



City Council Minutes

City of Peterborough

Council Chambers, City Hall

April 30, 2018, 5:30 p.m.

Present: Mayor Bennett
Councillor Baldwin
Councillor Clarke
Councillor Haacke
Councillor McWilliams
Councillor Parnell
Councillor Pappas
Councillor Riel
Councillor Therrien
Councillor Vassiliadis
Councillor Beamer

Staff: Sandra Clancy, Director of Corporate Services
Ken Doherty, Director of Community Services
Jeffrey Humble, Director of Planning and Development Services
Wayne Jackson, Director of Utility Services
John Kennedy, City Clerk
Patricia Lester, City Solicitor and Director of Legal Services
Allan Seabrooke, Chief Administrative Officer

Call to Order

The City Council meeting was called to order at 5:30 p.m. in the Council Chambers, City Hall.

Thirty Seconds of Reflection

National Anthem

Ceremonial Presentation

There were no Ceremonial Presentations.

Approval of Minutes:

April 9, 2018

Moved by Councillor Clarke

Seconded by Councillor Pappas

That the Council minutes of April 9, 2018 be approved.

Carried

Disclosure of Pecuniary Interest

Councillor Pappas declared an interest with Items 6 and 10 of General Committee Report No. 10 (Report CPFS18-012 - Development Charges Amendment Study - Final Recommendations and By-law 18-034 and Report PLHD18-002 - "Shared Dreams" Affordable Rental Housing project at The Mount Community Centre, 1545 Monaghan Road).

Councillor Haacke declared an interest with Item 12 of General Committee Report No. 10 (Report PLPD18-016 - Removal of the "H" - Holding Symbol from the zoning of the property at 1253 Lansdowne Street West) and By-law 18-032.

Delegations - Items on the Agenda

Registered Delegations (7 minutes)

John Stephenson, CoPHI, made a delegation to Item 1 of General Committee Report No. 10 (Report CAO18-003 - Peterborough Distribution Inc. Divestment to Hydro One Update).

Karen Hjort-Jensen, Peterborough Greenspace Coalition, made a delegation to Item 2 of General Committee Report No. 10 (Report USDIR18-002 - Transportation Planning and The Parkway).

Unregistered Delegations (4 minutes)

There were no unregistered delegations.

Reports from Standing Committees

General Committee Report No. 9

General Committee meeting of April 16, 2018

Moved by Councillor Beamer

Seconded by Councillor Haacke

That Report Number 9 of the General Committee meeting of April 16, 2018 be approved.

Items 6, 10 and 12 were separated due to the previously declared interests of Councillors Pappas and Haacke. They did not discuss or vote on these items. Upon Items 6, 10 and 12 the motion carried.

Item 9 – Report CSACH18-002, Designation of a Heritage Property – 220 Hunter Street East (King George Public School)

Item 9, was amended as part of the main motion by adding Recommendation d) as follows:

That changes to the interior heritage features of the building be reviewed by PACAC for decision by Council

Upon Item 9, as amended, the motion carried.

Upon the balance of the items less items 6, 9, 10 and 12, the motion carried.

General Committee Report No. 10

General Committee meeting of April 23, 2018

Moved by Councillor Beamer

Seconded by Councillor Haacke

That Report Number 10 of the General Committee meeting of April 23, 2018 be approved.

Carried

Notice of Motion

There were no Notices of Motion.

Approval of By-laws:

Moved by Councillor Riel

Seconded by Councillor Pappas

That the following by-laws be read a first, second and third time:

Due to the previously declared interests, By-Laws 18-032 and 18-034 were separated.

18-032 Being a By-law to remove the “H” – Holding Symbol from the zoning of the property at 1253 Lansdowne Street West

Due to his previously declared interest, Councillor Haacke did not vote on this item.

Upon By-law 18-032, the By-law carried.

18-034 Being a By-law to Amend By-Law 14-134 and By-Law 14-135 with respect to City-Wide Development Charges

Due to his previously declared interest, Councillor Pappas did not vote on this item.

Upon By-law 18-034, the By-law carried.

