



## **City Council Minutes**

### **City of Peterborough**

### **Council Chambers, City Hall**

**April 23, 2019**

Present: Councillor Akapo  
Councillor Baldwin  
Councillor Beamer  
Councillor Clarke  
Councillor Parnell  
Councillor Pappas  
Councillor Riel  
Mayor Therrien  
Councillor Vassiliadis  
Councillor Wright  
Councillor Zippel

Staff: Sandra Clancy, Chief Administrative Officer  
Cynthia Fletcher, Commissioner of Infrastructure and Planning Services  
Richard Freymond, Commissioner of Corporate and Legislative Services  
John Kennedy, Clerk  
David Potts, City Solicitor/Manager of Legal Services  
Allan Seabrooke, Commissioner of Community Services  
Brendan Wedley, Manager of Communication Services

### **Opening of Meeting**

The City Council meeting was called to order at 6:00 p.m. in the Council Chambers, City Hall.

### **Ceremonial Presentation**

Peterborough Archaeological Society Presentation

Sheryl Smith, Chapter President, Peterborough Archaeological Society, made a brief presentation to Council.

### **Approval of Minutes**

Moved by Councillor Pappas  
Seconded by Councillor Wright

**That the Council minutes of the meeting of March 25, 2019 be approved.**

Carried

### **Disclosure of Pecuniary Interest**

No members made any disclosures of Pecuniary Interest.

### **Delegations - Items on the Agenda**

Registered Delegations (7 minutes)

Amit Sofer, TVM 365 Armour Road Inc., made a delegation to Item 8 of General Committee Report No. 6 (Report IPSPL19-011 – Residential Conversion and Intensification Grant Approval for 365 Armour Road).

Richard Taylor, 193 Dalhousie St., made a delegation to Item 9 of General Committee Report No. 6 (Report IPSTR19-006 - Amendment of the East Side Transportation Study Scope of Work and Pre-commitment of the 2020 Capital Budget).

Unregistered Delegations (4 minutes)

There were no Unregistered Delegations.

### **Reports from Standing Committees**

General Committee Report No. 6

General Committee meeting of April 1, 2019

Moved by Councillor Beamer  
Seconded by Councillor Vassiliadis

**That General Committee Report No. 6 be approved.**

Carried

General Committee Report No. 7

General Committee meeting of April 8, 2019

Moved by Councillor Beamer  
Seconded by Councillor Pappas

**That General Committee Report No. 7 be approved.**

Items 4, 6 and 7 were separated.

Item 6 – Report CSACH19-005, Update on Process for Removal of Properties on the Heritage Register

At the meeting of April 23, 2019, Council made the following amendment to the main motion:

**That recommendation b) be amended by adding 546 Aylmer Street to the list of properties to be considered by PACAC.**

Item 4 – Report CLSFS19-016, Municipal Accommodation Tax

At the meeting of April 23, 2019, Council made the following amendments to the main motion:

**That recommendation c) be amended by adding the word "temporarily" to the motion related to the Bed and Breakfasts.**

That the recommendation be amended by adding h) as follows:

**h) That staff report back to council at a future date on the feasibility to include Bed and Breakfast and Airbnb Establishments in the Municipal Accommodation Tax program.**

Councillor Wright declared an interest as he owns an Airbnb and did not discuss or vote on the matter.

Item 7 – Report IPSAIR19-003 – Expanded 2019 Peterborough Air Show

Councillor Wright requested a recorded vote and the Clerk conducted a roll call.

<b>In Support of Motion</b>	<b>Opposed to Motion</b>
Councillor Vassiliadis	Councillor Akapo
Councillor Zippel	Councillor Beamer
Councillor Pappas	Councillor Wright
Councillor Baldwin	Mayor Therrien
Councillor Riel	
Councillor Clarke	
Councillor Parnell	

Upon Item 7, the motion carried.

Upon the main motion, less item 7, including amended items 4 and 6, the motion carried.

