



City of
Peterborough

To: Members of the Museum & Archives Advisory Committee

From: Susan Neale, Museum Director

Meeting Date: June 13, 2024

Report: Peterborough Museum & Archives: 2024 Community Museum Operating and Pay Equity Grants Update, Report MAAC24-006

Subject

A report to recommend that the update on the 2024 Ontario Community Museum Operating and Pay Equity Grants program be received for information.

Recommendation

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC24-006, dated June 13, 2024, of the Museum Director as follows:

That the update on the 2024 Community Museum Operating and Pay Equity Grants program be received for information.

Executive Summary

The 2024 Community Museum Operating and Pay Equity Grants program (CMOG), Ontario Ministry of Tourism, Culture and Sport, requires the submission of the Peterborough Museum & Archives (PMA) facility-specific Emergency and Disaster Preparedness Plan.

Background

The Community Museum Operating and Pay Equity Grants (CMOG) program, Ontario Ministry of Tourism, Culture and Sport, requires applicants to report on finances, acquisitions, statistics, policy and more. Each year, specific Standards for Community Museums in Ontario are identified and assessed for compliance (refer to [MAAC17-006](#), [MAAC 18-009](#)).

This grant cycle, CMOG applicants are required to submit a copy of a current and facility-specific Emergency and Disaster Preparedness Plan (Plan) on or before June 30, 2024. The Plan must draw on the museum's Conservation Policy and Physical Plant Policy, as well as other policies. Where appropriate, the Plan may also draw upon municipal emergency response plans, policies, and procedures. The Plan must cover the next three (3) to five (5) years and should be no more than fifty (50) pages long.

Strategic Plan

Strategic Pillars:

a) Community and Well-being

Strategic Initiative: "Enhance the natural, recreational, sports, the arts, and cultural aspects of our community."

a) Governance and Fiscal Sustainability

Strategic Initiative: "Pursue service excellence in governance to support long-term fiscal sustainability of the City while respecting the impact of decisions on taxpayers."

Engagement and Consultation

The PMA strives to meet or exceed the Standards for Community Museums in Ontario to ensure best practices as well as to maintain eligibility for CMOG.

The review and revision of the PMA Emergency and Disaster Preparedness Plan will include consultation with the following:

- City of Peterborough Emergency Response Team
- Ontario Museum Association
- Canadian Conservation Institute
- Other external agencies, including but not limited to, Canadian Association for the Conservation of Cultural Property, Association of Canadian Archivists, Alberta Museums Association, International Council of Museums.

Budget and Financial Implications

The PMA annual application to the Community Museum Operating and Pay Equity Grants (CMOG) program, Ministry of Tourism, Culture and Sport, is for a total of \$45,433.00. The PMA is preparing for the CMOG assessment and anticipates the budgeted support.

Submitted by,

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Museum Director

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