



City of
Peterborough

To: Members of the Peterborough Regional Liaison Committee

From: Richard Freymond, Commissioner of Corporate and Legislative Services

Meeting Date: October 6, 2022

Subject: POA, Social Services and Peterborough County-City Waste Management Facility Draft 2023 Budgets, Report CLSFSPRLC22-002

Purpose

A report to present the Draft 2023 POA, Social Services and County-City Waste Management Facility Budgets, and to recommend that the Peterborough Regional Liaison Committee receive the presentations, endorse the budgets and recommend to City and County Councils that the budgets are to be reflected in their respective Draft 2023 Municipal Budget documents.

Recommendations

That the Peterborough Regional Liaison Committee approve the recommendations outlined in Report CLSFSPRLC22-002, dated October 6, 2022, of the Commissioner of Corporate and Legislative Services, as follows:

- a) That the Peterborough Regional Liaison Committee receive the presentations from City of Peterborough staff regarding the draft 2023 POA, Social Services and County-City Waste Management Facility Budgets, and
- b) That the Peterborough Regional Liaison Committee endorse the draft 2023 POA, Social Services and County-City Waste Management Facility Budgets, as set out in Appendix A to Report CLSFSPRLC22-002 and recommend to City and County Councils that the budgets be reflected in their respective draft 2023 Municipal Budget documents.

Budget and Financial Implications

The following chart summarizes the net tax levy impacts for the City and County.

Description	2022 Net Funding Requirement	2023 Net Funding Requirement	\$ Change	% Change
Col 1	Col 2	Col 3	Col 4	Col 5
County				
POA (Net Revenues)	-234,468	-220,297	14,171	6.0%
Social Assistance	845,563	861,663	16,100	1.9%
Children's Services	784,378	693,650	-90,728	-11.6%
Housing & Homelessness	6,187,787	6,325,704	137,917	2.2%
Community Development Program	195,862	298,051	102,189	52.2%
Waste Management Facility net shareable costs	278,450	153,398	-125,052	-44.9%
Total County Operating	8,057,572	8,112,169	54,597	0.7%
Capital				
Housing Repair Costs	0	0	0	0.0%
Waste Management Facility	2,237,500	1,137,500	-1,100,000	-49.2%
Total County Capital	2,237,500	1,137,500	-1,100,000	-49.2%
Total County	10,295,072	9,249,669	-1,045,403	-10.2%
City				
POA (Net Revenues)	-187,997	-175,209	12,788	6.8%
Social Assistance	4,341,548	4,463,054	121,506	2.8%
Children's Services	1,592,524	1,474,005	-118,519	-7.4%
Housing & Homelessness	5,740,062	6,068,348	328,286	5.7%
Community Development Program	360,401	517,135	156,734	43.5%
Waste Management Facility net shareable costs	278,450	153,398	-125,052	-44.9%
Total City Operating	12,124,988	12,500,731	375,743	3.1%
Capital				
Housing Repair Costs	0	0	0	0.0%
Waste Management Facility	2,237,500	1,137,500	-1,100,000	-49.2%
Total City Capital	2,237,500	1,137,500	-1,100,000	-49.2%
Total City	14,362,488	13,638,231	-724,257	-5.0%

Background

The draft 2023 budgets for the POA, Social Assistance, Children's Services, Housing and Homelessness, Community Development Program and County-City Waste Management Facility are attached as Appendix A.

The overall Operating and Capital Budgets for the County decreased by \$1,045,403 or -10.2% while the City is experiencing a decrease of \$724,257 or -5.0%.

POA and Social Services

The County/City share of the prior year's weighted assessment is 55.7%/44.3% (2022 – 55.5%/44.5%). The Operating and Capital Budgets for POA and Social Services for the County increased by \$179,649 or 2.31% while the City is experiencing an increase of \$500,795 or 4.23%. This is being driven by several factors:

Provincial Offences Office:

- The number of charges filed in 2023 are expected to meet, or slightly exceed 2022 totals but have not yet returned to pre-pandemic levels.
- We are now offering in person trial proceedings in addition to remote proceedings for resolution matters, however Judicial availability continues to significantly impact the court schedule. Our available court days remain reduced by 60% of our pre-pandemic court schedule.
- The collection of defaulted fines is expected to increase 45-50% as the 3rd placement agency that was hired to collect on our older debt has been very effective.

Social Assistance

- In January 2021 Social Services started delivering Life Stabilization as part of a Provincial prototype. In February 2022 a Centralized Intake process was introduced for Social Assistance applications in the City and County. Both these early prototypes are part of a broader Social Assistance Recovery and Renewal strategy by the Province to introduce a modernized, person-centered Social Assistance system in Ontario. These strategies were delayed due to the Provincial election in June. Work will continue to move forward throughout the remainder of 2022 and 2023.
- Funding for OW Administration budget continues to be capped at 2018 actuals which represents 5 municipal budget cycles.
- Due to the end of federal financial pandemic supports such as Canadian Emergency Response Benefit (CERB), Ontario Works (OW) caseloads are slowly increasing in the first half of 2022 but remain below pre-pandemic levels. It is projected that caseloads will continue to increase gradually throughout 2023. The average OW Caseload projection is estimated to be 3,350 by 2023 year-end, up from a 2022 budget of 3,300.

