

## **Accessibility Advisory Committee Minutes**

Electronic Meeting

**February 3, 2021**

Present                      Councillor Clarke  
                                    Sioux Lily  
                                    Amanda Motyer, Chair  
                                    Don Parnell (4:12 p.m.)  
                                    Barb Munro  
                                    Dave Hurley  
                                    Phil Mechetuk

Staff Present              Mark Buffone, Accessibility Compliance Coordinator  
                                    Sarah Mackillican, Communication Coordinator  
                                    Kendra Sedgwick, Committee Coordinator

### **Call to Order**

The meeting was called to order at 4:02 p.m. by Kendra Sedgwick, Committee Coordinator.

### **Election of Officers**

The Committee Coordinator called for nominations for the Chair position.

#### **Chair**

Moved by Sioux Lily

**That Amanda Motyer be appointed as Chair of the AAC for 2021.**

Carried

#### **Vice Chair**

Amanda Motyer assumed the Chair and called for nominations for the Vice Chair position.

Moved by Barb Munro

**That Sioux Lily be appointed as Vice Chair of the AAC for 2021.**

Carried

### **Confirmation of Minutes**

Moved by Councillor Clarke

**That the minutes of Accessibility Advisory Committee held on March 4, 2020 be approved.**

Carried

### **Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

### **Consent Agenda - 6.c, 6.d, 6.e**

Moved by Phil Mechetuk

**That items 6.c, 6.d and 6.e be approved as part of the Consent Agenda.**

Carried

### **Access Fund Summary**

Report AAC21-002

Moved by Phil Mechetuk

**That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC21-002 dated February 3, 2021, of the Communication Coordinator as follows:**

- a) That report AAC21-002 with respect to the current balance of the Access Fund be received for information.**
- b) That the AAC continues to hold the funds approved on March 4, 2020 for the Time In My Shoes program (Access Fund Request AFR2020-002), to ensure the funding is available when the program can be safely held again.**
- c) That the AAC advise staff on possible uses for unspent funds, as a result of committee inactivity in 2020 due to the COVID-19 pandemic.**

Carried

## **National AccessAbility Week 2021**

Report AAC21-004

Moved by Phil Mechetuk

**That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC21-004 dated February 3, 2021, of the Communication Coordinator as follows:**

- a) That Report AAC21-004 about National AccessAbility Week 2021 be received for information; and**
- b) That the Committee provide recommendations for the May 2021 National AccessAbility Week celebrations.**

Carried

## **Accessibility Staff Report**

Report AAC21-001

Moved by Phil Mechetuk

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC21-001 dated February 3, 2021, of the Accessibility Compliance Coordinator as follows:**

**That Report AAC21-001 with respect to the current work of Accessibility staff be received for information.**

Carried

## **Downtown Vibrancy Alleyway Project, Funding Support**

Report AAC21-005

Moved by Councillor Clarke

**That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC21-005 dated February 3, 2021 of the Accessibility Compliance Coordinator as follows:**

- a) That the presentation from the Accessibility Compliance Coordinator on the current alleyway concept design prepared by the DBIA be received for information;**
- b) That the Committee members make recommendations on the alleyway concept design;**

- c) That the Committee send a letter of support, attached as Appendix A, to help the DBIA apply for funding to the Rural Economic Development (RED) program; and
- d) That the Committee approve the coordination of a letter of support to help the DBIA apply for funding to the Bell Let's Talk Community Fund.

Carried

### **Built Environment Sub-Committee membership and meeting schedule, 2021**

Report AAC21-003

Moved by Barb Munro

**That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC21-003 dated February 3, 2021 of the Communication Coordinator as follows:**

- a) That the Accessibility Advisory Committee (AAC) receive Report AAC21-003 for information.
- b) That the AAC provide feedback about membership of the committee and potential recruitment for the Built Environment Sub-Committee in 2021.
- c) That the AAC approve the proposed 2021 schedule for meetings of the Built Environment Sub-Committee.

At the meeting of February 3, 2021, Committee added d) as follows:

- d) That those members whose term ended in December 2020, be offered an extension of one year.

Carried

### **Other Business**

Downtown Public Space Survey – Staff let the Committee members know that they will be receiving a presentation at the March Committee meeting on the Downtown Public Space project.

### **Adjournment**

Moved by Don Parnell

**That this meeting of the Accessibility Advisory Committee adjourn at 5:06 p.m.**

Carried

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Amanda Motyer, Chair

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Kendra Sedgwick, Committee Coordinator