



City of
Peterborough

To: Members of the Accessibility Advisory Committee

From: Mark Buffone, Accessibility Compliance Coordinator

Meeting Date: March 3, 2021

Subject: Report AAC21-006
Accessibility Staff Report

Purpose

A report to advise the Accessibility Advisory Committee on the current work of Accessibility staff.

Recommendation

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC21-006 dated March 3, 2021, of the Accessibility Compliance Coordinator as follows:

That Report AAC21-006 with respect to the current work of Accessibility staff be received for information.

Budget and Financial Implications

There are no budgetary or financial implications associated with the recommendation.

Background

AODA Compliance

No updates to report since the February 2021 Accessibility Staff Report

Accessibility Reviews

The best way to remove barriers is to prevent them. Accessibility staff provide formal reviews for various development applications and during the planning and design stages of City projects, including projects related to buildings, public spaces, services, documents, websites, by-laws, plans and policies. Reviews and research completed in February 2021 include:

1. Official Plan and Zoning By-law Amendment applications

- 1045-1063 Armour Rd and 941, 949, 957 Ashdale Cres. (residential development)
- 246 Parkhill Road East, 21-33 Leahy's Lane (12 townhouse units)

2. Site Plan Control applications

- 1189 Lansdowne Street West (addition and alterations to Trans Canada Nissan)

3. Infrastructure

- Coordinated a meeting with Public Works and Traffic to investigate opportunities to coordinate sidewalk reconstruction priorities with accessible pedestrian signal priorities.

4. Websites and documents

Accessibility staff support various City departments every week to remediate PDFs or provide content on the website, either as HTML pages or as online forms. The following list represents a sampling of projects, research and education activities:

- Memorial Centre ticketing software (reviewed software compliance, advocated to vendor to upgrade software to meet WCAG 2.0 level AA standards)
- Memorial Centre website promotions banner (reviewed banner accessibility)
- Youseum, a museum exhibit created by you (accessible document)
- Yourseum planning sheet (accessible PDF form)
- Various specification documents for engineering contracts (accessible document)
- Transit route schedule (initiated a plan to make online schedules more accessible)

5. Bylaws, plans and policies

- no activity to report

6. Procurement

Accessibility staff provide ongoing reviews of bid solicitation documents to ensure accessibility is incorporated into every major purchase the City makes. Every project requires the organization we do business with to complete accessibility training as it

applies the scope of work. The following list represents a sampling of projects that incorporated accessibility beyond the training requirements:

- Automated parking system replacement at King Street and Simcoe Street parking garages (accessible self-serve kiosks, accessible wayfinding and digital entry signage)
- Police staffing study (accessible documents, consultation)
- Road condition data collection (accessible documents)
- Peterborough Memorial Centre security (accessible documents, support persons and service animals, mental health first aid)
- Storm water management pond surveys (accessible documents)

7. Partnerships

- Downtown Vibrancy alleyway project (accessible public spaces)

Council for Persons with Disabilities (CPD)

The Communication Coordinator continues to attend CPD board meetings electronically. The CPD is running weekly Coffee Chats on Zoom which people can sign up to join, as well as a Community Outreach Program which provides one-on-one check in-in calls with CPD volunteers.

National Accessibility Week, May 30 to June 5, 2021

Confirmed plans with Library staff to do a video highlighting their Visiting Library program as well as a display and blog post of books and library materials by and about people with disabilities.

In March the Communication Coordinator will be in contact with the Mayor's Office to confirm video of the official Proclamation.

Other plans are underway as outlined in the February 3, 2021 Report AAC21-004. Suggestions from Committee members are welcome at any time.

Access Fund Update

The Communication Coordinator contacted managers of City departments to invite applications to the Access Fund for 2021/2022 City projects, including projects that may support the [initiatives outlined in the status report of the Accessibility Plan](#).

[www.peterborough.ca/accessibility]

Accessibility Training

Accessibility staff delivered three 2-hour workshops in February 2021 on creating accessible PDFs. Staff knowledge of accessible documents and PDF remediation skills continues to grow on a monthly basis.

Legislation

No updates to report since the February 2021 Accessibility Staff Report

Resources

No resources to report since the February 2021 Accessibility Staff Report

Submitted by,

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