

Accessibility Advisory Committee Minutes

April 3, 2019

Present	Councillor Clarke Amanda Motyer, Chair Don Parnell Lynda Staples Thomas Street Andrea Walsh
Regrets	Sioux Lily Ben McColl Erica Richmond
Staff Present	Mark Buffone, Accessibility Compliance Coordinator Sadie Norrad, Accessibility and Communication Specialist Kendra Sedgwick, Committee Coordinator

Call to Order

The meeting was called to order by Amanda Motyer, Chair at 4:04 p.m. in the Doris Room, City Hall.

Confirmation of Minutes

Moved by Don Parnell

That the minutes of Accessibility Advisory Committee held on March 6, 2019 be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

No items were passed as part of the Consent Agenda.

Reports and Communications

Peterborough Canal Trail

Report AAC19-018

Moved by Thomas Street

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC19-018 dated April 3, 2019 of the Accessibility and Communication Specialist as follows:

- a) That a presentation from the Transportation Demand Management Planner, be received for information; and**
- b) That the Committee provide feedback on the accessibility features of the project.**

Carried

Update on the Career Kick-Start Strategy Funding Opportunity

Report AAC19-015

Moved by Don Parnell

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC19-015 dated April 3, 2019, of the Accessibility and Communication Specialist as follows:

That a presentation from Lynda Staples be received for information.

Carried

Website Redesign Update

Report AAC19-016

Moved by Councillor Clarke

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC19-016 dated April 3, 2019 of the Accessibility and Communication Specialist as follows:

That a presentation from the Accessibility and Communication Specialist be received for information.

Carried

Access Fund Request 001-19

Report AAC19-010

Moved by Councillor Clarke

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC19-010 dated April 3, 2019, of the Accessibility and Communication Specialist as follows:

- a) **That a presentation by the Accessibility and Communication Specialist on the purchase of two accessible devices for the Peterborough Public Library be received for information; and**
- b) **That the AAC Access Fund Request 001-19 submitted by the Information Services Librarian be approved.**

At the meeting of April 3, 2019, Committee adopted the following motion:

- c) **That AAC give Accessibility Office staff authorization to approve access fund requests to an upset limit of \$1000 per meeting period, to an annual maximum of \$5000, with notice given to Committee through a staff report at the next Committee meeting.**

Carried

Accessibility Office Report

Report AAC19-017

Moved by Thomas Street

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC19-017 dated April 3, 2019, of the Accessibility Compliance Coordinator as follows:

That Report AAC19-017 with respect to the current work of the Accessibility Office be received for information.

Carried

Other Business

Holnbeck Award nomination packages are available on the City's website. The nomination period closes May 17, 2019. The Holnbeck Award will be presented in June.

Adjournment

Moved by Councillor Clarke

That this meeting of the Accessibility Advisory Committee adjourn at 5:08 p.m.

Carried

Kendra Sedgwick, Committee Coordinator

Amada Motyer, Chair