



City of
Peterborough

To: **Members of the Peterborough Regional Liaison Committee**

From: **Richard Freymond**
Commissioner of Corporate and Legislative Services

Meeting Date: **October 15, 2020**

Subject: **Report CLSFSPRLC20-001**
POA, Social Services and Peterborough County-City Waste Management Facility Draft 2021 Budgets

Purpose

A report to present the Draft 2021 POA, Social Services and County-City Waste Management Facility Budgets, and to recommend that the Peterborough Regional Liaison Committee receive the presentations, endorse the budgets and recommend to City and County Councils that the budgets are to be reflected in their respective Draft 2021 Municipal Budget documents.

Recommendations

That the Peterborough Regional Liaison Committee approve the recommendations outlined in Report CLSFSPRLC20-001, dated October 15, 2020, of the Commissioner of Corporate and Legislative Services, as follows:

- a) That the Peterborough Regional Liaison Committee receive the presentations from City of Peterborough staff regarding the draft 2021 POA, Social Services and County-City Waste Management Facility Budgets, and
- b) That the Peterborough Regional Liaison Committee endorse the draft 2021 POA, Social Services and County-City Waste Management Facility Budgets, as set out in Appendix A to Report CLSFSPRLC20-001 and recommend to City and County Councils that the budgets be reflected in their respective draft 2021 Municipal Budget documents.

Budget and Financial Implications

The following chart summarizes the net tax levy impacts for the City and County.

Description	2020 Net Funding Requirement	2021 Net Funding Requirement	\$ Change	% Change
Col 1	Col 3	Col 3	Col 4	Col 5
County				
POA (Net Revenues)	-522,343	-378,855	143,488	27.5%
Social Assistance	836,515	832,249	-4,266	-0.5%
Children's Services	681,204	768,441	87,237	12.8%
Housing & Homelessness	6,090,874	6,053,495	-37,379	-0.6%
Community Development Program	186,666	190,691	4,025	2.2%
Waste Management Facility	458,760	145,604	-313,156	-68.3%
Total County Operating	7,731,676	7,611,625	-120,051	-1.6%
Capital				
Housing Repair Costs	82,200	0	-82,200	-100.0%
Waste Management Facility	250,000	2,120,000	1,870,000	748.0%
Total County Capital	332,200	2,120,000	1,787,800	538.2%
Total County	8,063,876	9,731,625	1,667,749	20.7%

City				
POA (Net Revenues)	-430,838	-308,722	122,116	28.3%
Social Assistance	4,485,359	4,313,584	-171,775	-3.8%
Children's Services	1,497,832	1,633,246	135,414	9.0%
Housing & Homelessness	5,566,674	5,679,574	112,900	2.0%
Community Development Program	222,299	226,903	4,604	2.1%
Waste Management Facility	261,259	-69,395	-330,654	-126.6%
Total City Operating	11,602,585	11,475,190	-127,395	-1.1%
Capital				
Housing Repair Costs	67,800	0	-67,800	-100.0%
Waste Management Facility	250,000	2,120,000	1,870,000	748.0%
Total City Capital	317,800	2,120,000	1,802,200	567.1%
Total City	11,920,385	13,595,190	1,674,805	14.0%

Background

The draft 2021 budgets for the POA, Social Assistance, Children's Services, Housing and Homelessness, Community Development Program and County-City Waste Management Facility are attached as Appendix A.

The overall Operating and Capital Budgets for the County increased by \$1,667,749 or 20.7% while the City is experiencing an increase of \$1,674,805 or 14.0%.

POA and Social Services

The County/City share of the prior year's weighted assessment is 55.1%/44.9% (2020 - 54.8%/45.2%). The Operating and Capital Budgets for POA and Social Services for the County increased by \$110,905 or 1.5% while the City is experiencing an increase of \$135,459 or 1.2%. This is being driven by several factors:

Provincial Offences Office:

- The number of charges filed are anticipated to meet pre- COVID-19 levels with an expected increase in the overall numbers of charges filed by the City police as a result of the cancellation of their 72 hour program and the expansion of e-ticketing programs by both the City Police and the OPP in 2021.
- Job losses due to COVID-19 are expected to have a negative impact on the collection of fines.
- The City continues to work with the government to reopen court proceedings using remote technology by the end of 2020. It is unclear at this time when Court will reopen for in person proceedings.

Social Assistance

- Employment Services Transformation as one of three prototype regions across the province begins January 1, 2021. Employment services will no longer be provided by the Social Services department. Service focus will be on life stabilization supports to clients to enhance their employability. This results in a reduction to Ontario Works (OW) Administration provincial funding of \$1.6M in 100% provincial dollars.
- Funding for OW Administration budget continues to be capped at 2018 actuals.
- Caseload is estimated to increase due to COVID-19 and the ending of certain financial supports such as Canadian Emergency Response Benefit (CERB)

and the unknown impact of the pandemic on future unemployment rates. Caseload projection set at 3,701 for 2021, up from a 2020 budget of 3,428.

- The City contribution to City discretionary benefits has been reduced partially due to an offsetting increase to Provincial revenues as a result of increased caseloads, and partially due to a change in the allocation of recreation subsidies. No changes were made to the County contribution at this time.

Children's Services:

- Provincial funding of allowable administration expenditures has changed for all programs except EarlyON programs. In 2021, 100% provincial administrative funding will change to a 50/50 cost share with Municipalities, increasing the net municipal requirement.
- With a couple of closures of programs in the City and some system wide expansion in licensed child care spaces in both the City and the County, the cost share will shift to 68% City, 32% County in 2021 from 69% City, 31% County in 2019.

