



City of
Peterborough

To: **Members of the General Committee**

From: **Richard Freymond, Commissioner of Corporate and
Legislative Services**

Meeting Date: **September 6, 2022**

Subject: **June 30, 2022 Financial Update Report (Unaudited), Report
CLSFS22-026**

Purpose

A report to recommend the June 30, 2022 unaudited Quarterly Financial Update Report be received.

Recommendations

That Council approve the recommendations outlined in Report CLSFS22-026, dated September 6, 2022 of the Commissioner of Corporate and Legislative Services as follows:

- a) That the June 30, 2022 Quarterly Financial Update Report (unaudited) attached as Appendix A to Report CLSFS22-026, dated September 12, 2022, be received;
- b) That Council be informed that Peterborough Utilities Inc.'s offer to indirectly purchase equity interest in renewable energy projects was not successful.

Budget and Financial Implications

There are no budget or financial implications with approval of this report.

Background

This report presents the financial update as of June 30, 2022 and addresses any budget transfers that have been made since the March Financial Update Report.

Appendix A to this report provides both a summary and supporting details of expenditures and revenues for the Operating Budget and a summary of expenditures and revenues for the Capital Budget. The format of the June Financial Update is consistent with the presentation adopted in the 2022 Budget.

Operating Budget

Chart 1 provides a summary of key operating financial highlights that, by their nature, are subject to a certain amount of budget risk. The items are difficult to budget in that they are subject to influences beyond staff control. Column 7 of the chart shows the potential net impact that any excess or shortfall in revenues may have on the City's 2022 Operating Budget.

Chart 1						
Summary of Certain Key Financial Highlights						
Description	2022 Budget	YTD Actual	YTD %	Projected Actual	Projected Year End Variance	Estimated Net City Impact
Col 1	Col 2	Col 3	Col 4	Col 5	Col 6	Col 7
Supplementary Taxes Revenue	950,000	-		1,500,000	550,000	550,000
Investment Income	3,475,000	1,483,431	42.7%	3,700,000	225,000	225,000
Provincial Offences Revenue ⁽¹⁾	1,870,000	853,701	45.7%	1,870,000	-	485,200
Transit Revenue ⁽²⁾	5,945,000	1,905,441	32.1%	4,560,800	(1,384,200)	(1,384,200)
Recycling Revenue	1,350,000	857,926	63.6%	1,300,000	(50,000)	(50,000)
Landfill Tipping Fees Revenue ⁽¹⁾	4,507,253	1,616,370	35.9%	4,500,000	(7,253)	(7,253)
Building Fee Revenue ⁽³⁾	2,201,520	1,054,292	47.9%	2,201,520	-	-
Tax Remissions	1,438,500	802,635	55.8%	1,428,600	9,900	9,900
General Contingency Provision	474,267	53,375	11.3%	76,000	398,267	398,267
Net Positive (Negative) Impact					(1,199,300)	226,914
Note:						
1) The Estimated Net City Impact includes assumptions related to expenses associated with the program activity.						
2) The Transit Revenue shortfall may be partially offset by the Provincial Safe Restart Public Transit Funding Stream.						
3) Building Fee Revenue -YTD Actual represents receipts and Revenues on Schedule 2 includes fees earned to date.						

Schedule 1 of Appendix A is the Summary of Net Operating Revenue and Expenses as of June 30, 2022 and Schedule 2 provides more details of Departmental Operating Expenses.

The year-to-date figures are based on a modified accrual basis where expenses and revenues are reported on a cash basis and then some adjusting items have been made.

Because expenditures and revenues are not necessarily incurred or received evenly throughout a year, many of the June 30 percentage variance figures are over or under the 50% figure that would otherwise be expected.

Schedule 1 – Summary of Net Operating Revenue and Expenditures

Lines 1 to 8 of Schedule 1 provide a highly summarized list of the Corporation's 2022 revenues that are not directly related to departmental expenses. Explanations of the more significant variances are:

Taxation Revenues

The Tax Levy revenues at 100.0% of budget, as shown on Schedule 1, include the 2022 final tax billing.