General Committee Report No. 8

General Committee meeting of April 23, 2019

Moved by Councillor Beamer

Seconded by Councillor Pappas

**That General Committee Report No. 8 be approved.**

Carried

**Approval of By-laws:**

Moved by Councillor Pappas

Seconded by Councillor Vassiliadis

**That the following by-laws be read a first, second and third time:**

- 19-044        Being a By-law to amend the Zoning By-law for the lands known as 90 Hunter Street East, 423 Mark Street and 427 Mark Street**
- 19-045        Being a By-law to amend the Zoning By-law for the lands known as 145 Langton Street**
- 19-046        Being a By-law to amend the Zoning By-law for the lands known as 539 George Street North**
- 19-047        Being a By-law to amend the Zoning By-law for the lands known as 730 Orpington Road**
- 19-048        Being a By-law to delegate to the Chief Building Official the authority to enter into Conditional Building Permit Agreements**

**and the said by-law having been read now a third time and passed, the Mayor and Clerk be authorized to sign and seal the same.**

Carried

**Other Business**

Councillor Pappas advised that the Town Ward Budget meeting is being held at 5:00 p.m. on April 25, 2019 at the Peterborough Public Library.

Councillor Beamer advised that the Northcrest Ward budget meeting is being held at 6:00 p.m on April 29, 2019 at the Northcrest Community Centre.

Councillor Parnell advised that the Heritage Trade Show is being held on April 27, 2019 and Doors Open on May 4, 2019.

**Confirmation By-law**

Moved by Councillor Riel

Seconded by Councillor Vassiliadis

**19-049        Being a By-law to confirm the proceedings of Council at its meeting  
held on April 23, 2019**

**and the said by-law having been read now a third time and passed, the Mayor and  
Clerk be authorized to sign and seal the same.**

Carried

**Adjournment**

Moved by Councillor Baldwin

Seconded by Councillor Pappas

**That this meeting adjourn at 7:29 p.m.**

Carried

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John Kennedy

City Clerk

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Diane Therrien

Mayor

**General Committee Report No. 6**  
**Meeting of April 1, 2019**

**To the Council of The City of Peterborough for consideration at its meeting held April 23, 2019**

**The General Committee as a result of its meeting held on April 1, 2019 recommends as follows:**

**1. Fire Dispatch Services for Townships within Peterborough County  
Report CAOFS19-003**

That Council approve the recommendations outlined in Report CAOFS19-003 dated April 1, 2019, of the Fire Chief, as follows:

- a) That the City enter into a new five year agreement from April 1, 2019 to March 31, 2024 to provide Fire Dispatch Services to all eight townships within the County of Peterborough for the following annual base fees:
  - i) \$235,079.07 for the period April 1, 2019 to March 31, 2020
  - ii) \$258,116.82 for the period April 1, 2020 to March 31, 2021
  - iii) \$283,412.27 for the period April 1, 2021 to March 31, 2022
  - iv) \$311,186.67 for the period April 1, 2022 to March 31, 2023
  - v) \$341,682.96 for the period April 1, 2023 to March 31, 2024
- b) That the Mayor and Clerk be authorized to sign the Agreement in the form comprised in Appendix A attached to Report CAOFS19-003.

**2. Application for a Site Plan Approval: Proposed Construction of a Two-Storey, 6,375 square metre Elementary School at 250 Hunter Street East and conveyance of City owned property  
Report IPSPL19-012**

That Council approve the recommendations outlined in Report IPSPL19-012 dated April 1, 2019, of the Commissioner of Infrastructure and Planning Services, as follows:

