



Peterborough Public Library

To: Library Board of Trustees

From: Jennifer Jones, Library CEO

Meeting Date: November 5, 2019

Subject: Report PPL19-051
2019 Budget Follow-up and 2020 Draft Budget

Purpose

A report to provide the Peterborough Public Library Board of Trustees with information on the 2020 draft budget and a follow up from Report PPL19-051.

Recommendations

That the Library Board approve the recommendations as outlined in Report PPL19-051 dated November 5, 2019, of the Library CEO as follows:

- a) That the follow up report be received for information; and,
- b) That the draft 2020 budget be approved for submission.

Budget and Financial Implications

The 2020 draft budget has been submitted to City Council for consideration.

Background

The information below is provided in response to the questions asked regarding the budget updated provided at the October 8, 2019 meeting.

- The account named “Tents in the Park” is indeed costs the library has incurred as a result of the homelessness crises and the emergency overflow shelter being

located temporarily at the Library. The account will be renamed to something more appropriate for future reports.

- The large credits in the Library's Recovery account (601 9615344) are a result of the grant reimbursements received for the Digital Skills for Youth intern. The intern is paid out of the staffing budget and reimbursement cheques are deposited into the recoveries account. There are also credits in this account attributed to the sale of Library Bags and reusable water bottles at the library service desk.

As part of the annual City budgeting process, the library submits a draft budget to Council as a department within the Community Services Division. The draft 2020 budget submitted is attached (see Appendix A). This draft budget was submitted to the Finance Department in June in accordance with the City's budgeting procedures.

It should be customary in the future for the Library CEO to bring this draft budget forward to the Board at a spring meeting (May or June) for approval before submission to the City.

A 2% overall increase is being requested in the Library's 2020 operating budget. There was no information for the 2020 library operating grant included in the proposed budget as it was uncertain if that provincial program would be continuing at the time of submission. The increases to expenditures are largely projected staffing costs which are subject to change as a result of the contract negotiations in 2019.

Submitted by,

Jennifer Jones
Library CEO

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Attachment:
Appendix A – 2020 Budget submission