- Cost share of OW administration costs remains at 83% for the City and 17% for the County

Children's Services:

- The Canada Wide Early Learning and Child Care (CWELCC) Plan was announced in April 2022. The plan will provide financial support to licensed Child Care Agencies to reduce the parental cost for children aged 0-5 in agencies that opt in and are eligible to receive CWELCC. As of April 1, 2022, the fee reduction was 25%, building to a 50% reduction in average parent costs at the end of 2022. By 2025-26 the average parent fee will be \$10 per day for licensed childcare spaces.
- The Municipal Child Care Programs were approved to opt in to the CWELCC program. Fees for children aged 0-5 will be reduced and funded by CWELCC. Current fees for school-aged children 6 years and older will be increased by 2% as they are not eligible to receive CWELCC funding.
- To keep up with the demand for licensed childcare spaces resulting from lower parent fees, plans for expansion of spaces will begin to be developed across the province in late 2022 into 2023.
- There has been a slight increase of licensed child care spaces in the City and a slight reduction in the County, resulting in a shift in the cost share of 68% City, 32% County in 2023 from 67% City, 33% County in 2022.

Housing and Homelessness

- Continued financial pressures related to the shelter system, the need for overflow services and COVID-19 social distancing requirements impacted the 2023 budget. For 2023 there is no impact to the County due to the CMSM agreement.
- The City/County cost shares for Housing changed from 44.9%/55.1% in 2022 to 44.5%/55.5% in 2023 which means that there is a 2.2% increase in the County funding amounting to \$137,917 for 2023.
- The City received five allocations of Social Services Relief Funding (SSRF) from the Province. This funding ends on December 31st, 2022, while the issues related to homelessness worsen. SSRF funding allowed the City to offer the Overflow shelter services 24/7, add enhanced health and safety measures, add Housing Support Workers, and enhanced security around the neighbourhood. To operate the Overflow shelter past 2022 would require 100% municipal funding.
- Staff have also been working with PHC to secure housing units in the McRae Phase 2 project. This is a collaboration with Peterborough Regional Health Centre, VON, Ontario Health East, PHC and Social Services. Fifteen units will be dedicated to individuals from the Homelessness By-Name Priority list, and the City will be assisting with providing permanent housing for up to 55 to 60 people. An additional \$200 000 is requested in the 2023 budget to support this new initiative.
- The strategic direction is towards creating permanent supportive housing, while balancing the need for emergency responses.

Community Development Program

- Funding for the Community Development Program and Homemakers is shared on a 50/50 City/County basis with funding for Community Care Peterborough funded 100% by the City.
- Funding for the One Roof program has traditionally been funded 100% by the City.

Peterborough County-City Waste Management Facility

The County/City agreement of the Peterborough County-City Waste Management Facility (PCCWMF) shares operating and capital costs 50/50. A early draft of the Operating and Capital draft Budgets for PCCWMF were presented to the PRLC in Report IPSESPRLC22-001 at the June 9, 2022 PRLC meeting. The shareable Operating and Capital Budgets for PCCWMF for the County and City has since been revised and reflect a year over year decrease in net requirement of \$1,225,052, made up of a \$125,052 decrease in operating net requirement and a \$1,100,000 decrease in capital.

Key changes include:

Operating Budget:

- Budgeted revenues are increased as a result of the proposed fee increases as noted in Table 1 - Summary of PCCWMF Fees.
- Certain expenses have increased which are based on various service agreements.

Capital Budget:

- The PCCWMF is subject to capital work to fulfill the design capacity, and future operations.
- Capital works for 2023 reflected in the budget are the completion of Cell #4 construction, initiation of the required PCCWMF Environmental Assessment, and the next phase of the landfill gas collection system installation. There are also capital costs associated with the aging infrastructure including receiving area concrete refurbishment, scale, generator, and leachate force-main preventative maintenance.

Table 1 - Summary of PCCWMF Fees

Materials	Current Fee	New Fee January 1, 2023
Mixed garbage, shingles, construction material, drywall – 100 kg or less	\$12	\$12
Mixed garbage, shingles, construction material, drywall – over 100 kg (Sorted)	\$125/tonne	\$145/tonne
Mixed garbage, shingles, construction material, drywall – over 100 kg (Unsorted)	\$125/tonne	\$145/tonne
Recyclables (cardboard, green waste, blue box materials, scrap metal) – under 100 kg	\$7	\$7
Recyclables (cardboard, green waste, blue box materials, scrap metal) – over 100 kg	\$95/tonne	\$115/tonne
Freon items (refrigerators, freezers, air conditioners, water coolers and dehumidifiers)	\$24 each (includes Freon removal)	\$25 each (includes Freon removal)
Tires – small quantity only (10 or fewer) with rims removed	Free	Free
Asbestos items	\$245/tonne	\$285/tonne
Mattress and box spring – fewer than 10	\$16 each	\$20 each
Mattress and box spring – bulk loads of 10+	\$22 each	\$25 each
Cover soil	\$50/tonne	\$55/tonne
Contaminated soil (requires pre-approval)	\$125/tonne	\$145/tonne

Submitted by,

Richard Freymond
Commissioner of Corporate and Legislative Services

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Attachments:

Appendix A Draft 2023 Budgets for:

- POA
- Social Services
- Children's Services
- Housing & Homelessness
- Community Development Program
- County-City Waste Management Facility

Department: Corporate and Legislative Services

Activity Name: Provincial Offences Office

Division: Provincial Offences Office

Budget Account #: 10310

Statement of Purpose:

The Provincial Offences Act (POA) Office is responsible for administration, courtroom support and municipal prosecution of the Provincial Offences Act offences as well as municipal bylaws within the City and County of Peterborough. The POA office ensures compliance with the Act, the Memorandum of Understanding with the Ministry of the Attorney General and the Inter-municipal Service Agreement.

