



City of  
**Peterborough**

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**To: Members of the General Committee**

**From: Richard Freymond  
Commissioner of Corporate and Legislative Services**

**Meeting Date: March 8, 2021**

**Subject: Report CLSFS21-006  
Preliminary December 2020 Financial Update Report  
(Unaudited)**

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## **Purpose**

A report to provide a Preliminary December 2020 Financial Update on the Operating Budget and Capital Works in Progress.

## **Recommendations**

That Council approve the recommendations outlined in Report CLSFS21-006 dated March 8, 2021, of the Commissioner of Corporate and Legislative Services, as follows:

- a) That the Preliminary December 2020 Financial Update Report (unaudited) attached as Appendix A to Report CLSFS21-006, dated March 8, 2020, be received;
- b) That if the funding application is successful, a by-law be passed authorizing the Mayor and Clerk to sign the Audit and Accountability Program transfer payment agreement and amendments between Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and Housing and the Corporation of the City of Peterborough pertaining to the streamlining of the Development Review Process;
- c) That By-law 17-095 be amended to allow the Downtown Business Improvement Association (DBIA) to secure a credit card with a limit of up to \$10,000 for the purpose of the efficient processing of account payables;

- d) That \$71,840.28 from the 2020 Peterborough Memorial Centre Operating Budget be paid to the Lakers' Lacrosse Association Inc. to compensate for financial losses incurred by the organization as a result of their 2019 season relocation to the Evinrude Centre; and
- e) That the monthly lease payments of Market Hall Performing Arts Inc. in the amount of \$1,958.33, be deferred from March 2020 to October 2021, and that when operations do return to normal, that a payment plan be established to reimburse the City for the amounts outstanding.

## **Budget and Financial Implications**

There are no net financial impacts to receiving this report.

As reported to Council in the series of COVID financial impact reports, most recently through Report CLSFS21-004 dated February 8, 2021, the pandemic continues to have significant financial implications across the Corporation. The implications are found throughout Schedule 1 including, but not limited to, lost Casino gaming revenues and impacts to Parking, Transit and Arenas Divisions.

## **Background**

### **Introduction**

Schedules 1 and 2 of Appendix A, attached to this report, present a financial update with preliminary year-end estimates of the Operating Revenues and Expenditures to December 31, 2020.

Schedule 3 of Appendix A provides a preliminary update on Capital Works in Progress as of December 31, 2020.

Appendix B provides supplementary information in a graphical form that compares 2020 with the previous year. Where appropriate, budget levels have been included. The supplementary information reflects some of the key business drivers in the areas of Building and Waste Management.

Chart 1 provides a summary of key financial highlights that, by their nature, are subject to a certain amount of budget risk. The items are difficult to budget in that they are subject to influences beyond staff control. Column 7 of the chart shows the potential net impact that any excess or shortfall, in revenues may have on the City's 2020 Operating Budget.

**Chart 1****Summary of Certain Key Financial Highlights**

<b>Description</b>	<b>2020 Budget</b>	<b>Projected Actual</b>	<b>Projected Year End Variance</b>	<b>Estimated Net City Impact</b>
<b>Col 1</b>	<b>Col 2</b>	<b>Col 3</b>	<b>Col 4</b>	<b>Col 5</b>
Supplementary Taxes Revenue	950,000	586,400	(363,600)	(363,600)
Investment Income	2,500,000	1,775,000	(725,000)	(725,000)
Provincial Offences Revenue <sup>(1)</sup>	2,350,000	1,510,100	(839,900)	(1,068,890)
Transit Revenue <sup>(2)</sup>	5,790,000	3,348,700	(2,441,300)	(2,441,300)
Recycling Revenue	1,111,400	611,400	(500,000)	(500,000)
Landfill Tipping Fees Revenue <sup>(1)</sup>	3,497,666	3,200,000	(297,666)	1,911,090
Building Fee Revenue	2,339,718	1,744,100	(595,618)	-
Tax Remissions	1,061,376	998,901	62,475	62,480
General Contingency Provision	863,526	863,526	-	-
<b>Net Positive (Negative) Impact</b>			<b>(5,700,609)</b>	<b>(3,125,220)</b>

**Note:**

1) The Estimated Net City Impact includes assumptions related to expenses associated with the program activity.

2) The Transit Revenue shortfall will be offset by the Provincial Safe Restart Public Transit Funding Stream - Phase 1 Funding.

**Operating Budget**

Schedule 1 of Appendix A is the Summary of Operating Revenues and Expenditures along with Schedule 2, which provides more detail of Departmental Operating Expenses and includes projections to December 31, 2020.

The schedule includes transfers from reserve to eliminate divisional deficits due to the pandemic. These transfers are preliminary amounts and will be finalized and reported to Council for approval with the final 2020 year-end financial reports.

## **Schedule 1 – Summary of Net Operating Revenue and Expenditures**

### **Supplementary Tax**

All supplementary billings have been received and, based upon revenues billed, it is anticipated that the 2020 actual billings were \$820,395 as compared to the \$950,000 budget. This \$129,605 shortfall is directly related to COVID and MPAC's inability to conduct proper site-visits to inform assessments on properties with building permits. Although MPAC has resumed visiting properties, the prior impact to the supplementary taxes is evident.

### **Investment Income**

The investment income forecast of \$1,775,000 represents a \$725,000 shortfall compared to the \$2.5 million budget. The largest impact was significant interest rate decreases due to called investments that only could be reinvested at significantly lower rates. Deferring taxes payable without penalty also resulted in lower cash reserves on hand to invest resulting in lower investment income.

### **Provincial Offences Revenue**

The Provincial Offences revenue forecast of \$1.51M represents a \$840,000 shortfall compared to the \$2.35M budget for County and City shared fine revenues. This shortfall is expected to be partially offset by wage savings of \$284,000.

### **Transit Revenue**

The Transit revenue shortfall of \$3.4M is partially offset by expense savings of 0.7M, with the remaining is covered off by Transit dedicated Provincial Safe Restart Fund monies.

