



The Corporation of the City of Peterborough

By-Law Number 20-xxx

Being a By-law to amend Procedure By-law 19-029 to enable Electronic Meetings

WHEREAS:

1. The **Municipal Act, 2001**, S.O. 2001, c. 25 (the **Act**), s. 238 requires a municipality to establish a procedure by-law to govern meetings.
2. In 2019, The Corporation of the City of Peterborough enacted Procedure By-law 19-029.
3. The Council of The Corporation of the City of Peterborough considers it desirable to permit members of Council to be able to hold Council and Standing Committee meetings electronically.

NOW THEREFORE, The Corporation of the City of Peterborough by the Council thereof enacts as follows:

1. Procedure By-law 19-029 is amended as follows:

- a) By renumbering section 34 as section 35;
- b) By amending the last sentence of section 4.2 by adding “and section 34” so that it reads: “Except as permitted pursuant to section 33 and section 34, electronic participation in meetings is not permitted.”; and
- c) By adding a new section 34 as follows:

34. Electronic Meetings

- 34.1. In this section, “Electronic Means”, “Electronic Meeting” and “Meeting” are as defined in paragraphs 33.1(a), (b) and (d), respectively.
 - 34.2. Subject to this section 34, Electronic Meetings may be conducted.
 - 34.3. A Member who wishes a Meeting to be an Electronic Meeting and intends to participate in the Meeting by Electronic Means must give to the Clerk written notice of the Member’s intention as soon as is practicable and, in any event, no later than two (2) days prior to the commencement of a regular Meeting and no later than six (6) hours prior to the commencement of a special Meeting failing which the Member is not entitled to participate in the Meeting by Electronic Means.
 - 34.4. A Member who participates in an Electronic Meeting by Electronic Means will be counted for purposes of quorum at the Electronic Meeting and may vote as if the Member were attending the Electronic Meeting in person.
2. This By-law is effective on the date of its passing.

By-law passed this ____ day of _____, 2020.

(Sgd.) Diane Therrien, Mayor

(Sgd.) John Kennedy, City Clerk