



## **General Committee Minutes**

### **Council Chambers, City Hall**

**April 16, 2018**

Present: Councillor Baldwin  
Councillor Beamer  
Councillor Clarke  
Councillor Haacke  
Councillor McWilliams  
Councillor Parnell  
Councillor Pappas  
Councillor Riel  
Councillor Therrien  
Councillor Vassiliadis

Regrets: Mayor Bennett

Staff: Sandra Clancy, Director of Corporate Services  
Ken Doherty, Director of Community Services  
Jeffrey Humble, Director of Planning and Development Services  
Wayne Jackson, Director of Utility Services  
John Kennedy, Clerk  
Patricia Lester, City Solicitor and Director of Legal Services

#### **Open Session - 5:30 p.m. Council Chambers**

##### **Opening of Meeting**

The City Council meeting was called to order at 5:30 p.m. in the Council Chambers, City Hall.

##### **Thirty Seconds of Reflection**

##### **National Anthem**

##### **Adoption of minutes:**

Moved by Councillor Baldwin

**That the minutes of the meeting of Council held on March 26, 2018 be approved.**

Carried

### **Disclosure of Pecuniary Interest**

Councillor Pappas declared a conflict with item 11.b (Report CPFS18-012, Development Charges Amendment Study - Final Recommendations), as he owns a building in the downtown.

Councillor Pappas declared on item 13.a, (Report PLHD18-002, "Shared Dreams" Affordable Rental Housing project at The Mount Community Centre, 1545 Monaghan Road) as his parents live in proximity to the subject lands.

Councillor Haacke declared on item 13.c, (Report PLPD18-016, Removal of the "H" - Holding Symbol from the zoning of the property at 1253 Lansdowne Street West), as the applicant is a client of his.

### **Reports of Closed Session**

#### **Consent Agenda for Reports and Communications**

Moved by Councillor Baldwin

**That items 11.e, and 14.e, be approved as part of the Consent Agenda.**

Carried

Main Street Revitalization Initiative Funding Agreement

Report CPFS18-015

Moved by Councillor Baldwin

**That Council approve the recommendation outlined in Report CPFS18-015 dated April 16, 2018, of the Director of Corporate Services, as follows:**

**That a by-law be passed authorizing the Mayor and City Clerk to sign the Main Street Revitalization Initiatives funding Agreement between the Association of Municipalities of Ontario and the City of Peterborough for funding in the amount of \$101,273.64.**

Carried

Request for a Crossing Guard on McClennan Street at Barnardo Avenue

Report USTR18-008

Moved by Councillor Baldwin

**That Council approve the recommendation outlined in Report USTR18-008 dated April 16, 2018, of the Director of Utility Services, as follows:**

**That a school crossing guard be implemented on McClennan Street at the intersection of Barnardo Avenue and McClennan Street during the A.M. and P.M. school admission times.**

Carried

### **Public Meeting under the Planning Act**

None at this time

### **Presentations**

Report from Art Gallery of Peterborough

Report CSACH18-003

Board Chair Rob Kingston made a presentation.

Moved by Councillor Pappas

**That Council approve the recommendation outlined in Report CSACH18-003 dated April 16, 2018, of the Director of Community Services, as follows:**

**That a presentation by the President of the Art Gallery of Peterborough's Board of Directors be received for information.**

Carried

Update on Municipal and Community Support of Refugees

Report CSD18-003

Hajni Hos Executive Director, New Canadians Centre made a presentation.

