



City of  
**Peterborough**

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**To: Members of the General Committee**

**From: Richard Freymond, Commissioner of Corporate and Legislative Services**

**Meeting Date: December 5, 2022**

**Subject: September 30, 2022 Quarterly Financial Update Report (Unaudited), Report CLSFS22-032**

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## **Purpose**

A report to provide a financial update on the Operating Budget and Capital Works in Progress.

## **Recommendations**

That Council approve the recommendations outlined in Report CLSFS22-032 dated December 5, 2022, of the Commissioner of Corporate and Legislative Services, as follows:

- a) That the September 30, 2022 Quarterly Financial Update Report (Unaudited) attached as Appendix A to Report CLSFS22-032, dated December 5, 2022, be received;
- b) That a Debenture By-law be passed authorizing the issuance of Area Specific Development Charge supported debentures for the Central Area (Bethune Street) Flood Reduction Project.
- c) That Debenture By-law 21-116 be repealed, and a new Debenture By-law be passed authorizing the issuance of \$6,723,800 in Development Charges – Fire Services supported debentures and \$2,800,920 Tax-supported debentures for the Fire Station #2 Project.
- d) That as a matter of housekeeping, a new debenture by-law be passed authorizing the issuance of Development Charges – Roads and Related Debentures for the

TMP Special Study Area A Class EA and By-law 20-083 being a by-law to debenture the former Parkway Corridor Extension (High Use Arterial Road) be amended per the amended budgets resulting from Recommendation (f) of IPSTR22-003 Transportation Master Plan Phase 4, dated March 14, 2022 and further detailed on Page 9 of Report CLSFS22-032; and

- e) That, as a matter of housekeeping, the Sustainability Reserve be closed and the outstanding balance of \$129,285.51 and commitment of \$150,000.00 be transferred to the Climate Change Action Reserve.

## **Budget and Financial Implications**

The debenture by-laws contemplated through Recommendations b) to d) are funded by approved budgets.

There are sufficient uncommitted funds in the Climate Change Action Reserve to fund the Recommendation e) commitment that was previously funded through the Sustainability Reserve.

## **Background**

### **Introduction**

Schedules 1 and 2 of Appendix A, attached to this report, present a financial update with preliminary year-end estimates of the Operating Revenues and Expenditures to December 31, 2022.

Schedule 3 of Appendix A provides an update on Capital Works in Progress as of September 30, 2022.

Appendix B provides supplementary information in a graphical form that compares 2022 with the previous year. Where appropriate, budget levels have been included. The supplementary information reflects some of the key business drivers in the areas of Building and Waste Management.

Chart 1 provides a summary of key financial highlights that, by their nature, are subject to a certain amount of budget risk. The items are difficult to budget in that they are subject to influences beyond staff control. Column 7 of the chart shows the potential net impact that any excess or shortfall, in revenues may have on the City's 2022 Operating Budget.

**Chart 1**  
**Summary of Certain Key Financial Highlights**

Description	2022 Budget	YTD Actual	YTD %	Projected Actual	Projected Year End Variance	Estimated Net City Impact
Col 1	Col 2	Col 3	Col 4	Col 5	Col 6	Col 7
Supplementary Taxes Revenue	950,000	991,968	104.4%	1,684,000	734,000	734,000
Investment Income	3,475,000	2,795,860	80.5%	3,883,000	408,000	408,000
Provincial Offences Revenue <sup>(1)</sup>	1,870,000	1,219,880	65.2%	1,580,000	(290,000)	16,200
Transit Revenue	5,945,000	2,368,073	39.8%	4,408,800	(1,536,200)	(1,536,200)
Recycling Revenue	1,350,000	1,667,619	123.5%	1,320,000	(30,000)	(30,000)
Landfill Tipping Fees Revenue <sup>(1)</sup>	4,507,253	2,704,463	60.0%	3,800,000	(707,253)	(707,253)
Building Fee Revenue <sup>(2)</sup>	2,201,520	1,743,739	79.2%	2,201,520	-	-
Tax Remissions	1,438,500	899,985	62.6%	1,418,000	20,500	20,500
General Contingency Provision	474,267	176,036	37.1%	366,615	107,652	107,652
<b>Net Positive (Negative) Impact</b>					<b>(1,427,700)</b>	<b>(987,101)</b>

**Note:**

- 1) The Estimated Net City Impact includes assumptions related to expenses associated with the program activity.
- 2) Building Fee Revenue -YTD Actual represents receipts and Revenues on Schedule 2 includes fees earned to date.

## Operating Budget

Schedule 1 of Appendix A is the Summary of Operating Revenues and Expenditures along with Schedule 2, which provides more detail of Departmental Operating Expenses and includes projections to December 31, 2022.

## Schedule 1 – Summary of Net Operating Revenue and Expenditures

### Supplementary Tax

The Municipal Property Assessment Corporation has provided monthly supplementary assessment rolls issued starting in May through to November. Staff issued supplementary tax billings July and October with the final billing in early November. Based upon revenues billed, it is anticipated that the 2022 supplementary tax revenue will be \$1,684,000 as compared to the \$950,000 budget.

### Investment Income

The investment income forecast of \$3.88 million represents a slight increase compared to the \$3.7 million budget. The largest impact was significant interest rate increases offset by the Legacy Fund investment in ONE Fund due to the volatility of equity markets. The Legacy Fund investment portfolio in ONE Fund includes a high-interest savings account (HISA), Canadian government bonds, Canadian corporate bonds and Canadian equity investments.

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## **Transit Fare Revenue**

Transit fare revenues are projected to be down by \$1.5 million as a result of the 2022 Transit budget having been developed using 2019 ridership /revenue estimates as a baseline predicated on the expectation of a full return of ridership and associated revenue streams for the 2022 service year. Transit ridership remains in recovery as people have begun to return to workplaces, schools and move around the community. In September 2022, conventional transit reached approximately 70% of pre-pandemic ridership levels, not adjusted for transfers. Between January and August, ridership averaged approximately 55% of pre-pandemic levels. As Trent and Fleming offered hybrid learning platforms for students, funding from reduced interim contracts resulted in reduced revenue of approximately \$700,000 through January to August 2022. The Transit dedicated Provincial Safe Restart Fund 2022 top-up of \$122,918 will be applied to the Transit deficit.

