



City of  
**Peterborough**

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**To: Members of the General Committee**

**From: John Kennedy, City Clerk**

**Meeting Date: September 6, 2022**

**Subject: Schedule of Meetings for 2023, Report CLSCLK22-023**

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## **Purpose**

A report to recommend the adoption of the 2023 Council meeting schedule.

## **Recommendation**

That Council approve the recommendation outlined in Report CLSCLK22-023, dated September 6, 2022, of the City Clerk as follows:

That the 2023 Council meeting schedule be adopted as presented in Appendix A to Report CLSCLK22-023.

## **Budget and Financial Implications**

There are no budget implications associated with this recommendation.

## **Background**

During an election year the typical dates of Finance Committee meetings are adjusted in response to the schedule changes that occur in the fall as a result of the election. As a result the 2023 draft budget will be presented to the new Council on December 5, 2022. Members of Council will have an opportunity to review the budget prior to the deliberations that will occur between January 16-19, 2023. The public will have an opportunity to provide comment on the draft budget on January 9, 2023. Various agencies will present their budget information to Council on January 10, 2023. The

recommendations from the budget deliberations will be presented to Council for final consideration on January 30, 2023.

One major change to the schedule is the proposal to have no meetings in the month of July and to return to a regular meeting schedule in August. It is hoped that this change will align with some of the outside boards and committees which follow a similar pattern and have a break in July. The proposed meetings in August 2023, do not conflict with the annual Association of Municipalities of Ontario conference.

To facilitate the change of meetings from July to August various Finance Committee meetings are proposed to be convened in May and June to ensure staff have sufficient time to prepare the draft budget. The 2024 budget guideline report will be presented on May 23, 2023, with the public meeting held on May 31, 2023. The 2024 budget deliberations will be held the third week of November 2023.

The schedule proposed includes three General Committee meetings in June. This is to accommodate the anticipated volume of reports prior to the July break and to debate the budget guidelines on June 19, 2023.

Early in the term of the new Council staff will report on the feasibility of making other changes to the Council schedule and Procedure By-law to improve efficiency and further clarify the meeting rules. .

Submitted by,

John Kennedy  
City Clerk

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Attachments:

Appendix A: Draft 2023 Council Meeting Schedule