

Peterborough Public Library Board Minutes

Electronic Meeting

September 14, 2021

Present	Lynda Armstrong Councillor Clarke Barb Connor Gillian Holden Dan Moloney, Chair Katie Tremblay Jayne White
Regrets	Councillor Akapo Gillian Sandeman
Staff	Natalie Garnett, Deputy City Clerk Jennifer Jones, Library CEO Mark Stewart, Library Services Manager

Call to Order

The Chair called the meeting to order at 5:33 p.m.

Confirmation of Minutes

Moved by Councillor Clarke

That the minutes of the Peterborough Public Library Board meeting of June 8, 2021 be approved

Carried

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Jayne White

That item 5.4 be passed as part of the Consent Agenda.

Carried

Library Winter Holiday Operating Hours, Report PPL21-024

Moved by Jayne White

That the Library Board approve the recommendations outlined in Report PPL21-024, dated September 14, 202, of the Library CEO, as follows:

- a. **That the hours of operation at the Main branch be adjusted to 10:00am to 5:00pm for the dates of December 29 and December 30, 2021;**
- b. **That the Main branch close early, at 1:00pm on Friday December 24, 2021 and Friday December 31, 2021, in accordance with the CUPE 1833 collective agreement;**
- c. **That the Main branch be closed Saturday December 25, 2021 to Tuesday December 28, 2021, as well as Saturday January 1, 2022 to Monday January 3, 2022; and**
- d. **That the DelaFosse branch remain closed between December 24, 2021 and January 3, 2022.**

Carried

Strategic Plan Progress Report, Report PPL21-022

Moved by Gillian Holden

That the Library Board approves the recommendation as outlined in Report PPL21-022 dated September 14, 2021, of the Library CEO as follows:

- a. **That the report to inform the Library Board on the progress of the 2018-2021 Library Strategic Plan be received for information, and**
- b. **That a 1 (one) year extension to the Strategic Plan be granted due to delays caused by the Covid-19 pandemic.**

Carried

2021 Q3 Budget update, Report PPL21-025

Moved by Lynda Armstrong

That the Library Board approve the recommendations outlined in Report PPL21-025, dated September 14, 2020, of the Library CEO, as follows:

That the report on the status of the Library's Q3 operating budget be received for information.

Carried

Borrowing Policy, Report PPL21-023

Moved by Lynda Armstrong

That the Library Board approve the recommendations as outlined in Report PPL21-023 dated September 14, 2021, of the Library Service Manager as follows:

That the report to inform the Library Board on the new Borrowing Policy be received for information.

Carried

Moved by Katie Tremblay

That the Borrowing Policy, as provided in Report PPL21-003, be adopted.

Carried

Update from the Friends of the Library, Report PPL21-021

Moved by Jayne White

That the Library Board approve the recommendations outlined in Report PPL21-021, dated September 14, 2021, of the Library CEO, as follows:

That the report on the status of the Friends of the Peterborough Public Library be received for information.

Carried

Library CEO Report September 2021, Report PPL21-026

Moved by Councillor Clarke

That the Library Board approves the recommendation as outlined in Report PPL21-025 dated September 14, 2021, of the Library CEO as follows:

That the report to inform the Library Board on general matters concerning Library operations and service be received for information.

Carried

Other Business

Library CEO Performance Review

Moved by Jayne White

That Dan Moloney, Jayne White and Gillian Sandeman be appointed to conduct the annual performance review of the Library CEO.

Carried

Next Meeting - October 5, 2021

Adjournment

Moved by Gillian Holden

That this meeting adjourn at 6:25 p.m.

Carried

Natalie Garnett

Deputy Clerk

Dan Moloney

Chair