



City of
Peterborough

To: **Members of the General Committee**

From: **Cynthia Fletcher**
Commissioner of Infrastructure and Planning Services

Meeting Date: **February 10, 2020**

Subject: **Report IPSTR20-004**
Creation of a Capital project to improve the Rotary Greenway Trail Connections and Disbursement of Tollington Trust

Purpose

A report to seek Council approval to establish a 2020 capital project to improve connections to the Rotary Greenway Trail and for allocation of \$120,000 of the 2017 – 2018 disbursement from the Tollington Parks Endowment Fund.

Recommendations

That Council approve the recommendations outlined in Report IPSTR20-004 dated February 10, 2020, of the Commissioner of Infrastructure and Planning Services, as follows:

- a) That a 2020 capital project for Multi-Use Trails be established;
- b) That \$120,000 be allocated from the 2017 – 2018 Tollington Trust disbursement to the 2020 Multi-Use Trail project to improve connections to the Rotary Greenway Trail, as illustrated in Appendix A; and
- c) That the uncommitted balance of \$30,000.00 from the 2018 Multi-Use Trails capital account (2018 Project Reference 5-5.01) be transfer to the 2020 Multi-Use Tail project.

Budget and Financial Implications

There are no additional net financial requirements resulting from approval of the recommendations of this report.

The total estimated project costs and available funding to be applied to the project are set out in the following tables.

Line	Description	Amount
1	Improve connections to the Rotary Greenway Trail	\$120,000.00
2	Contingency (15%)	\$18,000.00
3	Engineering and Contract Administration (10%)	\$12,000.00
5	Total Estimated Project Cost	\$150,000.00

Funding for the 2020 Multi-Use Trail project will come from the following sources:

Line	Description	Amount
1	2017 Tollington Parks Endowment Fund Disbursement	\$87,412.19
2	2018 Tollington Parks Endowment Fund Disbursement	\$32,587.81
3	Transfer remaining 2018 Multi-Use Trails capital account (2018 Project Reference 5-5.01) – estimated uncommitted balance	\$30,000.00
2	Total	\$150,000.00

The cost of the project has been estimated at \$120,000 and can be accommodated within the \$120,000 allocation provided by the Tollington Parks Endowment Fund. A 15% contingency and Engineering and Contract Administration overhead cost have been added to the estimate, resulting in a total estimated cost of \$150,000 to complete the project.

The Tollington Parks Endowment funds in the amount of \$120,000 have been received by the City, which include \$87,412.19 from the 2017 disbursement and \$32,587.81 from 2018, representing a partial allocation of the 2018 disbursement. With the transfer of \$30,000.00 in uncommitted funding from the 2018 Multi-use trails capital account, \$150,000 is available to fund the project.

Background

History of the Tollington Parks Endowment Fund

The Tollington Parks Endowment Fund was established in 1996 by Gordon Tollington, a citizen of Peterborough, to provide financial resources to improve public parkland. The Endowment Fund Agreement clearly articulates the intent and use of the Fund as follows:

- To keep invested the Tollington Parks Endowment Fund or the amount thereof remaining from time to time and to pay there from annually so much of the income as, in the discretion of the Trustees, is required or beneficial for the maintenance, improvement, beautification, operation and expansion of public parks open to members of the public without charge, and to include but not be limited to open parkland, public zoological or botanical gardens, waterfront parks and general recreational areas and facilities located in the municipal boundaries of the Corporation of the City of Peterborough as they may exist from time to time.
- It is not the intention of the Settlor that the income from the Tollington Parks Endowment Fund shall operate so as to relieve the taxpayers of the City of Peterborough of normal budgetary payments for Parks purposes as provided in the years gone by, but to, in fact, supplement the income of the City so as to provide a high standard of park services to the people of the City of Peterborough.
- The Trustees shall not be required to expend all of the income from the Tollington Parks Endowment Fund annually and in the event that all of the net income from the Tollington Parks Endowment Fund is not expended in any year, the same may, in the Trustees discretion, either be capitalized or expended as income in the following year or years provided that any income not expended within five years from the date of its receipt shall, in any event be capitalized, and provided that after a date of twenty-one (21) years from the date of the death of the Settlor all income shall be paid to the City and used for the purposes set out in sub-paragraph (a).
- The Trustees may, in their absolute discretion, after twenty (20) years from the date of this agreement, pay all or such part as they think fit of the capital of the Tollington Parks Endowment Fund to the City for the purpose of the acquisition and development of additional Public parks or making improvements to existing public parks within the then existing municipal boundaries for the City or its successors.

From its inception in 1996, the Tollington Parks Endowment Fund has provided funding support for the Tollington Bridge in Beavermead Park, the Rotary Trail Bridge at Trent

University, and the Water Play facilities at Rogers Cove and Kinsmen Park, and the signalized pedestrian trail crossing at Parkhill Road.

Approval from Council and the Tollington Park Endowment Fund Trustees

In accordance with the Trust Agreement, all projects funded by the Endowment must be approved by City Council, and the Trustees of the Endowment Fund. On May 24, 2019, City Staff received written confirmation from Scotia Wealth Management, on behalf of the Tollington Trustees, approving the allocation of \$120,000 of the 2017 – 2018 Tollington Parks Endowment Fund disbursement to improving missing trail connections to the Rotary Greenway Trail. The funds have been received by the City.

On June 18, 2019, the Arenas, Parks and Recreation Advisory Committee endorsed the recommendation of this disbursement through report APRAC19-013. Staff is now seeking approval of Council to allocate the 2017 – 2018 disbursement of the Tollington Parks Endowment Fund to the trail connection project.

While the original intention was to complete four connections, the detailed design process revealed that one of the connections would be difficult and costly to implement. To ensure sufficient funds are available for the project, the scope of work has been reduced to include improvements at 3 connections to the Rotary Greenway Trail at Frances Stewart Road, Moir Street and Vinette Street, as shown in Appendix A attached to this report.

With Council approval a project will be established in the 2020 budget and will be tendered in March 2020, with construction taking place in the summer of 2020.

Summary

Staff is seeking Council approval for the allocation of \$120,000 of the 2017 – 2018 disbursement from the Tollington Parks Endowment Fund to improve connections to the Rotary Greenway Trail. These trail connections will improve accessibility to the trails. Currently, informal pathways exist that are often muddy or blocked by snowbanks and in one case, a gate. The Rotary Greenway Trail is an important corridor for active transportation and recreation. Improving access to the trail will foster increased trail use and equity, as everyone will be able to get to the trail.

Submitted by,

Cynthia Fletcher
Commissioner of Infrastructure and Planning Services

Contact Name:

Kevin Jones

Manager, Transportation

Phone: 705-742-7777 Ext. 1895

Toll Free: 1-855-738-3755

E-Mail: kjones@peterborough.ca

Susan Sauve

Transportation Demand Management Planner

Phone: 705-742-7777 Ext. 1485

Fax: 705-876-4621

E-Mail: ssauve@peterborough.ca

Attachments:

Appendix A – map outlining the proposed connections to the Rotary Greenway Trail

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Proposed Connections to Rotary Greenway Trail



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Date Printed: January 14, 2020