



City of
Peterborough

To: **Members of the General Committee**

From: **Sheldon Laidman, Commissioner of Community Services**

Meeting Date: **November 4, 2019**

Subject: **Report CSRS19-008**
Canoe and Kayak Club Update

Purpose

A report to update Council on the outcome of the Peterborough Canoe and Kayak Club's first two operating seasons within Johnson Park, as directed by Council on December 11, 2017.

Recommendations

That Council approve the recommendations outlined in Report CSRS19-008 dated November 4, 2019, of the Commissioner of Community Services, as follows:

- a) That the non-exclusive licence agreement between the City of Peterborough and the Peterborough Canoe and Kayak Club to operate the Club's instructional programming within Johnson Park be extended for a further term of five years (January 1, 2020 – October 31, 2024), as per the provisions of Article 11 of the existing licence agreement;
- b) That the CAO and Clerk be authorized to sign an extension agreement for a term not to exceed 5-years as contemplated by Article 11 of the current agreement;
- c) That the current occupancy fee of \$220 per month plus HST be maintained for a further term of five years; and
- d) That the Club's request to purchase and install a permanent dock on the shoreline of Johnson Park, to accommodate participants with disabilities be approved, pursuant to all regulations of the Otonabee Region Conservation Authority, Parks Canada/Trent Severn Waterway, and the Department of Fisheries and Oceans.

Budget and Financial Implications

If the recommendations of this report are approved, the City would receive revenue of \$5,500 in occupancy fees during the five-year term of the licence agreement. The Peterborough Canoe and Kayak Club is fully responsible for all its operating and capital costs, independent of the City.

Background

On December 11, 2017, Council approved the recommendations of Report CSRS17-009, allowing the Peterborough Canoe and Kayak Club (PCKC) to operate its instructional programming within Johnson Park. Council made an amendment to recommendation (c) of that report, adjusting the recommended monthly occupancy fee from \$1,000 (plus HST) to \$220 (plus HST). Council did not support Staff's recommended occupancy fee, as they were concerned the fee would be detrimental to the Club's financial viability, and the Club's use of Johnson Park would not be exclusive to them. Staff were directed to report back to Council following the 2019 operating season, recommending an appropriate ongoing occupancy fee based on the success of the first two operating seasons.

Staff met with representatives of the PCKC on August 28, 2019 to review the outcome of the 2018 and 2019 operating seasons. The PCKC acquired a modest collection of boats suitable for youth and adults, including a dragon boat in 2019. The PCKC hosted a mini regatta to showcase and promote its programming. In their first year more than 50 paddlers participated, ranging in age from 7 to 70 years. This includes over 30 youth participating in their summer day camp programs, 8 participants registered in their Youth Development Team, 20 participants in their Regatta Ready Program, and 13 Master paddlers. They employed 2 full time instructors during the summer months.

PCKC's Youth Development Team attended the Carleton Place Canoe Club Regatta. Ten of their Master competitors attended the CanMas (Kayaking Nationals), earning two medals and several top ten finishes, placing 17th overall out of 27 clubs.

Five of the PCKC members are para paddlers, with cognitive disabilities. Due to the instability of the temporary dock system, the PCKC cannot accommodate paddlers with physical disabilities. Design of the new dock is to be reviewed and commented on by the City Accessibility Advisory Committee. The PCKC is requesting that the City support its request to install a permanent dock at the shoreline of Johnson Park, pursuant to all regulations of the Otonabee Region Conservation Authority, Parks Canada/Trent Severn Waterway, and the Department of Fisheries and Oceans. In addition to improving accessibility, connecting the dock to the shoreline may improve shoreline stability and reduce further erosion where the dock connects to the land.

The PCKC is eager to have their licence agreement for use of Johnson Park extended for a further term of five years (January 1, 2020 to October 31, 2024), as per the provisions of Article 11 of the existing licence agreement. Staff have not received any negative feedback from the public about the PCKC operations within Johnson Park, and recommend the licence agreement be renewed for an additional five years.

While the first two years of PCKC's operation is viewed as being successful, the club still requires financial investment to continue establishing itself, for things such as an accessible dock, additional boats, and program expenses. PCKC is requesting the occupancy fees remain the same during the next five-year term of the licence agreement, to ensure their operation remains financially viable. The PCKC is open to reviewing occupancy fees again at the end of the next five-year term. Staff are recommending the occupancy fees not be increased at this time.

Summary

In December 2017, Council gave approval for the Peterborough Canoe and Kayak Club to operate their instructional programming at Johnson Park for the 2018 and 2019 seasons. Staff were directed to report back to council following the 2019 season, with recommendations on appropriate ongoing occupancy fees. Staff are recommending the licence agreement be extended for an additional five-year term and the occupancy fee remain at the current rate for the duration of that term.

Submitted by,

Sheldon Laidman
Commissioner of Community Services

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