18-028 Being a By-law to Appoint an Ontario Works Administrator

18-029 Being a By-law to Appoint a Chief Administrative Officer and to Repeal By-law 15-081

18-030 Being a By-law to Appoint a Treasurer and to Repeal Chapter 137 of the City of Peterborough Municipal Code and By-law 11-006

18-031 Being a By-law to Appoint a Deputy Treasurer and to Repeal Chapter 134 of the City of Peterborough Municipal Code and By-law 11-056

18-033 Being a By-law to authorize the execution of an Encroachment Agreement for lands municipally known as 269 Edinburgh Street, in the City of Peterborough

18-035 Being a By-law to authorize the execution of the funding agreement between the Association of Municipalities of Ontario for the transfer of the Main Street Revitalization Initiative Fund allocation to the Municipality for funding of community improvement plans and/or municipal physical infrastructure

18-036 Being a By-law to Amend By-law 14-127, a By-law governing Purchasing Policies

18-037 Being a By-law to appoint a Parking Enforcement Officer at 849 Alexander Court

18-038 Being a By-law to appoint Parking Enforcement Officers at 311 George Street North

Upon the main motion of Councillors Riel and Pappas, less By-laws 18-032 and 18-034, the motion carried.

Other Business

There were no items of Other Business

Confirmation By-law:

Moved by Councillor Pappas
Seconded by Councillor Riel

**18-039 Being a by-law to confirm the proceedings of Council at its meeting
held on April 30, 2018**

**and the said by-law, having been read a third time and passed, the Mayor and
Clerk be authorized to sign and seal the same.**

Carried

Adjournment

Moved by Councillor Pappas
Seconded by Councillor McWilliams

That this meeting of City Council adjourn at 7:54 p.m.

Carried

John Kennedy
City Clerk

Daryl Bennett
Mayor

General Committee Report No. 9
Meeting of April 16, 2018

To the Council of The City of Peterborough for consideration at its meeting held April 30, 2018

The General Committee as a result of its meeting held on April 16, 2018 recommends as follows:

**1. Main Street Revitalization Initiative Funding Agreement
Report CPFS18-015**

That Council approve the recommendation outlined in Report CPFS18-015 dated April 16, 2018, of the Director of Corporate Services, as follows:

That a by-law be passed authorizing the Mayor and City Clerk to sign the Main Street Revitalization Initiatives funding Agreement between the Association of Municipalities of Ontario and the City of Peterborough for funding in the amount of \$101,273.64.

**2. Request for a Crossing Guard on McClennan Street at Barnardo Avenue
Report USTR18-008**

That Council approve the recommendation outlined in Report USTR18-008 dated April 16, 2018, of the Director of Utility Services, as follows:

That a school crossing guard be implemented on McClennan Street at the intersection of Barnardo Avenue and McClennan Street during the A.M. and P.M. school admission times.

**3. Report from Art Gallery of Peterborough
Report CSACH18-003**

That Council approve the recommendation outlined in Report CSACH18-003 dated April 16, 2018, of the Director of Community Services, as follows:

That a presentation by the President of the Art Gallery of Peterborough's Board of Directors be received for information.

**4. Update on Municipal and Community Support of Refugees
Report CSD18-003**

That Council approve the recommendation outlined in Report CSD18-003 dated April 16, 2018 of the Director of Community Services, as follows:

That the presentation from Hajni Hos, Executive Director of the New Canadians Centre, be received for information.

**5. City of Peterborough Departmental Structure
Report CAO18-004**

That Council approve the recommendations outlined in Report CAO18-004, dated April 16, 2018, of the Chief Administrative Officer as follows:

- a) That a City departmental structure consisting of Community Services, Infrastructure and Planning Services, and Corporate and Legislative Services be approved;
- b) That By-law 15-081, a By-law to appoint Allan Seabrooke as Chief Administrative Officer, be repealed;
- c) That a By-law be passed to appoint Sandra Clancy as the Chief Administrative Officer effective May 1, 2018;
- d) That Allan Seabrooke be appointed Commissioner of Community Services; Wayne Jackson be appointed Commissioner of Infrastructure and Planning Services and Patricia Lester be appointed Commissioner of Corporate and Legislative Services, effective May 1, 2018;
- e) That By-law 11-006, a By-law to appoint Sandra Clancy as the Director of Corporate Services/Treasurer, be repealed;
- f) That By-law 11-056, a By-law to appoint Richard Freymond as the Deputy Treasurer, be repealed and that a By-law be passed to appoint Richard Freymond as Treasurer effective May 1, 2018;
- g) That a By-law be passed to appoint Darren Hancock as Deputy Treasurer effective May 1, 2018;
- h) That any delegated authority to the Director of Community Services be amended to provide the delegated authority to the Commissioner of Community Services;
- i) That any delegated authority to the Director of Utility Services be amended to provide the delegated authority to the Commissioner of Infrastructure and Planning Services;