- a) That the Site Plan Application submitted by Moffat and Duncan Architects Inc. for the Kawartha Pine Ridge District School Board for the construction of a two storey elementary school at 250 Hunter Street East, with a gross floor area of 6,375 square metres (68,620 square feet) be approved subject to the following conditions:
  - i) Receipt of the deposit of site work performance security in the amount of \$400,000.00; and
  - ii) The submission of revised drawings and additional technical information to the satisfaction of the Engineering Site Plan Review Staff.
- b) That the property known municipally as 250 Hunter Street East described as Part of Block V, Plan 1A, City of Peterborough depicted on draft reference plan dated September 25, 2018 of Elliott and Parr (Peterborough) Ltd. (reference 18-19-232-00) ("Draft Reference Plan") as Parts 1, 2, 3, 4, 7 and 8 comprising approximately 0.71 hectares or 1.75 acres (the "Property"), be declared surplus to municipal requirements and that the remaining requirements of By-law 95-62 (By-law to Establish Procedures Governing the Sale of Real Property) be waived.
- c) That, in consideration of improvements to be made to Museum Drive by Kawartha Pine Ridge District School Board described in Report IPSPL19-012:
  - i) The Corporation of the City of Peterborough (the "City") transfer to Kawartha Pine Ridge School Board a temporary construction easement (the "Easement") over the part of the property known municipally as 250 Hunter Street East described as Part of Block V, Plan 1A, City of Peterborough depicted on the Draft Reference Plan as Part 9.
  - ii) The Corporation of the City of Peterborough transfer to Kawartha Pine Ridge District School Board the Property.
  - iii) The transfer of the Easement and the transfer of the Property be on terms acceptable to the Commissioner of Infrastructure and Planning Services, in consultation with the City Solicitor.
  - iv) The Mayor and Clerk or, as applicable, the said Commissioner be authorized to execute such documents in such forms as the City Solicitor considers appropriate to effect the transfer of the Easement and the transfer of the Property.

**3. Public Meeting under the Planning Act  
Zoning By-law Amendment – 145 Langton Street  
Report IPSPL19-014**

That Council approve the recommendations outlined in Report IPSPL19-014 dated April 1, 2019, of the Commissioner of Infrastructure and Planning Services, as follows:

- a) That Section 343 – Special District 313 (SP.313) of Zoning By-law 1997-123 be amended to add a ‘nursing home’ as a permitted use; to reduce the maximum number of dwelling units from 150 to 35; to permit a maximum height of 3 storeys for a nursing home; and to reduce the minimum building setback from side and rear lot lines from 4.5m to 4m for a residential dwelling unit, in accordance with Exhibit ‘C’ attached to Report IPSPL19-014;
- b) That the zoning of the lands known as 145 Langton Street be amended from the SP.313 – Special Residential District to the SP.313-H – Special Residential District in accordance with Exhibit ‘C’ attached to Report IPSPL19-014; and
- c) That the ‘H’ Holding Symbol be removed at such time as Site Plan Approval is granted to include the following provisions in the associated Site Plan Agreement:
  - i) require the front elevations of the residential dwelling units along Langton Street to face the street, to the satisfaction of the Planner of Urban Design; and
  - ii) Require the owner to provide an easement to facilitate electrical and municipal servicing to 881 Dutton Road with a relocated overhead pole line, at the expense of the developer.

**4. Zoning By-law Amendment – 90 Hunter Street East and Part of 423 and 427 Mark Street  
Report IPSPL19-015**

That Council approve the recommendations outlined in Report IPSPL19-015 dated April 1, 2019, of the Commissioner of Infrastructure and Planning Services, as follows:

- a) That the zoning of the easterly 39.62m of the lands known as 423 and 427 Mark Street be amended from the PS. 2 – Public Service District 2 to the R.1(F) – Residential District 1 in accordance with Exhibit ‘C’ attached to Report IPSPL19-015; and
- b) That the zoning of the westerly 29.6m of the lands known as 423 and 427 Mark Street, together with the lands known as 90 Hunter Street East, be amended from the PS.2 – Public Service District 2 to the PS.2,14h(F) in accordance with Exhibit ‘C’ attached to Report IPSPL19-015.



**5. Zoning By-law Amendment – 730 Orpington Road  
Report IPSPL19-016**

That Council approve the recommendation outlined in Report IPSPL19-016 dated April 1, 2019, of the Commissioner of Infrastructure and Planning Services, as follows:

That the zoning of the lands known as 730 Orpington Road be amended from the R.1 – Residential District to the R.2- Residential District in accordance with Exhibit 'C' attached to Report IPSPL19-016.