Housing and Homelessness

- Continued financial pressures related to the shelter system, the need for overflow services and COVID-19 social distancing requirements impacted the 2021 budget.
- Review of emergency shelters resulting in a proposal to increase base funding and recommendation of additional funding to allow a starting wage equivalent to a living wage of \$17.63 for shelter workers. The impact of this has the effect of increasing the budgeted amount to be paid for by the City due to the CMSM agreement. For 2021 there is no impact to the County. City staff anticipate a further report going to City Council in October regarding increased funding for emergency shelters.
- City overflow shelter costs in 2021 are fully funded by the City tax base, after using reserves in 2020 to mitigate budget increases last year.

Community Development Program

- For the Community Development Program and Homemakers, funding is shared on a 50/50 City/County basis with funding for Community Care Peterborough funded 100% by the City.

Peterborough County-City Waste Management Facility

The County/City agreement of the Peterborough County-City Waste Management Facility (PCCWMF) shares operating and capital costs 50/50. The Operating and Capital Budgets for PCCWMF for the County increased by \$1,556,844 or 219.7% while the City is experiencing an increase of \$1,539,346 or 301.1%. The difference between the County and City share of operating expenses is due to City-only costs. The increases in the budget are being driven by several factors:

Increased Landfill operating costs:

- The PCCWMF was fortunately protected by several favourable long-term service and operating contracts, such as processing of landfill recyclables like drywall. Several of those contracts have expired, and the results of recent tenders are significant contractual cost increases for the PCCWMF. Additional contracts will expire and require tendering over the next few years, and further increases are anticipated.

Increased Landfill tipping fees:

- Increases to landfill fees have been proposed in a phased in approach to move toward recovering the full cost of services and to encourage increased waste diversion.

Increased Landfill capital costs:

- The PCCWMF is subject to capital work to fulfill the design capacity, and future operations. The increase in capital work for 2021 will include the expansion of the landfill gas collection system, removal of excess clean soil off-site, Cell 4 design and construction, and Public drop-off concrete and bin rehabilitation.

Submitted by,

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Commissioner of Corporate and Legislative Services

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Attachments:

Appendix A Draft 2021 Budgets for:

- POA
- Social Services
- Children's Services
- Housing & Homelessness
- Community Development Program
- County-City Waste Management Facility

CITY OF PETERBOROUGH

2021 Operating Budget

Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget	
				Over (Under) 2020 Budget %	Over (Under) 2020 Budget \$
POA Office					
Expenditures					
Provincial Offences Act Office	1,919,162	1,813,141	1,861,278	-3.0%	-57,884
	1,919,162	1,813,141	1,861,278	-3.0%	-57,884
Revenues					
Provincial Offences Act Office	2,350,000	1,954,000	2,170,000	-7.7%	-180,000
	2,350,000	1,954,000	2,170,000	-7.7%	-180,000
Net Requirements					
Provincial Offences Act Office	-430,838	-140,859	-308,722	28.3%	122,116
	-430,838	-140,859	-308,722	-28.3%	122,116

2021 - Note: The \$1,791,145 Budgeted Revenues for POA is comprised of Gross Budgeted POA Revenues (\$2,170,000) less the County's share of POA Net Revenues (378,855)

Department: Corporate and Legislative Services

Activity Name: Provincial Offences Office

Division: Provincial Offences Office

Budget Account #: 101-183

Statement of Purpose:

The Provincial Offences Act (POA) Office is responsible for administration, courtroom support and municipal prosecution of the Provincial Offences Act (the Act) offences as well as municipal bylaws within the City and County of Peterborough. The POA office ensures compliance with the Act, the Memorandum of Understanding with the Ministry of the Attorney General and the Inter-municipal Service Agreement.

Highlights:

The number of charges issued is the primary driver of the POA Court system, however, the Court has no influence on the number of charges filed by enforcement agencies. The number of charges fluctuates and the composition of the dollar value of the charges impacts the revenue generated. POA revenues are only realized by the payment of fines.

MTO/Service Ontario now collects defaulted fines that have suspended a driver's licence as well as plate denials for defaulted parking tickets. This change means in a proportional decrease in daily payments coming directly to POA offices but shows up as revenue sent to us monthly by the Province.

Since January 2020, Peterborough Police Services has significantly decreased the number of 72 hour tickets issued and voided at the police station. This change has caused an increase in the number of tickets being filed with the Court.

Staff will continue to pursue collection initiatives with the goal of increasing fine revenue.

Net revenues are divided between the City and County of Peterborough based on the prior year's relative weighted assessment. The County's share for 2021 is 55.1%; the City's

share is 44.9%.

Performance Data:

Defaulted Fines - Definition: Any fine where the defendant has failed to pay the amount imposed upon conviction by the due date. A fine is considered defaulted when it remains unpaid 15 days past the due date.

Once in default, the City will start collection activity that may include Final Notices, orders to suspend driver's licenses and plate denials, addition of defaulted fines to tax rolls and legal proceedings.

*** Active collection of fines was suspended by Order of the Chief Justice of Ontario effective March 16, 2020, causing a 60% decrease in defaulted revenues for the months the Order was in effect.