- j) That Sections 4.3 and 8.2.4 of Purchasing By-law 14-127, which state the responsibilities of the Directors and their signing authority, be amended to also refer to a Commissioner;
- k) That Sections 4.2, 9.1.2 and 9.3 of Purchasing By-law 14-127 that describe the responsibilities of the Director of Corporate Services and where the Director of Corporate Services approves various circumstances where a non-competitive procurement is permitted, be amended to replace reference to the Director of Corporate Services with the Treasurer;
- l) That Council confirms that any other existing delegated authority to staff or reference to a director position shall not be impacted by the departmental restructuring and that the CAO and Commissioners be authorized to assign the existing delegated authority to staff as appropriate.

At the meeting of April 16, 2018, Council added item m) as follows:

- m) That the CAO report to Council in the first quarter of 2019 with an update on the new departmental structure.

**6. Development Charges Amendment Study - Final Recommendations
Report CPFS18-012**

That Council approve the recommendations outlined in Report CPFS18-012 dated April 16, 2018, of the Director of Corporate Services, as follows:

That a separate by-law be passed to impose amendments to the City-Wide General Services Development Charge By-law 14-134 and the City-Wide Engineering Services Development Charge By-law 14-135, with a term covering April 30, 2018 to December 31, 2019.

**7. Council Remuneration - One-Third Exemption
Report CPFS18-013**

That Council approve the recommendation outlined in Report CPFS18-013, dated April 16, 2018, of the Director of Corporate Services as follows:

- a) That an additional \$10,000, for Councillor expense reimbursement, be included in the 2019 Draft Operating Budget for the Office of the Mayor, for a total budget provision of \$25,000.

At the Council meeting of April 16, 2018 items b) and c) were added as follows:

- b) That the Councillor Councillor Compensation review that was received by Council in March 2017 be updated, including an update survey of compensation in comparable and regional municipalities and that the update include consideration of the federal gov'ts elimination of the one-third tax exemption for elected officials.
- c) That the Councillor Compensation review update be presented to Council as part of the 2019 budget deliberations.

**8. 2018 Municipal Elections Updates
Report CPCLK18-008**

That Council approve the recommendations outlined in report CPCLK18-008 dated April 16, 2018 of the City Clerk, as follows:

That the update on the legislative changes to the Municipal Elections Act, 1996 be received for information.

**9. Designation of a Heritage Property - 220 Hunter Street East (King George Public School)
Report CSACH18-002**

That Council approve the recommendations outlined in Report CSACH18-002 dated April 16, 2018, of the Director of Community Services, as follows:

- a) That the recommendation of the Peterborough Architectural Conservation Advisory Committee (PACAC) to designate the property at 220 Hunter Street E as a heritage property under Part IV, Section 29 of the Ontario Heritage Act (R.S.O. 1990, c.O.18) being of "cultural heritage value or interest" be approved; and
- b) That Council's Intention to Designate be advertised in a newspaper having general circulation in the municipality as per the Ontario Heritage Act R.S.O. 1990, c.O.18, s.31 (3); and
- c) That the owners of the property to be designated, and the Ontario Heritage Trust, be served with a Notice of Intention to Designate as per the Ontario Heritage Act R.S.O. 1990, c.O.18, s.29 (3).

At the meeting of April 30, 2017 Council added item d) as follows:

- d) That changes to the interior heritage features of the building be reviewed by PACAC for decision by Council.

**10. "Shared Dreams" Affordable Rental Housing project at The Mount Community Centre, 1545 Monaghan Road
Report PLHD18-002**

That Council approve the recommendation outlined in Report PLHD18-002 dated April 16, 2018, of the Director, Planning and Development Services, as follows:

That the report informing Council of the \$500,000 in additional funding for the Shared Dreams affordable housing project at the Mount Community Centre be received for information.