**6. Zoning By-law Amendment – 539 George Street North  
Report IPSPL19-008**

That Council approve the recommendation outlined in Report IPSPL19-017 dated April 1, 2019, of the Commissioner of Infrastructure and Planning Services, as follows:

That the zoning of the lands known as 539 George Street North be amended from the C.5 – Commercial District to the C.6 – Commercial District in accordance with Exhibit 'C' attached to Report IPSPL19-017.

**7. Pregnancy and Parental Leave Policy for Members of Council  
Report CLSHR19-001**

That Council approve the recommendation outlined in Report CLSHR19-001, dated April 1, 2019 of the Commissioner of Corporate and Legislative Services as follows:

That Council approve the Pregnancy and Parental Leave Policy attached as Appendix A to this report.

**8. Update on the Effectiveness of the 24 Hour Shift at Fire Services  
Report CAOFS19-004**

That Council approves the recommendation outlined in Report CAOFS19-004 dated April 1, 2019 of the Fire Chief as follows:

That the update on the effectiveness of the 24 hour shift for suppression personnel at Fire Services be received for information.

**9. Residential Conversion and Intensification Grant Approval for 365 Armour Road  
Report IPSPL19-011**

That Council approve the recommendation outlined in report IPSPL19-011 dated April 1, 2019, of the Commissioner, Infrastructure and Planning Services, as follows:

That a Residential Conversion and Intensification Grant be approved for 365 Armour Road in the amount of \$220,030 and that the City enters into an agreement with TVM 365 Armour Road Inc.

**10. Amendment of the East Side Transportation Study Scope of Work and Pre-commitment of the 2020 Capital Budget  
Report IPSTR19-006**

That Council approves the recommendations outlined in Report IPSTR19-006 dated April 1, 2019, of the Commissioner, Infrastructure and Planning Services as follows:

- a) That the scope of work for the East Side Transportation Study be expanded to include a Municipal Class Environmental Assessment for the realignment and extension of Ashburnham Drive; and
- b) That a 2020 Capital Project be created for the Ashburnham Drive Realignment and Extension and \$600,000 in funding be pre-committed for the 2020 Capital budget.

Submitted by,

Councillor Beamer

Chair

April 1, 2019

**General Committee Report No. 7**  
**Meeting of April 8, 2019**

**To the Council of The City of Peterborough for consideration at its meeting held April 23, 2019**

**The General Committee as a result of its meeting held on April 8, 2019 recommends as follows:**

**1. Peterborough Housing Corporation Board Appointment  
Report CLSCLK19-010**

That Council approve the recommendation outlined in Report CLSCLK19-010 dated April 8, 2019, of the City Clerk, as follows:

That Mary Hay be reappointed to the Peterborough Housing Corporation Board of Directors, for a 3-year term from April 1, 2019 to March 31, 2022.

**2. Parks Canada Presentation  
Report CLSCLK19-009**

That Council approve the recommendation outlined in Report CLSCLK19-009 dated April 8, 2019, of the City Clerk, as follows:

That the presentation from Parks Canada be received for information.

**3. Art Gallery of Peterborough Strategic Plan Update  
Report CSACH19-004**

That Council approve the recommendation outlined in Report CSACH19-004 dated April 8, 2019, of the Commissioner of Community Services, as follows:

That a presentation by Moira Howes, president of the Art Gallery of Peterborough's Board of Directors be received for information.

**4. Municipal Accommodation Tax  
Report CLSFS19-016**

That Council approve the recommendations outlined in Report CLSFS19-016, dated April 8, 2019, of the Commissioner of Corporate and Legislative Services, as follows:

- a) That the presentation by representatives from Peterborough & Kawartha Economic Development be received;
- b) That a four percent (4%) Municipal Accommodation Tax on the purchase price of transient accommodation in the City of Peterborough be adopted effective the fall of 2019;

At the meeting of April 8, 2019 Committee amended item c) and added item g) as follows:

