

General Committee Report No. 9 Meeting of April 16, 2018

To the Council of The City of Peterborough for consideration at its meeting held April 30, 2018

The General Committee as a result of its meeting held on April 16, 2018 recommends as follows:

**1. Main Street Revitalization Initiative Funding Agreement
Report CPFS18-015**

That Council approve the recommendation outlined in Report CPFS18-015 dated April 16, 2018, of the Director of Corporate Services, as follows:

That a by-law be passed authorizing the Mayor and City Clerk to sign the Main Street Revitalization Initiatives funding Agreement between the Association of Municipalities of Ontario and the City of Peterborough for funding in the amount of \$101,273.64.

**2. Request for a Crossing Guard on McClennan Street at Barnardo Avenue
Report USTR18-008**

That Council approve the recommendation outlined in Report USTR18-008 dated April 16, 2018, of the Director of Utility Services, as follows:

That a school crossing guard be implemented on McClennan Street at the intersection of Barnardo Avenue and McClennan Street during the A.M. and P.M. school admission times.

**3. Report from Art Gallery of Peterborough
Report CSACH18-003**

That Council approve the recommendation outlined in Report CSACH18-003 dated April 16, 2018, of the Director of Community Services, as follows:

That a presentation by the President of the Art Gallery of Peterborough's Board of Directors be received for information.

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**4. Update on Municipal and Community Support of Refugees
Report CSD18-003**

That Council approve the recommendation outlined in Report CSD18-003 dated April 16, 2018 of the Director of Community Services, as follows:

That the presentation from Hajni Hos, Executive Director of the New Canadians Centre, be received for information.

**5. City of Peterborough Departmental Structure
Report CAO18-004**

That Council approve the recommendations outlined in Report CAO18-004, dated April 16, 2018, of the Chief Administrative Officer as follows:

- a) That a City departmental structure consisting of Community Services, Infrastructure and Planning Services, and Corporate and Legislative Services be approved;
- b) That By-law 15-081, a By-law to appoint Allan Seabrooke as Chief Administrative Officer, be repealed;
- c) That a By-law be passed to appoint Sandra Clancy as the Chief Administrative Officer effective May 1, 2018;
- d) That Allan Seabrooke be appointed Commissioner of Community Services; Wayne Jackson be appointed Commissioner of Infrastructure and Planning Services and Patricia Lester be appointed Commissioner of Corporate and Legislative Services, effective May 1, 2018;
- e) That By-law 11-006, a By-law to appoint Sandra Clancy as the Director of Corporate Services/Treasurer, be repealed;
- f) That By-law 11-056, a By-law to appoint Richard Freymond as the Deputy Treasurer, be repealed and that a By-law be passed to appoint Richard Freymond as Treasurer effective May 1, 2018;
- g) That a By-law be passed to appoint Darren Hancock as Deputy Treasurer effective May 1, 2018;
- h) That any delegated authority to the Director of Community Services be amended to provide the delegated authority to the Commissioner of Community Services;

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- i) That any delegated authority to the Director of Utility Services be amended to provide the delegated authority to the Commissioner of Infrastructure and Planning Services;
- j) That Sections 4.3 and 8.2.4 of Purchasing By-law 14-127, which state the responsibilities of the Directors and their signing authority, be amended to also refer to a Commissioner;
- k) That Sections 4.2, 9.1.2 and 9.3 of Purchasing By-law 14-127 that describe the responsibilities of the Director of Corporate Services and where the Director of Corporate Services approves various circumstances where a non-competitive procurement is permitted, be amended to replace reference to the Director of Corporate Services with the Treasurer;
- l) That Council confirms that any other existing delegated authority to staff or reference to a director position shall not be impacted by the departmental restructuring and that the CAO and Commissioners be authorized to assign the existing delegated authority to staff as appropriate.

At the meeting of April 16, 2018, Council added item m) as follows:

- m) That the CAO report to Council in the first quarter of 2019 with an update on the new departmental structure.

