

Appendix A

Community Recovery and Resilience Task Force Terms of Reference

1. Background

The City of Peterborough is facing a number of challenges resulting from the COVID-19 pandemic, and different parts of the community have faced hardship in varying ways. While a Mayor's and Warden's Regional Economic Recovery Task Force was formed in April 2020 to consider how to support the local business community, the immense impact of COVID-19 also requires a broader look at other parts of the community that will need assistance in order to recover.

2. Mandate

The Community Recovery and Resilience Task Force (Task Force) has been established following the recommendation of Mayor Diane Therrien in order to create recovery recommendations for consideration by Peterborough City Council.

The role of the Task Force is to consult community leaders, local organizations, and residents, and consider best practices and actions in other communities in order to create recommendations that can address community needs arising from COVID-19 in the short, medium, and long-term, while building community resiliency and leading adaptation to the 'new normal' post-COVID-19.

The scope of the Task Force can include: social services (including housing and homelessness supports); support for the arts, culture, and heritage sector; support for the sports and recreation sector; greenspaces, natural areas, and parks; food security and renewable energy; support for increasing energy and water efficiency; and waste management and transportation services delivered by the City of Peterborough.

The Task Force recognizes there are master planning projects currently underway, and/or soon to commence, that have an element of community consultation. The Task Force intends to compliment these initiatives, not replicate them.

In consultation with key stakeholders, the Task Force will leverage other work being done in the community to highlight and address the impacts of COVID-19, such as the work of the Mayor's and Warden's Joint Task Force for Economic Recovery.

3. Specific Responsibilities

The responsibility of the Task Force is to identify and recommend strategies and actions that the City of Peterborough could take to:

- Identify and address short-term community needs resulting from COVID-19;

- Establish medium and long-term social and environmental resilience.

Recommendations will target City-specific actions as well as supportive measures for other orders of government, local stakeholders, businesses, and organizations, and the community at large as needed.

4. Reports To

The Task Force reports to Council, by delivering recommendations, identifying suitable remedies and solutions, and providing other advice as asked for.

5. Composition

The Task Force will consist of:

- Mayor (Chair)
- Chair of Social Services, and Chair of Arts, Culture, and Heritage
- Chair of Arenas, Parks and Recreation
- Chair of Waste Management
- Chair of Transportation
- Chair of Housing
- Council representative (1) from the Peterborough Environmental Advisory Committee
- Staff representative (1) from Community Services – Social Services
- Staff representative (1) from Community Services – Arts, Culture, & Heritage
- Staff representative (1) from Infrastructure and Planning Services – Sustainability
- Staff representative (1) from Community Services – Recreation
- Community representatives (2) from the social services sector
- Community representatives (2) from the arts, culture, and heritage sector
- Community representatives (2) from the environmental sector
- Community representatives (2) from the sports, parks, and recreation sector
- Community representative (1) from the urban Indigenous community
- Community representative (1) from the waste management sector

Specific community representatives will be chosen by the Mayor, based on their ability to network and engage with a broad number of organizations and/or community members within their sector, in order to identify the needs, vulnerabilities, and opportunities of their sector as a whole, as well as provide two-way communication between the sector and the Task Force.

6. Resources

The Task Force will receive support from the Mayor's Executive Assistant, who will be responsible for coordinating with PTS to create virtual meeting spaces, as well as taking

and distributing minutes from meetings. Should the Task Force require assistance in meeting facilitation, community engagement, and report-writing, a consulting firm may be hired by the Mayor. Further requests for support shall be directed to the Mayor.

7. Term

The Task Force will exist for one 6-month term, from July 2020 to December 2020. This term will be reassessed by the Mayor no later than November 2020, and an extension decision will be made at that time.

8. Meetings

The Task Force will meet at the call of the Chair. Meetings may take place by any means required, including through virtual and phone methods. Meetings may be cancelled by the Chair giving reasonable notice to all members. Meeting records including agendas, minutes, and other documents will be maintained by the Task Force and provided to Task Force members at request.

9. Governance

The Task Force shall act in accordance with the Ontario Municipal Act, 2001, S.O. 2001, C.25 and By-Law Number 19-028 Code of Conduct for Members of the Council of The Corporation of the City of Peterborough and certain Local Boards.