



City of
Peterborough

To: **Members of the General Committee**

From: **Richard Freymond**
Commissioner of Corporate and Legislative Services

Meeting Date: **June 3, 2019**

Subject: **Report CLSFM19-004**
Peterborough Police Service Facility Space Needs Study
Update and Presentation

Purpose

A report informing Council that Mr. Bob Hall from the Police Services Board, and representative's from Shoalts and Zaback Architects, will attend the June 3, 2019 General Committee meeting to present an update on the Peterborough Police Service Facility Space Needs Study.

Recommendations

That Council approve the recommendations outlined in Report CLSFM19-004, dated June 3, 2019 of the Commissioner of Corporate and Legislative Services as follows:

- a) That the Shoalts and Zaback Architect's presentation, providing an update on the Peterborough Police Service Facility Space Needs Study be received for information;
- b) That the report be deferred back to Facility Space Needs Study Steering Committee and that the Steering Committee work together with the Police Services Board to look at the five options presented and make a recommendation to Council on the suggested next steps;
- c) That Richard Freymond, Commissioner of Corporate and Legislative Services for the City of Peterborough replace Sandra Clancy on the Facility Space Needs Study Steering Committee.

Budget and Financial Implications

There are no budget or financial implications of accepting the recommendations. Funds were allocated for the Facility Space Needs Study in the 2018 Capital Budget (8-1.02).

Background

The need to undertake a comprehensive Facility Needs Study was included in the Police Services Board (PSB) 2017 – 2019 Business Plan recently completed as well as the previous Business Plan.

Report CPFS18-005 was approved by Council on January 22, 2019 to add City representatives to the Police Facility Space Needs Study Steering Committee.

RFP P-15-18 was prepared by City staff and issued on May 17, 2018 to retain the services of a qualified consulting team with relevant expertise and experience in Police Buildings to undertake a facility condition assessment and police functional space analysis for the current level of service and projected service requirements in the next 20 years and determine if the service requirements can be accommodated in the current Police Station and if so, how, or if a new police building(s) would be required to replace or supplement the current Police Station, is it cost effective, or necessary.

The Proposal provided detailed information on current facilities and the levels of staffing for sworn, civilian and court personnel for present and projected future needs. The Proposal specified the requirements and composition of the consulting team required to perform the Condition Assessment and Functional Space Analysis.

RFP P-15-18 was awarded to Shoalts and Zaback Architect's by the Administrative Staff Committee through Report CLSFM18-020, dated June 27, 2018. A final report was presented to the Facility Space Needs Study Steering Committee on April 4, 2019 and then to the Police Services Board April 16, 2019.

Facility Space Needs Study Steering Committee Members

At the PSB meeting dates of December 5, 2017 and February 5, 2019, Niquel Pritchard Pataki, PSB Executive Assistant and Mark Graham were appointed to the Facility Space Needs Study Steering Committee.

Other members of the Facility Space Needs Study Steering Committee include: Deputy Chief of Police - Tim Farquharson, Peterborough Police Association President - Jeff Chartier, Civilian Director - Christie Lee, Inspector - Lynne Buehler, 911 Communications Manager - Alison Kirkland, Councillor Henry Clarke, Sandra Clancy, Chief Administrative Officer and Mac MacGillivray, Property and Energy Manager. Richard Freymond, Commissioner of Corporate and Legislative Services also attended some of the meetings.

Peterborough Police Board Motion

A presentation by Eric Riddell of Shoalts and Zaback Architect's was made to the PSB on April 16, 2019. The PSB made the following motions:

- a) That the Board receive the Peterborough Police Service Facility Condition Assessment and Functional Space Analysis report and the presentation from Shoalts and Zaback Architects Ltd.
- b) That the consultants provide a presentation to City Council regarding the deficiencies with the building and their recommendations.

Eric Riddell and Raymond Zaback will attend the June 3, 2019 meeting to present the update.

Immediate Next Steps

Unless Council directs otherwise, the Facility Space Needs Study Steering Committee will meet to review the five options presented and make a recommendation to Council on the suggested next steps.

Submitted by

Richard Freymond
Commissioner of Corporate and Legislative Services

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Attachment:

Appendix 1: Peterborough Police Service Facility Condition Assessment and Functional Space Analysis Presentation