



Staff Report

Meeting Date: October 6, 2022

To: Peterborough Regional Liaison Committee

Title: Draft 2023 Peterborough County/City Paramedics Budget

Author: Trena DeBruijn, Director of Finance/Treasurer

Approval: Sheridan Graham, CAO

Recommendation: That the Peterborough Regional Liaison Committee receive and refer the 2023 Draft Peterborough County/City Paramedic Budget to City and County Councils for 2023 budget process.

Overview

To present the Draft 2023 Peterborough County/City Paramedic Budget to the Peterborough Regional Liaison Committee.

Budget and Financial Implications

The following chart summarizes the net levy impacts for the County and the City, using the new census population data for 2023:



Description	Budget 2022	Draft Budget 2023	Budget \$ Change	Budget % Change
Est. Revenue				
County Funding	3,863,798	4,503,429	639,631	
City Funding	5,581,715	6,142,658	560,943	
Shared Capital Reserves	1,377,597	1,489,821	112,224	
County Only Reserve	216,346	199,000	(17,346)	
Long Term Care Funding	3,747,200	2,999,900	(747,300)	
Carry Forward Funding	90,504	22,500	(68,004)	
Province	8,701,549	9,047,831	346,282	
Dedicated Nurse Grant	450,683	450,683	0	
SUAP Funding	162,458	162,246	0	
Paramedicine Funding (HISH)	0	480,410	480,410	
CTS Funding	0	289,343	289,343	
Recoveries	179,686	13,000	(166,686)	
Total Revenue	24,371,536	25,800,821	1,429,285	5.86%
Est. Expenses				
Administrative	3,410,459	3,560,693	150,234	
Paramedic	12,498,120	13,116,064	617,944	
Vehicle Operating	662,788	731,537	68,749	
Long Term Care	3,747,200	2,999,900	(747,300)	
SUAP	162,246	162,246	0	
Paramedicine (HISH)	0	480,410	480,410	
CTS	0	289,343	289,343	
Vehicle Capital	1,501,608	2,083,601	581,993	
Patient Care	933,899	915,072	(18,827)	
Cross Border	37,000	42,000	5,000	
Facility Expenses	1,418,217	1,419,955	1,738	
Total Exp.	24,371,537	25,800,821	1,429,285	5.86%



Administrative Expenses

Administrative Expenses for 2023 are increasing by approximately \$150,234, due to the following:

- Annualization of Fleet Technician Salary (half year budgeted in 2022)
- Salary and benefit cost increases
- Ambulance Solution Software Increase
- Employee Wellness Fund Addition

Paramedic Expenses

Paramedic Expenses for 2023 are increasing by approximately \$617,944 due primarily to the continuation and expansion of a new staffed ambulance, to address increasing call volumes and to meet our response time standards.

In 2022, after the budget was completed, a new ambulance was added, funded by County reserves. This additional ambulance was operational for 12 hours a day, using 4 full time staff.

To meet growth and response requirements, there is a need to increase this ambulance to a 24-hour response vehicle.

As this vehicle was funded by reserves in 2022, the cost of the 12-hour service will need to be funded by levy and other sources. To reduce levy impact, staff propose adding 2 FTE in 2023 and another 2 FTE in 2024. This will be done by increasing ambulance response to 24 hours per day, starting in July 2023. The remaining staff annualization costs will be added to the 2024 budget.

Vehicle Operating Expenses

Vehicle operating expenses are increasing by approximately \$68,749 for 2023 as a result of increasing fuel, maintenance and insurance expenses.

Paramedic Long Term Care

The Paramedic Long Term Care program is fully funded by the Province of Ontario and does not impact the County or City levy requirements.

Substance Use and Addictions Program

The Substance Use and Addictions Program (“SUAP”) is fully funded by the Province of Ontario and does not impact the County or City levy requirements.



Paramedicine Program

The Paramedicine Program (formerly known as “HISH”) is fully funded by the Province of Ontario and does not impact the County or City levy requirements.

Consumption Treatment Site

The Consumption Treatment Site (“CTS”) is fully funded by the Province of Ontario and does not impact the County or City levy requirements.

Vehicle Capital & Reserve Contributions

Vehicle capital purchases and reserve contributions are approximately \$2,083,601 for 2023 and include the following:

- 3 replacement ambulances at \$217,672 each
- 2 new ambulances at \$217,672 each
- 1 replacement ERV at \$76,470
- 1 new ERV (Logistics van) at \$76,470
- 2 replacement power stretcher replacement at \$24,260 each
- Bariatric stretcher replacement at \$25,000
- Reserve contributions for future purchases of \$768,780

Shared reserves are funding approximately \$1,314,820 (all of the vehicle capital requirements). The reserve contributions are shared between the County and the City.

Patient Care Equipment and Supplies

Patient Care equipment and supplies expenses are forecasted to decrease by \$18,827 over 2023. This category includes expenses for items such as medical supplies, oxygen and other gases, laundry and bedding, equipment repairs and maintenance and the purchase of narcotic safes. This category also includes reserve contributions for future year purchases.

Cross Border Billings

Cross border billings represent the fees charged for services provided by other Municipal Paramedic Services, who respond to calls on behalf of PCCP.



Facility Expenses

The PCCP department currently has a total of six paramedic bases. The operating costs of maintaining these bases, as well as the capital maintenance, are included in facility expenses.

While total facility expenses are only projected to increase by \$1,738 over 2022, the following capital work is proposed to be completed during the year:

- Armour Road Mechanical System Radiant Tube at \$45,000
- Garage Door Replacements at \$30,000
- Flooring Replacements at \$35,000
- Garage Flooring Epoxy Coatings at \$50,000
- Drive Paving for Lakefield Facility of \$50,000

Of these projects outlined above, a total of \$160,000 is funded from the shared facility reserve.

Also included in the facilities budget is a contribution of \$257,572 for shared facility reserves to assist with future facility capital needs.

Respectfully Submitted,
Randy Mellow, Chief of Paramedics
Trena DeBruijn, Director of Finance

For more information, please contact:

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