Highlights:

The number of charges issued is the primary driver of the POA Court system, however, the Court has no influence on the number of charges filed by enforcement agencies. The number of charges fluctuates and the composition of the dollar value of the charges impacts the revenue generated. POA revenues are only realized by the payment of fines.

Court closures continue to have a significant impact on the trial schedule.

Staff will continue to pursue collection initiatives with the goal of increasing fine revenue.

Net revenues are divided between the City and County of Peterborough based on the prior year's relative weighted assessment. Based on the 2022 figures, the County's share for 2023 is 55.7%; the City's share is 44.3%.

Performance Data:

Defaulted Fines - Definition: Any fine where the defendant has failed to pay the amount imposed upon conviction by the due date. A fine is considered defaulted when it remains unpaid 15 days past the due date.

Once in default, the City will start collection activity that may include Final Notices, orders to suspend driver's licenses and plate denials, addition of defaulted fines to tax rolls and legal proceedings.

Charges Filed - Defaulted Fines	2020	2021	2022 (Forecast)
Federal Part 1 & Part 3	152	121	125
Part 1 Tickets	12,798	12,937	12,900
Parking	2,057	2,856	3,500
Part 3 Informations	1,046	1,483	1,200
Defaulted Fines Collected	940,837	803,330	1,300,000

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
POA Office					
Expenditures					
Provincial Offences Act Office	1,447,536	1,436,179	1,476,494	2.0%	28,958
	1,447,536	1,436,179	1,476,494	2.0%	28,958
Revenues					
Provincial Offences Act Office	1,635,532	1,628,362	1,651,703	1.0%	16,171
	1,635,532	1,628,362	1,651,703	1.0%	16,171
Net Requirements					
Provincial Offences Act Office	-187,997	-192,183	-175,209	6.8%	12,787
	-187,997	-192,183	-175,209	-6.8%	12,787

2023 - Note: The \$1,651,703 Budgeted Revenues for POA is comprised of Gross Budgeted POA Revenues (\$1,872,000) less the County's share of POA Net Revenues (\$220,297)

Department: Community Services

Activity Name:

Social Assistance

Division: Social Service

Budget Account #: 10585, 10590, 10600, 10610, 10595, 10605,
10615, 10640, 10645, 10650

Statement of Purpose:

To provide for personnel and other client program costs to deliver Financial Assistance and Stability Supports. Eligible residents receive help with costs of food, shelter, dental, vision care and expenses related to case plan goals and employment readiness.

Highlights:

Peterborough continues to implement significant changes in the administration of the Ontario Works (OW) program as a prototype site for the province-wide transformation of social assistance. Full implementation of the Social Assistance Renewal Plan was delayed in early 2022. The Renewal Plan includes shifting the shared responsibilities for OW and the Ontario Disabilities Support Program (ODSP) at both the provincial and municipal levels. Municipalities will case manage and collaborate with a range of community partners to provide Stability Supports and discretionary benefits as well as the full range of other municipal benefits. The Province will provide financial supports, financial controls, and back-end supports that can be centralized.

Municipal work will be completed with a person-centered lens, connecting services, and navigating broader needs such as childcare, housing, physical, mental health, and addictions supports. Technology improvements expand client accesses to digital service channels including texting, email, and on-line while maintaining walk-in services. More flexible options create opportunities to for services outside the traditional office setting.

From January 2021 until March 2022, 1,973 clients were referred to Employment Ontario service providers for job search and job placement supports.

The 2021 OW actual caseload average was 2,768, and the 2022 budgeted average caseload is 3,300. Due to the COVID-19 pandemic and the impact of the Canadian Emergency Response Benefit (CERB) and other financial supports being extended late into 2021, the average caseload remained lower. The average caseload for the first three months of 2022 is 2930. The 2023 average caseload has been set at 3,350 as numbers are expected increase across the province.

The Province continues to fund Mandatory Benefits at 100% while OW discretionary benefits are capped at \$10 per month of the combined OW and ODSP cases. Since 2018, OW Administration funding has been frozen except for specific one-time projects approved in the year. A new OW Administration funding model is expected to be announced in 2023.

Performance Data:

* This chart includes City and County figures.

