



City of
Peterborough

To: Members of the General Committee

From: Cynthia Fletcher,
Commissioner of Infrastructure and Planning Services

Meeting Date: November 4, 2019

Subject: Report IPSES19-018
Peterborough Organics Project - Award of Non-Standard
Procurement for Consulting Services

Purpose

A report to recommend the award of a non-standard procurement process for professional consulting services to support the Peterborough Organics Project.

Recommendation

That Council approve the recommendation outlined in Report IPSES19-018 dated November 4, 2019, of the Commissioner of Infrastructure and Planning Services, as follows:

That professional consulting services for the design, permitting and approvals, as well as support of tendering, construction administration and commissioning be awarded to D.M. Wills Associates Limited, 150 Jameson Drive, Peterborough, Ontario, K9J 0B9, at a total cost of \$1,195,910.00, including 10% contingency of \$108,719.00, plus HST of \$155,468.31, for a total of \$1,351,378.41.

Budget and Financial Implications

The total net \$1,216,958.12 requirement, after applicable HST rebates for professional consulting services to support the Peterborough Organics Project can be accommodated within the approved \$15,300,000 Capital Budget, reference Council

Report IPSES19-010, Peterborough Organics Project and the Low Carbon Economy Application Results.

Background

Brief Description of the Work

Council, at its meeting of September 23, 2019, through Report IPSES19-010, endorsed staff proceeding with the provision of the Peterborough Organics Project to process Leaf and Yard Waste (LYW), as well as Source Separated Organics (SSO) with support through a Federal Low Carbon Economy Fund (LCEF) grant. This project is the culmination of several projects over the last decade to process LYW and/or SSO. One continuity with each of the project iterations has been the specialised support provided by D.M. Wills Associated Limited (Wills).

In 2012 the City issued a Request For Interest (RFI-03-12). The recommended response was supported by services from Wills. In 2017 the City issued a Request for Interest (RFI-01-17) for an Organics processing System and an award report (USDIR17-013) to develop an Organics Processing facility, with support services provided by Wills.

The last Organics project iteration involved a Public-Private partnership with Tri-Land Excavating and Hauling Limited, and the same scope of services were to be provided to Tri-Land by Wills. Proceeding with Peterborough Organics Project and recommending the consulting services from Wills will avail their extensive experience and expertise. Wills will provide efficient delivery of consulting services to support the engineering and design, planning and regulatory approvals, as well as tendering, design and construction administration through commissioning. Furthermore, Wills have proposed a Stage-Gate approach where the City will have complete control of the project activities and process. This protects the City against changes in grant funding, as the City can terminate the project at any point without commitment to future phases of work if necessary.

Non-competitive Bid Process

Under normal circumstances this procurement would require the preparation and award of a competitive procurement process. In this instance, Section 11.3.1 d of the Procurement By-law 18-084, which states "Where the procurement is for additional deliverables... a change in supplier would cause substantial duplication of costs for the City, it is in the best interests of the City to proceed with a Non-Standard Procurement" applies as Wills has been involved in each of the past iterations of the LYW and SSO projects.

The recommendation to proceed with a non- competitive bid process was reviewed and approved by the Treasurer.

Recommended Supplier

Wills have a long history of successfully delivering projects for the City. Wills are familiar with the processes and requirements of local Indigenous groups, Stakeholders, and Regulators. They have built a team of staff and sub-contractors who are industry experts in their respective discipline, essential to delivering a unique project like the Peterborough Organics Project on a tight schedule, grant requirements and budget.

Timelines

If the recommendation is approved, the purchase will be confirmed via a purchase order before the work commences.

The contractor will commence the work upon approval and support the duration of the project.

Summary

Staff recommend that Wills be retained to provide professional consulting services to support the Peterborough Organics Project, based on their specific expertise and past connection with each iteration of organics processing projects.

Submitted by,

Cynthia Fletcher
Commissioner of Infrastructure and Planning Services

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