

**Finance Committee Report No. 2  
Meeting of January 13, 14, 15 and 16, 2020**

**To the Council of The City of Peterborough for consideration at its meeting  
January 27, 2020**

**The Finance Committee as a result of its meeting held on January 13, 14, 15 and  
16, 2020 recommends as follows:**

**1. 2020 Draft Budget**

Report CLSFS19-056

**That Council approve the recommendation outlined in Report CLSFS19-056  
dated December 9, 2019, of the Commissioner of Corporate and Legislative  
Services, as follows:**

**That the recommendations contained in Appendix A, as outlined below, be  
approved.**

- a) That the 2020 Draft Budget, and all estimated revenues and  
expenditures, fees, contributions to reserve and reserve funds, and  
proposed staffing levels referenced in the documents be adopted.**
- b) That the user fees and charges as set out in Book 2 be adopted as part  
of 2020 Budget process.**
- c) That any unused CAO Budget at the end of 2020 be transferred to the  
Organizational Development Reserve, subject to the overall year-end  
position. (Page 28)**
- d) That any unused Peterborough Technology Services Budget, at the end  
of 2020, be transferred to the Electronic Data Processing (EDP)  
Reserve, subject to the overall year-end position and that, if actual 2020  
costs exceed the 2020 Budget, funds may be drawn from the EDP  
Reserve. (Page 49)**
- e) That \$1,000,000 in 2021 Capital funding be pre-committed for the SAP  
implementation project. (Page 54)**
- f) That any unused Building Inspection Budget at the end of 2020 be  
transferred to the Building Division Reserve and that, if actual building  
inspection costs exceed the 2020 Budget, funds may be drawn from the  
Building Division Reserve. (Page 71)**

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- g) That any excess Airport development review fees at the end of 2020 be transferred to the Airport Development Review Reserve for future Airport Development related expenditures and that, if the 2020 Airport development review costs exceed the review fees, funds may be drawn from the Airport Development Review Reserve. (Page 74)**
- h) That \$1,900,000 in 2021 Capital funding be pre-committed for the Bethune Street Diversion – City Funded project. (Page 80)**
- i) That any 2020 Engineering Overhead surplus be transferred to the Engineering Design and Inspection Reserve, subject to the overall year-end position and that if actual 2020 Engineering costs exceed the Budget, funds may be drawn from the Engineering Design and Inspection Reserve. (Page 89)**
- j) That any unused portion of the 2020 Winter Control Budget that may exist at year-end be transferred to the Winter Control Reserve, subject to the overall year-end position, and that if actual 2020 Winter Control costs exceed the 2020 Budget, funds may be drawn from the Winter Control Reserve. (Page 89)**
- k) That any unused Parking Budget, at the end of 2020, be transferred to the Parking Reserve, subject to the overall year-end position and that, if the actual 2020 Parking costs exceed the 2020 Budget, funds may be drawn from the Parking Reserve. (Page 111)**
- l) That any unused Traffic Signal Maintenance Budget at the end of 2020, be transferred to the Traffic Signal Reserve, subject to the overall year-end position and that if the actual 2020 Traffic Signal Maintenance costs exceed the 2020 Budget, funds may be drawn from the Traffic Signal Reserve. (Page 112)**
- m) That any surplus funds at the end of 2020 for Market Hall be transferred to the Market Hall Capital Reserve for unanticipated maintenance expenses or small capital improvements. (Page 140)**
- n) That any surplus funds at the end of 2020 for Arenas be transferred to the Arena Equipment Reserve for future equipment purchases. (Page 150)**
- o) That any surplus funds at the end of 2020 for the Marina be transferred to the Marina Reserve to be used for future capital improvements. (Page 153)**