## **Casino Gaming Revenues**

The 2022 Budget included \$2.4 million revenue from Casino Gaming. It is estimated that the shortfall will be approximately \$543,000 due to the impact of the COVID-19 pandemic on casino operations in the early part of 2022. The second and third quarter payments were in line with normal expected activity.

## **May 2022 Windstorm**

As reported to Council in Report CLSFS22-025 dated July 4, 2022, the windstorm event that occurred in the City on May 21, 2022 caused significant and widespread damages across the City including downed trees and power lines, property damage and bodily injury. The Provincial Municipal Disaster Recovery Assistance (MDRA) program provides funding to municipalities for the response and recovery costs to a natural disaster when those costs equal at least 3% of the municipalities own purpose taxation revenue. For the City, this threshold was calculated based on the 2020 FIR and equaled \$4.067 million. Throughout the months following the storm, costs were incurred by the City for the initial response, clean-up, and repairs. These costs totaled \$3.07 million, approximately \$997,000 less than the minimum to be eligible for funding through MDRA. Since the City was not eligible for Provincial assistance, staff will assess how to fund these unexpected costs as part of the year-end process. There may be areas within the 2022 budget where surpluses are available, or a transfer from reserve may be required. Staff will include reporting on funding these costs as part of the 2022 year-end financial results.

## **Schedule 2 - Summary of the Departmental Net Operating Expenses**

### **Provincial Offences**

The Provincial Offences revenue forecast of \$1.58 million represents a \$290,000 shortfall compared to the \$1.87 million budget for County and City shared fine revenues.

This shortfall is expected to be partially offset by wage savings and reduction in judicial/prosecution and interpreter expenses.

### **Recycling and Landfill Revenue**

Recycling and Landfill income is projected to be approximately \$700,000 under budget due to the Landfill receiving significantly lower amounts of contaminate soils in 2022. Recycling commodity pricing has significantly decreased in the latter half of 2022 compared to 2021 and early 2022. This downward trend of recycling commodity pricing is expected to continue in 2023.

### **Arenas and Recreation**

Due to the closure of city facilities in compliance with pandemic restrictions, there was a significant loss of revenue in early 2022. This is expected to be partially offset by decreased operating costs and wages resulting in a shortfall of \$1 million.

### **Social Services**

In April 2022, the City received the 5<sup>th</sup> and final allocation of Social Services Relief Funding (SSRF) in the amount of \$945 000 for the remainder of 2022. This funding is being used to extend the isolation shelter until the end of December, additional staffing for community shelter supports (Brock Mission, YES, 360 Clinic), enhanced cleaning and personal protective equipment, housing stability and rental arrears, enhanced neighbourhood security around Overflow shelter location and the purchase of permanent generators for the current shelter locations. As of the end of September, \$309,000 has been spent with the remaining \$636,000 forecasted to be spent by the end of December 2022.

### **Encampments**

As provided through the City's 2022 Operating Budget and to supplement staffs ability to respond to encampments, the City had a contract in place with a security firm for overnight patrols and weekend work. More recently, to supplement those efforts, ensure the safety of City staff and ability to deal with other enforcement issues, the CAO in consultation with the Commissioner of Infrastructure and Planning Services, approved under the Emergency provisions of Part 8 of the Procurement By-law 22-070, a contract with Guarda World Security Services, for the period of time to November 2023 to assist with enforcement of the Parks and Facilities By-law. All services being requested are in alignment with the By-law and from a safety perspective allows staff to focus on coordinating clean up efforts and other enforcement needs. The cost of the services will be up to \$3,330 per week to be used as necessary. The cost will be funded from the City's General Contingency provision.

**Transfers from Contingency**

The contingency budget is used to provide a funding source for unforeseen items that may arise during the year subsequent to budget approval, such as outside legal fees, salary wage reclassifications and employee contract settlements, and amendments to, or the creation of, operating and capital budget provisions either within staff’s delegated authority or by specific resolution of Council.

Some of the draws on contingency are made by actually reducing the contingency budget and increasing other budgets as required, while others are direct charges to the contingency budget.

Chart 2 summarizes the contingency budget activity since the June Financial Update Report. If all potential charges are realized, the contingency budget will be exhausted at year-end.

**Chart 2  
2022 Contingency Analysis**

<b>Ref</b>	<b>Description</b>	<b>Amount Transfer (from) to</b>	<b>Balance</b>
1	<b>2022 Approved Contingency Budget at June 30, 2022</b>		<b>\$474,267</b>
2	<b>Transfers Approved since June 30, 2022</b>		
3	N/A		
4	<b>2022 Contingency Available – September 30, 2022</b>		<b>\$474,267</b>
5	<b>Direct Charges</b>		
6	Direct charges to Contingency as at September 30, 2022	(\$176,036)	
7	Direct charges or recoveries to Contingency subsequent to September 30, 2022	(\$41,161)	<b>\$257,070</b>
8	<b>Other Potential Commitments</b>		
9	Del Crary Park – temporary stage \$125,000 All Other Adjustments - \$24,418	(\$149,418)	
10	<b>Balance Available</b>		<b>\$107,652</b>

Note:

(1) The projected balance of Contingency yet to be expended is based upon year-end transfers as determined by Council during the 2022 budget process and potential liabilities which are yet to be recorded in the City's books.

### **Schedule 3 - Summary of Capital Works in Progress**

Schedule 3 of Appendix A is the Summary of Capital Works in Progress and includes projects approved in the 2021 Capital Budget as well as projects previously approved that are still ongoing. The schedule is as of September 30, 2022.

#### **University Road – Emergency Road Surface Repair**

On August 18, 2022 the emergency repair of University Road from Nassau Mills Road to the City limits was authorized after Public Works indicating they were unable to maintain the road to Minimum Maintenance Standards. The roadway condition was posing a safety risk and required immediate repair.

