

Peterborough Public Library Board Minutes

City of Peterborough

November 5, 2019

Present	Amy Bowen Councillor Clarke Barb Connor Leigh McEachran Leslie Woolcott, Chair
Regrets	Councillor Akapo Dan Moloney Gillian Sandeman Jayne White
Staff	Natalie Garnett, Deputy Clerk Jennifer Jones, Library CEO

Call to Order

The Chair called the meeting to order at 6:02 p.m. and welcomed the Fleming students attending the meeting.

Confirmation of Minutes

Moved by Leigh McEachran

That the minutes of the Library Board meeting of October 8, 2019 be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Barb Connor

That items 5.6 and 5.7 be approved as part of the Consent Agenda.

Carried

Moved by Barb Connor

That the Peterborough Public Library Board of Trustees approve the recommendations outlined in Report PPL19-048, dated November 5, 2019, of the Library CEO as follows:

- a) That the 2020 meeting schedule be approved; and,**
- b) That the meeting start time be adjusted to 5:30 p.m.**

Carried

Moved by Barb Connor

That the Library Board approve the recommendation outlined in Report PPL19-049 dated November 5, 2019 of the Library CEO, as follows:

That Jayne White be nominated to represent the Peterborough Public Library on the SOLS Trustee Council for the term of the Board.

Carried

Reports and Communications

Shelter Services Update

Report PPL19-044

Moved by Barb Connor

That Report PPL19-044 be deferred to the December 10, 2019 meeting.

Carried

Guest Presentation - Marketing and Communication Coordinator

Report PPL19-045

Becky Waldman, Marketing and Communications Coordinator, provided a presentation on the projects she is working on at the Library

Moved by Councillor Clarke

That the Library Board approve the recommendation outlined in Report PPL19-045, dated November 5, 2019, of the Library CEO, as follows:

That the presentation be received for information.

Carried

Updates from the Foundation and Friends of the Library

Report PPL19-050

Ms. Connor advised that the Friends of the Library currently have a balance of \$22,612 and will be donating \$20,000 to the library.

Moved by Amy Bowen

That the Library Board approve the recommendation outlined in Report PPL19-050, dated November 5, 2019, of the Library CEO, as follows:

That a verbal report to inform the Library Board on the status of the Friends of the Peterborough Public Library be received for information.

Carried

Library Service Review

Report PPL19-046

Moved by Leigh McEachran

That the Library Board approve the recommendation outlined in Report PPL19-046, dated November 5, 2019, of the Library CEO, as follows:

That staff be directed to begin an overall review of services offered by the Peterborough Public Library.

Carried

Reserves Request - Kiosk Pilot Project

Report PPL19-047

Moved by Councillor Clarke

That the Library Board approve the recommendations outlined in Report PPL19-047, dated November 5, 2019, of the Library CEO, as follows:

- a) **That \$50,000 from the Library Reserves be approved for the purchase of a NovelBranch Kiosk (includes start up costs); and,**
- b) **That the Peterborough Sport & Wellness Centre be the location for the kiosk pilot project.**

Carried

2019 Budget Follow-up and 2020 Draft Budget

Report PPL19-051

Moved by Amy Bowen

That the Library Board approve the recommendations as outlined in Report PPL19-051 dated November 5, 2019, of the Library CEO as follows

- a) That the follow up report be received for information; and,**
- b) That the draft 2020 budget be approved for submission.**

Carried

Library CEO Report November 2019

Report PPL19-052

Moved by Councillor Clarke

That the Library Board approves the recommendation as outlined in Report PPL19-052 dated November 5, 2019, of the Library CEO as follows:

That the report be received for information.

Carried

Closed Session

Moved by Councillor Clarke

That the Library Board moved into Closed Session at 7:07 p.m. to discuss one item under Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees.

Carried

Moved by Barb Connor

That the Library Board rise from Closed Session at 7:14 p.m.

Carried

Other Business

There were no items of Other Business.

Next Meeting - December 10, 2019

Adjournment

Moved by Leigh McEachran

That the meeting be adjourned at 7:15 p.m.

Carried

Natalie Garnett

Deputy Clerk

Leslie Woolcott, Chair