Supplementary Taxes

The Municipal Property Assessment Corporation has indicated that there will be monthly supplementary assessment rolls issued starting in May through to November. Staff issued supplementary tax billings July and expect the next billings to take place in October, and November.

Schedule 2 - Summary of the Departmental Net Operating Expenses

Contingency

The contingency budget is used to provide a funding source for unforeseen items that may arise during the year subsequent to budget approval, such as outside legal fees, salary wage reclassifications and employee contract settlements, and amendments to, or the creation of, operating and capital budget provisions either within staff's delegated authority or by specific resolution of Council.

Some of the draws on contingency are made by actually reducing the contingency budget and increasing other budgets as required, while others are direct charges to the contingency budget.

Chart 2 summarizes the changes that were made since the March Financial Update Report.

Chart 2**Transfers to/from 2022 Contingency
As of June 30, 2022**

Ref	Description	Amount Transfer (from) to	Balance
1	2022 Approved Contingency Budget at March 31, 2022		\$425,373
2	Transfers Approved since March 31, 2022		
3	Adjust Peterborough Paramedics - 2022 Budget - \$34,539 Adjustment of employee benefits overstated - \$14,355	\$48,894	
4	2022 Contingency Available – June 30th		\$474,267
5	Direct Charges		
6	Direct charges to Contingency as at June 30, 2022	(\$53,375)	
7	Direct charges or recoveries to Contingency subsequent to June 30, 2022	(\$39,898)	\$380,994
8	Other Potential Commitments		
9	Del Crary Park – temporary stage \$125,000	(\$125,000)	
10	Balance Available		\$255,994

Schedule 3 - Summary of Capital Works in Progress

Schedule 3 of Appendix A is the Summary of Capital Works in Progress and provides a high-level overview. The Summary reflects all capital works including projects approved in the 2022 Capital Budget as well as projects previously approved but are still ongoing.

Demolition of Northcrest Arena – Emergency Procurement

In April 2022 hazardous liquid and materials were identified onsite during demolition of the Northcrest Arena. The demolition contractor, Salandria LTD., worked to mitigate the environmental issue under the guidance of the Project Environmental Consultant. The incident was registered with Ministry of the Environment, Conservation, and Parks (MECP). As a result of this unforeseen condition additional work and expense was

incurred by the demolition contractor. To expedite the work, the Treasurer authorized the work through Part 8 Authority for Emergency Procurement of the City's Procurement By-law 18-084.

Part 8 of the Procurement By-law 18-084 requires that as soon as possible after the Emergency, if an Emergency purchase greater than \$50,000 has been made pursuant to Part 8, and where the expenditure would normally have been subject to a Competitive Process, a report shall be prepared by the requesting Commissioner explaining the action taken and reasons therefore. In this instance, as the expenditure is greater than \$100,000 a report must be submitted to Council.

The emergency work has now been completed. The additional net \$192,061.82 requirement for the work can be accommodated in the approved Fire Station #2 project (2022 Budget Ref # 3-2.02).

Peterborough Utilities Inc. – Acquisition of Renewable Energy projects

On July 25, 2022 Council passed two by-laws providing authority to Peterborough Utilities Inc. (PUI) to submit a bid and provide a letter of commitment supporting the purchase of three renewable energy projects. On July 29, 2022 the City was notified that several bids were received in excess of the value of PUI's offer and therefore PUI would not advance to the next stage of negotiations.