To expedite the work, the Treasurer, in consultation with the Commissioner of Infrastructure and Planning Services, through Part 8 Authority for Emergency Procurement of the City's Procurement By-law 18-084, authorized proceeding with the emergency repair under a non-standard procurement. On September 21, 2022, through Report IPSENG222-032, Award of NSP-58-22 for Asphalt Repairs to University Road, the Administrative Staff Committee approved the following recommendation:

That asphalt repairs to University Road be purchased from Green Infrastructure Partners Inc., 2317 Television Road, Peterborough, Ontario, K9J 7H5, at a total cost of \$143,545.50 plus HST of \$18,660.92, for a total of \$162,206.42. - the funding be provided from the surplus budget in the Road Surface Pavement Program (2022 Capital Budget Ref # 5-10.02).

The net \$146,071.90 requirement, after applicable HST rebates, can be accommodated within the approved uncommitted balance of the \$826,961.35 approved in the 2022 (5-10.02) and previous years Road Surface Repairs budgets for roads with a pavement condition index (PCI) of less than 25 that are generally slated to be reconstructed.

Part 8 of the Procurement By-law 18-084 requires that as soon as possible after the Emergency, if an Emergency purchase greater than \$50,000 has been made pursuant to Part 8, and where the expenditure would normally have been subject to a Competitive Process, a report shall be prepared by the requesting Commissioner explaining the action taken and rationale. In this instance, as the expenditure is greater than \$100,000 a report must be submitted to Council.

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**Budget Creation and Transfers made under Delegated Authority of Sections 9.1.1, 9.1.2 or 9.1.3 of the City's Procurement By-law 22-070 or 18-084**

Certain budget creations or transfers have been made under delegated authority as set out in Sections 9.1.1, 9.1.2 and 9.1.3 of the City's Procurement By-law 22-070 (or of the previous By-law 18-084) which state the following:

- 9.1.1 Other than when Section 9.1.2 applies, the Chief Administrative Officer or the Treasurer are authorized to transfer Approved Budgets, including any uncommitted General Contingency, or the Capital Levy Reserve where the net required transfer is equal to or less than \$50,000. All such transfers will be reported in the Quarterly Financial Report.
- 9.1.2 During the period of an election year, when the actions of the outgoing Council have become restricted in accordance with Section 275 of the **Municipal Act 2001**, as amended, or when there are no meetings of the outgoing Council until the first meeting of the new Council, during which budget transfers can be authorized by Council, the Chief Administrative Officer, in consultation with the Treasurer, is authorized to transfer Approved Budgets, including any uncommitted General Contingency, or the Capital Levy Reserve, and to pre-commit future year(s)' budget(s) and that the Administrative Staff Committee be delegated the authority to approve an award of contract that would otherwise require Council's approval. All such budget transfers, budget pre-commitments and contract awards will be reported in the next Quarterly Financial Report.
- 9.1.3 The Chief Administrative Officer or the Treasurer are authorized to create a budget where 100% funding has become available, subsequent to the annual budget approval, for a specific Deliverable, and where no new full-time staff are required. All such budget creation will be reported in the Quarterly Financial Report.



**Chart 3  
Budget Transfers under Delegated Authority of 9.1.1**

Ref	Approval Date	By-Law 18-084 or 22-070 Ref	Approver	Description
1	September 12, 2022	9.1.1	Treasurer	<p><b>Emerald Ash Borer</b></p> <p>The Treasurer approved a transfer of \$26,000 from the Climate Change Reserve to the Emerald Ash Borer capital budget (Budget ref # 5-8.04) to replant trees as part of the recovery from the May storm event.</p>
2	October 19, 2022	9.1.1	Treasurer	<p><b>Rotary Trail/ Fayron Bridge project</b></p> <p>The Fayron Bridge project established through Report CLSFS21-008 will not be progressing in the near future due to complex utility issues on the site.</p> <p>It is currently fully funded by \$750,000 OCIF funding which was approved to be transferred back to the OCIF reserve to be reallocated through the 2023 Capital Budget.</p> <p>The project's actual/committed expenditures of \$37,447.68 must be funded by an alternative funding source. The Treasurer approved the transfer of \$37,447.68 from the capital levy reserve to fund these expenses.</p>

**Chart 4**

**Award Amendments under Delegated Authority of 9.1.2 where budget existed**

Ref	Approval Date	By-Law 18-084 or 22-070 Ref	Approver	Description
1	August 24, 2022	9.1.2	ASC	<p><b>Report CLSFM22-026 – Increase of Contract Amount Awarded to Peak Construction Group Ltd for the Urban Park</b></p> <p>The contract with Peak Construction Group Ltd. for the Construction of the Urban Park be increased by \$659,481 from \$5,740,519 to \$6,400,000 plus HST of \$832,000 for a total cost of \$7,232,000. This can be accommodated within the unused portion of the Urban Park capital project and a secured \$750,000 federal grant.</p>
2	August 24, 2022	9.1.2	ASC	<p><b>Report IPSENG22-029 – Contract Amendment ITT-05-22 Pavement Preservation – Road Resurfacing, Pulverizing and Micro Surfacing</b></p> <p>The contract awarded to Coco Paving Inc., 2317 Television Road, Peterborough ON K9J 7H5, for ITT-05-22 Pavement Preservation – Road Resurfacing, Pulverizing and Micro Surfacing, be increased by \$400,000 from \$4,508,859.44 to \$4,908,859.44 plus \$638,151.73 HST for a total cost of \$5,547,011.17. This can be accommodated within the unused portion of the Pavement Preservation Program capital project.</p>

3	November 9, 2022	9.1.2	ASC	<p><b>Report IPSENG22-034 – Contract Amendment for Consulting Services for the Municipal Snow Storage Facility ECA and Improvements</b></p> <p>The contract awarded to Cambium Inc, P.O. Box 325, Peterborough, Ontario, K9J 6Z3, for consulting services for the Municipal Snow Storage Facility, be increased by \$180,000 from \$97,005.00 to \$277,005.00 plus HST of \$36,010.65, for a total cost of \$313,015.65 to complete detailed design, secure ECA approvals, tender preparation, and contract administration. This can be accommodated within the unused portion of the Municipal Snow Storage Facility improvements capital budget.</p>
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**Chart 5  
Budget Transfers under Delegated Authority of 9.1.2**