### **Parking Revenue**

The Parking Revenue shortfall of \$1.3M is partially offset by contractual services savings of \$750,000. The remaining shortfall is covered by Transit dedicated Provincial Safe Restart Fund monies.

### **Recycling and Landfill Revenue**

Recycling and Landfill income is projected to be approximately \$750,000 under budget due to a combination of lower commodity prices and resultant revenue, as well as decreased revenue associated with market quality expectations and contamination of higher value commodities.

## **Recreation, Peterborough Sports and Wellness Centre and Arenas**

Due to the closure of city recreation facilities, there was a significant loss of revenue totaling \$4.2M. This is expected to be partially offset by decreased operating costs and wages of about \$2.0M.

## **Casino Gaming Revenues**

The 2020 Budget included \$2.3 million revenue from Casino Gaming. Actual Casino revenues generated by the City totaled \$0.2 million in 2020 due to the impact of the COVID-19 pandemic on casino operations. The lost Casino Revenue is not eligible for funding from the Province through the Safe Restart Program. Funding provided to the capital program will be reduced until Casino Gaming revenues return to normal levels.

## **Schedule 2 - Summary of the Departmental Net Operating Expenses**

### **Audit and Accountability Fund – Streamlining the Development Review Process**

On December 15, 2020 staff applied for \$175,000 - \$225,000 of funding to cover costs related to an independent third-party consultant to conduct a review of the City's development review functions and make recommendations to assist the City in streamlining service delivery and identifying resource effectiveness and needs. The \$162,500 Development Client Service Enhancement Project was included in the 2021 Capital Budget Project Reference 5-21.01. The grant would allow for a detailed review over an expedited timeframe. The consultant must meet the requirement to publicly publish the formal report by October 15, 2021. Council will be provided with the report when complete.

Under normal circumstances the procurement of this consultant would require the preparation and award of a competitive procurement process. In this instance, Appendix B Section 4(f) of the City's procurement By-Law #18-084 applies, in that the cost of the audit will be recovered in full by a third party.

If successful, the City is required to enter into a transfer payment agreement with the Province showing they agree to abide by the terms and conditions which include final reporting. The first requirement is passing a by-law to authorize the Mayor and Clerk to sign the agreements to allow the flow of the Audit and Accountability funds.

### **Downtown Business Improvement Association Credit Card Authorization**

The Downtown Business Improvement Association (DBIA) requested an association credit card with a \$10,000 limit to aid in the efficient management of procurement and accounts payables. City By-law 17-095 S13.1 c) states that the DBIA shall not borrow or lend monies. CIBC is asking for an amendment to the by-law before issuing a credit card. This by-law amendment would simply reflect that a credit card is excluded from this limitation.

### **Lakers' Lacrosse Association**

As a result of the requirement to relocate the Lakers' Lacrosse Association Inc. (Lakers) 2019 season due to the Peterborough Memorial Centre floor renovation project, through Report CLSFM18-031 dated December 3, 2018, City Council directed staff to compensate the Lakers for the value of the ticket sales, using a common accounting standard, typically received on average over the previous three seasons, minus ticket sales at an alternative venue in 2019. In negotiating the amending agreement, the City and the Laker's agreed that the average ticket sales over the previous three seasons was \$341,715. Actual ticket sales revenue at the Evinrude Centre for the relocated 2019 Season received by the Lakers was \$104,144.50 plus HST. As a result, further compensation was paid to the Lakers from the City in the amount of \$237,570.04 plus HST, representing the difference from the average value of ticket sales over the previous three seasons of \$341,715. Although the Lakers have now made an additional claim for lost ticket sales in the amount of \$131,223, staff are not recommending approval of this additional amount.

The Lakers have made an additional request to compensate for the significant decline in sponsorship revenue (\$32,309.00), 50/50 ticket revenue (\$26,563.42) and reduced food and beverage commission (\$12,967.86) identified at the conclusion of the 2019 Lacrosse Season as a result of the games being played at the alternate facility. The amending agreement did identify these further revenue sources as items for review and staff agree it is reasonable to compensate the Lakers \$71,840 for these losses.

### **Market Hall Performing Arts – Rent and Loan Agreement**

As a result of the financial impacts of the COVID pandemic on Market Hall (MH) and in keeping with the Council authorized deferral of the payment of interim tax instalments for a period of 60 days, staff deferred the lease payments (\$1,958.33 / month) for a similar time period for MH. Unfortunately, the MH has not been able to make any lease payments, in fact, the last lease payment received from MH was the month of March 2020.

The Board of Directors has now further requested that their commercial rent payments be deferred for one year, from October 2020 – October 2021. The letter is attached as Appendix C. Given the extent of the restrictions imposed by the Province on their operations, staff would support this request and would further recommend that when operations do return to normal, that a payment plan be established to reimburse the City for amounts outstanding.

On a related note, MH has not been able to fulfill their financial obligations respecting the loan the City provided for the capital renovations. The restoration and rehabilitation work completed was approximately \$9.68M - funded 1/3 each by Federal/Provincial Infrastructure Stimulus funds and 1/3 (\$3,228,500) Municipal share. The signed loan agreement was based upon 21.68% of the estimated cost of \$9.68M of the City's share or \$700,000 (rounded). The loan agreement was executed April 2010 and included the provision that on December 2011 MH was to make the first of seven annual payments of not less than \$100,000, ending March 31, 2018. The current balance owing is \$389,940, plus accrued interest of \$115,074.

Originally built in 1890 to serve as an indoor market on the second floor and as retail stores on the ground floor, Market Hall has evolved over the years to become one of the community's pivotal performing arts venues. Managed by the current tenant, Market Hall Performing Arts Inc., the Market Hall Theatre is an open concept, multi-purpose venue with a seating capacity of 325, renowned for its acoustics.

