



City of
Peterborough

To: **Members of the General Committee**

From: **John Kennedy, City Clerk**

Meeting Date: **December 1, 2020**

Subject: **Report CLSCLK20-014**
Video Recording/Closed-Circuit Television Policy Update

Purpose

A report to recommend an updated policy for the use of video recording/Closed-Circuit Television (CCTV) in facilities and assets in the City of Peterborough.

Recommendations

That Council approve the recommendations outlined in Report CLSCLK20-014 dated December 1, 2020 of the City Clerk as follows:

- a) That the current policy attached as Appendix A to Report CLSCLK20-014, be rescinded.
- b) That the updated draft video recording/closed-circuit television policy, attached as Appendix B to Report CLSCLK20-014, be adopted.

Budget and Financial Implications

There are no direct budget or financial implications associated with the approval of this report. Divisions that implement CCTV technology would do so through their respective budgets.

Background

The overarching goal of CCTV program activities is to enhance the safety of the public and staff, improve efficiencies, and protect City of Peterborough assets. The City of Peterborough has had a Video Surveillance program and policy in place since 2007. The existing policy is attached to this report as Appendix A. The use of cameras for purposes including safety, security, and protection of property, have become increasingly common not only in society at large, but also for City buildings and property. Cameras are currently in place at City facilities such as arenas, parking garages, City Hall, the bus terminal, and the library.

Each year staff in the Clerk's Office audit City facilities with cameras in place to ensure compliance with the City policy and the **Municipal Freedom of Information and Protection of Privacy Act**. While the audits are conducted annually, the policy has not been thoroughly reviewed for some time and has become outdated as the technology continues to change at a rapid pace.

In 2019, staff began working on an updated policy and reaching out to divisions that were considering expanding the use of CCTV in their operations. The policy attached as Appendix "B" takes into consideration uses such as the Autonomous Vehicle Network Pilot Project, city buses, dash cameras, and Smart Traffic Signal Pilot Projects, which were not in use when the original policy was written in 2007.

Summary

The City of Peterborough has had a Video Surveillance Policy in place since 2007. Over the past 13 years the uses of CCTV have expanded and changed. The current video surveillance policy is being updated to include these types of uses.

Submitted by,

John Kennedy
City Clerk

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Attachments:

Appendix A – 2007 Video Surveillance Policy

Appendix B – Draft CCTV Policy