Moved by Councillor Riel

**That Council approve the recommendation outlined in Report CSD18-003 dated April 16, 2018 of the Director of Community Services, as follows:**

**That the presentation from Hajni Hos, Executive Director of the New Canadians Centre, be received for information.**

Carried

### **CAO, Corporate Services and Legal Services**

City of Peterborough Departmental Structure

Report CAO18-004

Moved by Councillor Clarke

**That Council approve the recommendations outlined in Report CAO18-004, dated April 16, 2018, of the Chief Administrative Officer as follows:**

- a) That a City departmental structure consisting of Community Services, Infrastructure and Planning Services, and Corporate and Legislative Services be approved;**
- b) That By-law 15-081, a By-law to appoint Allan Seabrooke as Chief Administrative Officer, be repealed;**
- c) That a By-law be passed to appoint Sandra Clancy as the Chief Administrative Officer effective May 1, 2018;**
- d) That Allan Seabrooke be appointed Commissioner of Community Services; Wayne Jackson be appointed Commissioner of Infrastructure and Planning Services and Patricia Lester be appointed Commissioner of Corporate and Legislative Services, effective May 1, 2018;**
- e) That By-law 11-006, a By-law to appoint Sandra Clancy as the Director of Corporate Services/Treasurer, be repealed;**
- f) That By-law 11-056, a By-law to appoint Richard Freymond as the Deputy Treasurer, be repealed and that a By-law be passed to appoint Richard Freymond as Treasurer effective May 1, 2018;**
- g) That a By-law be passed to appoint Darren Hancock as Deputy Treasurer effective May 1, 2018;**
- h) That any delegated authority to the Director of Community Services be amended to provide the delegated authority to the Commissioner of Community Services;**
- i) That any delegated authority to the Director of Utility Services be amended to provide the delegated authority to the Commissioner of Infrastructure and Planning Services;**
- j) That Sections 4.3 and 8.2.4 of Purchasing By-law 14-127, which state the responsibilities of the Directors and their signing authority, be amended to also refer to a Commissioner;**
- k) That Sections 4.2, 9.1.2 and 9.3 of Purchasing By-law 14-127 that describe the responsibilities of the Director of Corporate Services and where the Director of Corporate Services approves various circumstances where a non-competitive procurement is permitted, be amended to replace reference to the Director of Corporate Services with the Treasurer;**
- l) That Council confirms that any other existing delegated authority to staff or reference to a director position shall not be impacted by the departmental restructuring and that the CAO and Commissioners be authorized to assign the existing delegated authority to staff as appropriate.**

## General Committee minutes of April 16, 2018

At the meeting of April 16, 2018, Committee added item m) as follows:

- m) That the CAO report to Council in the first quarter of 2019 with an update on the new departmental structure.**

Carried

### Development Charges Amendment Study - Final Recommendations

Report CPFS18-012

Councillor Pappas, due to his previously declared interest, did not discuss or vote on the matter.

Moved by Councillor Riel

**That Council approve the recommendations outlined in Report CPFS18-012 dated April 16, 2018, of the Director of Corporate Services, as follows:**

**That a separate by-law be passed to impose amendments to the City-Wide General Services Development Charge By-law 14-134 and the City-Wide Engineering Services Development Charge By-law 14-135, with a term covering April 30, 2018 to December 31, 2019.**

Carried

### Council Remuneration - One-Third Exemption

Report CPFS18-013

Moved by Councillor Pappas

**That Council approve the recommendation outlined in Report CPFS18-013, dated April 16, 2018, of the Director of Corporate Services as follows:**

- a) That an additional \$10,000, for Councillor expense reimbursement, be included in the 2019 Draft Operating Budget for the Office of the Mayor, for a total budget provision of \$25,000.**

At the Committee meeting of April 16, 2018, items b) and c) were added as follows:

- b) That the Councillor Compensation review that was received by Council in March 2017 be updated, including an update survey of compensation in comparable and regional municipalities and that the update include consideration of the federal gov'ts elimination of the one-third tax exemption for elected officials.**

- c) **That the Councillor Compensation review update be presented to Council as part of the 2019 budget deliberations.**

Carried

#### 2018 Municipal Elections Updates

Report CPCLK18-008

Moved by Councillor Pappas

**That Council approve the recommendations outlined in report CPCLK18-008 dated April 16, 2018 of the City Clerk, as follows:**

**That the update on the legislative changes to the Municipal Elections Act, 1996 be received for information.**

Carried

#### **Community and Social Services**

Designation of a Heritage Property - 220 Hunter Street East (King George Public School)