6. Development Charges Amendment Study - Final Recommendations
Report CPFS18-012

That Council approve the recommendations outlined in Report CPFS18-012 dated April 16, 2018, of the Director of Corporate Services, as follows:

That a separate by-law be passed to impose amendments to the City-Wide General Services Development Charge By-law 14-134 and the City-Wide Engineering Services Development Charge By-law 14-135, with a term covering April 30, 2018 to December 31, 2019.

7. Council Remuneration - One-Third Exemption
Report CPFS18-013

That Council approve the recommendation outlined in Report CPFS18-013, dated April 16, 2018, of the Director of Corporate Services as follows:

- a) That an additional \$10,000, for Councillor expense reimbursement, be included in the 2019 Draft Operating Budget for the Office of the Mayor, for a total budget provision of \$25,000.

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At the Council meeting of April 16, 2018 items b) and c) were added as follows:

- b) That the Councillor Councillor Compensation review that was received by Council in March 2017 be updated, including an update survey of compensation in comparable and regional municipalities and that the update include consideration of the federal gov'ts elimination of the one-third tax exemption for elected officials.
- c) That the Councillor Compensation review update be presented to Council as part of the 2019 budget deliberations.

8. 2018 Municipal Elections Updates
Report CPCLK18-008

That Council approve the recommendations outlined in report CPCLK18-008 dated April 16, 2018 of the City Clerk, as follows:

That the update on the legislative changes to the Municipal Elections Act, 1996 be received for information.

9. Designation of a Heritage Property - 220 Hunter Street East (King George Public School)
Report CSACH18-002

That Council approve the recommendations outlined in Report CSACH18-002 dated April 16, 2018, of the Director of Community Services, as follows:

- a) That the recommendation of the Peterborough Architectural Conservation Advisory Committee (PACAC) to designate the property at 220 Hunter Street E as a heritage property under Part IV, Section 29 of the Ontario Heritage Act (R.S.O. 1990, c.O.18) being of "cultural heritage value or interest" be approved; and
- b) That Council's Intention to Designate be advertised in a newspaper having general circulation in the municipality as per the Ontario Heritage Act R.S.O. 1990, c.O.18, s.31 (3); and
- c) That the owners of the property to be designated, and the Ontario Heritage Trust, be served with a Notice of Intention to Designate as per the Ontario Heritage Act R.S.O. 1990, c.O.18, s.29 (3).

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**10. "Shared Dreams" Affordable Rental Housing project at The Mount
Community Centre, 1545 Monaghan Road
Report PLHD18-002**

That Council approve the recommendation outlined in Report PLHD18-002 dated April 16, 2018, of the Director, Planning and Development Services, as follows:

That the report informing Council of the \$500,000 in additional funding for the Shared Dreams affordable housing project at the Mount Community Centre be received for information.

**11. Engineer of Record - Cleantech Commons
Report PLPD18-015**

That Council approve the recommendations outlined in Report PLPD18-015 dated April 16, 2018, of the Director, Planning and Development Services, as follows:

- a) That D. M. Wills Associates Limited be authorized to complete the detailed engineering design and contract documentation for Phase 2 of the Cleantech Commons construction program in 2018, at a cost of \$105,000.00, plus HST of \$13,650.00, for a total cost of \$118,650.00.
- b) That D. M. Wills Associates Limited be authorized to undertake full time site inspection and contract administration for Phases 1 and 2 of the Cleantech Commons construction program, at a cost of \$164,000.00, plus HST of \$21,320.00, for a total cost of \$185,320.00.
- c) That the Administrative Staff Committee be authorized to award additional services to D. M. Wills Associates Limited within Cleantech Commons, pending satisfactory review of performance and pricing and budget availability.

**12. Removal of the "H" - Holding Symbol from the zoning of the property at 1253
Lansdowne Street West
Report PLPD18-016**

That Council approve the recommendation outlined in Report PLPD18-016 dated April 16, 2018, of the Director, Planning and Development Services, as follows:

That the property at 1253 Lansdowne Street West be rezoned from R.5-232 – "H"-Residential District to R.5-232 – Residential District in accordance with Exhibit "C" attached to Report PLPD18-016.

