



City of  
**Peterborough**

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**To:** **Members of the Finance Committee**

**From:** **Richard Freymond**  
**Commissioner of Corporate and Legislative Services**

**Meeting Date:** **November 17, 2020**

**Subject:** **Report CLSFS20-061**  
**Fairhaven 2021 Budget**

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## **Purpose**

A report to inform Council that the 2021 Budget submission for Fairhaven will be received on Tuesday, November 17, 2020.

## **Recommendation**

That Council approve the recommendation outlined in Report CLSFS20-061, dated November 17, 2020, of the Commissioner of Corporate and Legislative Services as follows:

That the presentation and budget details presented to the November 17, 2020 Finance Committee by Fairhaven for the 2021 Budget be received for information.

## **Budget and Financial Implications**

There are no additional budget and financial implications of the recommendation.

## Background

The Finance Committee is scheduled to review the 2021 Draft Budget during the week of November 23, 2020. Tuesday, November 17, 2020 has been set aside to receive budget requests from outside Boards and Agencies. Representatives from Fairhaven will be in attendance to make a short presentation and answer questions about the amounts that are included in the Draft 2021 Budget.

Included on pages 196 – 198 of the 2021 Draft Budget Highlights Book is the high-level summary of information provided by Fairhaven. The budget elements include support for Operations, Capital, and Debt Servicing costs.

Fairhaven continues to face numerous budgetary pressures in 2021. As a result, Fairhaven has requested increased operational funding from the City in the amount of \$200,000 for a total of \$1,550,000 (2020 - \$1,350,000), a 14.8% increase. However, the overall net requirement for Fairhaven has been reduced as a result of the City's commitment towards debt servicing costs expiring in 2021.

As part of report CPFS12-062 dated September 4, 2012, Council resolved that beginning with the 2013 Capital Budget, an annual provision would be included in the Draft Capital Budget (Ref # 3-4.03) to support Fairhaven's on-going capital program. The amount for 2021 is \$234,289.

The following chart provides details of the Debt Servicing, Operating and Capital components of the 2021 Fairhaven budget.

Chart 1 2021 Amounts Included in Draft Operating Budget for Outside Agencies and Boards that will attend the November 17, 2021 Budget Committee review				
Service	2020 Approved	2021 Draft Budget	% Difference	\$ Difference
Fairhaven - Debt Servicing	679,074	355,862	-47.6%	-323,212
- Operating Support	1,350,000	1,550,000	14.8%	200,000
- Capital Financing	225,191	234,289	4.0%	9,098
<b>Total Support for Fairhaven</b>	<b>2,254,265</b>	<b>2,140,151</b>	<b>-5.1%</b>	<b>-114,114</b>

Additional budget details are appended to this report and further information will be provided by Fairhaven representatives on November 17, 2020.

Submitted by,

Richard Freymond  
Commissioner of Corporate and Legislative Services

Contact Person:

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Attachment:

Appendix A: Draft 2021 Budget for Fairhaven



## COMMITTEE OF MANAGEMENT

### MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on June 10, 2020 at 1:00 p.m. via Videoconference.

#### ATTENDANCE

##### Members

Keith Riel, Chair	City Councillor	Present
Janet Clarkson	County Councillor	Present
Stephen Wright	City Councillor	Present
Karl Moher	County Councillor	Present
Claude Dufresne	Community Representative	Present
Doug Percy	Community Representative	Present
Tia Nguyen	Community Representative	Present

##### Staff

Lionel Towns	Executive Director	Present
Betty Hazen	Director of Care	Regrets
Jennifer Baro	Executive Assistant	Present
Carolyn Jones	Finance Manager	Present (1:00pm-1:30pm)

##### Other

Richard Steinginga	Baker Tilley	Present (1:07pm-1:20pm)
Veronica Mason	Baker Tilley	Present (1:07pm-1:20pm)

**1.0 Approval of Agenda  
Amendment to Agenda  
Add Item 6.3 Executive Director  
Report # 2020-ED 31  
Enabling Accessibility Fund**