Defaulted Fines	2018	2019	2020 Forecast
Collected	\$1,110,029	\$1,267,363	\$980,000

Charges Filed	2018	2019	2020 (Forecast)
Federal Part 1 & Part 3	155	162	100
Part 1 Tickets	17,089	14,425	10,000
Parking	5,594	6,889	4,500
Part 3 Informations	1,419	1,340	1,200
Totals	24,257	22,816	15,800

CITY OF PETERBOROUGH

2021 Operating Budget

Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget	
				Over (Under) 2020 Budget %	Over (Under) 2020 Budget \$
POA Office					
Expenditures					
Personnel	857,868	855,740	874,343	1.9%	16,474
Contractual	279,109	281,049	284,912	2.1%	5,803
Materials, Supplies	23,225	25,225	23,025	-0.9%	-200
Repairs, Maintenance	500	500	500	0.0%	0
Fees	113,258	116,258	127,586	12.7%	14,328
Inter-departmental Charges	67,608	22,069	68,107	0.7%	499
New Equipment	1,000	1,000	1,000	0.0%	0
Rentals	35,100	35,100	34,000	-3.1%	-1,100
Travelling, Training	19,150	11,200	18,950	-1.0%	-200
Transfer to Capital Fund	0		50,000	0.0%	50,000
County Share	522,343	465,000	378,855	-27.5%	-143,488
	1,919,162	1,813,141	1,861,278	-3.0%	-57,884
Revenues					
Fines	2,350,000	1,954,000	2,170,000	-7.7%	-180,000
	2,350,000	1,954,000	2,170,000	-7.7%	-180,000
NET REQUIREMENT	-430,838	-140,859	-308,722	-28.3%	122,116

CITY OF PETERBOROUGH

2021 Operating Budget

Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget	
				Over (Under) 2020 Budget %	Over (Under) 2020 Budget \$
Social Assistance					
Expenditures					
Ontario Works Administration and Employment Services	11,773,638	11,780,638	10,223,452	-13.2%	-1,550,186
Ontario Works Mandatory Benefits	30,751,218	31,798,371	32,814,912	6.7%	2,063,694
Discretionary Benefits	1,752,179	2,432,420	1,663,787	-5.0%	-88,392
Poverty Reduction Initiatives	141,686	141,686	70,000	-50.6%	-71,686
Homemakers and Nurses	140,000	140,000	140,000	0.0%	0
	44,558,721	46,293,115	44,912,151	0.8%	353,430
Revenues - County Contribution					
Ontario Works Administration and Employment Services	772,762	762,032	780,683	1.0%	7,921
Discretionary Benefits	34,666	34,666	34,666	0.0%	0
Poverty Reduction Initiatives	24,087	24,087	11,900	-50.6%	-12,187
Homemakers and Nurses	5,000	5,000	5,000	0.0%	0
	836,515	825,785	832,249	-0.5%	-4,266
Revenues - Provincial & Other					
Ontario Works Administration and Employment Services	7,291,099	7,291,099	5,631,200	-22.8%	-1,659,899
Ontario Works Mandatory Benefits	30,751,218	31,798,371	32,814,912	6.7%	-2,063,694
Discretionary Benefits	1,157,530	1,897,699	1,208,206	4.4%	50,676
Homemakers and Nurses	112,000	112,000	112,000	0.0%	0
	39,311,847	41,099,169	39,766,318	1.2%	454,471
Net Requirements					
Ontario Works Administration and Employment Services	3,709,777	3,727,507	3,811,569	2.7%	101,792
Discretionary Benefits	559,983	500,055	420,915	-24.8%	-139,068
Poverty Reduction Initiatives	117,599	117,599	58,100	-50.6%	-59,499
Homemakers and Nurses	23,000	23,000	23,000	0.0%	0
	4,410,359	4,368,161	4,313,584	-2.2%	-96,775

Department: Community Services

Activity Name:

Social Assistance

Division: Social Service

Budget Account #: 10585, 10590, 10600, 10610, 10595, 10605, 10615, 10640, 10645, 10650

Statement of Purpose:

To provide for personnel and other client program costs to deliver Financial Assistance and Life Stabilization activities. Eligible residents receive help with costs of food, shelter, dental, vision care and Life Stabilization supports.

Highlights:

In 2019, the Province announced that Peterborough would be part of one of three prototype regions for the Employment Services Transformation across the Province. Beginning January 1, 2021 the City will no longer be delivering Employment Programs. The focus of Ontario Works will be life stabilization supports to clients to enhance their readiness for employment referrals.

Effective the same date, a 22% reduction in the provincial Ontario Works Administration will take place. The result is a reduction of \$1.6 million. In addition to this funding change, the Province capped Ontario Works Administration expenses at the 2018 actuals. Since then, the City cost shares have gradually increased. A restructuring of the Social Services division is taking place in the second half of 2020 to be able to live within the new funding allocation, but more importantly, to better serve our clients in our new role in 2021.

As part of the restructuring, the Community Development Program will move out of the Social Services Division to Community Services. The Homemakers Program and the Poverty Reduction Initiative will remain with the Social Services Division. The Poverty Reduction Initiative program, which is 100% municipally funded, has been reduced by \$71,686 in order to support Provincial funding cuts in other Social Services areas. This was a KPMG recommended change.

The 2019 OW actual caseload average was 3427, and the 2020 budgeted average caseload is 3428. Due to the COVID-19 pandemic, the caseload has increased (average caseload for the first six months of 2020 is 3500). Considering the longer term affects of the end of other financial supports, such as the Canadian Emergency Response Benefit (CERB) and the unknown of its impact on future unemployment rates, the 2021 average caseload has been set at 3701. Mandatory benefits are paid for 100% by the Province.

Provincial funding of OW discretionary benefits is capped at \$10 per OW and ODSP cases per month. Following up on the KPMG recommendations, staff continue to examine options to prioritize health needs within the discretionary benefits. The proposed 2021 budget includes a reduction of \$142,568 in the City costs based on reducing the costs of the recreation benefit.