Report CSACH18-002

Moved by Councillor Clarke

**That Council approve the recommendations outlined in Report CSACH18-002 dated April 16, 2018, of the Director of Community Services, as follows:**

- a) **That the recommendation of the Peterborough Architectural Conservation Advisory Committee (PACAC) to designate the property at 220 Hunter Street E as a heritage property under Part IV, Section 29 of the Ontario Heritage Act (R.S.O. 1990, c.O.18) being of “cultural heritage value or interest” be approved; and**
- b) **That Council’s Intention to Designate be advertised in a newspaper having general circulation in the municipality as per the Ontario Heritage Act R.S.O. 1990, c.O.18, s.31 (3); and**
- c) **That the owners of the property to be designated, and the Ontario Heritage Trust, be served with a Notice of Intention to Designate as per the Ontario Heritage Act R.S.O. 1990, c.O.18, s.29 (3).**

Carried

## **Planning and Development Services**

"Shared Dreams" Affordable Rental Housing project at The Mount Community Centre,  
1545 Monaghan Road

Report PLHD18-002

Councillor Pappas, due to his previously declared interest, did not discuss or vote on the matter.

Moved by Councillor Riel

**That Council approve the recommendation outlined in Report PLHD18-002 dated April 16, 2018, of the Director, Planning and Development Services, as follows:**

**That the report informing Council of the \$500,000 in additional funding for the Shared Dreams affordable housing project at the Mount Community Centre be received for information.**

Carried

Engineer of Record - Cleantech Commons

Report PLPD18-015

Moved by Councillor McWilliams

**That Council approve the recommendations outlined in Report PLPD18-015 dated April 16, 2018, of the Director, Planning and Development Services, as follows:**

- a) **That D. M. Wills Associates Limited be authorized to complete the detailed engineering design and contract documentation for Phase 2 of the Cleantech Commons construction program in 2018, at a cost of \$105,000.00, plus HST of \$13,650.00, for a total cost of \$118,650.00.**
- b) **That D. M. Wills Associates Limited be authorized to undertake full time site inspection and contract administration for Phases 1 and 2 of the Cleantech Commons construction program, at a cost of \$164,000.00, plus HST of \$21,320.00, for a total cost of \$185,320.00.**
- c) **That the Administrative Staff Committee be authorized to award additional services to D. M. Wills Associates Limited within Cleantech Commons, pending satisfactory review of performance and pricing and budget availability.**

Carried

Removal of the "H" - Holding Symbol from the zoning of the property at 1253 Lansdowne Street West

Report PLPD18-016

Councillor Haacke, due to his previously declared interest, did not discuss or vote on the matter.

Moved by Councillor Riel

**That Council approve the recommendation outlined in Report PLPD18-016 dated April 16, 2018, of the Director, Planning and Development Services, as follows:**

**That the property at 1253 Lansdowne Street West be rezoned from R.5-232 – “H”- Residential District to R.5-232 – Residential District in accordance with Exhibit “C” attached to Report PLPD18-016.**

Carried

### **Utility Services**

Provision of Sidewalks on Wildlark Gate and Briarhill Road

Report USTR18-009

Moved by Councillor Clarke

**That Council approve the recommendations outlined in Report USTR18-009 dated April 16, 2018, of the Director of Utility Services, as follows:**

- a) That subject to the 2019 Capital Budget approval a sidewalk be constructed on the west side of Wildlark Gate from Glenforest Boulevard to Wildlark Drive; and**
- b) That subject to the 2019 Capital Budget approval Briarhill Road be reconstructed to provide an urban section with a sidewalk on the north side from Wallis Drive to the east end of the street connecting with the walkway to Westmount Public School.**

Carried

Whitefield Drive / Golfview Road / Silverdale Road Neighbourhood Traffic Calming Study

Report USTR18-007

Moved by Councillor Clarke

**That Council approve the recommendation outlined in Report USTR18-007 dated April 16, 2018, of the Director of Utility Services, as follows:**



- a) **That the matter be referred to allow staff to convene a public meeting with area residents.**
- b) **That staff report to Council with options for traffic calming measures.**

Carried

**Emerald Ash Borer Update 2018 and Revision to Emerald Ash Borer Management Plan**  
**Report USDIR18-005**

Councillor Therrien left the meeting at 7:50 p.m. and returned at 7:51 p.m.

