



City of
Peterborough

To: **Members of the Finance Committee**

From: **Richard Freymond**
Commissioner of Corporate and Legislative Services

Meeting Date: **January 13, 2020**

Subject: **Report CLSFS20-004**
2020 Budget for the Peterborough Humane Society

Purpose

A report to inform Council that the 2020 Budget submission of the Peterborough Humane Society (PHS) will be reviewed on Tuesday, January 14, 2020.

Recommendation

That Council approve the recommendation outlined in Report CLSFS20-004, dated January 13, 2020, of the Commissioner of Corporate and Legislative Services as follows:

That the budget details included in this report regarding the Peterborough Humane Society for the 2020 Budget, be received for information.

Budget and Financial Implications

There are no additional budget and financial implications of the recommendation.

Background

The Finance Committee is scheduled to review the 2020 Draft Budget during the week of January 13, 2020. Tuesday, January 14, 2020 has been set aside to review budget requests from outside Boards and Agencies. If requested, representatives from the PHS are prepared to attend to make a short presentation and answer questions about the 2020 amounts that are included in the Draft 2020 Budget. The Finance Committee will resume its review of City departments on Wednesday, January 15, 2020.

Included on pages 207-208 of the 2020 Draft Budget Highlights Book is a high-level summary of information presented by the PHS.

As shown on the following chart, included in the budget request above the base levy of \$355,194, is an additional amount for Property Taxes in the amount of \$10,000.

Service	2020 Draft Budget	2020 Presentation Request	% Difference	\$ Difference
Peterborough Humane Society - Operating	355,194	355,194	0.0%	0
- Property Taxes	10,000	10,000	0.0%	0
	<u>365,194</u>	<u>365,194</u>	0.0%	0

Through Reports OCS14-006 dated July 28, 2014 and OCS16-002, dated May 30, 2016, the City and PHS entered into an agreement for the provision of services to December 2021 at the same annual cost. The City pays an all-inclusive price for the services and the property taxes at the PHS facility and PHS retains pound fees; destruction and disposal fees; dog and cat license fees and 50% of fine revenue collected.

Based on Report OCS16-002, the City has committed a total of \$1.7 million towards the construction of a new Animal Care Centre on Technology Drive, including \$186,000 of development charges. The funding is to be paid over the five-year period 2017 to 2021 with \$365,194 in the budget for 2020 and the final instalment of \$365,194 will be in 2021.

Additional budget details are appended to this report and if requested, further information will be provided by the PHS representatives on January 14, 2020.

Submitted by,

Richard Freymond
Commissioner of Corporate and Legislative Services

Contact Person:

Yvette Peplinskie
Phone: 705-742-7777 Ext 1862
Toll Free: 1-855-738-3755
Fax: 705-876-4607
E-mail: yveplinskie@peterborough.ca

Attachment:

Appendix A: Draft 2020 Budget for Peterborough Humane Society

**Peterborough Humane Society
Animal Control/Pound Draft Budget 2020**

Revenue

City of Peterborough Contract	\$	365,194.00	*(tax credit of \$10K included in this figure)
Dog and Cat Licensing Revenue	\$	145,000.00	Dog and Cat licensing
50% of fines Issued	\$	3,000.00	Fines associated with animal bylaws

Animal Care Revenue

Impound	\$	12,500.00	Animals picked up by ACOs
Adoption	\$	96,000.00	Animals that are not reclaimed by owner

Total Revenue \$ **621,694.00**

Expenses

Staffing

Administration Staff	\$	95,000.00	Dispatch - Reception - Licensing (incl. EHT, WSIB, CPP, EI)
Animal Care Staff	\$	150,844.00	Animal Care Staff (incl. EHT, WSIB, CPP, EI)

Animal Care Expenses

Feed/Housing/Care	\$	80,250.00	Food, Board, Care
Vet Emergency & General Care	\$	45,000.00	Emergency Care and Services (not including spay/neuter)
Disposal	\$	13,000.00	Gateway and Waste

Animal Control

Animal Control Officers	\$	163,600.00	Animal Control Officer Salaries
24 hour call line	\$	3,000.00	24/365 emergency call line & page
Uniforms/Equipment/Misc.	\$	3,500.00	
Cell Phones	\$	5,000.00	
Vehicle Repair & Maintenance	\$	3,000.00	2 Vehicle Fleet
Gasoline	\$	12,500.00	

Office and Admin/Other

Maintenance/Repair & Housing Costs	\$	15,000.00	building and grounds maintenance
Insurance	\$	13,000.00	commercial and vehicle
Licensing Supplies/Education and Outreach/ Compliance Programming	\$	7,000.00	tags, forms, mail, postage, reconciliation
Office Supplies	\$	12,000.00	print, paper, stationary

Total Expenses \$ **621,694.00**

Revenue vs. Expenses \$ -