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- p) That any surplus funds at the end of 2020 for Beavermead Campground be transferred to a Beavermead Campground Reserve for future capital improvements. (Page 154)**
- q) That any surplus funds at the end of 2020 for the Peterborough Sport and Wellness Centre be transferred to the PSWC Capital Conservation Reserve for future capital improvements. (Page 154)**
- r) That any unused Homelessness net budget at the end of 2020 be transferred to the General Assistance Reserve, to be used for future investment in homelessness prevention programs, subject to the overall year-end position and that, if actual 2020 Homelessness costs exceed the 2020 Budget, funds may be drawn from the Reserve. (Page 177)**
- s) That any unused Community Development Program net budget at the end of 2020 be transferred to the Social Services Community Social Plan Joint Reserve for future program development, subject to the overall year-end position and that, if actual 2020 Community Development Program costs exceed the 2020 Budget, funds may be drawn from the Reserve. (Page 177)**
- t) That any remaining unused Social Services net budget at the end of 2020 be transferred to the General Assistance Reserve, subject to the overall year-end position and that, if actual 2020 Social Services costs exceed the 2020 Budget, funds may be drawn from the Reserve. (Page 178)**
- u) That any surplus in the 2020 Housing Operating Budget at the end of 2020 be transferred to the Housing Reserve, subject to the overall year end position and that, if actual 2020 Housing costs exceed the 2020 Budget, funds may be drawn from the Housing Reserve. (Page 178)**
- v) That any surplus in the 2020 Housing Choice Rent Supplement Program at the end of 2020 be transferred to the Housing Choice Rent Supplement Reserve, subject to the overall year-end position and that, if actual 2020 Rent Supplement costs exceed the 2020 Budget, funds may be drawn from the Rent Supplement Reserve. (Page 178)**
- w) That any adjustment to the City's 2020 requirement for the Municipal Property Assessment Corporation (MPAC), be netted against the City's 2020 General Contingency provision. (Page 186)**

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- x) That the tax rebate to Registered Charities be decreased from the lesser of 100% of taxes payable by the charity or \$50,000, to 95% of the taxes payable by the charity or \$50,000 for the taxation year 2020 and that after 2020, the rate be decreased by 5% per year so that by 2024, it would be 75% of taxes payable or \$50,000. (Page 186)
- y) That any unused portion of the 2020 tax write off account balance that may exist at year-end be transferred to the Allowance for Doubtful Accounts Reserve, subject to overall year-end position and that, if actual 2020 tax write-off costs exceed the 2020 Budget, funds may be drawn from the Allowance for Doubtful Accounts Reserve. (Page 190)
- z) That any unused Employee Benefits Budget at the end of 2020 be transferred to the Employee Benefits Reserve, subject to the overall year-end position, and that, if actual 2020 employee benefits exceed the 2020 Budget, funds may be drawn from the Employee Benefits Reserve. (Page 190)
- aa) That any unused Insurance Budget at the end of 2020 be transferred to the Insurance Reserve, subject to the overall year-end position and that. (Page 190)
- bb) That any adjustment to the City's 2020 requirement for the Insurance Budget, be netted against the City's 2020 General Contingency provision. (Page 190)
- cc) That any unused 2020 Contingency Budget at the end of 2020 be transferred to the Capital Levy Reserve to be used for Capital works subject to the overall 2020 year-end position. (Page 190)
- dd) That any unused Police Services Legal fees Budget at the end of 2020 be transferred to the Legal Fees Policing Reserve, subject to the overall year-end position and approval through the Treasurer, and that if the actual 2020 Police legal fees costs exceed the 2020 Budget, funds may be drawn from the Policing Legal Fees Reserve. (Page 193)
- ee) That any unused Police Services Budget at the end of 2020 be transferred to the Police Special Projects Reserve, subject to the overall year-end position and approval by City Council and that, if the actual 2020 Police Services costs exceed the 2020 Budget, funds may be drawn from the Police Special Projects Reserve. (Page 193)
- ff) That any adjustments to the City's portion of the 2020 Peterborough County/City Paramedics Services Budget be netted against the 2020 General Contingency provision. (Page 201)