**11. Engineer of Record - Cleantech Commons
Report PLPD18-015**

That Council approve the recommendations outlined in Report PLPD18-015 dated April 16, 2018, of the Director, Planning and Development Services, as follows:

- a) That D. M. Wills Associates Limited be authorized to complete the detailed engineering design and contract documentation for Phase 2 of the Cleantech Commons construction program in 2018, at a cost of \$105,000.00, plus HST of \$13,650.00, for a total cost of \$118,650.00.
- b) That D. M. Wills Associates Limited be authorized to undertake full time site inspection and contract administration for Phases 1 and 2 of the Cleantech Commons construction program, at a cost of \$164,000.00, plus HST of \$21,320.00, for a total cost of \$185,320.00.
- c) That the Administrative Staff Committee be authorized to award additional services to D. M. Wills Associates Limited within Cleantech Commons, pending satisfactory review of performance and pricing and budget availability.

**12. Removal of the "H" - Holding Symbol from the zoning of the property at 1253 Lansdowne Street West
Report PLPD18-016**

That Council approve the recommendation outlined in Report PLPD18-016 dated April 16, 2018, of the Director, Planning and Development Services, as follows:

That the property at 1253 Lansdowne Street West be rezoned from R.5-232 – "H"-Residential District to R.5-232 – Residential District in accordance with Exhibit "C" attached to Report PLPD18-016.

**13. Provision of Sidewalks on Wildlark Gate and Briarhill Road
Report USTR18-009**

That Council approve the recommendations outlined in Report USTR18-009 dated April 16, 2018, of the Director of Utility Services, as follows:

- a) That subject to the 2019 Capital Budget approval a sidewalk be constructed on the west side of Wildlark Gate from Glenforest Boulevard to Wildlark Drive; and
- b) That subject to the 2019 Capital Budget approval Briarhill Road be reconstructed to provide an urban section with a sidewalk on the north side from Wallis Drive to the east end of the street connecting with the walkway to Westmount Public School.

**14. Whitefield Drive / Golfview Road / Silverdale Road Neighbourhood Traffic Calming Study
Report USTR18-007**

That Council approve the recommendation outlined in Report USTR18-007 dated April 16, 2018, of the Director of Utility Services, as follows:

- a) That the matter be referred to allow staff to convene a public meeting with area residents.
- b) That staff report to Council with options for traffic calming measures.

**15. Emerald Ash Borer Update 2018 and Revision to Emerald Ash Borer Management Plan
Report USDIR18-005**

That Council approve the recommendations outlined in Report USDIR18-005 dated April 16, 2018, of the Director of Utility Services, as follows:

- a) That Report USDIR18-005 dated April 16, 2018 be received for information and the Emerald Ash Borer Management Plan be updated as indicated in the Report;
- b) That the Emerald Ash Borer Management Plan be extended to 2025 with yearly proposed funding as detailed in Appendix A of Report USDIR18-005; and
- c) That an additional 0.25 FTE be included as part of the EAB budget for consideration during the 2019 draft budget discussion, funds for which will come from the yearly proposed funding detailed in Appendix A of Report USDIR18-005.

**16. Increase in Budget and Award of Tender T-02-18 for River Road South / Bensfort Road Improvements
Report USEC18-009**

That Council approve the recommendations outlined in Report USEC18-009, dated April 16, 2018 of the Director of Utility Services as follows:

- a) That the budget for the intersection improvements at River Road South and Bensfort Road be increased from \$185,000 to \$270,000 funding for which is to be come from the various sources shown in Table 2 of Report USEC18-009;
- b) That Tender T-02-18 for River Road South / Bensfort Road Improvements be awarded to IPAC Paving Limited, 9251 Yonge Street, Unit 8, Suite 872, Richmond Hill, Ontario, L4C 9T3 at a cost of \$198,349.99 plus HST of \$25,785.50 for a total cost of \$224,135.49; and
- c) That a provisional work value of \$20,000.00 be committed to the project and the Director of Utility Services be provided the authority to adjust the purchase order value to an upset limit of \$218,349.99 excluding HST as necessary to complete this project.

