



City of
Peterborough

To: Member of the General Committee

From: Sandra Clancy
Chief Administrative Officer

Meeting Date: April 6, 2021

Subject: Report CAO21-002
Removal of Staff Reports Requested by Council

Purpose

A report to recommend seven (7) staff reports requested by Council prior to August 31, 2018 are no longer required.

Recommendation

That Council approve the recommendation outlined in Report CAO21-002, dated April 6, 2021 of the Chief Administrative Officer; as follows:

That the staff reports requested by Council, attached as Appendix A to Report CAO21-002, no longer be brought forward to Council.

Budget and Financial Implications

There are no budget and financial implications to the recommendation in this report.

Background

During Council meetings, through an additional motion when discussing a staff report or under Other Business, staff may be given direction to bring additional reports to a future Council meeting. Report CAO20-008, dated September 21, 2020 provided a status update of the outstanding staff reports that had been requested as of August 31, 2020.

During the discussion on September 21, 2020, Council passed the following additional motion:

- b) That staff prepare a report for Council's consideration respecting action items that are at least two years old and can potentially be removed from the active report list.

Attached, as Appendix A, is a list of the outstanding reports that are at least two years old, that staff recommend not be brought forward. Many of the requested reports involved items where the specific information will be forthcoming as part of a larger item during the regular course of business, therefore making a separate report unnecessary. Others are no longer relevant.

Submitted by,

Sandra Clancy
Chief Administrative Officer

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Attachments:

Appendix A – Staff Reports recommended to be removed from the Active Report List

Report CAO21-002 - Appendix A

Staff Reports recommended to be removed from the Active Report List

Reports covering the period from January 2010 until August 2018

Report dated as of March 8, 2021

Item Num	Meeting Date	Meeting Type	Report No	Title	Description	Directed To
2491	26-Feb-2018	Committee of the Whole	Other Business	New Property Tax Class	<p>That City Staff report back to Council on the potential to create a new property tax class for Creative Co-Location Facilities and other methods to reduce the property tax burden for arts and cultural hubs that would currently be captured under a commercial or industrial property designation.</p> <p>Rationale to remove item from list.</p> <p>Staff are only aware of this materializing in the City of Toronto. In Peterborough, all Commercial and Industrial properties have benefited from the Tax Ratio Reduction program and for others that may qualify, the Charitable Rebate program.</p>	Richard Freymond

Report CAO21-002 - Appendix A

Staff Reports recommended to be removed from the Active Report List

Reports covering the period from January 2010 until August 2018

Report dated as of March 8, 2021

Item Num	Meeting Date	Meeting Type	Report No	Title	Description	Directed To
2310	28-Nov-2016	Budget Committee		2017 Draft Budget	<p>That staff provide a report on all user fees to determine if the current fee structure is comparable with the fees charged in other communities.</p> <p>Rationale to remove item from list. Have progressed past this especially during the 2021 Budget Process.</p>	Richard Freymond
2273	26-Sep-2016	Committee of the Whole	Other Business	Fire/Medic Pilot Projects	<p>That staff prepare a report on the fire/medic pilot projects currently underway in other Ontario municipalities.</p> <p>Rationale to remove item from list. No Fire/Medic pilot projects occurred in the Province.</p>	Sandra Clancy

Report CAO21-002 - Appendix A

Staff Reports recommended to be removed from the Active Report List

Reports covering the period from January 2010 until August 2018

Report dated as of March 8, 2021

Item Num	Meeting Date	Meeting Type	Report No	Title	Description	Directed To
2202	21-Mar-2016	Planning Committee	Other Business	Central Area Design Guidelines	<p>That a report on the updated urban design guidelines for the Central area be included as part of the downtown revitalization program report.</p> <p>Rationale to remove item from list. This will be part of the work coming out of the new Official Plan, does not need to be a separate action item.</p>	Cynthia Fletcher
2139	2-Nov-2015	Committee of the Whole	Other Business	Quarterly Report for Councillors	<p>Staff were asked for a report on how to implement a process for Councillors to report quarterly on their portfolios and update the community.</p> <p>Rationale to remove item from list. Councillor Vassiliadis, who had made the initial motion, suggested that it be removed from the list.</p>	John Kennedy

Report CAO21-002 - Appendix A

Staff Reports recommended to be removed from the Active Report List

Reports covering the period from January 2010 until August 2018

Report dated as of March 8, 2021

Item Num	Meeting Date	Meeting Type	Report No	Title	Description	Directed To
2291	24-Oct-2016	Council	CSD16-026	Hydro Electric Generating Station	<p>That the recommendations be amended by adding recommendations c) and d) as follows: c) That if the fit application is approved, the City requests the consultant host a public meeting for residents within 120m of the Scotts Mills Dam. d) That a report be provided to Council on the results of the process.</p> <p>Rationale to remove item from list. The FIT program no longer exists and the technology was not included as part of the previous project.</p>	Cynthia Fletcher