



City of
Peterborough

To: Members of the Peterborough Architectural Conservation Advisory Committee (PACAC)

From: Erik Hanson, Heritage Resources Coordinator

Meeting Date: January 7, 2020

Subject: Report PACAC20-008
Orientation for Boards and Committees Presentation

Purpose

A report to recommend that the PACAC receive a presentation to provide an overview of meeting procedures.

Recommendation

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC20-008, dated January 7, 2020 of the Heritage Resources Coordinator, as follows:

That the presentation from Clerk's Office staff be received for information.

Budget and Financial Implications

There are no budgetary or financial implications associated with the recommendation.

Background

Kendra Sedgwick, Committee Coordinator with the City Clerk's Office, will provide a presentation to the committee on meeting procedures. The presentation is attached as Appendix A.

Submitted by,

Erik Hanson
Heritage Resources Coordinator

Jennifer Guerin
Heritage Researcher

Contact Name:

Erik Hanson

Heritage Resources Coordinator

Phone: 705-742-7777 Ext. 1489

Toll Free: 1-855-738-3755

Fax: 705-748-8824

E-Mail: ehanson@peterborough.ca

Attachment:

Appendix A – Orientation Presentation