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- gg) That any unused Peterborough County/City Paramedics Services (PCCP) Budget at the end of 2020 be transferred to the PCCP Reserve, subject to the overall year-end position and that, if the actual 2020 PCCP costs exceed the 2020 Budget, funds may be drawn from the PCCP Reserve. (Page 201)**
- hh) That any adjustments to the City's portion of ORCA's 2020 Budget, based on the final approved ORCA Budget, be netted against the City's 2020 General Contingency provision. (Page 203)**
- ii) That the 2020 budget request, representing the levy required by the Downtown Business Improvement Area of the Corporation of the City of Peterborough during the year 2020 totalling \$327,933, be approved. (Page 212)**
- jj) That the 2020 budget request, representing all sums required by the Village Business Improvement Area of the Corporation of the City of Peterborough during the year 2020 totalling \$17,728, be approved. (Page 213)**
- kk) That any excess Casino Gaming revenues at the end of 2020, that exceed the capital funding requirements to be funded from the Casino Gaming Reserve:**

  - i) remain in the reserve, to a maximum of \$1.0 million, to be used to finance in-year Capital requirements or as otherwise directed by Council and that**
  - ii) amounts beyond the \$1 million will be used for Capital works in the 2020 Capital Budget. (Page 216)**
- ll) That any net surplus funds, after the disposition of the recommendations in this report, from 2020 operations in excess of \$100,000 be transferred to the Capital Levy Reserve to be used for Capital works. (Page 217)**
- mm) That the revised Tax Ratio Reduction Program continues for the 2020 Draft Budget and reflects reductions:**

  - i) To the Commercial and Industrial Class Tax Ratios but not the Multi-residential Class, and**
  - ii) at the reduced rate established through the 2016 Budget process. (Page 231)**

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- nn) That a by-law be passed to establish the 2020 tax ratios for each property class as set out in the 2020 Operating Budget. (Page 232)
- oo) That the 2020 tax rate for farmland awaiting development subclasses be 75% of the residential rate. (Page 232)

2. Contribution to Climate Change Reserve

**That the Infrastructure Management budget of \$1,419,754, as presented on page 78 of the 2020 Budget Highlights Book, be amended to include a Contribution to the Climate Change Reserve of \$426,400, for a total 2020 budget of \$1,846,154; and**

**That the amount of \$426,400, which equates to 0.25% of the All-inclusive tax rate, be added to the All-inclusive tax rate increase identified on page 9 of the 2020 Highlights Book, making it 2. 59% and,**

**That any expenditures of these funds be reported to Council.**

3. LED Decorative Street Light Project - Climate Emergency

**That, as part of the March 2020 report to provide Council with an update to the Climate Emergency Declaration, staff address the requirements to accelerate the three-year LED Decorative Street Light Project Capital Project Reference #5-10.09 as shown on page 94 of the 2020 Draft Budget Highlights book.**

4. Resurfacing of Streets

**That staff report to Council by June of 2020 on options to accelerate the resurfacing of the city streets in most need of repair.**

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5. Request for a Crossing Guard - Monaghan Road and Hopkins Avenue

Report IPSRE20-001

**That Council approve the recommendation outlined in Report IPSTR20-001 dated January 13, 2020, of the Commissioner of Infrastructure and Planning Services, as follows:**

**That a crossing guard be implemented at the intersection of Monaghan Road and Hopkins Avenue during the morning and afternoon school admission/dismissal times.**

6. Public Transit Operations

**That by June 2020, staff report to Council on the potential benefits including but not limited to ridership, access to transportation for families, reduced greenhouse gas emissions as well as operational implications of providing free transit for youth, ages 12 and under.**

7. Centennial Fountain

**That with respect to the budget provision for the Centennial Fountain in Little Lake in the amount of \$108,454 as shown on page 121 of the 2020 Draft Budget Highlights book:**

- i) the fountain be placed in service on July 1 and removed from service immediately after Labour Day in order to mitigate the considerable electrical energy and associated greenhouse gas costs associated with its operation; and**
- ii) the budgeted cost of \$108,454 be reduced by the annual savings of \$40,000 resulting in an amended budget provision for the Centennial Fountain of \$68,454 and that the funds be added to the Climate Change Action Plan Reserve, Account 383, on page 283 of the Draft Budget Highlights book.**

