

**Municipal Cultural Plan Status Report**

Number	Report Section	Recommendation #7 <b>Build Capacity of the Arts, Culture and Heritage Division</b>	Status
<b>MCP</b>			
7.1		Creation of corporate policy that enhances the capacity and efficiency of the ACHD	
	7.1.1	Support the creation of a record retention policy for the City	Work in progress
	7.1.2	Review the policy needs of the CSD, such as a volunteer policy, facility maintenance policy, vulnerable sector check policy, facility security policy, emergency management/response policy	Ongoing Volunteer policy in draft Emergency Management plans in place
	7.1.3	Make a formal provision in facility work plans to recognize the role of ACHD in taking on special corporate projects	Partial gap
7.2		Maximize the use of City Cultural facilities	
	7.2.1	Support the recommendations of the City Facilities Audit completed by the City's property and Energy Manager	Audit Deferred to budget process Viable efficiency options have been put in place to become more efficient
	7.2.2	Consider ways to improve public access to cultural facilities, for example with transit pass incentives, and by highlighting the cultural facilities on City transit maps	KPRDSB offered a free City bus pass program during March Break 2018, and will likely do so again in 2019; Covid 2020/21 - free City transit programs are typically led by Peterborough Green Up/Sustainable Peterborough/Shifting Gears as climate change and/or healthy living awareness initiatives;

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			<p>- Fleming and Trent U students receive City bus passes as part of their tuition fees.</p> <p>If you are an Ontario Works adult living in the City or County of Peterborough and not getting funding for transportation with your monthly OW payment, you may be eligible to get a subsidized monthly City transit pass.</p>
	7.2.3	Support improvements to outdoor rental facilities proposed by the Recreation division	<p>There is a proposed capital budget to add a new pavilion in Jackson park in the next couple of years</p> <p>2. There was grading and servicing, and accessibility improvement work done in the central area of the Beavermead Campground. The replacement washroom facility is being designed this year.</p> <p>3. There have been new sport fields developed at Fleming College (2 artificial Turf Fields), TASS (1 artificial turf field and running track), and Trent University (1 natural turf rectangle field and 1 ball</p>

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			<p>diamond) , all in partnership with the City.</p> <p>There are 8 community food gardens located on City-owned land</p> <p>2. The Junior Parks program runs in 6 neighborhood parks</p> <p>3. There are now 6 beach volleyball courts in Beavermead Park</p> <p>4. Splash pads and outdoor play structures have been added at Kinsmen Park, Nicholls Oval Park, and Rogers Cove Park</p> <p>5. Play structures were added at Stewart Park, Cameron Park, Jackson Creek Meadows, Beavermead, and James Stevenson Park (also a seating/picnic area and upgraded basketball court at James Stevenson)</p> <p>6. There are at least 13 outdoor skating rinks in City parks each year.</p> <p>7. The tennis court in Knights of Columbus Park was converted to 4 pickle ball courts.</p>

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			8. There was also an off-leash dog park developed in Farmcrest Park. This is free to use, and is managed by the Peterborough Dog Club.
	7.2.4	Consider using other suitable City facilities to host exhibits that are beyond the capacity of the city facility	Exhibit in Lobby of City Hall- refreshed in Fall 2018 Canada 150 photos displayed at City Hall, rotating exhibits planned
	7.2.5	Promote the PPL and PMA as significant repositories of historical research material	Ongoing Promotion including social media, digitations of newspaper collection, website, digital walking tours/app
	7.2.6	Continue to provide space for community groups that partner with Division facilities on projects that complement and enhance their mandate	Ongoing. Wolfe street no longer an option due to alternative use of building
	7.2.7	Pursue recommendations of functional analysis for the AGP, PPL, PMA	PPL, PMA moved forward on plans but few areas still to be completed AGP- 2019 updated plan as new issues have arisen with structure
	7.2.8	Ensure the programs, resources and collections of the Division respond to the cultural needs of the community	Ongoing work
<b>7.3</b>		<b>Improve IT capacity for cultural facilities</b>	
	7.3.1	Have all cultural facilities website hosted by City	City launched new website in 2019

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			Museum hosted on City AGP – has page but still has own website Library hosted on City Heritage
	7.3.2	Adopt use of on-line services where appropriate	Ongoing
	7.3.3	Explore the use of on-looking booking systems for tours, art classes etc	Perfect Mind is being used by all sites
	7.3.4	Continue GIS support for the ACHD (e.g. large format printing)	Ongoing GIS assistance with Cemetery Mapping and Heritage App
	7.3.5	Explore the use of social networking as marketing, community engagement and professional development	Facebook, Twitter, Instagram App, Webinars
<b>7.4.</b>		<b>Build capacity through greater cooperation between facilities and with other corporate partners</b>	
	7.4.1	Coordinate CSD promotional activities (e.g. pool advertisements budget, share in house talent)	Activity guide (twice a year) represents all facilities no longer multiple guides
	7.4.2	Consider cooperative packaging of programming, such as camps and school programs (e.g. Summer camps)	Cooperative advertising through guides and social media New combined City Guide
	7.4.3	Continue to enhance customer service levels as all facilities	Ongoing staff training and new on line booking to facilitate better customer service
	7.4.4	Provide awareness of City's subsidy program for users of cultural facility programming (e.g. summer camps)	Through city website/ promoted by facilities
	7.4.5	Explore viability of on-line ticket sales through Memorial Center	Complete service is available
	7.4.6	Explore off site collection storage for cultural facilities	Museum expanded on site storage and Library expanded,

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			AGP in process of upgrade plans to facility
	7.4.7	Explore sharing general maintenance services for city owned faculties	General Maintenance done through City,
	7.4.8	Continue exhibition production collaboration between facilities and partners such as Fleming College and Trent University	Strong partnership in place
	7.4.9	Continue to support the development of touring exhibits by AGP and PMA	Ongoing AGP in particular doing these on regular basis
	7.4.10	Consider need for full time Manager of ACHD	Full time position hired
<b>7.5</b>		<b>Recognize the role of the ACHD facilities as economic drivers</b>	
	7.5.1	Develop economic impact measurements for the AGP, PMA, PPL and heritage preservation activity	Done in 2017 but needs to be ongoing
	7.5.2	Support partnerships between the PMA, AGP and PPL and the community including Fleming and Trent to leverage upper tier and private sector funding and generate local economic activity	Partnerships are developing in the programming areas between facilities and strong ties to Fleming and Trent.
	7.5.3	Recognize and promote the overall economic benefits and promotional potential of traveling/touring exhibits by the PMA and AGP	Ongoing but more promotion of these activities needed
	7.5.4	Budget for non-annual projects and special events such as Triennial juried show by AGP	As funding/budgets permit

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7.6		<p><b>Build Capacity of the Arts, Culture and Heritage Division</b></p> <p><b>Recognize the value of the ACHD in promoting the Corporation</b></p>	
	7.6.1	Recognize the excellence of scholarly output by ACHD staff such as publications, catalogues, conference presentations and interviews. Etc.	Recognized with Division but could be wider recognition Heritage Office presenters at Heritage Canada Conferences AGP- annual publications for exhibitions, Governor General Award
	7.6.2	Recognize the role that facility staff play as leaders of change in their professions	Wider recognition needed

\*\*\* Gap – Infrastructure needs for the AGP is outstanding concern  
 - Staffing of HPO office is concern with expanded workload of 2<sup>nd</sup> Possible Heritage District