



City of
Peterborough

To: Members of the Peterborough Architectural Conservation Advisory Committee (PACAC)

From: Erik Hanson, Heritage Resources Coordinator

Meeting Date: May 3, 2018

Subject: Report PACAC18-020
Delegated Authority By-law

Purpose

A report to recommend that the PACAC forward to Council its recommendation regarding the creation of a delegated authority by-law for certain alterations to heritage properties.

Recommendations

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC18-020, dated May 3, 2018 of the Heritage Resources Coordinator, as follows:

- a) That the PACAC support the adoption of a delegated authority by-law for certain alterations to heritage properties; and
- b) That the PACAC forward its recommendation to Council.

Budget and Financial Implications

There are no budgetary or financial implications associated with the recommendation.

Background

In 2005, the Ontario Heritage Act was amended to allow Council to delegate the approvals process for some or all types of alterations to designated buildings to municipal staff. This provision, outlined under subsections 33(15) and 33(16) of the Act for individually designated properties and subsections 42 (16) and 42 (17) for heritage conservation districts, allows Council to identify certain types of alterations that do not require Council's consideration, but which should have close review by heritage staff. By delegating this authority to staff, the alterations process becomes less cumbersome for the majority of alterations undertaken by owners of heritage properties. Furthermore, with the designation of the Avenues and Neighbourhood Heritage Conservation District in 2016, staff anticipate that the number of alteration applications will increase significantly, and the delegation of authority to staff for routine alterations will allow Council and the PACAC to focus more on the potential impact of any significant alterations that may arise and make better use of committee time.

In October 2006, Council approved the delegation of authority of certain types of alterations to the Heritage Preservation Office to streamline the approvals process. However, this delegation was not formalized in a by-law as required by the Act. In order to comply with provincial legislation, staff have developed a by-law to clarify the types of alterations that do not require review and consent from Council and to formalize the approvals process. This by-law is attached as Appendix A.

The new by-law delegates authority to the HPO to approve certain alterations that will have a minimal impact on the heritage attributes of individual properties or heritage conservation districts. These types of alterations are outlined in the by-law. Changes involving land use decisions or alterations with major implications on heritage attributes will remain the responsibility of Council in conjunction with the PACAC. The new by-law also allows the HPO to refer any application to the PACAC and Council where staff deems additional review warranted.

Submitted by,

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Attachment:
Appendix A: Proposed Delegated Authority By-law