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8. Funding for EC3

**That to supplement the \$50,000 Budget provision for the Electric City Culture Council (EC3) included in the Municipal Cultural Plan Capital Project 6-7.01 found on page 143 of the 2020 Budget Highlights Book, EC3 be provided an additional \$35,000 during the 2020 calendar year on a one-time basis only, and be funded from residual Municipal Cultural Plan Project Capital Budgets approved in 2019 and prior years, and**

**That staff be directed to undertake a comprehensive review of other Arts Council funding levels in other Ontario cities, remaining outstanding objectives from the Municipal Culture Plan, and outcomes from previous funding provided to EC3 and to report back to Council by September, 2020 with a recommendation on the level of funding to be provided to EC3 going forward along with expected performance measures for EC3.**

9. Future of Northcrest Arena

Report CSAD20-001

**That Council approve the recommendations outlined in Report CSAD20-001, dated January 13, 2020, of the Commissioner of Community Services, as follows:**

- a) **That Northcrest Arena permanently close in April 2020 as a municipally operated arena and the net Arena budget be reduced by \$7,476 and General Contingency be increased by \$7,476; and**
- b) **That staff undertake a review of alternative uses for the building and/or site, complete a building condition assessment and a decommissioning plan for the facility and report back by September 2020.**

Committee at its meeting of January 16, 2020 added the following recommendation:

- c) **That staff provide an update report to General Committee on the facility by April 2020.**



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10. Lifeguards for 2020

**That the Recreation Facilities and Program budget of \$1,010,022 as presented on page 152 of the 2020 Budget Highlights Book, be amended to include a \$46,919 contribution for the provision of lifeguards at the two City beaches for a total 2020 budget of \$1,056,941 and,**

**That the amount of \$46,919, which equates to 0.03% of the All-inclusive tax rate, be added to the All-inclusive tax rate increase identified on page 9 of the 2020 Highlights Book.**

11. Affordable Housing, 1545 Monaghan Road Peterborough (The Mount Community Centre)

Report CSSS20-004

**That Council approve the recommendations outlined in Report CSSS20-004 dated January 13, 2020, of the Commissioner of Community Services, as follows:**

- a) **That up to \$280,000 in federal-provincial funding be provided under the Ontario Priorities Housing Initiative for two (2) units of affordable rental housing at 1545 Monaghan Road, Peterborough;**
- b) **That up to \$51,000, that represents the Building Permit fees charged in excess of previously approved estimates for the affordable housing portion only, be paid from the Partnership Reserve; and**
- c) **That the Mayor and Clerk be authorized to execute agreements with The Mount Community Centre in forms acceptable to the City Solicitor and the Commissioner of Community Services.**

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12. Directly Operated Child Care

**That the Directly Operated Child Care budget as presented on page 160 of the 2020 Budget Highlights Book, be amended to include an additional \$227,700 net tax levy requirement to continue to operate the Directly Operated Child Care Programs for the remainder of 2020; and**

**That the County be notified of their respective additional municipal share for the amount of \$102,300; and**

**That the amount of \$227,700, which equates to 0.13% of the All-inclusive tax rate, be added to the All-inclusive tax rate increase identified on page 9 of the 2020 Highlights Book and,**

**That staff investigate the feasibility of expanding our municipal child care programs included but not limited to PA Days, before and after school care and summer holidays.**

13. Peterborough Police Services 2020 Budget

Report CLSFS20-008

**That Council approve the recommendation outlined in Report CLSFS20-008, dated January 13, 2020, of the Commissioner of Corporate and Legislative Services as follows:**

**That the budget details included in this report regarding the Peterborough Police Services Board for the 2020 Budget be received for information.**

14. Fairhaven 2020 Budget

Report CLSFS20-006

**That Council approve the recommendation outlined in Report CLSFS20-006, dated January 13, 2020, of the Commissioner of Corporate and Legislative Services as follows:**

**That the budget details included in this report regarding Fairhaven for the 2020 Budget be received for information.**

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15. Peterborough County/City Paramedics Service 2020 Budget

