



City of
Peterborough

To: **Members of the General Committee**

From: **Patricia Lester, Commissioner of Corporate and Legislative Services**

Meeting Date: **May 28, 2018**

Subject: **Report CLSFS18-021
City of Peterborough – Township of Selwyn - Contract
Policing Agreement 2019-2020**

Purpose

A report to recommend the City amend the Contract Policing Services Agreement with Selwyn Township and the Peterborough Police Services Board.

Recommendation

That Council approve the recommendation outlined in Report CLSFS18-021 dated May 28, 2018, of the Commissioner of Corporate and Legislative Services, as follows:

That a by-law be passed authorizing the Mayor and Clerk to execute an Amending Agreement with the Township of Selwyn and the Peterborough Police Services Board, for the City to provide Contract Police Services to the Lakefield Ward within the Township for an additional two year period January 1, 2019 to December 31, 2020.

Budget and Financial Implications

For the year 2018, the Township will pay \$570,359 for Contract Services. Contracted Services provided include at a minimum, crime prevention, law enforcement, assistance to victims of crime, public order maintenance and emergency responses. The annual fees paid by the Township cover such cost categories as, human resources, tech support, fleet and communication costs.

Any overtime salary and benefit and special services costs, that might be incurred, will be on an as-billed basis, and are in addition to the Contracted Services. The fees for subsequent years will be adjusted by inflationary factors set out in the agreement.

City and Police Services staff have taken a critical look at the costs charged for 2018 and on several of the cost categories there is a need to true-up the base cost upon which future contract costs will be based. The 2018 fee will remain as previously agreed upon, however, a revised 2018 base fee of \$575,717 (increase of 0.94%) will be used and adjusted for inflationary factors as appropriate for the 2019 year.

Background

As with the existing Agreement, City Police will provide a dedicated officer assigned to the Lakefield Ward for 18 hours per day, whose work will include proactive patrols, generalist policing functions, community services, traffic support and criminal investigations. In addition, drive through patrols will occur beyond the 18 hour daily coverage.

The cost proposed for the provision of police services is based on actual costs incurred to provide the service plus a share of the administrative and fixed costs of the police operation.

In a letter dated November 22, 2017 (Appendix A), the Township requested that the term of the agreement be extended to December 31, 2020, with all other terms and conditions remaining the same. This will align the term and notice provisions for both the City's and Ministry of Community Safety and Correctional Services (OPP) contracts for police services, should there be a desire on the part of the Township to consider alternative policing options. Selwyn staff have reviewed the inflationary increase for 2019 and are satisfied that the changes to the base costs in the noted areas are reasonable.

The Police Services Board gave their approval at the May 15, 2018 board meeting through the following motion:

That the Board receive and recommend the extension to 2020 regarding the Lakefield policing contract from staff at the City of Peterborough, Selwyn Township and the police service. Further, that the Board authorize the Chair to sign the agreement once completed.

CARRIED

The Township CAO plans to present the amended agreement to her Council at its meeting to be held June 26, 2018.

Submitted by,

Prepared by,

Patricia Lester
Commissioner of Corporate and
Legislative Services

Richard Freymond
Manager of Financial Services

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Attachment:

Appendix A – Letter dated November 22, 2017 - Township of Selwyn
Re: Lakefield Ward – Police Services Contract



November 22, 2017

City of Peterborough
500 George Street North
Peterborough, Ontario
K9H 3R9

Via – E-mail

Attention: Allan Seabrooke, Chief Administrative Officer

Dear Mr. Seabrooke,

Re: Lakefield Ward - Police Services Contract

As discussed in our recent telephone conversation, the Township of Selwyn has recently renewed its contract with the Ministry of Community Safety and Correctional Services for the provision of police services to the Smith and Ennismore Wards by the Ontario Provincial Police. This agreement provides for a three-year term ending December 31, 2020.

In review of the contract in place with the City of Peterborough to provide police services to the Lakefield Ward by the Peterborough Police Service, the initial term of the agreement expires on December 31, 2018. The agreement further provides that the contract may be extended by mutual agreement of the City and the Township.

Accordingly, the Township of Selwyn is requesting that the term of the agreement be extended to December 31, 2020 with all other terms and conditions remaining intact. This would align the term and notice provisions of both of the Township's contracts for police services should there ever be a desire to consider options in the future.

Your consideration of this request is appreciated and I look forward to your response.

Yours truly,

A handwritten signature in purple ink that reads 'Janice Lavalley'.

Janice Lavalley
Chief Administrative Officer

c.c. Peterborough Police Service, Chief Murray Rodd

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