Budget Creation and Transfers made under Delegated Authority of Sections 9.1.1 or 9.1.3 of the City's Purchasing By-law 18-084

Certain budget creations or transfers have been made under delegated authority as set out in Sections 9.1.1 and 9.1.3 of the City's Purchasing By-law 18-084 which state the following:

- 9.1.1 Other than when Section 9.1.2 applies, the Chief Administrative Officer or the Treasurer are authorized to transfer Approved Budgets, including any uncommitted General Contingency, or the Capital Levy Reserve where the net required transfer is equal to or less than \$50,000. All such transfers will be reported in the Quarterly Financial Report.
- 9.1.3 The Chief Administrative Officer or the Treasurer are authorized to create a budget where 100% funding has become available, subsequent to the annual budget approval, for a specific Deliverable, and where no new full-time staff are required. All such budget creation will be reported in the Quarterly Financial Report.

Chart 3

Transfers Made under Delegated Authority

Ref	Approval Date	By-Law 18-084 Ref	Approver	Description
1	June 24, 2022	9.1.1 9.1.3	Treasurer	Court House Brick Repairs The Treasurer approved the creation of a new capital project and a transfer of \$25,000 from the Court House Reserve This project is required to complete necessary repairs in a timely manner.
2	July 12, 2022	9.1.1 9.1.3	Treasurer	Del Crary Park Marina Structural Repairs The Treasurer approved the creation of a new capital project and a transfer of \$35,000 from the Facility Maintenance Reserve to fund necessary temporary structural repairs to the Marina deck.

Submitted by,

Richard Freymond
Commissioner of Corporate and Legislative Services

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Attachments:

Appendix A
Schedule 1 Summary of Operating Revenues and Expenditures
Schedule 2 Summary of Departmental Operating Expenses
Schedule 3 Capital Works in Progress by Function

Appendix B
Supplemental Information

Schedule 1
City of Peterborough
Summary of Net Operating Revenue and Expenditures
As at June 30, 2022 (Unaudited)

REF C1	Description C2	Net Budget C3	% of Total Budget C4	Actual Net To Date C5	Budget Remaining C6	Actuals To Date as a % of Budget C7
1	<u>NET REVENUES</u>					
2	Tax Levy	148,131,330	89.9%	148,131,330		100.0%
3	Supplementary Taxes	950,000	0.6%		950,000	
4	Payments In Lieu	4,160,200	2.5%	5,071,706	(911,506)	121.9%
5	COPHI Dividends	5,208,000	3.2%	2,656,000	2,552,000	51.0%
6	Investment Income	3,475,000	2.1%	1,483,431	1,991,569	42.7%
7	Casino Gaming revenues	2,400,000	1.5%	1,156,926	1,243,074	48.2%
8	Other Revenues	516,390	0.3%	235,065	281,325	45.5%
9		164,840,920	100%	158,734,458	6,106,462	96.3%
10	<u>NET EXPENDITURES (Schedule 2)</u>					
11	City Council	708,124	0.4%	370,900	337,224	52.4%
12	Chief Administrative Officer	19,503,473	11.8%	9,867,585	9,635,888	50.6%
13	Corporate and Legislative Services	9,678,715	5.9%	4,250,544	5,428,171	43.9%
14	Infrastructure and Planning Services	38,325,562	23.3%	19,267,047	19,058,515	50.3%
15	Community Services	22,146,430	13.4%	10,519,719	11,626,711	47.5%
16	Financial Services - Other	35,520,501	21.6%	17,666,604	17,853,897	49.7%
17	Transfers to Organizations for Provision of Services	38,958,115	23.6%	17,357,790	21,600,325	44.6%
18		164,840,920	100%	79,300,189	85,540,731	48.1%

Appendix A

Schedule 2 City of Peterborough Departmental Operating Expenses As at June 30, 2022 (Unaudited)

