CITY OF PETERBOROUGH

2021 Operating Budget

	Description		2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget Over (Under) 2020 Budget %	Over (Under) 2020 Budget $
Library							
Main Library							
Expenditures							
60005 560005	Salaries - Full time		1,295,354	1,224,738	1,318,291	1.8%	22,937
60005 560025	Salaries - Part time		624,146	518,310	608,640	-2.5%	-15,506
60005 560295	Employee Benefit O/H		438,067	438,067	443,169	1.2%	5,101
		Personnel	2,357,567	2,181,115	2,370,100	0.5%	12,533
60005 568000	Utilities		76,125	76,125	91,974	20.8%	15,849
60005 568005	Heat		17,077	17,077	15,395	-9.8%	-1,682
60005 568015	Telephone		11,367	11,367	10,000	-12.0%	-1,367
60005 568140	Postage		2,000	2,000	2,000	0.0%	0
60005 568945	Contractual Services		65,500	52,500	66,810	2.0%	1,310
60005 570055	Snow Removal		0		4,579	0.0%	4,579
60005 570085	Courier Service		5,489	5,489	5,489	0.0%	0
60005 570095	Advertising & Publicity		5,000	5,000	3,000	-40.0%	-2,000
		Contractual	182,558	169,558	199,247	9.1%	16,689

CITY OF PETERBOROUGH

2021 Operating Budget

	Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget Over (Under) 2020 Budget %	Over (Under) 2020 Budget $
Library						
Main Library						
Expenditures						
60005 568145	Photocopies	17,000	17,000	19,950	17.4%	2,950
60005 568155	Office Supplies	5,000	5,000	4,000	-20.0%	-1,000
60005 568190	Technical Supplies	10,000	10,000	10,000	0.0%	0
60005 568195	Circulation Supplies	3,000	3,000	3,000	0.0%	0
60005 568200	Reference Supplies	1,000	1,000	0	-100.0%	-1,000
60005 568440	Miscellaneous	500	0	0	-100.0%	-500
60005 568650	Children's Programs	14,000	14,000	7,000	-50.0%	-7,000
60005 568780	Library Foundation	18,000	5,000	5,200	-71.1%	-12,800
60005 568785	Bookbinding - Adult	300	300	300	0.0%	0
60005 568790	Microfilm	3,000	3,000	500	-83.3%	-2,500
60005 568845	Volunteer Recognition	500	500	500	0.0%	0
60005 570245	Board Expenses	500	1,000	1,500	200.0%	1,000
	Materials, Supplies	72,800	59,800	51,950	-28.6%	-20,850
60005 568280	Rep & Maint Buildings	20,000	20,000	30,000	50.0%	10,000
60005 568335	Preventative Maint-Buildings	19,474	19,474	18,318	-5.9%	-1,156
	Repairs, Maintenance	39,474	39,474	48,318	22.4%	8,844
60005 568025	Property Taxes	2,000	2,500	2,550	27.5%	550
60005 568040	Insurance	16,680	15,680	18,897	13.3%	2,217
60005 570015	Audit fees	4,000	4,150	4,300	7.5%	300
60005 574500	Bank Charges	700	700	3,000	328.6%	2,300
	Fees	23,380	23,030	28,747	23.0%	5,367
60005 790055	Data Processing internal	58,000	60,000	122,500	111.2%	64,500
	Inter-departmental Charges	58,000	60,000	122,500	111.2%	64,500
60005 568405	Office Equipment	3,500	3,500	3,500	0.0%	0
	New Equipment	3,500	3,500	3,500	0.0%	0