Ref	Approval Date	By-Law 18-084 or 22-070 Ref	Approver	Description
1	September 22, 2022	9.1.2	CAO	<p><b>Report IPSIM22-026 – Home Energy Efficiency Program – Confirmation of Available Funding</b></p> <p>The City’s direct financial contribution of \$260,000 for the four-year pilot program (\$65,000 per year) can be funded from the previously approved, uncommitted budget in the approved Climate Change Action Plan Capital Budget, contingent on program capitalization approval from the Federation of Canadian Municipalities.</p>
2	September 22, 2022	9.1.2	CAO	<p><b>Viking Cives 2022 Western Star Roll Off Demo Truck</b></p> <p>The CAO approved the transfer of \$62,140 from Fleet Reserve Fund for the purchase of the 2022 Western Star Roll Off Demo Truck</p>

**Chart 6  
Budget Transfers and Contract Award / Amendments under Delegated Authority  
of 9.1.2**

Ref	Approval Date	By-Law 18-084 or 22-070 Ref	Approver	Description
1	September 2, 2022	9.1.2	CAO	<p><b>Healthy Planet Arena Refrigeration Room and Ice Pad Replacement Design – Budget Increase</b></p> <p>The Capital Budget for the Healthy Planet Arena Refrigeration Room and Ice Pad Replacement Design project (2020 Capital Budget Ref # 6-4.03) was increased by \$128,000 from \$200,000 to \$328,000 funded by a transfer from the Facilities Maintenance Reserve.</p>
2	September 7, 2022	9.1.2	ASC	<p><b>Report CLSFM22-031 – Increase in Contract Amount Awarded to TS Engineering Inc. for the Healthy Planet Arena Refrigeration Room and Ice Pad Replacement Design</b></p> <p>The contract for Consulting Services with TS Engineering Inc., 1141 Stoney Point Road, Quinte West, Ontario, K0K 1H0 for the Healthy Planet Arena Refrigeration Room and Ice Pad Replacement Design, be increased by \$160,300 from \$168,000 to \$328,300 plus HST of \$42,679 for a total cost of \$370,979. This can be accommodated within the amended budget of \$324,800 after combining the \$200,000 set aside in the 2022 Capital Budget Project 3-1.02 (Corporate and Legislative Services – Facilities Management – Community Services) and a budget transfer approved by the Chief Administrative Officer under S.9.1.2 of Procurement By-law 18-084.</p>

3	November 8, 2022	9.1.2	CAO	<p><b>Central Area (Bethune Street) Flood Reduction Project: Budget Increase</b></p> <p>The Capital Budget for the Central Area (Bethune Street) Flood Reduction Project was increased by \$1,253,908 from \$53,540,092 to \$54,794,000 and the \$1,253,908 is to be funded from Development Charge Reserves and/or Development Charge supported debentures</p>
4	November 11, 2022	9.1.2	CAO	<p><b>Fire Station 2 – Budget Increase</b></p> <p>The Capital Budget for the Fire Station #2 project was increased by \$3,550,800 from \$11,000,000 to \$14,550,800 funded partially by a \$1,226,080 Federation of Canadian Municipalities – Green Municipal Fund grant and partially by Development Charges debentures.</p>

**Central Area (Bethune Street) Flood Reduction Project: Budget Increase and Contract Amendment for ITT-24-20 – Construction Contract 2**

Further to the budget amendment noted in Chart 6, Line 3, Members of the Administrative Staff Committee approved the recommendation outlined in Report IPSENG22-035, dated November 9, 2022, of the Commissioner of Infrastructure and Planning Services as follows:

That the contract with 614128 Ontario Limited o/a Trisan Construction, 5878 Highway 9, Unit 01, Box 502, Schomberg, Ontario L0G 1T0, be increased by \$1,232,220.00 from \$40,117,048.60 to \$41,349,268.60, plus HST of \$5,375,404.92 for a total cost of \$46,724,673.52.

During the excavation on Townsend Street for the reconstruction works, soils with elevated levels of hydrocarbons were encountered. The Ministry of the Environment, Conservation and Parks (MECP) requested immediate action from the City. The full extent of cost is yet to be determined.

Another additional cost to the contract is the asphalt cement price adjustment where the City adjusts payment to the contractor since the price index has increased substantially from the time of contract award.

Due to increased costs of the sanitary sewer component of the Central Area (Bethune Street) Flood Reduction project additional cost recoveries are recommended from the Area Specific Development Charge. Part of the scope of the Central Area (Bethune

Street) Flood Reduction project is to increase the capacity of the sanitary sewer trunk main on Bethune Street. This is to support further growth and development within the City and is eligible to be funded from development charges.

To facilitate the issuance of debentures to support the CAO approved budget increase, Recommendation (b) of Report CLSF22-032 requests a Debenture By-law be passed authorizing the issuance of Area Specific Development Charge supported debentures for the Central Area (Bethune Street) Flood Reduction Project.

### **Fire Station 2: Grant funding, Budget Increase and Contract Award**

Through Report CAOFS21-004, Fire Station 2 Location Selection and Project Next Steps dated April 12, 2021, Council passed recommendation (b), as follows:

That staff be directed to submit an application to the Federation of Canadian Municipalities, Green Municipal Fund for Capital Project New Construction Energy Efficient Facilities to support a target Net Zero Energy Performance Facility and, if successful, a By-law be passed on terms acceptable to the Chief Administrative Officer and in forms acceptable to the City Solicitor authorizing the Mayor and Clerk to enter into a funding and loan agreement;

On October 5, 2022, the City was notified that the Peterborough net-zero Fire Station 2 project was approved for a Federation of Canadian Municipalities, Green Municipal Fund (FCM-GMF) loan up to a maximum of \$8,173,910 and a grant of up to 15% of the loan amount, to a maximum of \$1,226,080. A by-law, which will be presented to Council for approval at their next meeting, must be passed to enter into the funding agreement.

Further to the budget amendment noted in Chart 6, Line 3, Members of the Administrative Staff Committee approved the recommendations outlined in Report CLSFPI22-006, dated November 16, 2022, of the Commissioner of Corporate and Legislative Services as follows:

That RFP-15-22 for the Construction of New Fire Station 2, Peterborough be awarded to JCB Construction Canada Inc. JCB Construction Canada, BROSSARD (Head Office) 3875, rue Isabelle, Brossard, QC J4Y 2R2 at a cost of \$10,071,631 plus HST of \$1,309,312.03 for a total cost of \$11,380,943.03.

