide accountable and transparent corporate governance that supports the needs of the community.

## **Engagement and Consultation**

The 2025 meeting schedule was reviewed with staff amongst various departments.

## **Budget and Financial Implications**

There are no budget or financial implications with this report.

## **Attachment**

Appendix A: Proposed 2025 Council Meeting Schedule

Submitted by,

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City Clerk

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