Report CLSFS20-007

**That Council approve the recommendations outlined in Report CLSFS20-007, dated January 13, 2020, of the Commissioner of Corporate and Legislative Services as follows:**

- a) That the budget details included in this report regarding the Peterborough County/City Paramedics Service for the 2020 Budget, be received for information; and**
- b) That the provision for the Peterborough County/City Paramedics Service included in the 2020 Draft Operating Budget be increased by \$14,394 to \$5,451,226, and that the increase be transferred from the PCCP Reserve.**

16. 2020 Budget for the Otonabee Region Conservation Authority

Report CLSFS20-002

**That Council approve the recommendation outlined in Report CLSFS20-002, dated January 13, 2020, of the Commissioner of Corporate and Legislative Services as follows:**

**That the budget details included in this report regarding the Otonabee Region Conservation Authority for the 2020 Budget, be received for information.**

17. 2020 Budget for Peterborough Public Health

Report CLSFS20-005

**That Council approve the recommendation outlined in Report CLSFS20-005, dated January 13, 2020, of the Commissioner of Corporate and Legislative Services as follows:**

**That the budget details included in this report regarding Peterborough Public Health (PPH) for the 2020 Budget, be received for information.**

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18. 2020 Budget for the Peterborough and the Kawarthas Economic Development  
Report CLSFS20-003

**That Council approve the recommendations outlined in Report CLSFS20-003, dated January 13, 2020, of the Commissioner of Corporate and Legislative Services as follows:**

- a) **That the budget details included in this report regarding the Peterborough and the Kawarthas Economic Development for the 2020 Budget, be received for information.**
- b) **That the provision for the Peterborough and the Kawarthas Economic Development in the 2020 Draft Operating Budget be decreased by \$9,899 to \$999,778 and that the decrease be netted against the City's 2020 General Contingency provision.**

19. 2020 Budget for the Peterborough Humane Society  
Report CLSFS20-004

**That Council approve the recommendation outlined in Report CLSFS20-004, dated January 13, 2020, of the Commissioner of Corporate and Legislative Services as follows:**

**That the budget details included in this report regarding the Peterborough Humane Society for the 2020 Budget, be received for information.**

20. Peterborough Family Health Team 2020 Budget for the Physician Recruitment  
Program  
Report CLSFS20-001

**That Council approve the recommendation outlined in Report CLSFS20-001, dated January 13, 2020, of the Commissioner of Corporate and Legislative Services as follows:**

**That the 2019 Annual Report and 2020 Budget details included in this report regarding the Peterborough Family Health Team for the Physician Recruitment Program, be received for information.**

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21. Downtown Business Improvement Area

Report CLSFS20-010

**That Council approve the recommendation outlined in Report CLSFS20-010, dated January 13, 2020, of the Commissioner of Corporate and Legislative Services as follows:**

**That the budget details included in this report regarding the Downtown Business Improvement Area for the 2020 Budget be received for information.**

22. Greater Peterborough Innovation Cluster

Report CLSFS20-009

**That Council approve the recommendation outlined in Report CLSFS20-009, dated January 13, 2020, of the Commissioner of Corporate and Legislative Services as follows:**

**That the budget details included in this report regarding the Greater Peterborough Innovation Cluster for the 2020 Budget, be received for information.**

23. Zoning Administrator Position

Report IPSBD20-001

**That Council approve the recommendation outlined in Report IPSBD20-001, dated January 13, 2020, of the Commissioner of Infrastructure and Planning Services, as follows:**

**That the Zoning Administrator position, on page 258 of the 2020 Budget Highlight book, be brought above the line and be included as part of the 2020 budget.**

24. Engineering Position – Technologist / Inspector

**That the Technologist / Inspector position, on page 259 of the 2020 Budget Highlights book, be brought above the line and be included as part of the 2020 budget.**

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25. Environmental Protection - Coop Students

**That the Lab Summer Co-op - Landfill Student position and the Enforcement Summer Co-op - effluent monitoring position, included on page 260 of the 2020 Budget Highlights book, be brought above the line and be included as part of the 2020 budget.**

Submitted by,

Councillor Pappas  
Chair  
January 16, 2020