

LIBRARY OPERATIONS

From January 1, 2018 to January 31, 2018

Appendix A

ACCT#	TITLE	2018 BUDGET	2017 ACTUALS				TOTAL YEAR	%
			QTR 1	QTR 2	QTR 3	QTR 4		
Main								
601 9615212	LIBMN Revenue-Ont Grant	(132,806.00)						
601 9615282	LIBMN Membership revenue	(10,000.00)	(459.50)				(459.50)	4.60%
601 9615326	LIBMN Fines	(60,000.00)	(746.15)				(746.15)	1.24%
601 9615328	LIBMN Room rentals	(30,000.00)						
601 9615330	LIBMN Xerox fees	(2,000.00)						
601 9615332	LIBMN Lost books	(3,000.00)	(153.24)				(153.24)	5.11%
601 9615334	LIBMN Lost cards	(500.00)	(6.00)				(6.00)	1.20%
601 9615336	LIBMN Microfilm fees	(150.00)						
601 9615340	LIBMN Program revenue	(500.00)	(30.00)				(30.00)	6.00%
601 9615341	LIBMN Internet printing	(200.00)						
601 9615344	LIBMN Recoveries	(500.00)	(2,693.86)				(2,693.86)	538.77%
601 9615346	LIBMN Donations	(450.00)						
601 9615665	LIBMN Tsf frm Data Processing	(26,972.00)	(2,248.00)				(2,248.00)	8.33%
601 9615669	LIBMN Tsf frm FOL Res	(13,000.00)	(1,083.00)				(1,083.00)	8.33%
601 9615670	LIBMN City Contribution	(2,792,646.00)	(224,098.00)				(224,098.00)	8.02%
	Total Revenues	(3,072,724.00)	(231,517.75)	0.00	0.00	0.00	(231,517.75)	7.53%
601 9616005	LIBMN Salaries - Full time	1,246,886.00	92,380.18				92,380.18	7.41%
601 9616025	LIBMN Salaries - Part time	598,641.00	30,431.59				30,431.59	5.08%
601 9616075	LIBMN Employee Benefit O/H	421,461.00	30,300.32				30,300.32	7.19%
601 9616405	LIBMN Telephone	14,000.00	946.25				946.25	6.76%
601 9616410	LIBMN Adv & Publicity	5,000.00	1,069.08				1,069.08	21.38%
601 9616417	LIBMN Board Expenses	800.00	11.77				11.77	1.47%
601 9616420	LIBMN Light & Water	20,400.00	5,085.82				5,085.82	24.93%
601 9616425	LIBMN Heat	10,240.00						
601 9616430	LIBMN Postage	2,000.00						
601 9616440	LIBMN Information Technology	52,972.00	3,303.79				3,303.79	6.24%
601 9616442	LIBMN Hospitality	500.00						
601 9616510	LIBMN Courier Service	5,328.00						

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601 9616520	LIBMN FOL Friends of library	13,000.00	1,279.00				1,279.00	9.84%
601 9617005	LIBMN Office Supplies	5,000.00	1,605.08				1,605.08	32.10%
601 9617047	LIBMN Special Events-Children	6,000.00	378.86				378.86	6.31%
601 9617048	LIBMN Adult programs	4,500.00	780.41				780.41	17.34%
601 9617050	LIBMN Photocopies	15,000.00	566.24				566.24	3.77%
601 9617071	LIBMN Library Foundation		453.64				453.64	
601 9617075	LIBMN Bookbinding - Adult	100.00						
601 9617076	LIBMN Bookbinding - Children	100.00						
601 9617077	LIBMN Technical Supplies	10,000.00	620.76				620.76	6.21%
601 9617078	LIBMN Circulation Supplies	3,000.00						
601 9617079	LIBMN Reference Supplies	600.00	300.20				300.20	50.03%
601 9617080	LIBMN Meeting Rm Support	500.00						
601 9617081	LIBMN Microfilm	3,000.00						
601 9617218	LIBMN Volunteer Recognition	800.00						
601 9617315	LIBMN Rep & Maint-Buildings	15,000.00	2,111.17				2,111.17	14.07%
601 9617317	LIBMN PM-Buildings	11,229.00	124.80				124.80	1.11%
601 9617505	LIBMN Insurance	12,132.00	1,011.00				1,011.00	8.33%
601 9617510	LIBMN Garbage Tax	2,000.00						
601 9617540	LIBMN Bank Charges	500.00	98.36				98.36	19.67%
601 9617555	LIBMN Audit fees	3,500.00	298.00				298.00	8.51%
601 9617705	LIBMN Tsf to Mat Acq Reserve	374,300.00	31,192.00				31,192.00	8.33%
601 9617706	LIBMN Tsf to Sys. Upgrde/Kilic	69,703.00	5,809.00				5,809.00	8.33%
601 9618005	LIBMN Office Equipment	3,000.00	736.70				736.70	24.56%
601 9618205	LIBMN Business Travel	2,000.00						
601 9618215	LIBMN Membership/Subscriptions	5,000.00	208.06				208.06	4.16%
601 9618220	LIBMN Staff training	10,000.00	193.34				193.34	1.93%
601 9618225	LIBMN Conf & Conventions	3,000.00	407.04				407.04	13.57%
	Total Expenses	<u>2,951,192.00</u>	<u>211,702.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>211,702.46</u>	<u>7.17%</u>

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Delafosse								
601 9635328	LIBDL Room rentals	(4,800.00)						
	Total Revenues	(4,800.00)	0.00	0.00	0.00	0.00	0.00	0.00%
601 9636025	LIBDL Salaries - Part time	55,148.00	4,668.60				4,668.60	8.47%
601 9636075	LIBDL Employee Benefit O/H	5,515.00						
601 9636420	LIBDL Light & Water	5,668.00						
601 9636425	LIBDL Heat	4,088.00						
601 9636510	LIBDL Courier	5,328.00						
601 9637315	LIBDL Rep & Maint-Buildings	15,000.00						
601 9637317	LIBDL PM-Buildings	4,085.00	124.80				124.80	3.06%
601 9637510	LIBDL Garbage Tax	500.00						
601 9637705	LIBDL Transfer to Reserve	31,000.00	2,583.00				2,583.00	8.33%
	Total Expenses	126,332.00	7,376.40	0.00	0.00	0.00	7,376.40	5.84%