To facilitate the issuance of debentures to support the CAO approved budget increase, Recommendation (c) of Report CLSF22-032 requests a Debenture By-law be passed authorizing the issuance of Development Charge-Fire Services supported debentures for the Fire Station 2 Project and reducing the Tax-supported debentures supporting the project.

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## **Municipal Class EA Study, Special Study Area A**

In Report IPSTR22-003 Transportation Master Plan Phase 4, dated March 14, 2022, Recommendation f) was approved, as follows:

That a project budget of \$600,000 be created for the completion of a Municipal Class EA Study for operational and safety improvements in Special Study Area A (Clonsilla Avenue / Sherbrooke Street / Goodfellow Road area), using pre-approved funding transferred from the uncommitted balance of the Future High Use Arterial Road project.

Upon further analysis, the \$600,000 budget transfer requires an amendment to the existing the Debenture By-law 20-083 for the Future High Use Arterial Road project (formerly the Parkway Corridor Extension Project) and a new debenture by-law be passed authorizing the issuance of \$600,000 Development Charges – Roads and Related Debentures for the TMP Special Study Area A Class EA. Recommendation (d) of Report CLSF22-032 presents this requirement for Council approval.

Submitted by,

Richard Freymond  
Commissioner of Corporate and Legislative Services

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### **Attachments:**

Appendix A  
Schedule 1 Summary of Operating Revenues and Expenditures  
Schedule 2 Summary of Departmental Operating Expenses  
Schedule 3 Capital Works in Progress by Function

Appendix B  
Supplemental Information

**Schedule 1**  
**City of Peterborough**  
**Summary of Net Operating Revenue and Expenditures**  
**As at September 30, 2022 (Unaudited) With Projected Actuals to December 31, 2022**

REF C1	Description C2	Net Budget C3	% of Total Budget C4	Projected Actuals C5	Variance Budget vs. Projected C6	Projected Actuals as a % of Budget C7
1	<b><u>NET REVENUES</u></b>					
2	Tax Levy	148,131,330	89.9%	148,297,795	166,465	100.1%
3	Supplementary Taxes	950,000	0.6%	1,500,000	550,000	157.9%
4	Payments In Lieu	4,160,200	2.5%	4,160,200		100.0%
5	COPHI Dividends	5,208,000	3.2%	5,208,000		100.0%
6	Investment Income	3,475,000	2.1%	3,883,000	408,000	111.7%
7	Casino Gaming revenues	2,400,000	1.5%	2,597,284	197,284	108.2%
8	Other Revenues	516,390	0.3%	500,770	(15,620)	97.0%
9		<b>164,840,920</b>	<b>100%</b>	<b>166,147,050</b>	<b>1,306,130</b>	<b>100.8%</b>
10	<b><u>NET EXPENDITURES (Schedule 2)</u></b>					
11	City Council	708,124	0.4%	688,549	19,575	97.2%
12	Chief Administrative Officer	19,503,473	11.8%	19,613,643	(110,170)	100.6%
13	Corporate and Legislative Services	9,678,715	5.9%	9,382,504	296,211	96.9%
14	Infrastructure and Planning Services	38,325,562	23.3%	39,985,033	(1,659,471)	104.3%
15	Community Services	22,146,430	13.4%	22,479,405	(332,975)	101.5%
16	Financial Services - Other	35,520,501	21.6%	34,960,253	560,248	98.4%
17	Transfers to Organizations for Provision of Services	38,958,115	23.6%	38,852,765	105,350	99.7%
18		<b>164,840,920</b>	<b>100%</b>	<b>165,962,150</b>	<b>(1,121,230)</b>	<b>100.7%</b>
19	<b><u>PROJECTED SURPLUS (DEFICIT)</u></b>	<b>-</b>		<b>184,900</b>	<b>184,900</b>	



**Schedule 2**  
**City of Peterborough**  
**Departmental Operating Expenses**  
**As at September 30, 2022 (Unaudited) With Projected Actuals to December 31, 2022**