The outstanding loan balance continues to be a matter of ongoing dialogue among staff and representatives from MH, including exploring ways that the City can practically assist in ensuring their continued success and means of reimbursing the City.

### **Transfers from Contingency**

The contingency budget is used to provide a funding source for unforeseen items that may arise during the year subsequent to budget approval, such as outside legal fees, salary wage reclassifications and employee contract settlements, and amendments to, or the creation of, operating and capital budget provisions either within staff's delegated authority or by specific resolution of Council.

Some of the draws on contingency are made by actually reducing the contingency budget and increasing other budgets as required, while others are direct charges to the contingency budget.

Chart 2 summarizes the contingency budget activity since the June Financial Update Report. If all potential charges are realized, the contingency budget will be exhausted at year-end.

**Chart 2**  
**2020 Contingency Analysis**  
**Projected for December 31, 2020**

<b>Ref</b>	<b>Description</b>	<b>Amount Transfer (from) to</b>	<b>Balance</b>
1	2020 Contingency Budget as previously reported on the June 30, 2020 quarterly report		\$730,475
2	<b>Contingency budget transfers made since June 30, 2020</b> – Peterborough Public Health budget adjustment	\$133,051	
3	<b>Transfers Recommended through this Financial Update Report</b>		
4	None		
5	<b>Adjusted 2020 Contingency Budget to date</b>		\$863,526
6	Less – Direct Net Charges to date	(\$138,665)	
7	Less – Potential Direct Net Charges	(\$105,049)	\$619,811
8	Other Year-end transfers and accruals <sup>(1)</sup> (projected)		(\$619,811)
9	<b>Balance Available</b>		<b>\$0</b>

Note

(1) The projected balance of Contingency yet to be expended is based upon year-end transfers as determined by Council during the 2020 budget process and potential liabilities which are yet to be recorded in the City's books.

**Schedule 3 - Summary of Capital Works in Progress**

Schedule 3 of Appendix A is the Summary of Capital Works in Progress and includes projects approved in the 2020 Capital Budget as well as projects previously approved that are still ongoing. The schedule is as of September 30, 2020.

**Emergency Shelter and Isolation Site – 210 Wolfe Street**

Report CSSS20-13 Emergency Shelter and Isolation Site – COVID 19 was approved by Council on October 26, 2020. The recommendations outlined in the report directed staff to set up an emergency shelter and isolation site at the Community Services building at 210 Wolfe Street.

At the time report CSSS20-13 was issued, the accessibility renovation project at 210 Wolfe Street was not fully complete, Renaissance Developments was technically still the constructor mobilized on site. As such, and given the timeliness of the situation, the additional work was completed under the Authority for Emergency Procurement provisions of the City's Procurement By-law 18-084 S. 8.1. The existing building permit



was used and the work was treated as a change order to the original contract. This would allow for the work to proceed in a timely fashion, would reduce consulting services costs and additional costs and/or delays if the work was to be re-tendered. The work was to include: the addition of a universal washroom with shower; several partition reconfigurations including establishing new fire separations; new flooring and painting; mechanical systems alterations; and the installation of a monitored fire alarm and life safety system.

The work commenced mid-December and was complete and ready for occupancy February 1, 2021. The total cost of all work was \$219,802 after applicable HST rebates.

### **Budget Creation and Transfers made under Delegated Authority of Sections 9.1.1 or 9.1.3 of the City's Procurement By-law 18-084**

Certain budget creations or transfers have been made under delegated authority as set out in Sections 9.1.1 and 9.1.3 of the City's Procurement By-law 18-084 which state the following:

9.1.1 Other than when Section 9.1.2 applies, the Chief Administrative Officer or the Treasurer are authorized to transfer Approved Budgets, including any uncommitted General Contingency, or the Capital Levy Reserve where the net required transfer is equal to or less than \$50,000. All such transfers will be reported in the Quarterly Financial Report.

9.1.3 The Chief Administrative Officer or the Treasurer are authorized to create a budget where 100% funding has become available, subsequent to the annual budget approval, for a specific Deliverable, and where no new full-time staff are required. All such budget creation will be reported in the Quarterly Financial Report.

### **Chart 3 Transfers Made under Delegated Authority**

<b>Ref</b>	<b>Approval Date</b>	<b>By-Law 18-084 Ref</b>	<b>Approver</b>	<b>Description</b>
1	September 10, 2020	9.1.3	Treasurer	<p><b>Security Cameras at the Simcoe Street Parking Garage</b></p> <p>The \$40,000 budget surplus from the King Street Parking Garage Fire Alarm Project (2017 Capital Budget Ref #3-1.04) has been approved for use to purchase and install Security Cameras at the Simcoe Street Parking Garage.</p>

<b>Ref</b>	<b>Approval Date</b>	<b>By-Law 18-084 Ref</b>	<b>Approver</b>	<b>Description</b>
2	October 7, 2020	9.1.1	Treasurer	<p><b>Jackson Creek Floodplain Mapping</b></p> <p>The Treasurer approved a transfer of \$10,000 from the Capital Levy Reserve to supplement the funding for the Jackson Creek Floodplain Mapping project (2019 Capital Budget #5-1.02) for additional floodplain modeling in the downtown to address identified impacts.</p>
3	October 22, 2020	9.1.1	Treasurer	<p><b>Airport LED Lighting</b></p> <p>The Treasurer approved a transfer of \$8,790 from the Sustainability Reserve to Airport Operating to purchase and install new LED lighting at the Airport.</p>
4	November 5, 2020	9.1.3	CAO	<p><b>Youth Project Caseworker Temporary Full-time Position</b></p> <p>The CAO approved the establishment of a \$100,000 budget for salary and benefits for a new temporary Youth Project Caseworker position fully funded by the province. The aim of the project is to provide an enhanced and intensive case management approach for youth with disabilities (ages 14-29). Specially trained Youth Project caseworkers support youth in planning for employment and community inclusion opportunities.</p>
5	November 30, 2020	9.1.1	Treasurer	<p><b>Transit Rider Sweeper-Scrubber</b></p> <p>The Treasurer approved a further transfer of \$26,000 from the 2019 Transit Bus Capital Budget #5-16.01 to supplement the existing budget of \$89,000 in the 2019 Transit Supervision and Customer Service Vehicle Capital Budget #5-16.09 for the purchase of a transit rider sweeper-scrubber.</p>