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13. Provision of Sidewalks on Wildlark Gate and Briarhill Road
Report USTR18-009

That Council approve the recommendations outlined in Report USTR18-009 dated April 16, 2018, of the Director of Utility Services, as follows:

- a) That subject to the 2019 Capital Budget approval a sidewalk be constructed on the west side of Wildlark Gate from Glenforest Boulevard to Wildlark Drive; and
- b) That subject to the 2019 Capital Budget approval Briarhill Road be reconstructed to provide an urban section with a sidewalk on the north side from Wallis Drive to the east end of the street connecting with the walkway to Westmount Public School.

14. Whitefield Drive / Golfview Road / Silverdale Road Neighbourhood Traffic Calming Study
Report USTR18-007

That Council approve the recommendation outlined in Report USTR18-007 dated April 16, 2018, of the Director of Utility Services, as follows:

- a) That the matter be referred to allow staff to convene a public meeting with area residents.
- b) That staff report to Council with options for traffic calming measures.

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**15. Emerald Ash Borer Update 2018 and Revision to Emerald Ash Borer Management Plan
Report USDIR18-005**

That Council approve the recommendations outlined in Report USDIR18-005 dated April 16, 2018, of the Director of Utility Services, as follows:

- a) That Report USDIR18-005 dated April 16, 2018 be received for information and the Emerald Ash Borer Management Plan be updated as indicated in the Report;
- b) That the Emerald Ash Borer Management Plan be extended to 2025 with yearly proposed funding as detailed in Appendix A of Report USDIR18-005; and
- c) That an additional 0.25 FTE be included as part of the EAB budget for consideration during the 2019 draft budget discussion, funds for which will come from the yearly proposed funding detailed in Appendix A of Report USDIR18-005.

**16. Increase in Budget and Award of Tender T-02-18 for River Road South / Bensfort Road Improvements
Report USEC18-009**

That Council approve the recommendations outlined in Report USEC18-009, dated April 16, 2018 of the Director of Utility Services as follows:

- a) That the budget for the intersection improvements at River Road South and Bensfort Road be increased from \$185,000 to \$270,000 funding for which is to be come from the various sources shown in Table 2 of Report USEC18-009;
- b) That Tender T-02-18 for River Road South / Bensfort Road Improvements be awarded to IPAC Paving Limited, 9251 Yonge Street, Unit 8, Suite 872, Richmond Hill, Ontario, L4C 9T3 at a cost of \$198,349.99 plus HST of \$25,785.50 for a total cost of \$224,135.49; and
- c) That a provisional work value of \$20,000.00 be committed to the project and the Director of Utility Services be provided the authority to adjust the purchase order value to an upset limit of \$218,349.99 excluding HST as necessary to complete this project.

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17. Award of P-02-18 for Leaf and Yard Waste Services at the Harper Road Compost Facility
Report USWM18-003

That Council approve the recommendations outlined in Report USWM18-003, dated April 16, 2018 of the Director of Utility Services as follows:

- a) That the operation of the Leaf and Yard Waste Services at the Harper Road Compost Facility from May 1, 2018 to April 30, 2019 as described in RPF P-02-18 be awarded to Triland Excavating and Hauling, 2200 Keene Road, Otonabee, Ontario K9J 6X7, at a cost of \$287,350.00 plus HST of \$37,355.50 for a total cost of \$324,705.50, based on 8210 tonnes of inbound materials to be processed;
- b) That a provisional work value of 10 percent be permitted for the project and the Director of Utility Services be provided the authority to adjust the purchase order value to an upset limit of \$316,085.00 excluding HST as necessary to allow for additional tonnage; and
- c) That staff be authorized to extend the contract for two additional one-year terms, subject to budget approval.

18. Lansdowne Business Improvement Area

That staff provide a report on the feasibility of creating a Lansdowne Street corridor Business Improvement Area.

19. Sidewalks on Sherbrooke Street

That staff provide a report on options to install sidewalks on Sherbrooke Street from Brealey Drive to Woodglade Boulevard.

20. Council Meeting Schedule

That staff provide a report on the new Council meeting schedule in the fall of 2018.

Submitted by,

Councillor Beamer
Chair
April 16, 2018