Social Assistance Statistics	2020	2021	2022 (Forecast)
OW Caseload	3,285	2,768	3,100
Gross OW Monthly Cost per Case	\$711.83	\$720.27	\$733.68

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Social Assistance					
Expenditures					
Personnel	7,453,198	7,704,637	7,341,299	-1.5%	-111,899
Contractual	31,249,021	31,332,902	32,601,708	4.3%	1,352,687
Materials, Supplies	98,100	90,900	95,920	-2.2%	-2,180
Repairs, Maintenance	10,000	10,000	10,000	0.0%	0
Fees	25,138	34,338	35,805	42.4%	10,667
Inter-departmental Charges	1,119,067	1,119,066	1,194,236	6.7%	75,169
New Equipment	62,420	62,420	36,900	-40.9%	-25,520
Rentals	803,115	623,632	633,177	-21.2%	-169,938
Travelling, Training	218,774	165,574	230,800	5.5%	12,026
Recoveries	-45,000	-45,000	-110,000	144.4%	-65,000
	40,993,833	41,098,469	42,069,845	2.6%	1,076,013
Revenues					
Ontario grants	35,480,489	35,480,489	36,387,128	2.6%	906,639
County and Other Municipal grants & fees	845,563	880,171	861,663	1.9%	16,100
Fees, Service Charges, Donations	183,500	183,500	358,000	95.1%	174,500
Contribution from Reserve	142,733	142,733	0	-100.0%	-142,733
	36,652,285	36,686,893	37,606,791	2.6%	954,506
Net Requirement	4,341,548	4,411,576	4,463,054	2.8%	121,506

Department: Community Services

Activity Name: Children's Services

Division: Social Services

Budget Account #: 10540, 10545, 10546, 10550, 10560, 10565, 10570, 10575

Statement of Purpose:

To provide for personnel and other support costs to deliver Children's Services for the early years and childcare programs. Programs include Fee subsidy to eligible parents, Canada-Wide Early Learning and Child Care (CWELCC) funding, operating grants to licensed child care and EarlyON service providers, and Special Needs Resource (SNR) programming that allows families to participate in employment, training, and parenting.

Highlights:

There has been a slight increase of licensed child care spaces in the City and a slight reduction in the County. The result is a cost share adjustment to 68% City, 32% County in 2023 from 67% City, 33% County in 2022.

In April 2022 the Provincial and Federal governments jointly announced the Canada-Wide Early Learning and Child Care (CWELCC) Plan. This plan will provide financial support to Child Care Agencies to reduce the parental cost for child care agencies that opt-in to CWELCC. The roll out of CWELCC is incremental. Funding received by the City is to be used towards achieving the objectives of:

- 1) Providing a 25% fee reduction retroactive to April 1, 2022, building to a 50% reduction in average parent costs for licensed child care by the end of the calendar year 2022 and reaching an average parent fee of \$10 a day by 2025-26 for licensed child care spaces.
- 2) Addressing barriers to provide inclusive child care; and
- 3) Valuing the early childhood workforce and providing them with training and development opportunities.

In June 2022, Council approved the directly operated child care programs opting in to the CWELCC program. By the end of 2022, all fees for children 0-5 years of age will be reduced by 50% of the fees as of March 27, 2022. Kindergarten-aged fees will be reduced to a minimum of \$12 per day. Fees for the School-Aged programs for children 6-12 years of age will be increased by 2% as they are not included in the CWELCC.

In 2022, some Children's Services administration funding was cost shared at a rate of 50/50 with municipalities and the threshold for allowable Children's Services administration funding was reduced from 10% to 5%. With the introduction of the CWELCC, the Province moved administration funding back to the 10% threshold to support the additional municipal workload associated with CWELCC.

In 2022, the City received \$1,262,727 in EarlyON (EO) Child and Family Centre funding. This program is 100% provincially funded. It is anticipated that in 2023 this funding will increase to \$1,387,067.

Performance Data/Work Program:

Children's Services	2020	2021	2022 (Forecast)
Children Served - Fee Subsidy	1,316	1,433	1,450
Licensed Child Care Spaces	3,953	3,968	4,094
Children Served - Special Needs Resourcing	326	277	286
Children Served - EarlyOn Child & Family Centres	1,400	871	1,050

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Children's Services					
Expenditures					
Personnel	2,606,021	2,708,988	2,903,160	11.4%	297,138
Contractual	14,399,773	20,592,228	30,346,694	110.7%	15,946,921
Materials, Supplies	93,893	93,893	118,037	25.7%	24,144
Repairs, Maintenance	10,348	10,348	12,650	22.2%	2,302
Fees	58,539	58,539	62,556	6.9%	4,018
Other Transfers	0	903,465	225,866	0.0%	225,866
Inter-departmental Charges	817,137	817,137	792,250	-3.0%	-24,887
New Equipment	2,200	2,200	2,000	-9.1%	-200
Rentals	137,248	118,385	119,427	-13.0%	-17,821
Travelling, Training	26,273	26,273	41,346	57.4%	15,073
Recoveries	-222,849	-222,849	-222,849	0.0%	0
	17,928,582	25,108,607	34,401,137	91.9%	16,472,555
Revenues					
Ontario grants	13,576,368	20,947,532	30,658,346	125.8%	17,081,978
County and Other Municipal grants & fees	784,378	787,560	693,650	-11.6%	-90,728
Fees, Service Charges, Donations	1,975,312	1,760,572	1,325,136	-32.9%	-650,176
Contribution from Reserve	0	0	250,000	0.0%	250,000
	16,336,058	23,495,664	32,927,132	101.6%	16,591,074
Net Requirement	1,592,524	1,612,943	1,474,005	-7.4%	-118,519

Department: Community Services

Activity Name: Housing and Homelessness

Division: Social Services

Budget Account #: 10650 to 10736

Statement of Purpose:

The City is the Service System Manager for Housing and Homelessness Services in the city and county. This responsibility includes funding, providing policy direction, and overseeing standards for approximately 2,000 social housing units (1,569 of the units are Rent Geared to Income units.) Social Housing is owned and managed by 16 non-profit organizations and Peterborough Housing Corporation (PHC.)