Submitted by,

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Commissioner of Corporate and Legislative Services

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Attachments:

Appendix A  
Schedule 1 Summary of Operating Revenues and Expenditures  
Schedule 2 Summary of the Departmental Operating Expenses  
Schedule 3 Capital Works in Progress by Function

Appendix B  
Supplemental Information

Appendix C  
Letter – October 29, 2020 Market Hall Performing Arts

**Schedule 1**  
**City of Peterborough**  
**Summary of Net Operating Revenue and Expenditures**  
**Projected Actuals to December 31, 2020**

Ref C1	Description C2	\$ Budget C3	Net of Total Budget C4	\$ Projected Actuals C5	\$ Variance Budget vs. Projected C6	Projected Actuals as a % of Budget C7
1	<b><u>Net Revenues</u></b>					
2	Tax Levy	138,504,259	89.9%	137,963,662	(540,597)	99.6%
3	Supplementary Taxes	950,000	0.6%	586,397	(363,604)	61.7%
4	Payments In Lieu	3,558,050	2.3%	3,756,621	198,571	105.6%
5	COPHI Dividends	5,908,000	3.8%	65,652,252	59,744,252	1111.2%
6	Investment Income	2,500,000	1.6%	1,775,000	(725,000)	71.0%
7	Casino Gaming revenues	2,300,000	1.5%	234,107	(2,065,893)	10.2%
8	Other Revenues	271,000	0.2%	114,790	(156,210)	42.4%
9		<b>153,991,309</b>	<b>100%</b>	<b>210,082,828</b>	<b>56,091,519</b>	<b>136.4%</b>
10	<b><u>Net Expenditures (Schedule 2)</u></b>					
11	City Council	677,167	0.4%	653,216	23,951	96.5%
12	Chief Administrative Officer	18,682,557	12.1%	18,606,790	75,767	99.6%
13	Corporate and Legislative Services	8,596,536	5.6%	8,001,436	595,100	93.1%
14	Infrastructure and Planning Services	35,291,618	22.9%	35,253,927	37,692	99.9%
15	Community Services	21,932,616	14.2%	21,574,621	357,995	98.4%
16	Financial Services - Other	31,123,531	20.2%	88,337,133	(57,213,602)	283.8%
17	Transfers to Organizations for Provision of Services	37,687,284	24.5%	37,655,706	31,578	99.9%
18		<b>153,991,309</b>	<b>100%</b>	<b>210,082,828</b>	<b>(56,091,519)</b>	<b>136.4%</b>
19	<b><u>PROJECTED SURPLUS</u></b>	<b>-</b>		<b>-</b>	<b>-</b>	

**Schedule 2**  
**City of Peterborough**  
**Departmental Operating Expenses**  
**Projected Actuals to December 31, 2020**

Ref	Service, program, transfers	Budget			Year End Projections				
		Expenditures	Revenues	Net Requirement	Expenditures	Revenues	Net Requirement	\$ Variance	% of Net Budget
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
1	<b>City Council</b>								
2	Mayors Office and Council	677,167	-	677,167	653,216	-	653,216	23,951	96.50%
		<b>677,167</b>	<b>-</b>	<b>677,167</b>	<b>653,216</b>	<b>-</b>	<b>653,216</b>	<b>23,951</b>	<b>96.50%</b>
3	<b>Chief Administrative Officer</b>								
4	Office of the Chief Administrative Officer	533,001	-	533,001	502,706	-	502,706	30,295	94.30%
5	Communication Services	937,695	(196,587)	741,108	843,637	(119,666)	723,971	17,137	97.70%
6	Fire Services	17,685,775	(742,294)	16,943,481	17,690,073	(750,927)	16,939,146	4,335	100.00%
7	Emergency and Risk Management	495,567	(30,600)	464,967	471,567	(30,600)	440,967	24,000	94.80%
		<b>19,652,038</b>	<b>(969,481)</b>	<b>18,682,557</b>	<b>19,507,983</b>	<b>(901,193)</b>	<b>18,606,790</b>	<b>75,767</b>	<b>99.60%</b>
		<b>19,702,333</b>							
8	<b>Corporate and Legislative Services</b>								
9	City Clerk	1,116,376	(337,030)	779,346	948,578	(383,694)	564,884	214,462	72.50%
10	Financial Services	2,214,068	(259,975)	1,954,093	2,225,532	(968,392)	1,257,140	696,953	64.30%
11	Facilities Management	2,252,394	(1,176,589)	1,075,805	2,474,359	(1,368,045)	1,106,314	(30,509)	102.80%
12	Facilities and Planning Initiatives	142,584	-	142,584	135,417	-	135,417	7,167	95.00%
13	Human Resources	1,135,190	-	1,135,190	1,270,463	-	1,270,463	(135,273)	111.90%
14	Information Technology	3,402,896	(117,408)	3,285,488	3,628,896	(289,680)	3,339,216	(53,728)	101.60%
15	Legal Services	2,090,017	(1,865,987)	224,030	2,178,734	(1,850,732)	328,002	(103,972)	146.40%
		<b>12,353,525</b>	<b>(3,756,989)</b>	<b>8,596,536</b>	<b>12,861,979</b>	<b>(4,860,543)</b>	<b>8,001,436</b>	<b>595,100</b>	<b>93.10%</b>
17	<b>Infrastructure and Planning Services</b>								
18	Office of IPS Commissioner	408,636	(132,895)	275,741	541,106	(132,895)	408,211	(132,470)	148.00%
19	Planning	1,917,592	(188,700)	1,728,892	1,880,791	(107,000)	1,773,791	(44,899)	102.60%
20	Building Services	2,922,979	(2,454,218)	468,761	2,490,909	(2,022,148)	468,761	-	100.00%
21	Airport	3,377,192	(1,044,475)	2,332,717	3,186,725	(818,180)	2,368,545	(35,828)	101.50%
22	Infrastructure Management	2,575,442	(1,376,918)	1,198,524	2,409,384	(1,377,098)	1,032,286	166,238	86.10%
23	Engineering, Construction and Public Works	15,227,742	(3,573,052)	11,654,690	15,353,942	(3,699,252)	11,654,690	-	100.00%
24	Transportation	21,996,411	(10,849,033)	11,147,378	19,921,118	(8,858,390)	11,062,728	84,650	99.20%
25	Environmental Services	28,774,711	(22,289,796)	6,484,915	28,774,711	(22,289,796)	6,484,915	-	100.00%
		<b>77,200,705</b>	<b>(41,909,087)</b>	<b>35,291,618</b>	<b>74,558,686</b>	<b>(39,304,759)</b>	<b>35,253,927</b>	<b>37,692</b>	<b>99.90%</b>
27	<b>Community Services</b>								
28	Community Services Administration	1,729,183	(47,930)	1,681,253	1,648,042	(23,966)	1,624,076	57,177	96.60%
29	Arts, Culture and Heritage	5,369,831	(309,551)	5,060,280	5,270,872	(391,696)	4,879,176	181,104	96.40%
30	Arenas	6,324,013	(3,959,399)	2,364,614	5,336,039	(2,301,822)	3,034,217	(669,603)	128.30%
31	Recreation	4,962,358	(3,905,423)	1,056,935	3,483,821	(1,606,484)	1,877,337	(820,402)	177.60%
32	Social Services	83,265,069	(71,495,535)	11,769,534	84,016,211	(73,856,396)	10,159,815	1,609,719	86.30%
		<b>101,650,454</b>	<b>(79,717,838)</b>	<b>21,932,616</b>	<b>99,754,985</b>	<b>(78,180,364)</b>	<b>21,574,621</b>	<b>357,995</b>	<b>98.40%</b>

