



City of  
**Peterborough**

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**To:** **Members of the Finance Committee**

**From:** **Richard Freymond**  
**Commissioner of Corporate and Legislative Services**

**Meeting Date:** **November 17, 2020**

**Subject:** **Report CLSFS20-062**  
**Peterborough County/City Paramedics Service 2021 Budget**

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## **Purpose**

A report to inform Council that the 2021 Budget submission for Peterborough County/City Paramedics Service will be received on Tuesday, November 17, 2020.

## **Recommendation**

That Council approve the recommendation outlined in Report CLSFS20-062, dated November 17, 2020, of the Commissioner of Corporate and Legislative Services as follows:

That the presentation and budget details presented to the November 17, 2020 Finance Committee by the Peterborough County/City Paramedics Service for the 2021 Budget, be received for information.

## **Budget and Financial Implications**

There are no additional budget and financial implications of the recommendation

## Background

The Finance Committee is scheduled to review the 2021 Draft Budget during the week of November 23, 2020. Tuesday, November 17, 2020 has been set aside to receive budget requests from outside Boards and Agencies.

Included on pages 199-200 of the 2021 Draft Budget Highlights Book is a high-level summary of information included in the Draft 2021 Operating Budget for the Peterborough County-City Paramedics Service (PCCP).

The cost share between the City and the County is based on population as per the 2016 census. The City's share is 58.62% (2020 – 58.62%).

The PCCP Budget forecast in 2021 assumes additional funding from the Province, which results in a reduced financial ask to the City. However overall, the increase to the City's net requirement is 1.92% and is the result of the one-time use of reserves in 2020 in the amount of \$161,881 to help cushion increases in 2020. Further changes may be made as the County's 2021 budget has not been approved yet. Any adjustment required to the City's portion of the PCCP Budget, will be netted against the City's 2021 General Contingency provision.

### Chart 1

Service	2020 Approved	2021 Draft Budget	% Difference	\$ Difference
Peterborough County/City Paramedics Service	5,451,226	5,391,148	-1.10%	(60,078)
Contribution from Reserve	161,881	0	-100.00%	(161,881)
	5,289,345	5,391,148	1.92%	101,803

County staff will be available to provide further information on November 17, 2020.

Submitted by,

Richard Freymond  
Commissioner of Corporate and legislative Services

Contact Person:

Yvette Peplinskie  
Phone: 705-742-7777 Ext 1862  
Toll Free: 1-855-738-3755  
Fax: 705-876-4607  
E-mail: [yveplinskie@peterborough.ca](mailto:yveplinskie@peterborough.ca)

Attachment:

Appendix A: Draft 2021 Budget for PCCP

Appendix A: PCCP Preliminary Draft 2021 Budget - SUBJECT TO CHANGE

Estimated Revenues:	Budget 2020	Budget 2021	Budget \$ Change (decrease) / increase	Budget % Change (decrease) / increase	Comments
County funding requirement - ambulance	3,687,027	3,713,141	26,114	0.71%	Population split based on 2016 census (58.62% City/41.38% County)
City funding requirement - ambulance	5,451,226	5,391,148	-60,078	-1.10%	Population split based on 2016 census (58.62% City/41.38% County)
Contribution from shared capital reserve	1,417,850	822,130	-595,720	-42.02%	
Contribution from County Cross Border Reserve	20,000	20,000	0	0.00%	
Contribution from LSR reserve (County Only)	155,792	92,485	-63,307	-40.64%	Includes County Only Safe Restart Funds of \$49,035 related to COVID Cleaning and \$43,450 related to COVID increase for pandemic supplies and non disposable supplies
Community Paramedine Program	0	417,500	417,500	100.00%	100% funded by Province
Contribution from Reserve	37,000	0	-37,000	-100.00%	
Province ambulance grant transfer	8,480,172	8,716,157	235,985	2.78%	Estimated Forecast
Dedicated nurse program funding transfer	450,683	450,683	0	0.00%	Budgeted at 100% of estimated cost (unchanged from 2017)
Substance Abuse Addictions Program	0	159,105	159,105	100.00%	100% funded by Province
Recoveries amounts and Refunds	70,000	70,000	0	0.00%	Estimated recovery for services provided on a charge out basis
<b>Total Estimated Revenues</b>	<b>19,769,750</b>	<b>19,852,349</b>	<b>82,599</b>	<b>0.42%</b>	

Estimated Expenses

Administration expenses	3,161,018	3,295,661	134,643	4.26%	Chief, Deputy Chief(s), Superintendents, Executive Assistant, Clerical, Professional Standards, Fleet Coordinator, P/T Fleet Technician, plus estimated 2021 OMERS pension plan and employee benefits premium rates. Includes Off Load Nurse program of \$450,600 (100% Provincially funded), and admin equipment reserve contribution of \$13,086
Paramedic expenses	11,992,143	11,808,304	-183,839	-1.53%	F/T Paramedics and P/T Paramedics. Includes estimated increases to OMERS pension plan and employee benefits premiums in 2021. Also includes uniforms, professional fees, and health and safety costs.
Vehicle Operating Expenses	612,030	636,495	24,465	4.00%	Includes fuel, vehicle maintenance, licencing and insurance expenses.
Community Paramedicine		417,500	417,500	100.00%	
Susstance Abuse Additions Programs		159,105	159,105	100.00%	
Vehicle Capital and Reserve Expenses	1,161,020	1,178,471	17,451	1.50%	Replacement of two ambulances with power stretchers @ \$185,500 each plus two ERV's @ \$84,000 each and Future reserve contributions to rolling stock of \$639,471.
Patient care equipment and supplies expenses	1,499,097	917,195	-581,902	-38.82%	5 power stretchers at \$23,550 each plus patient care expenses and reserve contributions of \$171,445.
Cross Border Billings expense	35,000	35,000	0	0.00%	
Facility expenses	1,309,442	1,404,618	95,176	7.27%	Includes facility expenses for 6 bases @\$1,299,607, capital renovation of \$40,000 and reserve contribution of \$65,011. Included in the budget is increased cleaning costs due to COVID-19, of approximately \$118,500 (offset by some savings in other areas).
<b>Total estimated expenses</b>	<b>\$ 19,769,750</b>	<b>\$ 19,852,349</b>	<b>\$ 82,599</b>	<b>0.42%</b>	