Housing and Homelessness Services are also responsible to plan, administer and fund housing options from shelters to affordable housing. Increasing pressures since COVID has highlighted the need to provide safe and housing-focused shelter, prevent homelessness and find innovative permanent housing solutions.

Highlights:

Homelessness Services has service contracts with local partners as part of a homelessness system response. The system continues to experience financial pressures related to increased demand, exponential increases in the cost of housing, low incomes, low vacancy rates, and individuals with increasingly complex social and health presentations. The strategic direction is towards creating permanent housing, while balancing the need for emergency responses.

The City received 5 allocations of Social Services Relief Funding (SSRF) from the Province. This funding will end on December 31, 2022, while the issues related to homelessness worsen. SSRF funding allowed the City to offer the Overflow Shelter services 24/7, add enhanced health and safety measures, add Housing Support Workers, and enhanced security around the neighbourhood. To operate the Overflow Shelter past 2022 would require 100%

municipal funding. There is only \$250,000 in the City's base homelessness budget. Homelessness funding from the County is capped at \$208,250 annually.

Additional SSRF Funding was also added to the Housing Stability Fund, is used for homelessness prevention. The draft budget contains an additional allocation to address increased demand for HSF.

Staff have also been working with PHC to secure housing units in the McRae Phase 2 project. This is a collaboration with Peterborough Regional Health Centre, VON, Ontario Health East, PHC and Social Services. Fifteen units will be dedicated to with individuals from the Homelessness By-Name Priority list. \$445,000 was added to the budget for permanent housing for up to 55 to 60 people. An additional \$200,000 is requested in the 2023 budget to support this new initiative.

As of April 1, 2022, provincial homelessness funding was consolidated under the Homelessness Prevention Program (HPP). HPP combined the funding from the Community Homelessness Prevention Initiative (CHPI), Home for Good, and the Strong Communities Rent Supplement. HPP offers more flexibility and continues the funding for of the Strong Communities Rent Supplement program, which was due to expire in 2023. The funding allocation has not been confirmed beyond March 31, 2023.

Performance Data/Work Program:

Housing & Homelessness	2020	2021	2022 (Forecast)
# of Issuances of Housing Stability Fund	2,097	1,832	2,806
Shelter Days of Care Including Overflow	24,116	27,340	30,422
Rent Geared to Income Housing Wait List	1,527	1,697	1,800
Average Monthly Rent - 2 Bedroom Unit	\$1,104	\$1,305	\$1,350
Purpose Built Rental Housing Vacancy Rate	1.0%	1.0%	0.8%

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Housing and Homelessness					
Expenditures					
Personnel	823,742	950,728	844,740	2.5%	20,998
Contractual	16,286,901	18,310,827	15,150,864	-7.0%	-1,136,037
Materials, Supplies	19,100	17,054	2,654	-86.1%	-16,446
Repairs, Maintenance	0	1,500	1,500	0.0%	1,500
Fees	3,000	3,000	3,000	0.0%	0
Other Transfers	6,090,628	6,067,515	6,188,976	1.6%	98,348
Inter-departmental Charges	557,529	547,529	551,858	-1.0%	-5,671
Rentals	43,095	43,095	44,945	4.3%	1,850
Travelling, Training	15,950	15,950	17,450	9.4%	1,500
Contributions to Reserves	285,000	285,000	285,000	0.0%	0
Recoveries	-445,000	-448,872	-445,000	0.0%	0
	23,679,945	25,793,326	22,645,986	-4.4%	-1,033,959
Revenues					
Ontario grants	10,488,625	12,609,512	9,682,935	-7.7%	-805,690
County and Other Municipal grants & fees	6,187,787	6,170,433	6,325,704	2.2%	137,917
Fees, Service Charges, Donations	75,000	75,000	75,000	0.0%	0
Contribution from Reserve	1,188,471	1,188,471	494,000	-58.4%	-694,471
	17,939,883	20,043,416	16,577,639	-7.6%	-1,362,244
Net Requirement	5,740,062	5,749,910	6,068,348	5.7%	328,286

Department: Community Services

Activity Name: Community Development Program

Division: Administration and Grants

Budget Account #: 10635

Statement of Purpose:

The Community Development Program (CDP) will continue to improve the well-being of residents in the City and County through the delivery of projects, information, referrals, and support to enhance social development and fill service gaps.

Highlights:

Implementation funding of \$100,000 for the Community Safety and Well-being Plan has been included for the first time in 2023. These funds will be used to support City and County initiatives.

The salary for the 2-year contract of the Diversity, Equity, and Inclusion Officer is being drawn from the CDP Reserve. This contract ends on July 5, 2023. This position has been approved to become full-time permanent and will continue to be a 50/50 cost share between the City and County. The salary and benefits cost of \$63,825 have been included for the remainder of 2023. Implementation funding of \$50,000 has also been added for the first time in 2023.