Ref	Service, program, transfers	Budget			Actuals			Variance	
		Expenditures	Revenues	Net Requirement	Expenditures	Revenues	Net To Date	Budget Remaining	% of Budget Spent
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
1	City Council								
2	Mayors Office and Council	711,744	(3,620)	708,124	372,710	(1,810)	370,900	337,224	52.40%
		711,744	(3,620)	708,124	372,710	(1,810)	370,900	337,224	52.40%
3	Chief Administrative Officer								
4	Office of the Chief Administrative Officer	586,487	(17,970)	568,517	271,741	(8,985)	262,756	305,761	46.20%
5	Communication Services	979,622	(375,960)	603,662	535,323	(303,433)	231,890	371,772	38.40%
6	Fire Services	18,859,329	(1,030,360)	17,828,969	9,575,013	(428,437)	9,146,576	8,682,393	51.30%
7	Emergency and Risk Management	532,925	(30,600)	502,325	226,363	-	226,363	275,962	45.10%
		20,958,363	(1,454,890)	19,503,473	10,608,440	(740,855)	9,867,585	9,635,888	50.60%
8	Corporate and Legislative Services								
9	City Clerk	1,831,137	(1,025,011)	806,126	715,112	(190,547)	524,566	281,560	65.10%
10	Financial Services	2,898,269	(679,406)	2,218,863	1,619,609	(379,941)	1,239,668	979,195	55.90%
11	Facilities Management	2,539,747	(1,357,518)	1,182,229	1,102,839	(665,104)	437,735	744,494	37.00%
12	Facilities and Planning Initiatives	146,033	-	146,033	74,268	-	74,268	71,765	50.90%
13	Human Resources	1,606,879	(426,275)	1,180,604	812,870	(213,378)	599,493	581,111	50.80%
14	Information Technology	5,682,161	(2,040,805)	3,641,356	2,392,837	(948,400)	1,444,438	2,196,918	39.70%
15	Legal Services	2,500,691	(1,997,187)	503,504	1,039,273	(1,108,895)	(69,622)	573,126	-13.80%
		17,204,917	(7,526,202)	9,678,715	7,756,808	(3,506,264)	4,250,546	5,428,169	43.90%
17	Infrastructure and Planning Services								
18	Office of IPS Commissioner	413,211	(134,604)	278,607	254,299	(67,302)	186,997	91,610	67.10%
19	Planning	2,549,084	(556,500)	1,992,584	1,026,515	(333,669)	692,846	1,299,738	34.80%
20	Building Services	2,994,435	(2,343,120)	651,315	923,981	(653,316)	270,665	380,650	41.60%
21	Airport	3,384,014	(1,080,150)	2,303,864	1,536,658	(454,087)	1,082,571	1,221,293	47.00%
22	Infrastructure Management	2,854,897	(1,482,561)	1,372,336	1,163,030	(619,467)	543,564	828,772	39.60%
23	Engineering, Construction and Public Works	29,992,811	(17,572,348)	12,420,463	11,020,834	(3,857,101)	7,163,733	5,256,730	57.70%
24	Transportation	28,970,976	(16,303,037)	12,667,939	12,701,112	(6,288,935)	6,412,178	6,255,761	50.60%
25	Environmental Services	31,730,977	(25,092,523)	6,638,454	15,953,219	(13,038,724)	2,914,495	3,723,959	43.90%
		102,890,405	(64,564,843)	38,325,562	44,579,648	(25,312,601)	19,267,049	19,058,513	50.30%
27	Community Services								
28	Community Services Administration	2,543,127	(501,987)	2,041,140	1,305,195	(254,887)	1,050,308	990,832	51.50%
29	Arts, Culture and Heritage	5,575,102	(345,491)	5,229,611	2,180,546	(139,819)	2,040,727	3,188,884	39.00%
30	Arenas	6,197,558	(4,045,434)	2,152,124	3,083,915	(1,100,576)	1,983,339	168,785	92.20%
31	Recreation	5,294,529	(4,245,108)	1,049,421	1,760,765	(1,387,070)	373,695	675,726	35.60%
32	Social Services	83,315,208	(71,641,074)	11,674,134	43,345,459	(38,273,809)	5,071,650	6,602,484	43.40%
		102,925,524	(80,779,094)	22,146,430	51,675,880	(41,156,161)	10,519,719	11,626,711	47.50%