Performance Data:

* This chart includes City and County figures.

Social Assistance Statistics	2018	2019	2020 (Forecast)
OW Caseload	3,695	3,427	3,628
Gross OW Monthly Cost per Case	\$709.62	\$734.33	\$733.27

CITY OF PETERBOROUGH

2021 Operating Budget

Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget	
				Over (Under) 2020 Budget %	Over (Under) 2020 Budget \$
Social Assistance					
Expenditures					
Personnel	7,928,699	7,928,699	7,189,279	-9.3%	-739,420
Contractual	34,637,581	36,116,150	35,954,231	3.8%	1,316,650
Materials, Supplies	117,400	95,800	105,667	-10.0%	-11,733
Repairs, Maintenance	20,000	40,000	10,000	-50.0%	-10,000
Fees	12,642	15,542	19,327	52.9%	6,685
Other Transfers	71,686	71,686	0	-100.0%	-71,686
Inter-departmental Charges	681,568	681,568	581,042	-14.7%	-100,526
New Equipment	71,340	86,340	79,400	11.3%	8,060
Rentals	808,305	1,099,136	766,006	-5.2%	-42,299
Travelling, Training	209,500	158,194	207,200	-1.1%	-2,300
Recoveries	-2,000	0	-2,000	0.0%	0
	44,556,721	46,293,115	44,910,151	0.8%	353,430
Revenues					
Ontario grants	38,953,347	40,898,169	39,510,818	1.4%	557,471
County and Other Municipal grants & fees	836,515	825,785	832,249	-0.5%	-4,266
Fees, Service Charges, Donations	356,500	201,000	253,500	-28.9%	-103,000
	40,146,362	41,924,954	40,596,567	1.1%	450,205
NET REQUIREMENT	4,410,359	4,368,161	4,313,584	-2.2%	-96,775

CITY OF PETERBOROUGH

2021 Operating Budget

Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget	
				Over (Under) 2020 Budget %	Over (Under) 2020 Budget \$
Children's Services					
Expenditures					
Children's Services Administration	662,243	662,243	617,119	-6.8%	-45,124
CS - Core Funding	11,989,670	11,682,670	11,875,606	-1.0%	-114,064
Early Learning Child Care	792,960	792,960	787,023	-0.7%	-5,938
Expansion Funding	2,113,281	2,015,105	1,967,834	-6.9%	-145,447
EarlyON Child and Family Centres	1,236,657	1,262,727	1,262,727	2.1%	26,070
Directly Operated Child Care	2,125,727	1,804,608	2,155,744	1.4%	30,016
	18,920,538	18,220,313	18,666,053	-1.3%	-254,485
Revenues - County Contribution					
Children's Services Administration	51,360	51,360	98,739	92.2%	47,379
CS - Core Funding	338,075	338,075	348,981	3.2%	10,906
Early Learning Child Care	0	0	10,738	0.0%	10,738
Expansion Funding	114,771	114,771	129,438	12.8%	14,667
Directly Operated Child Care	176,998	151,424	180,545	2.0%	3,547
	681,204	655,630	768,441	12.8%	87,237
Revenues - Provincial & Other					
Children's Services Administration	501,554	501,554	308,560	-38.5%	-192,994
CS - Core Funding	10,899,104	10,592,104	10,785,041	-1.0%	-114,063
Early Learning Child Care	792,960	792,960	753,312	-5.0%	-39,648
Expansion Funding	1,743,634	1,645,458	1,563,185	-10.3%	-180,449
EarlyON Child and Family Centres	1,236,657	1,262,727	1,262,727	2.1%	26,070
Directly Operated Child Care	1,567,593	1,316,144	1,591,541	1.5%	23,948
	16,741,502	16,110,947	16,264,366	-2.9%	-477,136
Net Requirements					
Children's Services Administration	109,329	109,329	209,820	91.9%	100,491
CS - Core Funding	752,491	752,491	741,584	-1.4%	-10,907
Early Learning Child Care	0	0	22,973	0.0%	22,972
Expansion Funding	254,876	254,876	275,211	8.0%	20,335
Directly Operated Child Care	381,137	337,040	383,658	0.7%	2,521
	1,497,832	1,453,736	1,633,246	9.0%	135,413

Department: Community Services

Activity Name: Children's Services

Division: Social Services

Budget Account #: 101-501, 503, 505, 507, 508, 509, 510, 511

Statement of Purpose:

To provide for personnel and other support costs to deliver Children's Services for the early years and childcare programs. Fee subsidy to eligible families, operating grants to licensed child care providers, Special Needs Resources and parenting programs result in quality care for children and allows families to attend to their employment, training and parenting needs.

Highlights:

In 2021, there will be an overall increase in licensed childcare spaces in the City and the County, resulting from the closure of two sites in the City and the expansion of spaces in licensed childcare programs in both the City and County. This growth will shift the cost share to 68% City, 32% County in 2021 from 69% City, 31% County in 2020.

In 2019, the Ministry of Education announced several key funding changes to be phased in over the next three years. In 2020, municipalities were asked to cost share the operating portion of Expansion Plan funding at a rate of 80/20 provincial/municipal. In 2021, all Children's Services administrative funding will be cost shared at a rate of 50/50 with municipalities. Previously most administration funding was at 100%. In 2022, the threshold for allowable Children's Services administration funding will be reduced from 10% to 5%. Any administration cost over the threshold amount will be 100% municipal.

In 2021, the Municipal Child Care programs will increase the per diem fees by 2% to help offset increase in costs.