The budget for the Daily Meal and Drop-in Service currently provided by One Roof increased to \$257,000 as per the terms of our agreement. This is 100% City funds.

Implementation of the Age-friendly Peterborough Plan continues with projects and programs that engage, educate, and inform older adults on issues that are important to their health and wellbeing.

The Homemakers program assists low-income seniors and others with housekeeping services to allow them to remain in their homes if possible. This program is an 80/20 cost share between the

Province/City and County.

Funding support is being provided to the Ontario 211 (\$22,470) and Kawartha Food Share food security programs (\$21,865) on a 50/50 City/County cost share. Funding to Community Care Peterborough (\$22,303) and the New Canadians Centre (\$14,784) is paid 100% by the City. This funding is reviewed on an annual basis.

Performance Data/Work Program:

Community Development Program	2020	2021	2022 (Forecast)
Senior Events Participants	95	2,483	1,862
Homemaker Clients	95	75	90
Average Daily Meals	126	170	210
DEI Training Sessions Delivered	-	-	20
DEI Training Participants	-	-	350

City of Peterborough

2023 Operating Budget

Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
Community Development Program					
Expenditures					
Personnel	348,630	348,630	358,212	2.7%	9,582
Contractual	456,159	456,159	579,414	27.0%	123,255
Materials, Supplies	1,000	1,000	1,000	0.0%	0
Travelling, Training	8,669	8,669	8,800	1.5%	131
	814,458	814,458	947,426	16.3%	132,968
Revenues					
Ontario grants	13,375	13,375	0	-100.0%	-13,375
Canada grants	0		50,000	0.0%	50,000
County and Other Municipal grants & fees	195,862	195,862	298,051	52.2%	102,189
Contribution from Reserve	244,820	244,820	82,240	-66.4%	-162,580
	454,057	454,057	430,291	-5.2%	-23,766
Net Requirement	360,401	360,401	517,135	43.5%	156,734

City of Peterborough

Other Capital Budget Summary

2023-2032 & Subsequent Years

Project Description	Ref	Project Total	Approved Pre-2023	2023							2024		2025		2026 & After	
				Total Costs	Rev	Net Cost	Cap Levy	Dev Chg	Deb	Other	Total	Net	Total	Net	Total	Net
Community Services Social Services																
Incentives For Affordable Housing	6-7.01	51,040.0	9,465.0	1,243.0	903.0	340.0	87.6	124.3		128.1	1,278.0	340.0	1,313.0	340.0	37,741.0	7,480.0
Housing - Capital Repairs	6-7.02	5,375.0	975.0								150.0	67.4	175.0	78.8	4,075.0	1,833.8
Building Condition Assessments (BCA)	6-7.03	1,250.0	250.0										250.0	112.5	750.0	337.5
Total		57,665.0	10,690.0	1,243.0	903.0	340.0	87.6	124.3		128.1	1,428.0	407.4	1,738.0	531.3	42,566.0	9,651.3

2023 - 2032 Capital Budget Justification
Other Capital Assets

CAP Form 1 (Other)

Department: Community Services

Budget Reference #: 6-7.01

Division: Social Housing - Social Services

Project Name & Description

Incentives for Affordable Housing

Commitments Made

In September of 2011, Council adopted the Affordable Housing Community Improvement Plan (Report PLHD11-062). This initiative provided the City with the authority to grant financial incentives in support of Affordable Housing according to guidelines developed for a number of qualified programs.

In July 2020, Council approved the Review of the 10-year Housing and Homelessness Plan, including target to achieve 2,680 new affordable housing units, 580 supportive housing units as well as 796 affordable home-ownership units by 2029.

Incentives provided under the Community Improvement Plan for Affordable Housing are combined with funding and financing programs from senior levels of government to help meet these targets.

Effects on Future Operating Budgets

Project Detail, Justification & Reference Map

This capital project continues the Peterborough tradition of stimulating the production of affordable housing through a program of financial incentives.

The order of magnitude of annual cost of the investment in affordable housing is \$1,243,000. Of this total, it is estimated that the contribution from Development Charges will account for \$124,300. Other funding sources include an annual draw of \$128,130 from the Municipal Partnership Fund from the Housing Service's operating budget, approximately \$100,000 through tax relief and development charge exemption programs.

Appendix A

Questica #: 15882

Other Capital Assets
Ten Year Capital Budget Estimates
2023-2032 & Subsequent Years
(\$000)