Councillor Haacke left the meeting at 7:55 p.m. and returned at 7:56 p.m.

Moved by Councillor Pappas

**That Council approve the recommendations outlined in Report USDIR18-005 dated April 16, 2018, of the Director of Utility Services, as follows:**

- a) **That Report USDIR18-005 dated April 16, 2018 be received for information and the Emerald Ash Borer Management Plan be updated as indicated in the Report;**
- b) **That the Emerald Ash Borer Management Plan be extended to 2025 with yearly proposed funding as detailed in Appendix A of Report USDIR18-005; and**
- c) **That an additional 0.25 FTE be included as part of the EAB budget for consideration during the 2019 draft budget discussion, funds for which will come from the yearly proposed funding detailed in Appendix A of Report USDIR18-005.**

Carried

**Increase in Budget and Award of Tender T-02-18 for River Road South / Bensfort Road Improvements**

**Report USEC18-009**

Moved by Councillor Riel

**That Council approve the recommendations outlined in Report USEC18-009, dated April 16, 2018 of the Director of Utility Services as follows:**

- a) **That the budget for the intersection improvements at River Road South and Bensfort Road be increased from \$185,000 to \$270,000 funding for which is to be come from the various sources shown in Table 2 of Report USEC18-009;**

- b) That Tender T-02-18 for River Road South / Bensfort Road Improvements be awarded to IPAC Paving Limited, 9251 Yonge Street, Unit 8, Suite 872, Richmond Hill, Ontario, L4C 9T3 at a cost of \$198,349.99 plus HST of \$25,785.50 for a total cost of \$224,135.49; and**
- c) That a provisional work value of \$20,000.00 be committed to the project and the Director of Utility Services be provided the authority to adjust the purchase order value to an upset limit of \$218,349.99 excluding HST as necessary to complete this project.**

Carried

Award of P-02-18 for Leaf and Yard Waste Services at the Harper Road Compost Facility

Report USWM18-003

Moved by Councillor McWilliams

**That Council approve the recommendations outlined in Report USWM18-003, dated April 16, 2018 of the Director of Utility Services as follows:**

- a) That the operation of the Leaf and Yard Waste Services at the Harper Road Compost Facility from May 1, 2018 to April 30, 2019 as described in RPF P-02-18 be awarded to Triland Excavating and Hauling, 2200 Keene Road, Otonabee, Ontario K9J 6X7, at a cost of \$287,350.00 plus HST of \$37,355.50 for a total cost of \$324,705.50, based on 8210 tonnes of inbound materials to be processed;**
- b) That a provisional work value of 10 percent be permitted for the project and the Director of Utility Services be provided the authority to adjust the purchase order value to an upset limit of \$316,085.00 excluding HST as necessary to allow for additional tonnage; and**
- c) That staff be authorized to extend the contract for two additional one-year terms, subject to budget approval.**

Carried

### **Other Business**

Moved by Councillor Vassiliadis

**That staff provide a report on the feasibility of creating a Lansdowne Street corridor Business Improvement Area.**

Carried

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Moved by Councillor Vassiliadis

**That staff provide a report on options to install sidewalks on Sherbrooke Street from Brealey Drive to Woodglade Boulevard.**

Carried

Moved by Councillor Pappas

**That staff provide a report on the new Council meeting schedule in the fall of 2018.**

Carried.

### **Adjournment**

Moved by Councillor McWilliams

**That this meeting of General Committee adjourn at 8:20 p.m.**

Carried

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John Kennedy

City Clerk

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Councillor Beamer

Chair