**17. Award of P-02-18 for Leaf and Yard Waste Services at the Harper Road Compost Facility
Report USWM18-003**

That Council approve the recommendations outlined in Report USWM18-003, dated April 16, 2018 of the Director of Utility Services as follows:

- a) That the operation of the Leaf and Yard Waste Services at the Harper Road Compost Facility from May 1, 2018 to April 30, 2019 as described in RPF P-02-18 be awarded to Triland Excavating and Hauling, 2200 Keene Road, Otonabee, Ontario K9J 6X7, at a cost of \$287,350.00 plus HST of \$37,355.50 for a total cost of \$324,705.50, based on 8210 tonnes of inbound materials to be processed;
- b) That a provisional work value of 10 percent be permitted for the project and the Director of Utility Services be provided the authority to adjust the purchase order value to an upset limit of \$316,085.00 excluding HST as necessary to allow for additional tonnage; and
- c) That staff be authorized to extend the contract for two additional one-year terms, subject to budget approval.

18. Lansdowne Business Improvement Area

That staff provide a report on the feasibility of creating a Lansdowne Street corridor Business Improvement Area.

19. Sidewalks on Sherbrooke Street

That staff provide a report on options to install sidewalks on Sherbrooke Street from Brealey Drive to Woodglade Boulevard.

20. Council Meeting Schedule

That staff provide a report on the new Council meeting schedule in the fall of 2018.

Submitted by,

Councillor Beamer

Chair

April 16, 2018

General Committee Report No. 10
Meeting of April 23, 2018

To the Council of The City of Peterborough for consideration at its meeting held April 30, 2018

The General Committee as a result of its meeting held on April 23, 2018 recommends as follows:

1. Peterborough Distribution Inc. Divestment to Hydro One Update Report CAO18-003

That Council approve the recommendation outlined in Report CAO18-003, dated April 23, 2018, of the Chief Administrative Officer as follows:

- a) That Report CAO18-003 of the Chief Administrative Officer regarding Peterborough Distribution Inc. divestment to Hydro One be received for information.
- b) That John Stephenson, President & CEO, Peterborough Utilities Group, be invited to attend Council on April 30, 2018, or as soon as possible, to answer questions related to the divestment of PDI.
- c) That staff arrange for the outside legal counsel involved in the divestment of PDI to attend Council to discuss the financial matters of the divestment and cost recovery options.

2. Transportation Planning and The Parkway Report USDIR18-002

That Council approve the recommendations outlined in Report USDIR18-002 dated April 23, 2018, of the Director of Utility Services, as follows:

- a) That staff be directed to implement Option C as described in Section 5.3 of Report USDIR18-002,
- b) That the CAO be authorized to approve the creation of one permanent Transportation Planner position to implement Option C, funds for which will come from the Capital program as described in Section 10 of Report USDIR18-002;

- c) That approved uncommitted capital funding for The Parkway Corridor Extension be reassigned as described Table 2 of Report USDIR18-002;
- d) That staff be directed to include the recommended distribution of Parkway funding in the next Development Charge Bylaw update; and
- e) That staff be directed to improve the condition of two of the houses purchased for The Parkway so that they may be rented, and the condition of the third house be evaluated from a risk based perspective and if appropriate, be offered for relocation, failing that, the house will be demolished.

**3. Pre-commitment of the 2019 Budget for the Supply and Installation of a New Generator at the Peterborough Operations Centre (Public Works Facility) and an Amendment to an Agreement
Report USDIR18-006**

That Council approve the recommendations outlined in Report USDIR18-006, dated April 23, 2018 of the Director of Utility Services as follows:

- a) That the \$460,000.00 budget amount proposed for the 2019 Capital Budget for the supply and installation of a new generator at the Peterborough Operations Centre be pre-committed; and
- b) That the contract for T-19-17 with JR Certus Construction Co. Ltd., 81 Zenway Boulevard, Unit #3 – 2nd Floor, Vaughan, Ontario, L4H 0S5, for the construction of the Peterborough Operations Centre (Public Works facility), be increased by \$450,000.00 from \$19,776,186.00 to \$20,226,186.00 plus HST of \$2,629,404.18 for a total cost of \$22,855,590.18.

Submitted by,

Councillor Beamer

Chair

April 23, 2018