- c) That the key principles included in Appendix A with respect to establishing a tax on the purchase of municipal accommodation in the City of Peterborough be endorsed, except that the list under the heading, "Exemptions" of Appendix A to the Report include as an 8th item Bed and Breakfast Establishments as defined by the City's Zoning By-law;
- d) That staff be directed to negotiate an agreement with the Ontario Restaurant Hotel & Motel Association for the collection of the Municipal Accommodation Tax in the City of Peterborough; and
- e) That the key principles included in Appendix C with respect to the use and monitoring of funds from the Municipal Accommodation Tax received by Peterborough Kawartha Economic Development, be endorsed, noting these key principles will be included in an agreement between the City of Peterborough and the Peterborough Kawartha Economic Development.
- f) That the City's 50% portion of revenues from the MAT be placed in a Tourism Reserve Fund which would be used for funding tourism related projects and events.
- g) That staff report back to council at a future meeting on options to spend the additional revenue.

At the meeting of April 23, 2019 Council amended the motion as follows:

That recommendation c) be amended by adding the word 'temporarily' to the reference to the Bed and Breakfast exemptions.

- h) That staff report back to council at a future meeting on the feasibility of including Bed and Breakfast and Airbnb establishments in the Municipal Accommodation Tax program.

**5. Township of Douro-Dummer request to explore the possibility of Peterborough Community Police Service providing Police Service to the Township  
Report CAO19-003**

That Council approve the recommendation outlined in Report CAO19-003, dated April 8, 2019, of the Chief Administrative Officer, as follows:

That City staff be authorized to enter into discussions with the Township of Douro-Dummer to explore the opportunity of having City Police provide police services to the Township.

**6. Update on Process for Removal of Properties on the Heritage Register  
Report CSACH19-005**

That Council approve the recommendation outlined in Report CSACH19-005 dated April 8, 2019 of the Commissioner of Community Services, as follows:

- a) That the report be received for information.

At the meeting of April 8, 2019 Committee added item b) as follows:

- b) That staff be directed to seek the opinion of PACAC on removing 714 Cumberland Avenue and 493 Bethune Street from the list of registered heritage properties and report back to Council.

At the meeting of April 23, 2019 Council amended b) as follows:

That recommendation b) be amended by adding 546 Aylmer Street to the list of properties to be considered by PACAC.

**7. Expanded 2019 Peterborough Air Show  
Report IPSAIR19-003**

That Council approve the recommendations outlined in Report IPSAIR19-003, dated April 8, 2019, of the Commissioner of Infrastructure and Planning Services as follows:

City Council meeting minutes of April 23, 2019

- a) That the Peterborough Air Show be expanded based on the Business Case as described in Appendix B of Report IPSAIR19-003 dated April 8, 2019 from the Commissioner of Infrastructure and Planning Services and that staff be authorized to take whatever action is necessary to implement the elements of the Business Case;
- b) That the \$225,000 budget previously established for a base Air Show be increased by \$300,000 for a total of \$525,000 with all expenses to be covered from revenues generated by the Air Show;
- c) That the CAO and Clerk be authorized to execute contracts/agreements and other documents to the satisfaction to the Commissioner of Infrastructure and Planning Services and the City Solicitor as required to implement the Air Show.

At the meeting of April 8, 2019 Committee added item d) as follows:

- d) That 10% of the Air Show profit be used as a carbon offset from the Air Show, and that these funds be used for an offset project at the Airport (i.e. LED lighting upgrades).

Submitted by,

Councillor Beamer

Chair

April 8, 2019

**General Committee Report No. 8**  
**Meeting of April 23, 2019**

**To the Council of The City of Peterborough for consideration at its meeting held April 23, 2019**

**The General Committee as a result of its special meeting held on April 23, 2019 recommends as follows:**

**1. Delegation of Conditional Building Permit Agreement Authority  
Report IPSBD19-001**

That Council approve the recommendation outlined in Report IPSBD19-001 dated April 23, 2019, of the Commissioner of Infrastructure and Planning Services as follows:

That authority to enter into Conditional Building Permit Agreements be delegated to the Chief Building Official pursuant to Section 8(3) of the **Building Code Act**.

Submitted by,

Councillor Beamer

Chair

April 23, 2019