



City of  
**Peterborough**

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**To:** **Members of the General Committee**

**From:** **Cynthia Fletcher**  
**Commissioner of Infrastructure and Planning Services**

**Meeting Date:** **October 19, 2020**

**Subject:** **Report IPSENG20-027**  
**Winter Service Operations Policy Amendment**

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## **Purpose**

A report to recommend an amendment to the Winter Service Operations Policy.

## **Recommendation**

That Council approve the recommendation outlined in Report IPSENG20-027, dated October 19, 2020, of the Commissioner of Infrastructure and Planning Services, as follows:

That the Winter Service Operation Policy, attached as Appendix A, be approved to align sidewalk and bicycle lane winter maintenance with the changes to Ontario Regulation 239/02 as amended by Ontario Regulation 366/18: Minimum Maintenance Standards for Municipal Highways and to update the Policy to include the winter maintenance of paved trails as per current practice.

## Budget and Financial Implications

The changes to the Winter Service Operations Policy can be accommodated within the 2020 operating budget and will be incorporated in future operating budgets.

## Background

The Policy requires an update for the following reasons:

- 1) To ensure language associated with roles is clear in relation to Ontario Regulation 239/02: Minimum Maintenance Standards for Municipal Highways. <https://www.ontario.ca/laws/regulation/020239>. City staff have developed operational procedures and allocated resources to meet the requirements of Ontario Regulation 239/02;
- 2) To include any additional levels of service beyond the regulated standards; and
- 3) To update for the May 3, 2018 changes to Ontario Regulation 239/02 Minimum Maintenance Standards for Municipal Highways which amended the service standard for sidewalks and bicycle lanes.

## Current Additional Level of Service

The City of Peterborough has a practice of providing winter maintenance for hard surface trails. The Minimum Maintenance Standards do not include a requirement for municipalities to maintain trails.

The update to the City's policy does not represent a change to the current level of service, but ensures the policy aligns with the revised regulation and includes a statement for hard surface trails.

## Summary

The Winter Services Operations Policy requires housekeeping amendments to ensure language related to roles is clear and the policy includes additional facilities to align with the changes in Ontario Regulations. City Staff have updated the operational procedures to align with the current O.Reg.239/02. Minimum Maintenance Standards for Municipal Highways.

Submitted by,

Cynthia Fletcher  
Commissioner of Infrastructure and Planning Services

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**Attachments:**

Appendix A: Winter Service Operation Policy