Ref	Service, program, transfers	Budget			Year End Projections				
		Expenditures	Revenues	Net Requirement	Expenditures	Revenues	Net Requirement	\$ Variance	% of Net Budget
		C3	C4	C5	C6	C7	C8	C9	C10
1	<b>City Council</b>								
2	Mayors Office and Council	711,744	(3,620)	708,124	692,169	(3,620)	688,549	19,575	97.20%
		<b>711,744</b>	<b>(3,620)</b>	<b>708,124</b>	<b>692,169</b>	<b>(3,620)</b>	<b>688,549</b>	<b>19,575</b>	<b>97.20%</b>
3	<b>Chief Administrative Officer</b>								
4	Office of the Chief Administrative Officer	586,487	(17,970)	568,517	571,282		571,282	(2,765)	100.50%
5	Communication Services	979,622	(375,960)	603,662	1,000,607	(515,483)	485,123	118,539	80.40%
6	Fire Services	18,859,329	(1,030,360)	17,828,969	18,900,235	(770,128)	18,130,107	(301,138)	101.70%
7	Emergency and Risk Management	532,925	(30,600)	502,325	457,730	(30,600)	427,130	75,195	85.00%
		<b>20,958,363</b>	<b>(1,454,890)</b>	<b>19,503,473</b>	<b>20,929,854</b>	<b>(1,316,211)</b>	<b>19,613,643</b>	<b>(110,170)</b>	<b>100.60%</b>
8	<b>Corporate and Legislative Services</b>								
9	City Clerk	1,831,137	(1,025,011)	806,126	1,737,712	(785,333)	952,379	(146,253)	118.10%
10	Financial Services	2,898,269	(679,406)	2,218,863	3,082,134	(759,826)	2,322,308	(103,445)	104.70%
11	Facilities Management	2,539,747	(1,357,518)	1,182,229	2,101,348	(1,176,175)	925,173	257,056	78.30%
12	Facilities and Planning Initiatives	146,033	-	146,033	148,240		148,240	(2,207)	101.50%
13	Human Resources	1,606,879	(426,275)	1,180,604	1,645,081	(426,596)	1,218,486	(37,882)	103.20%
14	Information Technology	5,682,161	(2,040,805)	3,641,356	5,465,238	(1,985,638)	3,479,600	161,756	95.60%
15	Legal Services	2,500,691	(1,997,187)	503,504	2,099,455	(1,763,136)	336,319	167,185	66.80%
16		<b>17,204,917</b>	<b>(7,526,202)</b>	<b>9,678,715</b>	<b>16,279,207</b>	<b>(6,896,704)</b>	<b>9,382,504</b>	<b>296,211</b>	<b>96.90%</b>
17	<b>Infrastructure and Planning Services</b>								
18	Office of IPS Commissioner	413,211	(134,604)	278,607	412,832	(134,604)	278,228	379	99.90%
19	Planning	2,549,084	(556,500)	1,992,584	2,435,128	(610,360)	1,824,769	167,815	91.60%
20	Building Services	2,994,435	(2,343,120)	651,315	2,972,864	(2,378,083)	594,781	56,534	91.30%
21	Airport	3,384,014	(1,080,150)	2,303,864	2,947,291	(974,509)	1,972,781	331,083	85.60%
22	Infrastructure Management	2,854,897	(1,482,561)	1,372,336	2,726,624	(1,392,694)	1,333,930	38,406	97.20%
23	Engineering, Construction and Public Works	29,992,811	(17,572,348)	12,420,463	28,500,330	(16,295,608)	12,204,722	215,741	98.30%
24	Transportation	28,970,976	(16,303,037)	12,667,939	28,871,363	(13,928,067)	14,943,296	(2,275,357)	118.00%
25	Environmental Services	31,730,977	(25,092,523)	6,638,454	31,750,580	(24,918,054)	6,832,526	(194,072)	102.90%
26		<b>102,890,405</b>	<b>(64,564,843)</b>	<b>38,325,562</b>	<b>100,617,011</b>	<b>(60,631,978)</b>	<b>39,985,033</b>	<b>(1,659,471)</b>	<b>104.30%</b>
27	<b>Community Services</b>								
28	Community Services Administration	2,543,127	(501,987)	2,041,140	2,755,102	(580,580)	2,174,522	(133,382)	106.50%
29	Arts, Culture and Heritage	5,575,102	(345,491)	5,229,611	5,585,585	(320,180)	5,265,405	(35,794)	100.70%
30	Arenas	6,197,558	(4,045,434)	2,152,124	5,736,562	(2,954,496)	2,782,066	(629,942)	129.30%
31	Recreation	5,294,529	(4,245,108)	1,049,421	4,193,864	(2,986,185)	1,207,679	(158,258)	115.10%
32	Social Services	83,315,208	(71,641,074)	11,674,134	84,324,166	(73,274,432)	11,049,734	624,400	94.70%
33		<b>102,925,524</b>	<b>(80,779,094)</b>	<b>22,146,430</b>	<b>102,595,279</b>	<b>(80,115,874)</b>	<b>22,479,405</b>	<b>(332,975)</b>	<b>101.50%</b>

# Appendix A

Ref	Service, program, transfers	Budget			Year End Projections				
		Expenditures	Revenues	Net Requirement	Expenditures	Revenues	Net Requirement	\$ Variance	% of Net Budget
		C3	C4	C5	C6	C7	C8	C9	C10
34	<b>Financial Services - Other Financial</b>								
35	Tax-supported debt servicing charges	14,361,343		14,361,343	14,361,335		14,361,335	8	100.00%
36	Capital Levy	9,145,163		9,145,163	9,145,163		9,145,163	-	100.00%
37	Transfers to/from Reserves	9,740,000	(2,600,000)	7,140,000	9,458,963	(2,602,075)	6,856,888	283,112	96.00%
38	Property Taxation Costs	3,305,055		3,305,055	3,284,570		3,284,570	20,485	99.40%
39	Other Expenditures	1,094,673		1,094,673	945,681		945,681	148,992	86.40%
40	Contingency	474,267	-	474,267	366,615		366,615	107,652	77.30%
41		<b>38,120,501</b>	<b>(2,600,000)</b>	<b>35,520,501</b>	<b>37,562,327</b>	<b>(2,602,075)</b>	<b>34,960,253</b>	<b>560,248</b>	<b>98.40%</b>
42	<b>Transfers to Organizations for Provision of Services</b>								
43	Police Services	30,511,307	(2,535,827)	27,975,480	30,172,866	(2,303,261)	27,869,605	105,875	99.60%
44	Ptbo County/City Paramedics Service	5,581,715	(150,000)	5,431,715	5,581,715	(150,000)	5,431,715	-	100.00%
45	Fairhaven Debt and Operating Support	1,600,000		1,600,000	1,600,000		1,600,000	-	100.00%
46	Peterborough Public Health	1,330,450		1,330,450	1,330,450		1,330,450	-	100.00%
47	Ptbo & Kawarthas Economic Development	1,014,775		1,014,775	1,014,775		1,014,775	-	100.00%
48	Otonabee Region Conservation Authority	816,625		816,625	816,625		816,625	-	100.00%
49	Peterborough Humane Society	448,250		448,250	448,250		448,250	-	100.00%
50	Downtown Business Improvement Area	177,500		177,500	178,024		178,024	(524)	100.30%
51	Primary Healthcare Services	81,220	(60,000)	21,220	21,220		21,220	-	100.00%
52	Greater Peterborough Innovation Cluster	142,100		142,100	142,100		142,100	-	100.00%
53		<b>41,703,942</b>	<b>(2,745,827)</b>	<b>38,958,115</b>	<b>41,306,026</b>	<b>(2,453,261)</b>	<b>38,852,765</b>	<b>105,350</b>	<b>99.70%</b>
54	<b>Total expenditures</b>	<b>324,515,396</b>	<b>(159,674,476)</b>	<b>164,840,920</b>	<b>319,981,873</b>	<b>(154,019,723)</b>	<b>165,962,150</b>	<b>(1,121,230)</b>	<b>100.70%</b>