In 2020, the municipality received an increase to the EarlyON Child

and Family Centre services funding to \$1,262,727. This program is 100% provincially funded. It is anticipated that in 2021 this funding will remain the same with no changes to the municipal cost share requirements.

Performance Data/Work Program:

Children's Services	2018	2019	2020 (Forecast)
Children Served	1,829	1,830	1,850
Licensed Child Care Spaces	3,379	3,494	3,964

CITY OF PETERBOROUGH

2021 Operating Budget

Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget	
				Over (Under) 2020 Budget %	Over (Under) 2020 Budget \$
Children's Services					
Expenditures					
Personnel	2,814,063	2,513,384	2,554,869	-9.2%	-259,193
Contractual	15,437,561	15,506,609	15,244,562	-1.3%	-192,999
Materials, Supplies	86,412	67,042	90,063	4.2%	3,651
Repairs, Maintenance	9,812	9,812	9,908	1.0%	96
Fees	36,641	34,991	42,608	16.3%	5,967
Inter-departmental Charges	129,642	129,642	129,873	0.2%	232
New Equipment	2,420	2,420	2,820	16.5%	400
Rentals	133,274	116,274	143,199	7.4%	9,925
Travelling, Training	450,714	20,139	448,150	-0.6%	-2,564
Recoveries	-180,000	-180,000	0	-100.0%	180,000
	18,920,538	18,220,313	18,666,053	-1.3%	-254,485
Revenues					
Ontario grants	14,692,932	14,611,943	14,387,674	-2.1%	-305,258
County and Other Municipal grants & fees	681,204	655,630	768,441	12.8%	87,237
Fees, Service Charges, Donations	2,048,570	1,499,004	1,876,692	-8.4%	-171,878
	17,422,706	16,766,577	17,032,807	-2.2%	-389,899
NET REQUIREMENT	1,497,832	1,453,736	1,633,246	9.0%	135,413

CITY OF PETERBOROUGH

2021 Operating Budget

Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget	
				Over (Under) 2020 Budget %	Over (Under) 2020 Budget \$
Housing & Homelessness					
Expenditures					
Housing Administration	892,640	872,433	974,168	9.1%	81,528
Peterborough Housing Corporation	3,804,000	3,804,000	3,804,000	0.0%	0
Rent Supplement Programs	2,153,250	2,153,250	2,203,250	2.3%	50,000
Non Profit and Native Housing Providers	7,165,000	7,165,000	7,015,000	-2.1%	-150,000
Housing Resource Centre	314,000	314,000	314,000	0.0%	0
Homelessness	4,432,681	4,433,344	4,788,621	8.0%	355,940
Home for Good	982,665	983,236	983,236	0.1%	571
Housing Access Peterborough	147,824	148,363	74,479	-49.6%	-73,345
Special Program Funding - DOOR	250,000	250,000	250,000	0.0%	0
Special Program Funding - IAH	1,869,237	1,871,581	1,219,121	-34.8%	-650,116
	22,011,296	21,995,207	21,625,875	-1.8%	-385,422
Revenues - County Contribution					
Housing Administration	479,577	480,052	527,400	10.0%	47,823
Peterborough Housing Corporation	1,635,742	1,635,742	1,644,696	0.5%	8,954
Rent Supplement Programs	870,126	870,126	874,890	0.5%	4,764
Non Profit and Native Housing Providers	2,644,100	2,644,100	2,584,207	-2.3%	-59,893
Housing Resource Centre	172,072	172,072	173,014	0.5%	942
Homelessness	208,250	208,250	208,250	0.0%	0
Housing Access Peterborough	81,007	81,303	41,038	-49.3%	-39,969
	6,090,874	6,091,645	6,053,495	-0.6%	-37,379
Revenues - Provincial & Other					
Housing Administration	17,500	16,830	17,000	-2.9%	-500
Peterborough Housing Corporation	819,070	819,070	819,070	0.0%	0
Rent Supplement Programs	565,428	565,428	615,428	8.8%	50,000
Non Profit and Native Housing Providers	2,340,000	2,340,000	2,324,969	-0.6%	-15,031
Homelessness	3,509,149	3,509,149	3,663,935	4.4%	154,786
Home for Good	983,236	983,236	983,236	0.0%	0
Special Program Funding - DOOR	250,000	250,000	250,000	0.0%	0
Special Program Funding - IAH	1,869,365	1,871,581	1,219,167	-34.8%	-650,198
	10,353,748	10,355,294	9,892,805	-4.5%	-460,943

CITY OF PETERBOROUGH

2021 Operating Budget

Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget	
				Over (Under) 2020 Budget %	Over (Under) 2020 Budget \$
Net Requirements					
Housing Administration	395,563	375,551	429,768	8.6%	34,205
Peterborough Housing Corporation	1,349,188	1,349,188	1,340,234	-0.7%	-8,954
Rent Supplement Programs	717,696	717,696	712,932	-0.7%	-4,764
Non Profit and Native Housing Providers	2,180,900	2,180,900	2,105,824	-3.4%	-75,076
Housing Resource Centre	141,928	141,928	140,986	-0.7%	-942
Homelessness	715,282	715,945	916,436	28.1%	201,154
Home for Good	-571	0	0	-99.9%	571
Housing Access Peterborough	66,817	67,060	33,441	-50.0%	-33,376
Special Program Funding - IAH	-128	0	-46	-63.7%	81
	5,566,674	5,548,268	5,679,574	2.0%	112,900

Department: Community Services

Activity Name: Housing and Homelessness

Division: Social Services

Budget Account #: 10625 to 10730

Statement of Purpose:

The City of Peterborough is the Service Manager for Housing and Homelessness Services. The social services division is responsible for administering, funding, overseeing standards, and providing capacity building for approximately 2,000 social housing units, 1,569 of which are Rent Geared to Income. Social Housing projects are owned and managed by 16 non-profit organizations and Peterborough Housing Corporation. Housing and Homelessness services are also responsible for providing housing options across the continuum of housing needs, from shelters, transitional and supportive housing to Rent Geared to Income (RGI) and affordable rental units. The 2020 review of the Housing and Homelessness Plan commits to ending chronic homelessness by 2025. Two key initiatives are required to meet this goal: creating more units dedicated to people experiencing homelessness and creating a response to homelessness that is housing-focused and supports people obtain and retain housing.

