



City of
Peterborough

To: **Members of the General Committee**

From: **W.H. Jackson, Director of Utility Services**

Meeting Date: **April 16, 2018**

Subject: **Report USWM18-003**
Award of P-02-18 for Leaf and Yard Waste Services at the
Harper Road Compost Facility

Purpose

A report to recommend the award of RFP P-02-18 for Leaf and Yard Waste Services at the Harper Road Compost Facility.

Recommendations

That Council approve the recommendations outlined in Report USWM18-003, dated April 16, 2018 of the Director of Utility Services as follows:

- a) That the operation of the Leaf and Yard Waste Services at the Harper Road Compost Facility from May 1, 2018 to April 30, 2019 as described in RPF P-02-18 be awarded to Triland Excavating and Hauling, 2200 Keene Road, Otonabee, Ontario K9J 6X7, at a cost of \$287,350.00 plus HST of \$37,355.50 for a total cost of \$324,705.50, based on 8210 tonnes of inbound materials to be processed;
- b) That a provisional work value of 10 percent be permitted for the project and the Director of Utility Services be provided the authority to adjust the purchase order value to an upset limit of \$316,085.00 excluding HST as necessary to allow for additional tonnage; and
- c) That staff be authorized to extend the contract for two additional one-year terms, subject to budget approval.

Budget and Financial Implications

The total project costs (net of the HST rebate) for RFP P-02-18 for the one-year of operation is \$324,705.50 based on the assumption of 8210 tonnes of material.

The total estimated project cost can be accommodated within the approved 2018 Operating Budget for Compost Site Operation. If an option to extend is taken, future operating budgets will be made accordingly.

Background

Between 1993 and 2016, the City composted all of the “green waste” material it and the County collected with internal resources at the Harper Road facility. However, when the City was given an order by the Ministry of Environment and Climate Change to cease operations there as soon as an alternate location could be found, staff looked to alternate approaches. In 2016, a Council-approved pilot was embarked upon, whereby the organic material was ground at Harper Road, and then trucked to another composting facility for final processing. The price to do this was equivalent to doing the processing ourselves, and required less City staff and equipment. The pilot ended December 31, 2017.

In the interim, a project has developed that is proposing to construct an organics (Source Separated Organics and Leaf and Yard Waste) processing facility at the Bensfort Landfill. The City has partnered with a private developer with the City collecting the organic materials and the private developer processing them. This proposal is now working its way through the approval processes of the Otonabee-South Monaghan Township and the MOECC. It is anticipated that start-up of this new facility together with door-to-door collection of organics will commence in 2020. Until that time, the Harper Compost Facility needs to stay in operation.

Brief Description of the Work

An RFP was issued to examine the cost of a number of options to deal with the Leaf and Yard Waste material that will come to the Harper Road Compost Facility.

The RFP provided four options that could be bid on. Each bidder was able to bid on any number of the options. The options were:

- Option 1 - to do grinding only (which would then require City staff to process the materials at Harper Road);
- Option 2 - to haul and process the material only, after it had been ground;
- Option 3 - to provide all three services (grind, haul and process);
- Option 4: to supply all the staff and equipment to complete the composting operation at the Harper Road site, and remove the finished material for local sales.

Procurement Type, Closing Date, Prepared by, Reviewed by

On January 5, 2018, RFP P-02-18 was distributed within which prices were sought for three alternative operations at the Harper Road Compost Facility. The fourth option was added after the RFP closed and each bidder was offered the opportunity to bid on the fourth option.

The RFP closed on March 8, 2018 and six proposals were received as listed in Table 1.

Table 1: Proponents and Costs for P-02-18

Proponents	Option 1 Grinding Only	Option 2 Haul and Process	Option 3 Grind and Haul and Process*	Option 4 Grind/Operate at Harper Road**
Courtice Auto Wreckers	No bid	No bid	\$38.74/tonne	No bid
Millar Waste	No bid	No bid	\$73.00/tonne	No bid
Triland Excavating	No bid	No bid	No bid	\$35/tonne
TRY Recycling	No bid	No bid	\$102.70/tonne	No bid
Walker	No bid	No bid	\$74.67/tonne	No bid
Van Roestal Contracting	No bid	No bid	\$42.36/tonne	No bid

*City would need to provide loader and operator to load hauling trailers, at approx \$6/tonne

**No additional City resources or costs

Recommended Bidder

Based upon the evaluation, and the single bid to operate and manage the Harper Road Compost Facility which is also the lowest bid received, it is proposed that P-02-18 be awarded to Triland Excavating and Haulage. Triland has done work for the City in the past which has been very satisfactory. The City also received other good references about Triland.

Council Approval Required

Section 8.2.1 of the Purchasing By-law 14-127 states Council must approve an award where the expenditure is greater than \$100,000 and is not a Request for Tenders awarded to the lowest bidder. RFP P-02-18 for the Leaf and Yard Waste Services at the Harper Road Compost Facility meets this requirement and must be approved by Council.

Timelines

If the recommendation is approved, an agreement will be prepared and signed by the CAO and Clerk, under their delegated authority to do so before the work commences.

The contractor is tentatively scheduled to commence work on May 1, 2018

Submitted by,

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Director Utility Services

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