**Schedule 2**  
**City of Peterborough**  
**Departmental Operating Expenses**  
 Projected Actuals to December 31, 2020

Ref	Service, program, transfers	Budget			Year End Projections				
		Expenditures	Revenues	Net Requirement	Expenditures	Revenues	Net Requirement	\$ Variance	% of Net Budget
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
34	<b>Financial Services - Other Financial</b>								
35	Tax-supported debt servicing charges	11,870,671	-	11,870,671	11,870,671	-	11,870,671	-	100.00%
36	Capital Levy	9,267,280	-	9,267,280	9,267,280	-	9,267,280	-	100.00%
37	Transfers to/from Reserves	7,980,000	(2,624,200)	5,355,800	65,658,359	(2,624,200)	63,034,159	(57,678,359)	1176.90%
38	Property Taxation Costs	2,756,146	-	2,756,146	2,289,743	-	2,289,743	466,403	83.10%
39	Other Expenditures	1,010,108	-	1,010,108	1,011,754	-	1,011,754	(1,646)	100.20%
40	Contingency	863,526	-	863,526	863,526	-	863,526	-	100.00%
41		<b>33,747,731</b>	<b>(2,624,200)</b>	<b>31,123,531</b>	<b>90,961,333</b>	<b>(2,624,200)</b>	<b>88,337,133</b>	<b>(57,213,602)</b>	<b>283.80%</b>
42	<b>Transfers to Organizations for Provision of Services</b>								
43	Police Services	30,361,882	(3,970,173)	26,391,709	29,996,726	(3,636,595)	26,360,131	31,578	99.90%
44	Ptbo County/City Paramedics Service	5,451,226	-	5,451,226	5,451,226	-	5,451,226	-	100.00%
45	Fairhaven Debt and Operating Support	2,029,074	-	2,029,074	2,029,074	-	2,029,074	-	100.00%
46	Peterborough Public Health	1,330,450	-	1,330,450	1,330,450	-	1,330,450	-	100.00%
47	Ptbo & Kawarthas Economic Development	999,778	-	999,778	999,778	-	999,778	-	100.00%
48	Otonabee Region Conservation Authority	808,633	-	808,633	808,633	-	808,633	-	100.00%
49	Peterborough Humane Society	365,194	-	365,194	365,194	-	365,194	-	100.00%
50	Downtown Business Improvement Area	150,000	-	150,000	150,000	-	150,000	-	100.00%
51	Primary Healthcare Services	21,220	-	21,220	21,220	-	21,220	-	100.00%
52	Greater Peterborough Innovation Cluster	140,000	-	140,000	140,000	-	140,000	-	100.00%
53		<b>41,657,457</b>	<b>(3,970,173)</b>	<b>37,687,284</b>	<b>41,292,301</b>	<b>(3,636,595)</b>	<b>37,655,706</b>	<b>31,578</b>	<b>99.90%</b>
54	<b>Total expenditures</b>	<b>286,939,077</b>	<b>(132,947,768)</b>	<b>153,991,309</b>	<b>339,590,482</b>	<b>(129,507,654)</b>	<b>210,082,828</b>	<b>(56,091,519)</b>	<b>136.40%</b>