Schedule 2
City of Peterborough
Departmental Operating Expenses
As at June 30, 2022 (Unaudited)

Ref	Service, program, transfers	Budget			Actuals			Variance	
		Expenditures	Revenues	Net Requirement	Expenditures	Revenues	Net To Date	Budget Remaining	% of Budget Spent
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
34	Financial Services - Other Financial								
35	Tax-supported debt servicing charges	14,361,343		14,361,343	7,430,444	-	7,430,444	6,930,899	51.70%
36	Capital Levy	9,145,163		9,145,163	4,516,870	-	4,516,870	4,628,293	49.40%
37	Transfers to/from Reserves	9,740,000	(2,600,000)	7,140,000	4,185,782	(641,556)	3,544,226	3,595,774	49.60%
38	Property Taxation Costs	3,305,055		3,305,055	1,645,666	-	1,645,666	1,659,389	49.80%
39	Other Expenditures	1,094,673		1,094,673	476,024	-	476,024	618,649	43.50%
40	Contingency	474,267	-	474,267	53,375	-	53,375	420,892	11.30%
41		38,120,501	(2,600,000)	35,520,501	18,308,161	(641,556)	17,666,605	17,853,896	49.70%
42	Transfers to Organizations for Provision of Services								
43	Police Services	30,511,307	(2,535,827)	27,975,480	13,244,993	(1,367,551)	11,877,442	16,098,038	42.50%
44	Ptbo County/City Paramedics Service	5,581,715	(150,000)	5,431,715	2,790,858	(75,000)	2,715,858	2,715,857	50.00%
45	Fairhaven Debt and Operating Support	1,600,000		1,600,000	800,000	-	800,000	800,000	50.00%
46	Peterborough Public Health	1,330,450		1,330,450	665,225	-	665,225	665,225	50.00%
47	Ptbo & Kawarthas Economic Development	1,014,775		1,014,775	507,388	-	507,388	507,387	50.00%
48	Otonabee Region Conservation Authority	816,625		816,625	399,063	-	399,063	417,562	48.90%
49	Peterborough Humane Society	448,250		448,250	229,655	-	229,655	218,595	51.20%
50	Downtown Business Improvement Area	177,500		177,500	81,500	-	81,500	96,000	45.90%
51	Primary Healthcare Services	81,220	(60,000)	21,220	40,610	(30,000)	10,610	10,610	50.00%
52	Greater Peterborough Innovation Cluster	142,100		142,100	71,050	-	71,050	71,050	50.00%
53		41,703,942	(2,745,827)	38,958,115	18,830,342	(1,472,551)	17,357,791	21,600,324	44.60%
54	Total expenditures	324,515,396	(159,674,476)	164,840,920	152,131,989	(72,831,798)	79,300,195	85,540,725	48.10%

Schedule 3
City of Peterborough
Capital Works in Progress by Function
 As at June 30, 2022 (Unaudited)