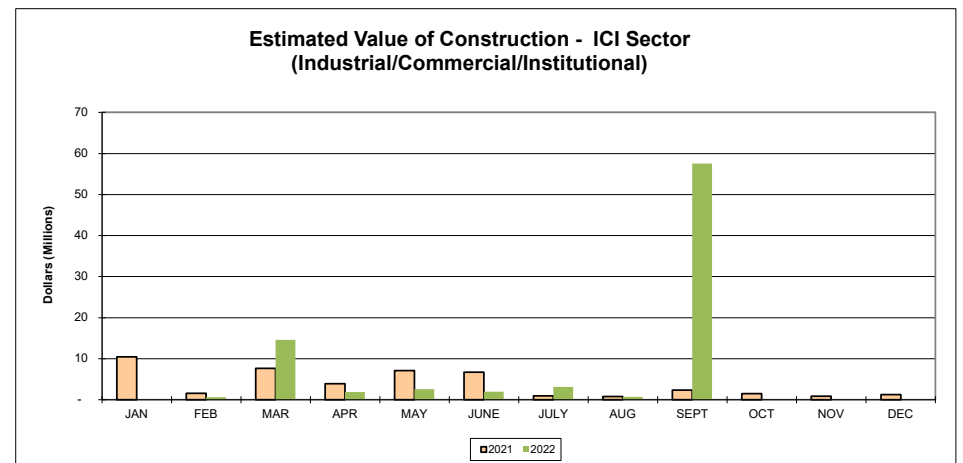
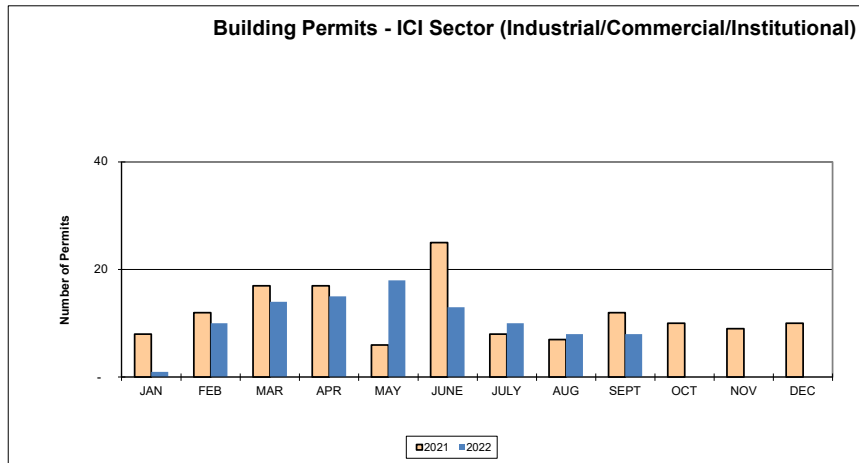
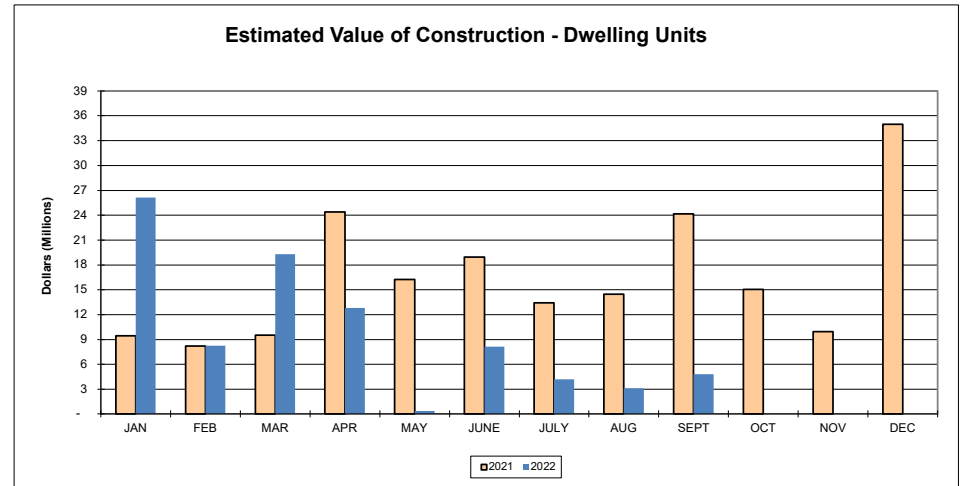
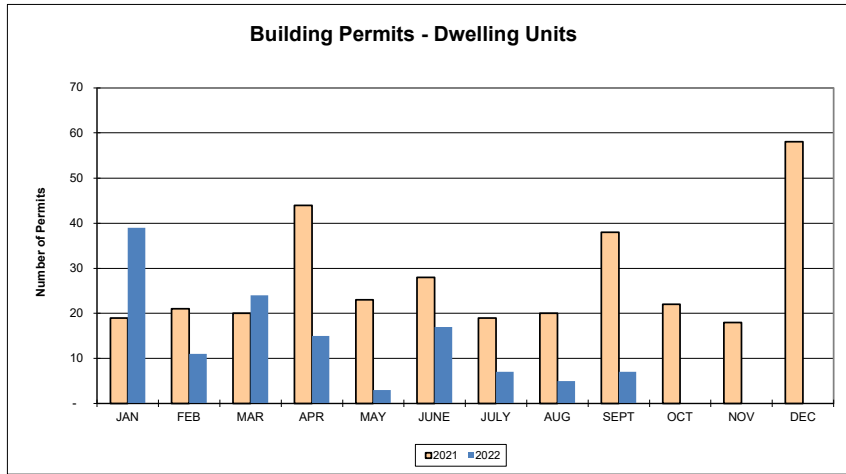
**Schedule 3**  
**City of Peterborough**  
**Capital Works in Progress by Function**  
As at September 30, 2022 (Unaudited) With Projected Actuals to December 31, 2022