## Schedule 3

### City of Peterborough

# Capital Works in Progress by Function

Projected Actuals to December 31, 2020

Project Description C1	Number of Active Projects C2	Total Project Budgets C3	Gross Expenditures Paid & Committed To Date C4	Gross Expenditures Compared to Budget (Over) Under C5	Gross Expenditures As a % To Budget C6	Other Revenues or Recoveries C7	Net Project Expenditures C8	Net Expenditures as a % of Budget C9	Approved Capital Budget Remaining (Unfinanced Expenditures) C10
<b>Chief Administrative Officer</b>									
Fire Services	4	1,304,532	905,017	399,515	69.00%	-	905,017	69.40%	399,515
Emergency Management	0	-	-	-	#DIV/0!	-	-	0.00%	-
<b>Total</b>	<b>4</b>	<b>1,304,532</b>	<b>905,017</b>	<b>399,515</b>	<b>69.00%</b>	<b>-</b>	<b>905,017</b>	<b>69.40%</b>	<b>399,515</b>
<b>Corporate and Legislative Services</b>									
Facilities Management	36	18,373,729	16,297,740	2,042,291	89.00%	321,100	16,618,840	90.40%	1,754,889
Facilities and Planning Initiatives	7	6,970,967	6,267,227	703,739	90.00%	260,329	6,527,557	93.60%	443,410
Information Technology	9	5,371,350	1,907,989	3,463,361	36.00%	1,894,041	3,802,030	70.80%	1,569,320
Other	17	17,319,710	13,281,408	4,038,302	77.00%	33,216	13,314,624	76.90%	29,520,515
<b>Total</b>	<b>69</b>	<b>48,035,756</b>	<b>37,754,364</b>	<b>10,247,693</b>	<b>79.00%</b>	<b>2,508,686</b>	<b>40,263,051</b>	<b>83.80%</b>	<b>33,288,134</b>

## Schedule 3

# City of Peterborough

## Capital Works in Progress by Function

Projected Actuals to December 31, 2020

Project Description C1	Number of Active Projects C2	Total Project Budgets C3	Gross Expenditures Paid & Committed To Date C4	Gross Expenditures Compared to Budget (Over) Under C5	Gross Expenditures As a % To Budget C6	Other Revenues or Recoveries C7	Net Project Expenditures C8	Net Expenditures as a % of Budget C9	Approved Capital Budget Remaining (Unfinanced Expenditures) C10
<b>Infrastructure and Planning Services</b>									
Planning	19	21,913,517	18,364,813	3,548,704	84.00%	(519,191)	17,845,622	81.40%	4,067,895
Growth Areas	12	3,400,000	74,710	3,325,290	2.00%	-	74,710	2.20%	3,325,290
Industrial Parks	3	9,609,083	10,371,211	(762,128)	108.00%	101,325	10,472,536	109.00%	(863,453)
Building	1	130,000	21,044	108,956		-	21,044	16.20%	108,956
Airport	21	15,114,575	10,123,769	4,990,808	67.00%	55,797	10,179,565	67.30%	4,935,011
Flood Reduction Master Plan Projects	26	98,578,237	56,492,511	42,085,729	57.00%	715,923	57,208,431	58.00%	41,369,806
Geomatics/Mapping	6	2,330,718	1,483,266	847,452	64.00%	-	1,483,266	63.60%	847,452
Infrastructure and Planning Services - Administration	8	6,475,000	5,550,619	924,381	86.00%	(601,307)	4,949,313	76.40%	1,525,688
Arterial	19	71,031,354	57,003,445	14,027,910	80.00%	2,948,220	59,951,664	84.40%	11,079,690
Collector & Local	8	23,733,060	22,457,106	1,275,953	95.00%	-	22,457,107	94.60%	1,275,953
Bridges	8	4,518,152	2,158,648	2,359,504	48.00%	-	2,158,648	47.80%	2,359,504
Sidewalks	7	4,211,733	3,431,411	780,323	81.00%	1,168,089	4,599,499	109.20%	(387,766)
Sanitary Sewers	11	12,028,718	5,775,211	6,253,506	48.00%	-	5,775,212	48.00%	6,253,506
Storm Sewers	5	4,826,476	3,584,519	1,241,957	74.00%	76,476	3,660,995	75.90%	1,165,481
Public Works	15	12,919,148	10,976,546	1,942,602	85.00%	1,128,478	12,105,024	93.70%	814,124
Transit	12	16,516,949	12,392,452	4,124,497	75.00%	(245,568)	12,146,884	73.50%	4,370,065
Parking	3	641,500	424,624	216,876	66.00%	-	424,624	66.20%	216,876
Traffic	13	4,676,417	2,192,689	2,483,727	47.00%	365,642	2,558,332	54.70%	2,118,085
Transportation Planning	4	2,660,014	2,448,328	211,686	92.00%	-	2,448,328	92.00%	211,686
Environmental Services	12	8,912,339	2,737,339	6,174,999	31.00%	-	2,737,340	30.70%	6,174,999
Waste Management	6	28,902,086	12,968,550	15,933,535	45.00%	3,000	12,971,551	44.90%	15,930,535
<b>Total</b>	<b>219</b>	<b>353,129,076</b>	<b>241,032,810</b>	<b>112,096,267</b>	<b>68.00%</b>	<b>5,196,884</b>	<b>246,229,695</b>	<b>69.70%</b>	<b>106,899,383</b>