Highlights:

Survey respondents to the 2021 Budget Survey ranked housing and accommodations as the most important issue facing the community.

The City is required to provide 1,569 units of Rent Geared to Income (RGI) housing. Housing Services provides ongoing subsidy for social housing providers, ensuring compliance through program and policy support, including operational reviews and providing support for asset management. The social housing portfolio has an assessed value in excess of \$150 million.

Funding for affordable housing development and housing renovation are provided through the Ontario Priorities Housing

Initiative and the Canada-Ontario Community Housing Initiative. The City also has a federal-provincial funding allocation in 2021 for portable housing benefits through the Canada Ontario Housing Benefit. Portable housing benefits are provided to people on the By-Name Priority List of people experiencing homelessness.

Homelessness Services has contracts with local partners to provide: rent supplements, housing stability funds, and various services supporting a community-wide homelessness system response. This system is continues to be under financial and service pressures related to increasing numbers of individuals and families experiencing homelessness and social distancing expectations. There continues to be a need to provide an overflow shelter option. Provincial Homelessness funding has been confirmed for the next two years with modest increases over 2020 .

Performance Data/Work Program:

Housing & Homelessness	2018	2019	2020 (Forecast)
# of Issuances of Housing Stability Fund	2,739	2,844	2,027
Shelter Days of Care	25,231	26,713	22,000
Rent Geared to Income Housing Wait List	1,496	1,339	1,485
Average Monthly Rent - 2 Bedroom Unit	\$988	\$1,077	\$1,104
Purpose Built Rental Housing Vacancy Rate	1.1%	1.2%	2.1%

CITY OF PETERBOROUGH

2021 Operating Budget

Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget	
				Over (Under) 2020 Budget %	Over (Under) 2020 Budget \$
Housing and Homelessness					
Expenditures					
Personnel	898,460	901,285	922,709	2.7%	24,249
Contractual	20,727,321	20,667,972	19,881,126	-4.1%	-846,195
Materials, Supplies	22,535	22,535	14,500	-35.7%	-8,035
Fees	3,000	3,000	3,000	0.0%	0
Inter-departmental Charges	700,600	700,600	742,044	5.9%	41,444
Rentals	27,630	13,815	41,908	51.7%	14,278
Travelling, Training	116,750	111,000	95,587	-18.1%	-21,163
Contributions to Reserves	225,000	285,000	225,000	0.0%	0
Recoveries	-710,000	-710,000	-300,000	-57.7%	410,000
	22,011,296	21,995,207	21,625,875	-1.8%	-385,422
Revenues					
Ontario grants	9,692,070	9,693,616	9,034,627	-6.8%	-657,443
County and Other Municipal grants & fees	6,090,874	6,091,645	6,053,495	-0.6%	-37,379
Fees, Service Charges, Donations	75,000	75,000	75,000	0.0%	0
Contribution from Reserve	586,678	586,678	783,178	33.5%	196,500
	16,444,622	16,446,939	15,946,300	-3.0%	-498,322
NET REQUIREMENT	5,566,674	5,548,268	5,679,574	2.0%	112,900

**2021 - 2030 Capital Budget Justification
Other Capital Assets****Department:** Community Services**Budget Reference #:** 6-8.02**Division:** Social Housing - Social Services**Project Name & Description**

Housing - Capital Repairs

Commitments Made

None.

Effects on Future Operating Budgets

This investment in upgrading and maintaining the existing aging portfolio will help provide safe reliable housing, reduce operating costs, reduce waiting lists, and enable the City to maintain the portfolio to meet the Province's required service level standard.

Project Detail, Justification & Reference Map

The \$150,000 per year is to be utilized to assist social housing providers with necessary capital repairs and upgrades that are considered a priority, and beyond the ability of the housing provider to fund by themselves. This funding, when expended, will be paired with available incentives, funding from federal and provincial levels of government, or as cost sharing opportunities whenever possible. These projects can be prioritized based on capital asset management data, updated through Building Condition Audits. This capital reserve will be funded from City and County contributions based on the weighted assessment sharing ratios and allowed to accumulate until required.

Municipal investment is key where there is a disconnect between social housing repair needs, including unexpected or emergency repairs, and available funding programs from higher levels of government. This capital project provides a funding stream for such circumstances. Under the National Housing Strategy, the federal government has allocated capital funds for social housing provider regeneration. The Housing Division assists providers to pursue available funds to supplement/replace municipal investment.

