



City of
Peterborough

To: **Members of the General Committee**

From: **Richard Freymond, Commissioner of Corporate and Legislative Services**

Meeting Date: **October 7, 2019**

Subject: **Report CLSFM19-009
Budget Amendment and Award of ITT-045-19 for the Transit Terminal Office Renovation**

Purpose

A report to recommend the budget for the Transit Terminal Renovation be amended and to award Invitation to Tender (ITT) ITT-045-19 for Transit Terminal Office Renovation.

Recommendations

That Council approve the recommendations outlined in Report CLSFM19-009 dated October 7, 2019, of the Commissioner of Corporate and Legislative Services, as follows:

- a) That the 2019 Capital budget created through Report IPSTR18-024 for the Transit Terminal Renovation be increased by \$66,000 from \$50,000 to \$116,000 and the additional \$66,000 be transferred from the 2019 Capital Budget Project 3-1.03 (Corporate and Legislative Services – Facilities Management – Police Station – Replace Various Flooring).
- b) That the Transit Terminal Renovations be awarded to Mortlock Construction Inc., P.O. Box 545, Peterborough, Ontario, K9J 6Z6 at a total cost of \$89,130 plus HST of \$11,587 for a total of \$100,717.

Budget and Financial Implications

The total \$90,699 net of the HST rebate, can be accommodated within the amended budget of \$116,000. The total project costs are set out in Chart 1.

Chart 1
Total Estimated Project Costs

Line	Description	Amount
1	ITT-045-19 (net of HST rebate)	\$90,699
2	Consulting Fees for Design and Contract Administration	\$13,350
3	Building Permit	\$1,045
4	Contingency	\$10,906
5	Total Estimated Project Cost	\$116,000

Background

Brief Description of the Work

When the Transit Terminal renovations were completed in 2016, the former restaurant space in the central part of the terminal was converted for use as temporary office space for transit staff. While there have been some discussions with various potential commercial tenants to use this space, no offers to lease this space have resulted from the initial discussions. Staff also approached the Peterborough Police Service to explore their interest in utilizing this space to support existing operations in the Downtown.

In 2017 police attended the Simcoe Street Transit Terminal and Parking Garage facility 167 times for various complaints, averaging 13.9 times a month. It is believed that the number of calls would be decreased with enhanced police presence at the terminal and garage. An expected reduction in vandalism and graffiti would also save in future repair costs.

With the growing transit ridership and pedestrian traffic at the bus terminal it was determined by the Safety Working Group that it would be more beneficial from a safety perspective if the Peterborough Police were able to occupy this space and provide increased presence at the Transit Terminal. The exterior of the office space would have decals placed on the door and windows to identify the space as an office of the Peterborough Police Service. Police have also expressed a strong interest in having vehicles parked on site and have also indicated the possibility of having a multi-media display on site which would provide crime prevention tips and other relevant information

to the public. The office would be manned intermittently and a phone with a direct line to the police dispatch would be available to the public when police staff are not present.

Some renovations to the office space are required to allow it to be used for a Police Services Office, including the provision of an accessible washroom for staff, computer networking upgrades, frosting of the exterior glass, a secure vestibule for the public and a second means of egress out the back of the space into the parking garage. All furniture and fittings will be provided directly by the Police Services.

ITT-045-19 was issued on July 30, 2019 and prepared by City staff. ITT-045-19 closed on August 22, 2019 and six submissions were received. The six submissions are summarized in Chart 2. The Facilities and Energy Manager reviewed the Tenders.

Recommended Bidder

It is recommended that based on the Tender submissions and evaluation, ITT-045-19 for the Transit Terminal Renovations be awarded to Mortlock Construction Inc., P.O. Box 545, Peterborough, Ontario, K9J 6Z6.

Chart 2
ITT-045-19 Summary Chart

Firm Name	Firm Address	Bid
Gerr Construction Limited	325 Lake Road Bowmanville, Ontario L1C 4P8	\$94,000
Gallant Construction Ltd.	881 Hwy 7a Bethany, Ontario IOA 1A0	\$110,000
Mortlock Construction Inc.	P.O. Box 545 Peterborough, Ontario K9J 6Z6	\$89,130
MVW Construction & Engineering Inc.	245 Kent Street West Lindsay, Ontario K9V 2Z3	\$91,424
Snyder Construction	920 Brawley Road West Ashburn, Ontario L0B 1A0	\$93,400
W.S. Morgan Construction Ltd.	19 Bowes Street Parry Sound, Ontario P2A 2K7	\$118,500

Council Approval Required

Under Part 7, Section 7.4 d) of the Procurement By-law 18-084 Council must approve an Award, where the award cannot be accommodated within an approved budget and therefore requires a budget transfer or a pre-commitment against a future year's budget.

Timelines

If the recommendations are approved, a CCDC 2 2008 contract will be prepared and will be signed by the CAO and Clerk, under their delegated authority to do so before the work commences. The contracted work will commence by early October 2019 and shall be completed by January 2020.

Summary

Approval of the recommendations will provide the opportunity for a partnership with the Police Services at the Transit Terminal and safety to the growing ridership and pedestrian traffic.

Submitted by,

Richard Freymond
Commissioner of Corporate and Legislative Services

Contact Name:

Mac MacGillivray
Facilities & Energy Manager
Phone: 705-742-7777 Ext 1852
Toll Free: 1-855-738-3755
E-mail: mmacgillivray@peterborough.ca