## Schedule 3

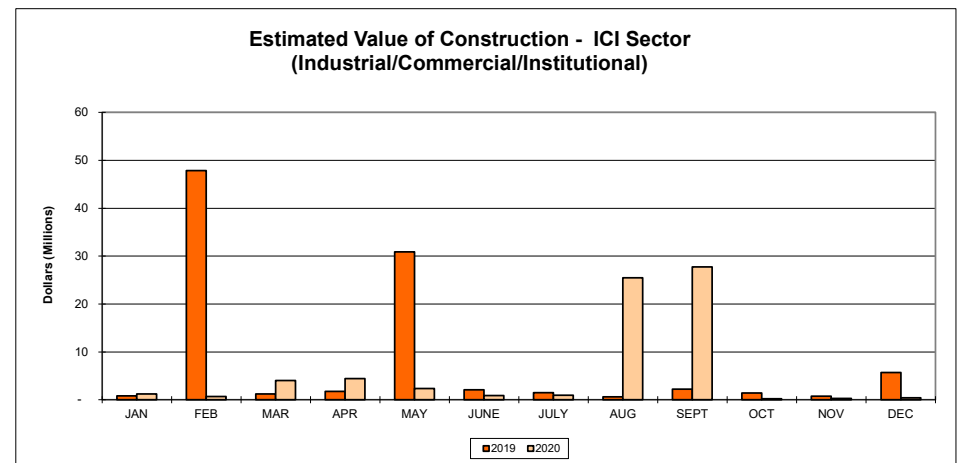
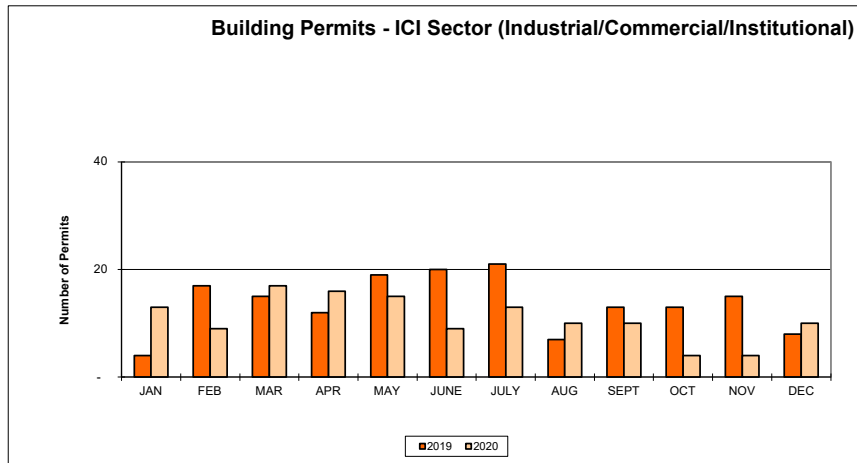
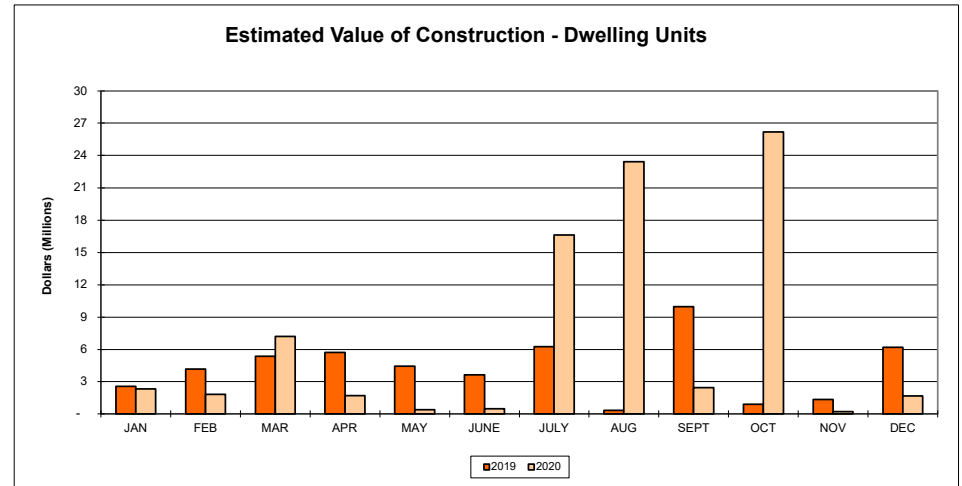
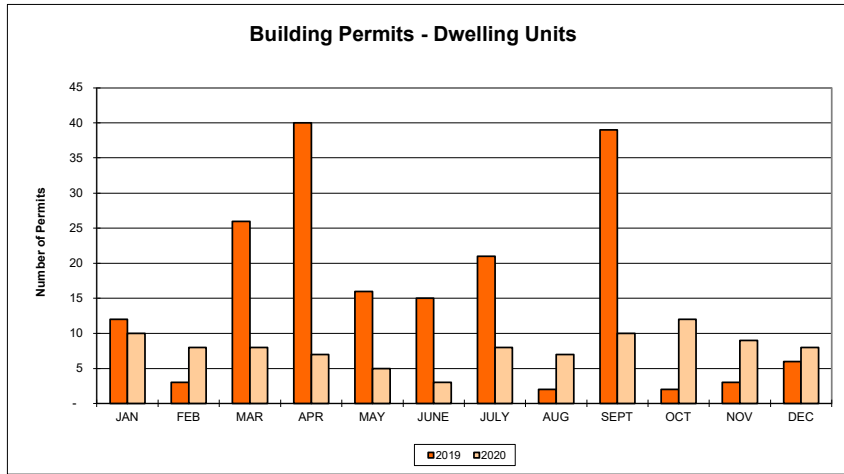
# City of Peterborough