Project Description C1	Number of Active Projects C2	Total Project Budgets C3	Gross Expenditures Paid & Committed To Date C4	Gross Expenditures Compared to Budget (Over) Under C5	Gross Expenditures As a % To Budget C6	Other Revenues or Recoveries C7	Net Project Expenditures C8	Net Expenditures as a % of Budget C9	Approved Capital Budget Remaining (Unfinanced Expenditures) C10
Chief Administrative Officer									
Fire Services	4	14,332,820	4,476,544	9,856,276	31.00%	-	4,476,544	31.20%	9,856,276
Emergency Management	0	-	-	-	-	-	-	0.00%	-
Total	4	14,332,820	4,476,544	9,856,276	31.00%	-	4,476,544	31.20%	9,856,276
Corporate and Legislative Services									
Facilities Management	35	12,504,491	9,542,825	2,961,666	76.00%	(192,534)	9,350,291	74.80%	3,154,200
Facilities and Planning Initiatives	7	7,913,956	7,216,956	697,000	91.00%	(0)	7,216,956	91.20%	697,000
Information Technology	13	6,971,190	3,104,648	3,866,544	45.00%	(142,304)	2,962,343	42.50%	4,008,847
Other	25	19,478,304	76,622,852	(57,144,547)	393.00%	(61,899,890)	14,722,961	75.60%	4,755,343
Total	80	46,867,941	96,487,281	(49,619,337)	206.00%	(62,234,728)	34,252,551	73.10%	12,615,390
Health									
Health	0	-	-	-		-	-	0.00%	-
Infrastructure and Planning Services									
Planning	19	25,097,352	17,260,011	7,837,339	69.00%	(814,626)	16,445,386	65.50%	8,651,965
Growth Areas	9	4,350,000	94,754	4,255,246	2.00%	-	94,754	2.20%	4,255,246
Industrial Parks	3	13,087,088	11,282,174	1,804,915	86.00%	(311,760)	10,970,413	83.80%	2,116,675
Building	2	366,020	21,044	344,976		-	21,044	5.70%	344,976
Airport	25	12,305,883	5,222,647	7,083,235	42.00%	(54,939)	5,167,710	42.00%	7,138,174
Flood Reduction Master Plan Projects	28	107,436,233	99,089,042	8,347,191	92.00%	(409,317)	98,679,726	91.80%	8,756,507
Geomatics/Mapping	5	2,656,218	1,698,308	957,910	64.00%	-	1,698,308	63.90%	957,910
Infrastructure and Planning Services - Administration	10	8,074,825	6,614,893	1,459,932	82.00%	(1,987,508)	4,627,385	57.30%	3,447,440
Arterial	21	77,761,614	64,553,016	13,208,601	83.00%	(1,110,926)	63,442,089	81.60%	14,319,526