Other Capital Assets
Ten Year Capital Budget Estimates
 2021-2030 & Subsequent Years
 (\$000)

		Project Total	Approved Pre-2021	REQUESTED					2026 to 2030	2031 to 2045
				2021	2022	2023	2024	2025		
Department	Community Services									
Division	Social Housing - Social Services									
Project Description	Housing - Capital Repairs									
Project #	6-8.02									
Expenditures										
Contractual Services		5,675.0	975.0		150.0	150.0	150.0	175.0	900.0	3,175.0
Direct Revenue										
Other Mun-grants & fees		3,113.5	528.1		82.7	82.7	82.7	96.3	495.0	1,746.3
Total Direct Revenue		<u>3,113.5</u>	<u>528.1</u>		<u>82.7</u>	<u>82.7</u>	<u>82.7</u>	<u>96.3</u>	<u>495.0</u>	<u>1,746.3</u>
Net Requirements		<u>2,561.5</u>	<u>447.0</u>		<u>67.4</u>	<u>67.4</u>	<u>67.4</u>	<u>78.8</u>	<u>405.0</u>	<u>1,428.8</u>
To Be Financed From:										
Reserves										
Housing Reserve		114.1	114.1							
Total Reserves		<u>114.1</u>	<u>114.1</u>							
Capital Levy		<u>2,447.4</u>	<u>332.9</u>		<u>67.4</u>	<u>67.4</u>	<u>67.4</u>	<u>78.8</u>	<u>405.0</u>	<u>1,428.8</u>

**2021 - 2030 Capital Budget Justification
Other Capital Assets****Department:** Community Services**Budget Reference #:** 6-8.03**Division:** Social Housing - Social Services**Project Name & Description**

Building Condition Assessments (BCA)

Commitments Made

None.

Effects on Future Operating Budgets

Asset management in the social housing portfolio can be a key driver of operating costs - strategic asset management reduces budget pressures that arise when maintenance is deferred or overlooked.

The Housing Division formulates strategies about required repairs based on expert opinion, prioritized needs, and where necessary, stages funding to ensure capital needs are addressed.

Up to date BCAs are necessary for proactive property management decisions, as well as bulk Requests for Tenders that, when managed by City staff, have historically provided significant savings in operating costs.

Project Detail, Justification & Reference Map

Portfolio wide Building Condition Assessments (BCAs) will:

- Update existing assessments of the social housing portfolio in the City and County of Peterborough.
- Identify and target capital repair needs for another 25 to 30-year time period.
- Provide the foundation for a strategic asset management plan for both the City and the housing providers through the introduction of an interactive database.

A BCAs should be undertaken every three to five years by qualified professionals. The last BCAs were to be completed in 2020. Strategic asset management depends on current information and responsive information management for reporting and monitoring.

BCAs, in conjunction with the City's asset management strategy, will significantly improve monitoring of social housing providers' capital reserves, as well as identify capital repair needs and provide capacity to pay.

Other Capital Assets
Ten Year Capital Budget Estimates
 2021-2030 & Subsequent Years
 (\$000)

		Project Total	Approved Pre-2021	REQUESTED					2026 to 2030	2031 to 2045	
				2021	2022	2023	2024	2025			
Department	Community Services										
Division	Social Housing - Social Services										
Project Description	Building Condition Assessments (BCA)										
Project #	6-8.03										
Expenditures											
Contractual Services	1,475.0	475.0						250.0	250.0	500.0	
Direct Revenue											
Other Mun-grants & fees	610.4	60.4						137.5	137.5	275.0	
Recoveries	112.5	112.5									
Total Direct Revenue	722.9	172.9						137.5	137.5	275.0	
Net Requirements	752.1	302.1						112.5	112.5	225.0	
To Be Financed From:											
Reserves											
Housing Reserve	302.1	302.1									
Total Reserves	302.1	302.1									
Capital Levy	450.0							112.5	112.5	225.0	

Department: Community Services

Activity Name: Community Development Program

Division: Social Services

Budget Account #: 10635

Statement of Purpose:

The Community Development Program (CDP) will continue to improve the well-being of residents in the City and County through the delivery of projects, information, referrals, and support to enhance social development and fill service gaps. CDP will transition to Community Services, from Social Services, for the beginning of 2021.

Highlights:

Implementation of the Age-friendly Plan will continue in 2021 using innovative ways to engage, educate, and inform older adults and topic and issues that are important to their health and wellbeing. The Age-friendly Coordinator position is a 50/50 City/County cost share. \$10,000 of this cost will be covered through other community resources.

The Homemakers program assists low-income seniors and others with housekeeping services to allow them to remain in their homes if possible. This program is an 80/20 cost share between the Province/City and County.

Funding support is being provided to the United Way (\$14,500), Ontario 211 (\$21,811) and food security programs (\$21,224) on a 50/50 City/County cost share. Funding to Community Care Peterborough (\$21,648) is paid 100% by the City. This funding is at 2020 levels and is reviewed on an annual basis.

Other key program areas that will advance in 2021 include: rural transportation, food security, 211, rural outreach, access to recreation, diversity and inclusion, and the Community Safety and Wellbeing Plan.

Performance Data/Work Program:

Community Development Program	2018	2019	2020 (Forecast)
Individuals Assisted at County Drop-Ins	577	518	129
Senior Events Participants	1,440	858	675
Homemaker Clients	91	97	97

CITY OF PETERBOROUGH

2021 Operating Budget

Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget	
				Over (Under) 2020 Budget %	Over (Under) 2020 Budget \$
Community Development Program					
Expenditures					
Personnel	216,754	216,755	221,818	2.3%	5,064
Contractual	185,898	122,996	180,690	-2.8%	-5,208
Materials, Supplies	1,000	1,000	1,000	0.0%	0
Fees	0		5,340	0.0%	5,340
Inter-departmental Charges	24,680	21,080	14,565	-41.0%	-10,115
Rentals	9,055	9,055	0	-100.0%	-9,055
Travelling, Training	5,931	2,084	4,181	-29.5%	-1,750
Recoveries	-24,353	-24,353	0	-100.0%	24,353
	418,965	348,617	427,594	2.1%	8,629
Revenues					
County and Other Municipal grants & fees	186,666	151,469	190,691	2.2%	4,025
Fees, Service Charges, Donations	10,000	15,000	10,000	0.0%	0
	196,666	166,469	200,691	2.0%	4,025
NET REQUIREMENT	222,299	182,148	226,903	2.1%	4,604