## Capital Works in Progress by Function

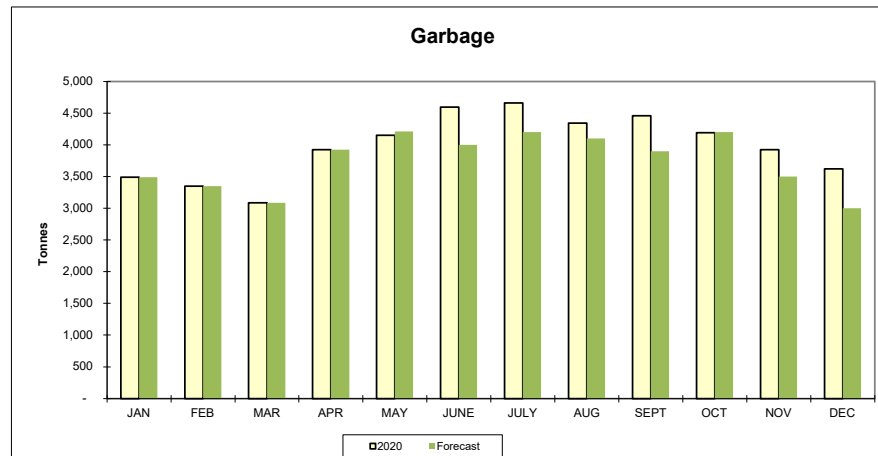
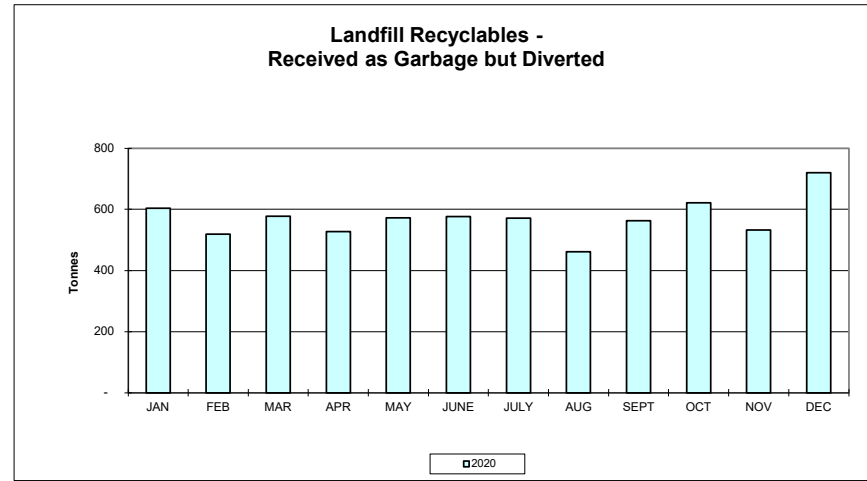
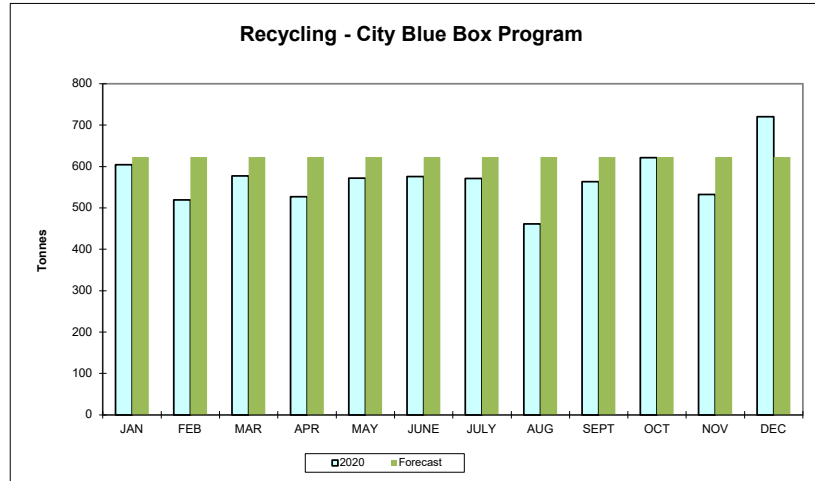
Projected Actuals to December 31, 2020

Project Description C1	Number of Active Projects C2	Total Project Budgets C3	Gross Expenditures Paid & Committed To Date C4	Gross Expenditures Compared to Budget (Over) Under C5	Gross Expenditures As a % To Budget C6	Other Revenues or Recoveries C7	Net Project Expenditures C8	Net Expenditures as a % of Budget C9	Approved Capital Budget Remaining (Unfinanced Expenditures) C10
<b>Community Services</b>									
Administration	7	2,785,322	2,532,540	252,783	91.00%	(45,119)	2,487,421	89.30%	297,901
Arts Culture & Heritage	6	912,585	738,410	174,176	81.00%	-	738,409	80.90%	174,176
Museum	0	-	-	-	#DIV/0!	-	-	0.00%	-
Library	0	-	-	-	0.00%	-	-	0.00%	-
Art Gallery	1	140,000	21,000	119,000		-	21,000	15.00%	119,000
Arenas	11	5,885,832	4,622,544	1,263,288	79.00%	400,000	5,022,544	85.30%	863,288
Memorial Centre	1	130,000	110,000	20,000	85.00%	-	110,000	84.60%	20,000
Marina	0	-	-	-	#DIV/0!	-	-	0.00%	-
Recreation	13	3,790,341	3,638,746	151,594	96.00%	286,240	3,924,987	103.60%	(134,646)
Social Services	5	17,809,000	11,022,028	6,786,972	61.89%	-	11,022,028	61.89%	6,786,972
<b>Total</b>	<b>44</b>	<b>31,453,080</b>	<b>22,685,268</b>	<b>8,767,813</b>	<b>72.00%</b>	<b>641,121</b>	<b>23,326,389</b>	<b>74.20%</b>	<b>8,126,691</b>
<b>Police</b>									
<b>Police</b>	<b>6</b>	<b>1,169,043</b>	<b>2,327,801</b>	<b>(1,158,757)</b>	<b>199.00%</b>	<b>-</b>	<b>2,327,800</b>	<b>199.10%</b>	<b>(1,158,757)</b>
<b>Grand Total</b>	<b>342</b>	<b>435,091,487</b>	<b>304,705,259</b>	<b>130,352,531</b>	<b>70.00%</b>	<b>8,346,691</b>	<b>313,051,952</b>	<b>72.00%</b>	<b>147,554,966</b>

# Building



## Waste Management





**October 29, 2020**

**To Sheldon Laidman, Commissioner of Community Services:**

**CC: Karen Rennie, Manager of Arts, Culture & Heritage**

The Market Hall Performing Arts Centre Board of Directors passed a motion on Thursday, October 22 to officially ask the City of Peterborough to defer our commercial rent payments for one year. The COVID-19 pandemic has forced us to close our doors, and as such we are unable to generate any revenue due to the restrictions on crowd size.

We cannot operate at a break even point with a 50 patron restriction. In addition to not being able to generate revenue, many of our events that were postponed have been officially cancelled. As result, we have had to refund approximately \$50,000 in tickets sales, greatly impacting our cash position, with no end in sight for when we can resume our operations.

We thank you for your consideration during this difficult time.