		Project Total	Approved Pre-2023	Requested					2028 to 2032	2033 to 2047
				2023	2024	2025	2026	2027		
Department	Community Services									
Division	Social Housing - Social Services									
Project Description	Incentives For Affordable Housing									
Project #	6-7.01									
Expenditures										
Contractual Services	51,040.0	9,465.0	1,243.0	1,278.0	1,313.0	1,348.0	1,383.0	7,440.0	27,570.0	
Total Direct Revenue	51,040.0	9,465.0	1,243.0	1,278.0	1,313.0	1,348.0	1,383.0	7,440.0	27,570.0	
Direct Revenue										
Other Recoveries	23,365.0	2,165.0	428.0	463.0	498.0	533.0	568.0	3,365.0	15,345.0	
Misc Revenues	295.0	295.0								
Tsf from Oprns to Res	15,960.0	4,085.0	475.0	475.0	475.0	475.0	475.0	2,375.0	7,125.0	
Total Direct Revenue	39,620.0	6,545.0	903.0	938.0	973.0	1,008.0	1,043.0	5,740.0	22,470.0	
Net Requirements	11,420.0	2,920.0	340.0	340.0	340.0	340.0	340.0	1,700.0	5,100.0	
To Be Financed From:										
Development Charges										
DC - Afford. Housing	4,924.2	766.7	124.3	127.8	131.3	134.8	138.3	744.0	2,757.0	
Total Development Charges	4,924.2	766.7	124.3	127.8	131.3	134.8	138.3	744.0	2,757.0	
Reserves										
Casino Gaming Reserve	300.0	300.0								
Housing Reserve	100.0	100.0								
Housing - DOOR Funding Reserve	100.0	100.0								
Affordable Housing Partnership Rese	3,397.7	1,153.3	128.1	125.0	121.8	118.6	115.4	528.9	1,106.7	
Total Reserves	3,897.7	1,653.3	128.1	125.0	121.8	118.6	115.4	528.9	1,106.7	
Capital Levy	2,598.1	500.0	87.6	87.2	86.9	86.6	86.3	427.1	1,236.3	

2023 - 2032 Capital Budget Justification
Other Capital Assets

CAP Form 1 (Other)

Department: Community Services

Budget Reference #: 6-7.02

Division: Social Housing - Social Services

Project Name & Description

Housing - Capital Repairs

Commitments Made

None.

Effects on Future Operating Budgets

This investment in upgrading and maintaining the existing aging portfolio will help provide safe reliable housing, reduce operating costs, reduce waiting lists, and enable the City to maintain the portfolio to meet the Province's required service level standard.

Project Detail, Justification & Reference Map

The \$150,000 per year is to be utilized to assist social housing providers with necessary capital repairs and upgrades that are considered a priority, and beyond the ability of the housing provider to fund by themselves. This funding is required to access cost-matched funding from the federal and provincial governments, under the Canada-Ontario Community Housing Initiative (COCHI). These projects are prioritized based on capital asset management data, updated through Building Condition Audits. This capital reserve will be funded from City and County contributions based on the weighted assessment sharing ratios and allowed to accumulate until required.

Municipal investment is key where there is a disconnect between social housing repair needs, including unexpected or emergency repairs, and available funding programs from higher levels of government. This capital project provides a funding stream for such circumstances. Under the National Housing Strategy, the federal government has allocated capital funds for social housing provider regeneration through COCHI. Housing Services assists providers to pursue available funds to supplement/replace municipal investment.

Appendix A

Questica #: 13880

Other Capital Assets
Ten Year Capital Budget Estimates
 2023-2032 & Subsequent Years
 (\$000)

		Project Total	Approved Pre-2023	Requested					2028 to 2032	2033 to 2047						
				2023	2024	2025	2026	2027								
Department	Community Services															
Division	Social Housing - Social Services															
Project Description	Housing - Capital Repairs															
Project #	6-7.02															
Expenditures																
Contractual Services	5,375.0	975.0									150.0	175.0	175.0	175.0	950.0	2,775.0
Total Direct Revenue	5,375.0	975.0									150.0	175.0	175.0	175.0	950.0	2,775.0
Direct Revenue																
Other Mun-grants & fees	2,948.2	528.1									82.7	96.3	96.3	96.3	522.5	1,526.3
Total Direct Revenue	2,948.2	528.1									82.7	96.3	96.3	96.3	522.5	1,526.3
Net Requirements	2,426.8	447.0		67.4	78.8	78.8	78.8	427.5	1,248.8							
To Be Financed From:																
Reserves																
Housing Reserve	114.1	114.1														
Total Reserves	114.1	114.1														
Capital Levy	2,312.7	332.9		67.4	78.8	78.8	78.8	427.5	1,248.8							

2023 - 2032 Capital Budget Justification
Other Capital Assets

CAP Form 1 (Other)

Department: Community Services

Budget Reference #: 6-7.03

Division: Social Housing - Social Services

Project Name & Description

Building Condition Assessments (BCA)

Commitments Made

None.

Effects on Future Operating Budgets

Asset management in the social housing portfolio can be a key driver of operating costs - strategic asset management reduces budget pressures that arise when maintenance is deferred or overlooked.

Housing Services formulates strategies about required repairs based on expert opinion, prioritized needs, and where necessary, stages funding to ensure capital needs are addressed.

Up to date BCAs are necessary for proactive property management decisions, as well as bulk Requests for Tenders that, when managed by City staff, have historically provided significant savings in operating costs.

Project Detail, Justification & Reference Map

Portfolio wide Building Condition Assessments (BCAs) will:

- Update existing assessments of the social housing portfolio in the City and County of Peterborough.
- Identify and target capital repair needs for another 25 to 30-year time period.
- Provide the foundation for a strategic asset management plan for both the City and the housing providers through the introduction of an interactive database.

BCAs should be undertaken every three to five years by qualified professionals. The last BCAs were completed in 2020-21. Strategic asset management depends on current information and responsive information management for reporting and monitoring.

