



City of  
**Peterborough**

**Accessibility Advisory Committee (AAC)  
Built Environment Sub-Committee  
February 27, 2018  
Draft Minutes not Approved**

A special meeting of the AAC Built Environment Sub-Committee was called to order at 10:00 a.m. by Amanda Motyer in the Doris Room, City Hall.

**Present:**

Janet Dawson  
Andrea Dodsworth  
Sioux Lily  
Amanda Motyer, Chair  
Allison Rolph  
Leanne Carpenter

**Regrets:**

Neil Campbell  
Jeff Chalmers

**Staff:**

Susan Morrison, Permit Technician/Plans Examiner  
Keith Payne, Urban Design Technician  
Sadie Norrad, Accessibility and Communication Specialist

**Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

**Approval of Agenda**

Moved by Andrea Dodsworth

That the agenda for the AAC Built Environment Sub-Committee meeting dated February 27, 2018 be approved.

**“Carried”**

**Approval of Previous Minutes**

Deferred

## **Accessibility Reviews**

**a) Application for Site Plan Approval, SPC-942, 354 Hunter Street East  
(Canadian Canoe Museum)**

Presented by Keith Payne, Urban Design Technician

Keith Payne presented the relevant information and drawings.

**Summary of recommendations from the Built Environment Sub-Committee:**

1. Ensure walkway made of accessible materials
2. Ensure a portion of the roof top guard rail is made of a transparent material to allow for adequate viewing
3. Ensure there is adequate accessible parking spaces
4. Ensure boating pavilion is connected to the walkway
5. Accessible option for canoe docks
6. Ensure safe pedestrian crossing throughout the site
7. Ensure adequate lighting on walkway and entrances
8. Include an overhang on the front entry
9. Include tactile indicators throughout the walkway at any change in direction
10. Increase width of walkway
11. Include textural markers to assist in finding the building entrance
12. Gender neutral washrooms, rather than male and female
13. Include adult sized change tables in barrier free washrooms
14. Current design of barrier free washroom does not allow for an adequate turning radius
15. Include an occupied kit on the interior and exterior of the barrier free washrooms
16. Define clear path of travel in the walkway and stairs with the use of contrasting materials
17. Ensure good acoustics in educational rooms
18. Currently the doors into education rooms do not have adequate clearance
19. Handrails on the stairs need to be straight and stand out from surroundings
20. Extend elevator to the roof top
21. Use column style push plates, rather than push button door operators
22. Include mobility aid charging stations
23. Ensure walkway connects to back entrance

**b) Application for Site Plan Approval, SPC 930, 475 George Street North  
(Former YMCA building)**

Presented by Keith Payne, Urban Design Technician

**Summary of recommendations from the Built Environment Sub-Committee:**

1. Ensure adequate accessible parking spaces
2. Include a "Van Accessible" parking space

3. Ensure a clear path of travel from the parking spaces to the accessible entrance
4. Ensure walkway wide enough to allow for overhang of vehicles
5. Consider relocating the walkway, to allow the parking spaces to be adjacent to the building
6. Reconfigure layout of unit 105 and 106 to create an accessible entrance into the units
7. Reconfigure layout of unit of 120 to create a barrier free unit
8. Ensure mail room and are laundry room fully accessible
9. Ensure barrier free units have an accessible path of travel to the outside space (sliding patio doors are not accessible)
10. Include mobility aid storage in the basement
11. Include bicycle parking
12. Ensure there is a clear path of travel with proper lighting to the courtyard

## **Next Meeting**

The next meeting will be on Tuesday, March 20, 2018 from 10:00 a.m. to 12:00 p.m. in the **Doris Room**.

## **Adjournment**

Moved by Janet Dawson,

That the meeting of the AAC Built Environment Sub-Committee adjourn at 11:10 a.m.

**“Carried”**