



City of
Peterborough

To: **Members of the Museum & Archives Advisory Committee**

From: **Susan Neale, Museum Director**

Meeting Date: **April 8, 2021**

Subject: **Report MAAC21-005**
Peterborough Museum & Archives: COVID-19 Pandemic Update

Purpose

A report to advise Committee on the COVID-19 pandemic relief programs and the COVID-19 Safety Plan for the Peterborough Museum & Archives (PMA).

Recommendation

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC21-005 dated April 8, 2021, of the Museum Director, as follows:

That the PMA COVID-19 relief program revenue and the PMA COVID-19 Safety Plan be received for information (Appendix A).

Budget and Financial Implications

The federal and provincial governments have offered museums the opportunity to apply to one-off grant programs that are intended to provide relief for heritage organizations whose revenues have been negatively impacted by the COVID-19 pandemic. The Peterborough Museum & Archives has confirmed \$138,590.85 in external funding, to date.

Background

COVID-19 Relief Programs (2020/21)

The Peterborough Museum & Archives (PMA) regularly applies for external funding, as opportunities arrive that support its Mandate, its 5-Year Plan Accommodation Objectives, and its operational needs.

The PMA was successful in its submissions to the following COVID-19 relief programs (2020/21):

- Department of Canadian Heritage, Museum Assistance Program (MAP) COVID-19 Emergency Support Fund for Heritage Organizations (\$97,330);
- Ontario COVID-19 Business Support Grants (\$19,031.85);
- Ontario Main Street Relief Grant: Personal Protective Equipment (PPE) grant, Ontario Small Business Support Grant (\$1000);
- Ministry of Heritage, Sport, Tourism and Culture Industries 2020-21 Community Museum Digital Capacity Top-Up Grant (\$21,229).

COVID-19 Safety Plan

The Province of Ontario requires all employers, under the **Occupational Health and Safety Act**, to take every precaution reasonable in the circumstances to protect a worker. All businesses that are operating must have a written safety plan by law. The plan must be made available to anyone who asks to see it and it must be posted in a place where it will be seen easily.

The Province provided a COVID-19 workplace safety plan template.

<https://www.ontario.ca/page/develop-your-covid-19-workplace-safety-plan>

The PMA COVID-19 Safety Plan is attached (Appendix A) for reference.

Summary

The federal and provincial governments recognize the importance, and the associated challenges, of maintaining museum operations during a global pandemic. Access to the funding relief programs and to tools for ensuring worker and public safety have been critical to the delivery of services by the Peterborough Museum & Archives.

Submitted by,

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Museum Director

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Attachments

Appendix A: PMA COVID-19 Safety Plan