CITY OF PETERBOROUGH

2021 Operating Budget

	Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget Over (Under) 2020 Budget %	Over (Under) 2020 Budget $
Library						
Main Library						
Expenditures						
60005 568895	Business Travel	2,000	2,000	2,000	0.0%	0
60005 568900	Membership/Subscrptions	4,000	4,000	4,000	0.0%	0
60005 568905	Staff training	10,000	10,000	10,000	0.0%	0
60005 568930	Conf & Conventions	3,000	3,000	3,000	0.0%	0
	Travelling, Training	19,000	19,000	19,000	0.0%	0
60005 771001	Transfer to Reserves	43,000	43,000	0	-100.0%	-43,000
60005 771003	Transfer to Reserves	361,100	361,100	364,711	1.0%	3,611
	Contributions to Reserves	404,100	404,100	364,711	-9.7%	-39,389
		3,160,379	**2,959,577**	**3,208,073**	**1.5%**	**47,694**
Revenues						
60005 410000	Provincial grant	132,806	132,806	132,806	0.0%	0
	Ontario grants	132,806	132,806	132,806	0.0%	0
60005 440220	Recoveries	500	100	500	0.0%	0
60005 440500	Donation	15,000	100	10,200	-32.0%	-4,800
60005 440918	Library Foundation	3,000	3,000	0	-100.0%	-3,000
60005 450055	Xerox fees	4,000	3,000	5,000	25.0%	1,000
60005 450065	One time sponsorship	500	350	550	10.0%	50
60005 450085	Membership revenue	15,000	7,000	15,000	0.0%	0
60005 450140	Fines	60,000	12,000	60,000	0.0%	0
60005 450230	Program Revenue	200	5	500	150.0%	300
60005 450320	Facility Rentals	30,000	5,000	30,000	0.0%	0
60005 450595	Lost books	4,000	1,000	5,000	25.0%	1,000
60005 450600	Lost cards	700	250	700	0.0%	0
60005 450605	Microfilm fees	150	160	150	0.0%	0
	Fees, Service Charges, Donations	133,050	31,965	127,600	-4.1%	-5,450

CITY OF PETERBOROUGH

2021 Operating Budget

	Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget Over (Under) 2020 Budget %	Over (Under) 2020 Budget $
Library						
Main Library						
Revenues						
60005 440000	Interest Earned	3,000	3,000	1,000	-66.7%	-2,000
	Investment Income	3,000	3,000	1,000	-66.7%	-2,000
60005 486003	Tsf frm Library Surplus D.Reserve	43,000	43,000	0	-100.0%	-43,000
	Contribution from Reserve	43,000	43,000	0	-100.0%	-43,000
		311,856	**210,771**	**261,406**	**-16.2%**	**-50,450**
NET REQUIREMENT		**2,848,523**	**2,748,806**	**2,946,667**	**3.4%**	**98,144**

CITY OF PETERBOROUGH

2021 Operating Budget

	Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget Over (Under) 2020 Budget %	Over (Under) 2020 Budget $
Library						
DelaFosse						
Expenditures						
60015 560025	Salaries - Part time	57,609	57,609	58,208	1.0%	599
60015 560295	Employee Benefit O/H	5,761	5,761	5,821	1.0%	60
	Personnel	63,370	63,370	64,028	1.0%	659
60015 568000	Utilities	3,857	3,857	4,623	19.9%	766
60015 568005	Heat	5,030	5,030	4,204	-16.4%	-826
60015 570085	Courier Service	5,489	5,489	5,489	0.0%	0
	Contractual	14,376	14,376	14,316	-0.4%	-60
60015 568280	Rep & Maint Buildings	10,000	10,000	10,000	0.0%	0
60015 568335	Preventative Maint-Buildings	4,437	4,437	4,473	0.8%	36
	Repairs, Maintenance	14,437	14,437	14,473	0.2%	36
60015 568025	Property Taxes	500	500	500	0.0%	0
	Fees	500	500	500	0.0%	0
60015 786003	Tsf to Library Surplus D.Reserve	31,000	31,000	31,310	1.0%	310
	Contributions to Reserves	31,000	31,000	31,310	1.0%	310
		123,683	**123,683**	**124,627**	**0.8%**	**945**
Revenues						
NET REQUIREMENT		**123,683**	**123,683**	**124,627**	**0.8%**	**945**

CITY OF PETERBOROUGH

2021 Operating Budget

Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget Over (Under) 2020 Budget %	Variances 2020 - 2021 Budget Over (Under) 2020 Budget $
Library					
Amortization					
NET REQUIREMENT	0		0	0.0%	0
TOTAL NET REQUIREMENT	2,972,206	2,872,489	3,071,295		