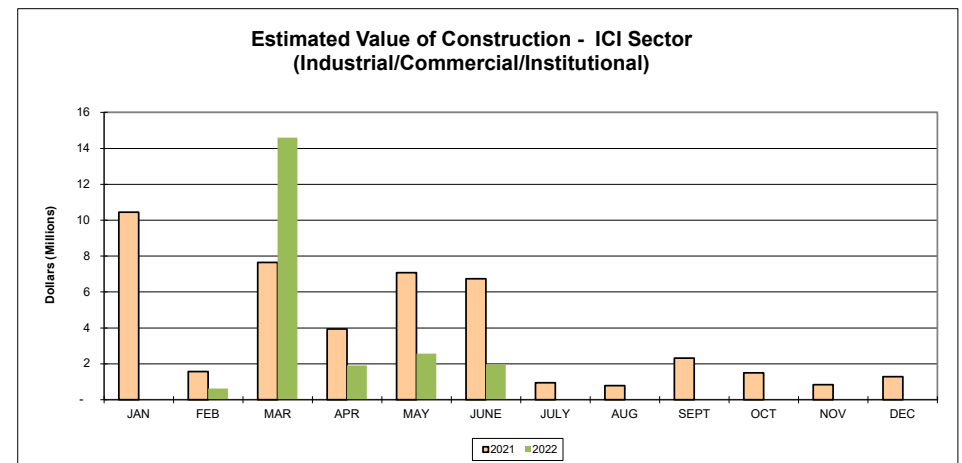
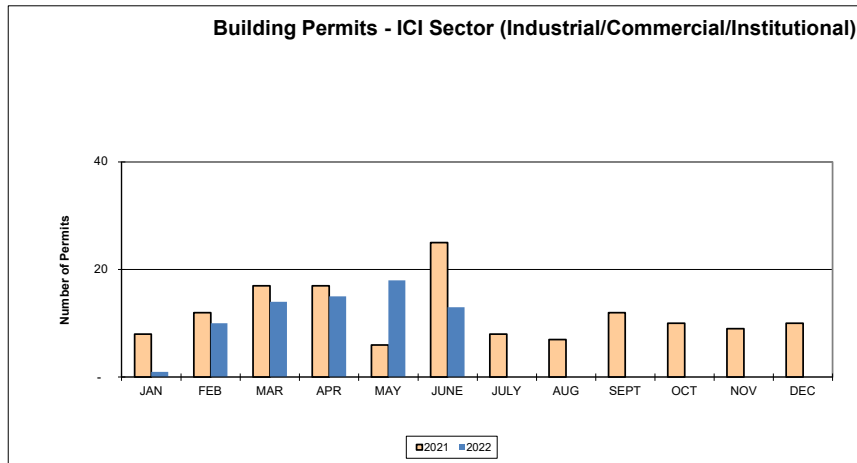
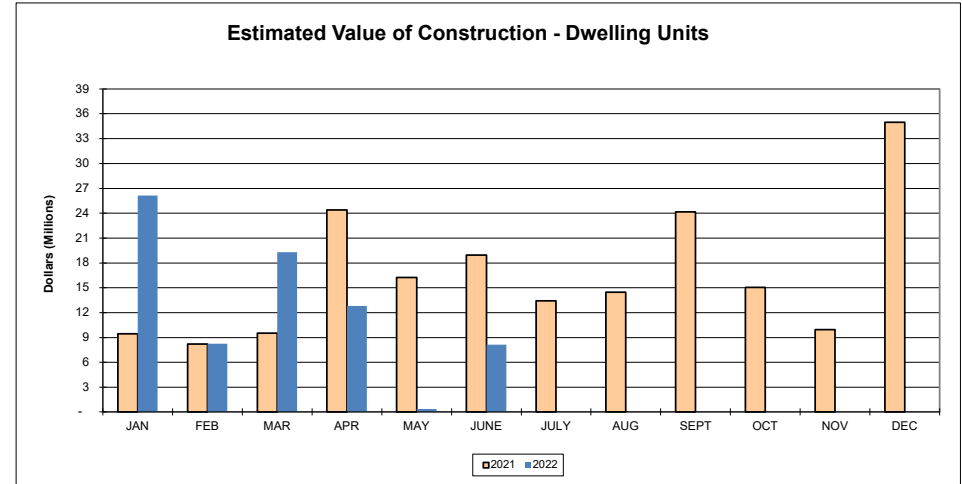
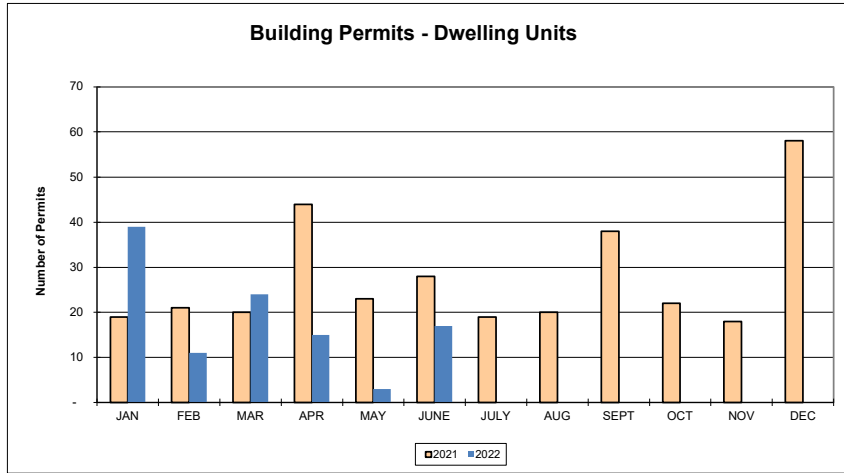
Schedule 3
City of Peterborough
Capital Works in Progress by Function
 As at June 30, 2022 (Unaudited)