BCAs, in conjunction with the City's asset management strategy, will significantly improve monitoring of social housing providers' capital reserves, as well as identify capital repair needs and provide capacity to pay.

Appendix A

Questica #: 14881

Other Capital Assets
Ten Year Capital Budget Estimates
 2023-2032 & Subsequent Years
 (\$000)

		Project Total	Approved Pre-2023	Requested					2028 to 2032	2033 to 2047
				2023	2024	2025	2026	2027		
Department	Community Services									
Division	Social Housing - Social Services									
Project Description	Building Condition Assessments (BCA)									
Project #	6-7.03									
Expenditures										
Tsfr to Ops from Capital	50.0	50.0								
Contractual Services	1,200.0	200.0				250.0			250.0	500.0
Total Direct Revenue	<u>1,250.0</u>	<u>250.0</u>				<u>250.0</u>			<u>250.0</u>	<u>500.0</u>
Direct Revenue										
Other Mun-grants & fees	550.0					137.5			137.5	275.0
Total Direct Revenue	<u>550.0</u>					<u>137.5</u>			<u>137.5</u>	<u>275.0</u>
Net Requirements	<u>700.0</u>	<u>250.0</u>				<u>112.5</u>			<u>112.5</u>	<u>225.0</u>
To Be Financed From:										
Reserves										
Housing Reserve	250.0	250.0								
Total Reserves	<u>250.0</u>	<u>250.0</u>								
Capital Levy	<u>450.0</u>					<u>112.5</u>			<u>112.5</u>	<u>225.0</u>

Department: Infrastructure and Planning Services**Activity Name:****County-City Waste Management Facility****Division: Environmental Services - Waste Management****Budget Account #:****10980****Statement of Purpose:**

The Peterborough County-City Waste Management Facility (PCCWMF) budget includes the operating and capital costs required for the landfill. All revenues and costs related to the development, operation, management, closure and post-closure care and monitoring of the PCCWMF are shared by the County and City of Peterborough in equal shares.

Highlights:

Budget pressures will come from increased property taxes associated with the landfill, the expiration of favourable long term operating and service contracts, and fluctuations in revenue from commercial customers. Capital costs for 2023 reflected in the budget are the completion of Cell #4 construction, initiation of the required PCCWMF EA and the next phase of the landfill gas collection system.

Performance Data:

The PCCWMF has renewed several landfill recyclables contracts, and is supporting diversion programs to reduce costs and extend the landfill capacity. The PCCWMF saw increased traffic following the May 2022 Derecho storm, as well as increased processing costs for green wastes.

<div>Appendix A</div> <div>City of Peterborough</div> <div>2023 Operating Budget</div>					
Description	2022 Approved	2022 Preliminary Actual	2023 Recommended	Variances 2022 - 2023 Budget	
				Over (Under) 2022 Budget %	Over (Under) 2022 Budget \$
County-City Waste Management Facility					
Expenditures					
Personnel	297,359	297,280	306,531	3.1%	9,172
Contractual	3,250,544	3,380,800	3,487,168	7.3%	236,624
Materials, Supplies	27,700	28,000	29,050	4.9%	1,350
Repairs, Maintenance	24,403	24,400	23,723	-2.8%	-680
Fees	548,607	548,000	400,868	-26.9%	-147,739
Inter-departmental Charges	698,641	578,600	732,509	4.8%	33,868
New Equipment	2,000	2,000	2,400	20.0%	400
Rentals	351,000	361,000	376,200	7.2%	25,200
Travelling, Training	6,900	6,900	7,600	10.1%	700
County Share	-278,450	-341,990	-153,398	-44.9%	125,052
	4,928,703	4,884,990	5,212,651	5.8%	283,948
Revenues					
Waste Water Reserve Fund	210,000	210,000	215,500	2.6%	5,500
Fees, Service Charges, Donations	4,655,253	4,553,000	5,069,253	8.9%	414,000
	4,865,253	4,763,000	5,284,753	8.6%	419,500
Net Requirement	63,450	121,990	-72,102	-213.6%	-135,552

2023 - 2032 Capital Budget Justification
Tangible Capital Assets

CAP Form 1 (TCA)

Department: Infrastructure and Planning Services

Budget Reference #: 5-21.01

Division: Waste Mgmt - Waste Management

Climate Mitigation: Yes

Project Name & Description

Peterborough County/City Waste Management Facility

Commitments Made

The City and County entered into an agreement on July 1, 2002, to jointly own and operate the Peterborough Waste Management Facility and share all costs and revenues on a 50-50 basis.

Effects on Future Operating Budgets

The operating budget includes a "Landfill Operations" activity that captures ongoing operating costs associated with the site and tipping fee revenues all of which are cost shared 50/50 with the County.

The waste disposal capacity and annual fill rates are based on best estimates and will be refined annually.

Project Detail, Justification & Reference Map

Cell 2 of the North Fill Area is nearing completion and was capped in 2021

Cell 3 will continue to receive waste for approximately two more years.
Cell 4 design began in 2020, with construction underway.

The following 2023 Capital Projects are proposed:

- Expand landfill gas collection system
- Cell 4 construction completion
- Disposition excess soil
- Public drop-off concrete and bin rehabilitation
- Leachate collection and transport system, and Neal Dr Odour Control Facility Preventative maintenance and repairs

Questica #: 15468

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