Department: Infrastructure and Planning Services**Activity Name:****County-City Waste Management Facility****Division: Environmental Services - Waste Management****Budget Account #:****10980****Statement of Purpose:**

The Peterborough County-City Waste Management Facility (PCCWMF) budget includes the operating and capital costs required for the landfill. All revenues and costs related to the development, operation, management, closure and post-closure care and monitoring of the PCCWMF are shared by the County and City of Peterborough in equal shares.

Highlights:

Budget pressures will come from increased property taxes associated with the landfill, the expiration of favourable long term operating and service contracts, and fluctuations in revenue from commercial customers. Capital costs are budgeted to increase in 2021 to support several projects including the expansion of the landfill gas collection system, removal of excess clean soil off-site, Cell 4 design and construction, and public drop-off concrete and bin rehabilitation.

Performance Data:

The PCCWMF has renewed several landfill recyclables contracts, and is supporting diversion programs to reduce costs and extend the landfill capacity. Public access to the PCCWMF was restricted for several weeks during the first wave of the COVID-19 pandemic. Adapted systems and procedures have been put in place to facilitate landfill operations during these challenging environmental and pandemic times.

CITY OF PETERBOROUGH

2021 Operating Budget

Description	2020 Approved	2020 Preliminary Actual	2021 Recommended	Variances 2020 - 2021 Budget	
				Over (Under) 2020 Budget %	Over (Under) 2020 Budget \$
County-City Waste Management Facility					
Expenditures					
Personnel	273,443	273,500	281,388	2.9%	7,945
Contractual	3,068,907	3,017,000	3,272,528	6.6%	203,621
Materials, Supplies	21,350	21,300	22,000	3.0%	650
Repairs, Maintenance	23,088	22,000	23,271	0.8%	183
Fees	363,595	369,600	422,774	16.3%	59,179
Inter-departmental Charges	480,202	480,000	490,500	2.1%	10,298
New Equipment	1,500	2,500	2,000	33.3%	500
Rentals	313,000	312,800	313,000	0.0%	0
Travelling, Training	3,100	3,200	4,000	29.0%	900
County Share	-458,760	-584,450	-145,604	-68.3%	313,156
	4,089,425	3,917,450	4,685,858	14.6%	596,432
Revenues					
Waste Water Reserve Fund	182,500	180,000	205,000	12.3%	22,500
Fees, Service Charges, Donations	3,645,666	3,343,000	4,550,253	24.8%	904,587
	3,828,166	3,523,000	4,755,253	24.2%	927,087
NET REQUIREMENT	261,259	394,450	-69,395	-126.6%	-330,655

2021 - 2030 Capital Budget Justification
Tangible Capital Assets

CAP Form 1 (TCA)

Department: Infrastructure and Planning Services

Budget Reference #: 5-21.01

Division: Waste Mgmt - Waste Management

Climate Mitigation: Yes

Project Name & Description

Peterborough County/City Waste Management Facility

Commitments Made

The City and County entered into an agreement on July 1, 2002, to jointly own and operate the Peterborough Waste Management Facility and share all costs and revenues on a 50-50 basis.

Effects on Future Operating Budgets

The operating budget includes a "Landfill Operations" activity that captures ongoing operating costs associated with the site and tipping fee revenues all of which are cost shared 50-50 with the County.

The waste disposal capacity and annual fill rates are based on best estimates and will be refined annually.

Project Detail, Justification & Reference Map

Cell 2 of the North Fill Area is nearing completion and will be capped in 2021

Cell 3 will continue to receive waste for approximately three to four more years.

Cell 4 design and construction began in 2020

The following 2021 Capital Projects are proposed:

- Expand landfill gas collection system
- Cell 4 design and construction costs
- Haul Soil Off-site
- Public drop-off concrete and bin rehabilitation

Tangible Capital Assets
Ten Year Capital Budget Estimates
2021-2030 & Subsequent Years
(\$000)

		Project Total	Approved Pre-2021	REQUESTED					2026 to 2030	2031 to 2045
				2021	2022	2023	2024	2025		
Department	Infrastructure and Planning Services									
Division	Waste Mgmt - Waste Management									
Project Description	Peterborough Landfill Site									
Project #	5-21.01									
Expenditures										
Contractual Services	21,314.5	11,604.5	4,240.0	475.0	1,545.0	2,000.0		1,450.0		
Total Direct Revenue	21,314.5	11,604.5	4,240.0	475.0	1,545.0	2,000.0		1,450.0		
Direct Revenue										
Other Mun-grants & fees	10,657.3	5,802.3	2,120.0	237.5	772.5	1,000.0		725.0		
Total Direct Revenue	10,657.3	5,802.3	2,120.0	237.5	772.5	1,000.0		725.0		
Net Requirements	10,657.3	5,802.3	2,120.0	237.5	772.5	1,000.0		725.0		
To Be Financed From:										
Reserves										
Waste Management Reserve	10,657.3	5,802.3	2,120.0	237.5	772.5	1,000.0		725.0		
Total Reserves	10,657.3	5,802.3	2,120.0	237.5	772.5	1,000.0		725.0		