Project Description	Number of Active Projects	Total Project Budgets	Gross Expenditures Paid & Committed To Date	Gross Expenditures Compared to Budget (Over) Under	Gross Expenditures As a % To Budget	Other Revenues or Recoveries	Net Project Expenditures	Net Expenditures as a % of Budget	Approved Capital Budget Remaining (Unfinanced Expenditures)
Collector & Local	10	41,089,031	33,830,726	7,258,304	82.00%	(62,033)	33,768,693	82.20%	7,320,338
Bridges	10	8,213,152	3,917,300	4,295,852	48.00%	(619,865)	3,297,435	40.10%	4,915,717
Sidewalks	8	5,160,550	3,418,114	1,742,436	66.00%	(188,042)	3,230,071	62.60%	1,930,479
Sanitary Sewers	15	17,172,418	10,791,518	6,380,899	63.00%	(12,417)	10,779,102	62.80%	6,393,316
Storm Sewers	6	7,748,976	4,545,175	3,203,801	59.00%	(15,001)	4,530,174	58.50%	3,218,802
Public Works	11	16,529,510	14,176,020	2,353,492	86.00%	(233,597)	13,942,423	84.30%	2,587,087
Transit	15	23,258,830	13,781,109	9,477,720	59.00%	(355,957)	13,425,152	57.70%	9,833,678
Parking	2	3,927,513	2,963,823	963,689	75.00%	-	2,963,824	75.50%	963,689
Traffic	17	8,566,715	4,506,379	4,060,336	53.00%	(119,416)	4,386,964	51.20%	4,179,751
Transportation Planning	2	350,000	381,222	(31,222)	109.00%	-	381,222	108.90%	(31,222)
Environmental Services	15	28,225,916	8,035,403	20,190,512	28.00%	-	8,011,571	28.40%	20,214,345
Waste Management	5	40,027,086	23,716,132	16,310,954	59.00%	(21,653)	23,694,479	59.20%	16,332,607
Total	238	451,404,930	329,898,811	121,506,118	73.00%	(6,317,055)	323,557,925	71.70%	127,847,006
Community Services									
Administration	6	3,945,700	3,413,733	531,966	87.00%	(313,971)	3,099,763	78.60%	845,937
Arts Culture & Heritage	6	1,339,888	843,519	496,371	63.00%	(46,780)	796,737	59.50%	543,151
Museum	3	245,000	64,548	180,452	26.00%	(102,761)	(38,213)	-15.60%	283,213
Library	0	-	-	-	0.00%	-	-	0.00%	-
Art Gallery	1	140,000	96,569	43,431		-	96,569	69.00%	43,431
Arenas	10	21,293,453	6,500,160	14,793,293	31.00%	(17,916)	6,482,244	30.40%	14,811,209
Memorial Centre	0	-	-	-	0.00%	-	-	0.00%	-
Marina	0	-	-	-	0.00%	-	-	0.00%	-
Recreation	14	2,946,330	1,636,931	1,309,400	56.00%	(1,630,026)	6,904	0.20%	2,939,426
Social Services	7	21,801,540	12,852,547	8,948,993	58.95%	(85,006)	12,767,541	58.56%	9,033,999
Total	47	51,711,911	25,408,007	26,303,906	49.00%	(2,196,460)	23,211,545	44.90%	28,500,366

Schedule 3
City of Peterborough
Capital Works in Progress by Function
 As at June 30, 2022 (Unaudited)

Project Description	Number of Active Projects	Total Project Budgets	Gross Expenditures Paid & Committed To Date	Gross Expenditures Compared to Budget (Over) Under	Gross Expenditures As a % To Budget	Other Revenues or Recoveries	Net Project Expenditures	Net Expenditures as a % of Budget	Approved Capital Budget Remaining (Unfinanced Expenditures)
Police	0	-	-	-	0.00%	-	-	0.00%	-
Grand Total	369	564,317,602	456,270,643	108,046,963	81.00%	(70,748,243)	385,498,565	68.30%	178,819,038

Building



Waste Management

