



Peterborough Public Library

To: Library Board of Trustees

From: Jennifer Jones, Library CEO

Meeting Date: December 8, 2020

Subject: Report PPL20-025
Library CEO Report December 2020

Purpose

A report to inform the Library Board of Trustees on general matters concerning Library operations and services.

Recommendation

That the Library Board approves the recommendation as outlined in Report PPL20-025 dated December 8, 2020, of the Library CEO as follows:

That the report to inform the Library Board on general matters concerning Library operations and service be received for information.

Budget and Financial Implications

There are no budget or financial implications resulting from the approval of the recommendation of this report.

Background

Public Computers

Initial test parts have arrived however the connector cables are still outstanding at the time of writing this report. Staff continue to be hopeful that the public computer upgrade will be completed as soon as backordered parts arrive and all the pieces come together. Printing services are available with staff assistance for members of the public.

Collections

Staff participated in an online demo for STEM VILLAGE. This tool is a curated database of online education resources for grades 4- 8 to help guide and motivate students to improve their skills in critical STEM (Science, Technology, Engineering, and Math) areas. We are looking at purchasing the tool in the new year to help support both home schooling parents as well as all students in current Ontario curriculum studies. Staff are also looking at ways it might help to supplement future STEM library programs.

Staff are also busy with year-end purchasing and vendor contract renewals for 2021.

One of the challenges we continue to face is explaining the necessary quarantine period for items returned.

Programming

Our Adult Book Club and Cookbook Club email subscribers continue to grow in number, with 135 and 68 current subscribers, respectively. We are moving toward a “Community of Learning” model for these and other programs as many subscribers enjoy hearing from us, but do not necessarily enjoy participating in online meetings. Through the community of learning model, participants can learn from us and each other in a cooperative and supportive forum that meets their needs to be as connected as they are comfortable with. Staff are also going to be creating Facebook groups for future Reading Challenges and Craft-along programs to help support these programs as well as the community of learning model.

The Craft-along program continues to grow; December’s program was full within the first 38 minutes of registration!

Total participants in Adult interactive online events: 53

Total Views of Adult Online videos (Librarians Live at Lunch): 62

200 Children’s Grab & Go Kits were distributed this month.

The Read Aloud Chapter Book Club ended this month. Staff included a poll in the final email, asking participants if they would be interested in joining another Read Aloud Book Club program in 2021.

The Tween Book Club met on November 19. There were 12 participants that joined via Zoom to discuss the book *Fortunately the Milk* by Neil Gaimen. In the last 15 minutes of every meeting, participants are given a chance to make book recommendations for future meetings.

14 leaves were found in the Golden Leaf Contest which ended November 30. One young patron came in with her family to let staff know how thrilled she was to find a leaf in a book. She said she had been wishing she would find one since the contest started,

and that “it inspired her to hide snowflakes in her books over the holidays for her sister to find!”

For the Winter children’s programming session, staff have decided to run all the same programs we ran this fall, as well as a monthly PJ Family Story Time (via Zoom) and an in-person Baby & Me program. Registrations will be kept to a minimum number to ensure social distancing is maintained, and staff have been working with Peterborough Public Health to establish protocols and the proper COVID measures necessary to make the program safe.

General Service

Typical Week took place between November 22 to 28, 2020. The information gathered during this week will be used in the spring as part of our annual statistical reporting to the Ministry.

In the past couple weeks, general circulation has slowed down a bit. Staff are able to stay caught up on quarantine check-in prior to the end of the day. Staff have also been able to stay on top of pulling holds, tidying the hold shelf, and checking the collection for claims returned and missing items.

We are once again participating in the DBIA Holiday passports promotion. Anyone participating in a library transaction (information of circulation) may receive a stamp in their passport. Previously stamps were limited to circulation transactions. Patrons are still only able to receive one stamp per visit.

The library introduced online payments in September. To date, we’ve been able to collect over \$1700.

	Nov 2020	Nov 2019
Physical Item Checkouts and renewals	23,602	37,022
New memberships	151	250
Footfall count	9,263	23,891

Submitted by,

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