Moved by C. Dufresne, seconded by S. Wright,

**“THAT the Agenda of June 10, 2020 be approved as amended.”**

Carried

**2.0 Declaration of Pecuniary Interest**

There were no Disclosures of Interest

**3.0 Approval of Minutes**

Moved by K. Moher, seconded by T. Nguyen,

**“THAT the Minutes of May 13, 2020 be approved.”**

Carried

**4.0 Guest Speaker-Baker Tilly  
Finance Manager Report  
Report # 2020-FIN 02  
Draft Audited Financial Statements**

Moved by C Dufresne, seconded by T. Nguyen,

a) **“THAT the 2019 audited financial statements, as prepared by Baker Tilley, be approved; and**

b) **THAT Baker Tilley, be approved as our auditors for 2020 fiscal year.”**

Carried

**5.0 Finance Report**

**5.1 Finance Report  
Report # 2020-FIN 03  
Financial Results**

Moved by D. Percy, seconded by T. Nguyen,

**“THAT this Report be received for information.”**

Carried

**5.2 Executive Director  
Report # 2020-ED 27  
Fairhaven 2020 Draft Operating Budget**

Moved by C. Dufresne, seconded by S. Wright,

**"THAT the Committee of Management approve this Report, as well as the attached 2020 Operating Budget, and its related schedules."**

Carried

**5.3 Executive Director  
Report # 2020-ED 28  
2021 Fairhaven Operating and Capital Budgets Request-County and City of Peterborough**

Moved by K. Moher, seconded by J. Clarkson,

- a) **"THAT Fairhaven's 2021 Municipal Operating Budget funding request be increased from 2020's ask of \$2,025,000 (\$675,000 – County, \$1,350,000 – City) to \$2,325,000 (\$775,000 – County, \$1,550,000 – City); a total increase of \$300,000**
- b) **THAT the Fairhaven's 2021 Municipal Capital Budget request follow the ten year capital plan endorsed by both Councils in 2012, for a total of \$356,166 (\$121,877 – County, \$234,289 – City); and**
- c) **THAT the operating and capital budget requests above be approved and forwarded to the County and City of Peterborough for consideration during their 2021 Budget deliberations."**

**\*\*This motion could be revisited based on the impact of the current COVID 19 Pandemic. This is a very preliminary Capital Operating budget for our 2021 needs, and we will continue to respond accordingly.**

Carried

## 6.0 Staff Reports

### 6.1 Executive Director Report # 2020-ED 29 Update of Divisional Reports

Moved by T. Nguyen, seconded by C. Dufresne,

**“THAT the Committee of Management receive this Report for information.”**

Carried

### 6.2 Executive Director Report # 2020-ED 30 Health & Safety Report

Moved by D. Percy, seconded by J. Clarkson,

**“THAT the Committee of Management receive this Report for information.”**

Carried

### 6.3 Executive Director Report # 2020- ED 31 Enabling Accessibility Fund

Moved by K. Moher, seconded by T Nguyen,

**“THAT Fairhaven’s Committee of Management express its support for:**

- 1. “The Enabling Accessibility at Fairhaven Project**
- 2. The benefits that this project would have for improving accessibility and safety for persons with disabilities, and the mental health benefits that this project’s renovations would have for Residents who would be able to take part in activities with more confidence and independence; and**
- 3. Fairhaven’s application to the Enabling Accessibility Fund for the funding of this project.”**

Carried

**7.0 Governance**

No Items to report on.

**8.0 Member Reports on Community Issues Related to Fairhaven**

No items to report on.

**9.0 Communications and Media Items**

9.1 Newspaper Articles of Interest

**10.0 Adjournment**

Moved by T. Nguyen, seconded by S. Wright,

**“THAT There being no further business, the meeting be ADJOURNED at 2:25 p.m.”**

Carried

**Next Meeting:**

The next meeting of the Fairhaven Committee of Management is **Wednesday August 12, 2020** via videoconference at **1:00 p.m.**



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Chairperson  
Committee of Management

Approved as Presented

c.  
Deputy City Clerk and Mayor via email  
to be posted on the City's corporate  
network



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Executive Director

Approved with Corrections

Warden J. Murray Jones  
Troy Speck, CAO