



City of  
**Peterborough**

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**To:** **Members of the Joint Services Steering Committee**

**From:** **Sandra Clancy,**  
**Chief Administrative Officer, City of Peterborough**  
**Troy Speck**  
**Chief Administrative Officer, County of Peterborough**

**Meeting Date:** **November 28, 2019**

**Subject:** **Report CAOJSSC19-002**  
**Agreement Between City and County of Peterborough for**  
**Consolidated Municipal Services 2020-2024**

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## **Purpose**

A report to present the agreement between the City and County of Peterborough for consolidated municipal services for the period covering January 1, 2020 to December 31, 2024.

## **Recommendation**

That Joint Services Steering Committee endorse the recommendation outlined in Report CAOJSSC19-002 dated November 28, 2019, of the Chief Administrative Officers from the City and County of Peterborough, as follows:

That Joint Services Steering Committee endorse the agreement between the City and County of Peterborough for consolidated municipal services for the five-year term January 1, 2020 to December 31, 2024, attached as Appendix A to Report CAOJSSC19-002 for submission to City and County Councils.

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## Budget and Financial Implications

The 2019 gross operating budget, of the services that fall within the scope of the Consolidated Municipal Services Management Agreement (CMSM), are \$108.1 million and \$27.3 million net expenditures with the City's share being \$16.5 million and the County's share being \$10.7 million.

## Background

In 1998, City and County Councils approved a CMSM agreement between the parties respecting the provincial delegation that the City would be the Service Delivery Manager of Provincial Offences, Ontario Works, Child Care and Social Housing and the County would be the Service Delivery Manager for Land Ambulance, now termed Paramedic Services. The CMSM agreement set out how the various services would be cost shared and established a Joint Services Steering Committee. The term of the original agreement was for the five-year period 1999-2003. The agreement has been extended for further four-year terms since the initial agreement with the formulas for cost sharing remaining the same throughout.

In 2018, both Councils extended the 2014-2018 agreement for one further year to December 31, 2019. The agreement changed some housekeeping matters, but for the most part maintained the status quo.

In contemplation of a new agreement, at the Joint Services Steering Committee of February 14, 2019, the following motion was approved:

That Joint Services Steering Committee direct staff to consider the points included on page 3 of Report CAOJSSC19-001 when drafting an agreement between the City and County of Peterborough for consolidated municipal services that will begin January 1, 2020, which will come back to a future Joint Services Steering Committee meeting prior to being submitted to City and County Councils.

The following principles, interests and objectives were noted on page 3 of the staff Report:

Principles, Interests and Objectives to be included:

1. Statement outlining the desire of both municipalities to always maintain or improve good relations;
2. Ensure language common to both councils is explained and used in reports and budgeting;
3. Ensure any language regarding dispute resolution or disagreements is clear;
4. Review current cost sharing formulas and determine if any changes should be considered

Areas to be investigated and potentially changed:

5. More communication regarding what services are being provided and levels of services, costs and how each of the services are performing;
6. More feedback sought from JSSC regarding service needs, priorities and pressures before annual draft budgets are prepared;
7. Whether JSSC could be a Standing Committee of both councils with reports going directly to Council not further staff reports through another Standing committee (either Finance Committee or General Committee at the City);
8. Whether other joint services beyond the traditional Social Services, Housing, Provincial Offences, Peterborough City County Paramedics (PCCP) and Peterborough Kawartha Economic Development (PKED) could also be dealt with by JSSC to streamline reporting mechanisms. This could include Fairhaven, Family Health Team, Peterborough Public Health, Waste Management (Landfill site).
9. Whether other issues of mutual interest, such as a County or City capital project that affects the other municipality, could be discussed;
10. Explore the opportunity for the organization who is Chair to provide administrative support and host meetings for that year.

The draft Consolidated Municipal Service Management Agreement 2020-2024 is attached as Appendix A. Highlights of the Agreement that are being proposed as changes to the status quo are as follows:

- 1) Change in name – County City Liaison Committee – in recognition of a slightly changed scope of the areas of delivery and increased scope of discussion for other mutual areas of interest;
- 2) Waste Management Steering Committee - It is being proposed that Waste Management be considered a service delivery topic of the County City Liaison Committee and not continue as a separate committee;
- 3) Location of Meetings - meetings are proposed to be held in the Council Chambers of the municipality whose turn it is to Chair the meetings for that year;
- 4) Key Performance Indicator's - The feasibility of Key Performance Indicator's (KPIs) to indicate how the service is performing against expectations is to be investigated by January 2024;
- 5) The language for Dispute Resolution has been updated.

Staff have reviewed the current cost sharing formulas and determined that the difficult negotiations reached 20 years ago resulted in formulas that are still appropriate and relevant today and that these budgets are ingrained in both the City and County

budgets. The next few years will be difficult budget years for both the City and County but working together to reduce overall costs is a better option than adjusting cost sharing formulas that mean a decrease for one at the expense of the other.

Other principles and objectives that were expressed by JSSC such as common language and seeking more feedback will be taken into consideration as staff reports come forward to the new Committee.

## Summary

Staff are recommending a five-year agreement for consolidated municipal services until December 31, 2024. The agreement contemplates several new features that are reflective of the ongoing good working relationship between the City and County.

Submitted by,

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Chief Administrative Officer  
City of Peterborough

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Attachments:

Appendix A – Consolidated Municipal Service Management Agreement (2020-2024)