

Appendix A



February 28th, 2021

Cynthia Fletcher
Commissioner, Infrastructure and Planning Services
Corporation of the City of Peterborough
500 George Street North
Peterborough ON
K9H 3R9

Dear Cynthia,

The DBIA Board of Management recently concluded its process to create a list of qualified candidates to fill vacancies on our board. This process was carried out in accordance with your direction for a transparent and open process. We currently were operating with only seven board members due to natural attrition and thus lacked the level of diverse representation we desired as well as concerns for reaching quorum. Since we were greatly under our allotted compliment of thirteen members, we appreciate your willingness to allow us the latitude to seek new board members outside the traditional process that fell in conjunction with the regular municipal election cycle.

As directed, the DBIA sent out an open call to our members seeking interest in joining our DBIA Board of Management. This was shared on our social media channels as well as via our DBIA E- Newsletter. Applications were accepted between February 1st, 2021 to February 15th, 2021. All applicants were told the process would involve the DBIA Board of Management recommending six candidates from the application pool that would then be presented to City Council for final approval. Further, it has been communicated to the candidates that all board terms (including any new board member additions) will expire at the 2022 AGM.

At the DBIA Board of Management meeting held on February 24, 2021 the board reviewed the applications. DBIA Board Member and Town Ward Councillor Kemi Akapo declared a conflict of interest with the board increase report and subsequent review of applicants.

The DBIA Board of Management approved the appointments of: Brianna Salmon – Executive Director of GreenUP, Judy Byrne- Retail Owner of Hi Ho Silver, Laura Montague- Property Manager of Ashburnham Reality, Scott Morrison- Retail Owner of Wild Rock Outfitters, Susan Tung- Restaurant Owner of Hanoi House, and Tracie Bertrand- Director of Tourism of Peterborough Kawartha Economic Development as new members of the DBIA Board of Management.

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We respectfully request that you provide this list of recommendations to City Council for approval at your earliest possible time. We believe these new additions will greatly enhance our ability to better represent our downtown and community.

Thank you for your consideration of our recommendations. We look forward to working with City Council to support the approval process.

Sincerely,

Michael Gallant
Chair of the DBIA Board