Project Description C1	Number of Active Projects C2	Total Project Budgets C3	Gross Expenditures Paid & Committed To Date C4	Gross Expenditures Compared to Budget (Over) Under C5	Gross Expenditures As a % To Budget C6	Other Revenues or Recoveries C7	Net Project Expenditures C8	Net Expenditures as a % of Budget C9	Approved Capital Budget Remaining (Unfinanced Expenditures) C10
<b>Chief Administrative Officer</b>									
Fire Services	4	14,332,820	4,813,031	9,519,789	34.00%	-	4,813,031	33.60%	9,519,789
Emergency Management	0	-	-	-	-	-	-	0.00%	-
<b>Total</b>	<b>4</b>	<b>14,332,820</b>	<b>4,813,031</b>	<b>9,519,789</b>	<b>34.00%</b>	<b>-</b>	<b>4,813,031</b>	<b>33.60%</b>	<b>9,519,789</b>
<b>Corporate and Legislative Services</b>									
Facilities Management	35	12,504,491	9,879,325	2,625,165	79.00%	(192,534)	9,686,792	77.50%	2,817,699
Facilities and Planning Initiatives	7	7,913,956	7,264,854	649,103	92.00%	(0)	7,264,853	91.80%	649,103
Information Technology	13	6,971,190	3,159,894	3,811,297	45.00%	(90,182)	3,069,711	44.00%	3,901,478
Other	25	19,478,304	76,963,524	(57,485,220)	395.00%	(61,899,890)	15,063,633	77.30%	4,414,671
<b>Total</b>	<b>80</b>	<b>46,867,941</b>	<b>97,267,597</b>	<b>(50,399,655)</b>	<b>208.00%</b>	<b>(62,182,606)</b>	<b>35,084,989</b>	<b>74.90%</b>	<b>11,782,951</b>
<b>Infrastructure and Planning Services</b>									
Planning	19	25,083,552	19,788,055	5,295,495	79.00%	(828,426)	18,959,630	75.60%	6,123,921
Growth Areas	9	4,350,000	94,754	4,255,246	2.00%	-	94,754	2.20%	4,255,246
Industrial Parks	3	13,087,088	11,914,399	1,172,689	91.00%	(311,760)	11,602,639	88.70%	1,484,449
Building	2	366,020	181,729	184,291	-	-	181,729	49.70%	184,291
Airport	25	12,305,883	5,432,275	6,873,607	44.00%	(54,939)	5,377,337	43.70%	6,928,547
Flood Reduction Master Plan Projects	28	107,561,233	100,112,286	7,448,948	93.00%	(409,317)	99,702,968	92.70%	7,858,265
Geomatics/Mapping	5	2,656,218	1,957,407	698,811	74.00%	-	1,957,407	73.70%	698,811
Infrastructure and Planning Services - Administration	10	8,074,825	8,193,917	(119,091)	101.00%	(1,987,508)	6,206,408	76.90%	1,868,417
Arterial	21	77,761,614	64,188,186	13,573,430	83.00%	(1,115,426)	63,072,759	81.10%	14,688,856
Collector & Local	10	41,089,031	34,177,987	6,911,044	83.00%	(62,033)	34,115,953	83.00%	6,973,078
Bridges	10	8,213,152	3,945,691	4,267,461	48.00%	(619,865)	3,325,826	40.50%	4,887,326

# Appendix A

Project Description C1	Number of Active Projects C2	Total Project Budgets C3	Gross Expenditures Paid & Committed To Date C4	Gross Expenditures Compared to Budget (Over) Under C5	Gross Expenditures As a % To Budget C6	Other Revenues or Recoveries C7	Net Project Expenditures C8	Net Expenditures as a % of Budget C9	Approved Capital Budget Remaining (Unfinanced Expenditures) C10
Sidewalks	8	5,160,550	3,428,087	1,732,463	66.00%	(188,042)	3,240,044	62.80%	1,920,506
Sanitary Sewers	15	17,047,418	10,876,323	6,171,094	64.00%	(12,417)	10,863,908	63.70%	6,183,510
Storm Sewers	6	7,748,976	4,629,413	3,119,562	60.00%	(15,001)	4,614,413	59.50%	3,134,563
Public Works	11	16,529,510	15,272,622	1,256,891	92.00%	(251,097)	15,021,523	90.90%	1,507,987
Transit	15	23,258,830	14,221,681	9,037,149	61.00%	(355,957)	13,865,724	59.60%	9,393,107
Parking	2	3,927,513	3,412,086	515,427	87.00%	-	3,412,086	86.90%	515,427
Traffic	17	8,566,715	4,703,819	3,862,895	55.00%	(119,416)	4,584,404	53.50%	3,982,311
Transportation Planning	2	350,000	386,239	(36,239)	110.00%	-	386,239	110.40%	(36,239)
Environmental Services	15	28,225,916	8,373,928	19,851,988	30.00%	-	8,350,095	29.60%	19,875,821
Waste Management	5	40,027,086	24,435,281	15,591,805	61.00%	(21,653)	24,413,629	61.00%	15,613,457
<b>Total</b>	<b>238</b>	<b>451,391,130</b>	<b>339,726,166</b>	<b>111,664,966</b>	<b>75.00%</b>	<b>(6,352,856)</b>	<b>333,349,475</b>	<b>73.80%</b>	<b>118,041,657</b>
<b>Community Services</b>									
Administration	6	3,959,500	3,404,229	555,270	86.00%	(317,271)	3,086,958	78.00%	872,542
Arts Culture & Heritage	6	1,339,888	971,725	368,164	73.00%	(46,780)	924,944	69.00%	414,944
Museum	3	245,000	68,720	176,280	28.00%	(152,761)	(84,041)	-34.30%	329,041
Library	0	-	-	-	0.00%	-	-	0.00%	-
Art Gallery	2	140,000	109,329	30,671		-	109,329	78.10%	30,671
Arenas	10	21,293,453	8,207,521	13,085,932	39.00%	(17,916)	8,189,605	38.50%	13,103,849
Memorial Centre	0	-	-	-	0.00%	-	-	0.00%	-
Marina	0	-	-	-	0.00%	-	-	0.00%	-
Recreation	14	2,946,330	1,943,266	1,003,065	66.00%	(1,766,792)	176,474	6.00%	2,769,856
Social Services	7	21,801,540	13,858,051	7,943,489	63.56%	(85,006)	13,773,045	63.17%	8,028,495
<b>Total</b>	<b>48</b>	<b>51,725,711</b>	<b>28,562,841</b>	<b>23,162,871</b>	<b>55.00%</b>	<b>(2,386,525)</b>	<b>26,176,314</b>	<b>50.60%</b>	<b>25,549,398</b>
<b>Police</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>
<b>Grand Total</b>	<b>370</b>	<b>564,317,602</b>	<b>470,369,635</b>	<b>93,947,971</b>	<b>83.00%</b>	<b>(70,921,987)</b>	<b>399,423,809</b>	<b>70.80%</b>	<b>164,893,795</b>

# Building



## Waste Management

